

VILLAGE OF CANASTOTA
MINUTES
October 23, 2006

Mayor Rouse called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Todd Rouse, Trustees Scott Rapasadi, AnnMarie Rossi, and Chuck Sweeney, Brenda Kayn, CPA, Fire Chief Tim Mitchell, Historian David Sadler and Margo Frink from the Bee-Journal

ABSENT: Trustee Theodore Lumbrazo

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to approve the minutes of the last Board meeting. Passed 4 to 0.

Motion by Trustee Rossi, seconded by Trustee Sweeney, to approve the following transfers: \$6,225.59 from 19904.01 (Contingency) to 33204.01 (Street Signs); \$290.48 from 19904.01 (Contingency) to 75104.01 (Historian); and \$1,300.00 from 34102.01 (FD Equipment/Capital) to 34104.01 (FD Contractual). Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to approve the General Fund Abstract in the amount of \$64,235.22. Passed 4 to 0.

Motion by Trustee Rossi, seconded by Trustee Rapasadi, to approve the Sewer Fund Abstract in the amount of \$64,515.24. Passed 4 to 0.

Brenda Kayn, CPA of BMK Services presented her audit of Fiscal Year 2005-2006. The report is bigger this year as it includes the required GASB 34 and Single Agency Audit. Brenda explained the results of the audit, commenting that the Village had many projects last year which were all funded by grants, reserves and bonding with no taxpayer dollars spent on these projects. The fund balance remained stable at nearly 12%, which is where it has been consistently for the last 5 years. Brenda would like the Village to make budget transfers to all budget lines which are in a deficit prior to approval of abstracts, which has already been implemented by the Clerk/Treasurer. She is recommending that the Village consolidate its many savings accounts into one savings account to maximize interest earnings to the Village. This can only be recommended when all accounts are clean and in good shape, as are the Village accounts. The Single Audit will be sent online by Brenda as required by October 31, 2006. The Court audit needs to be completed. Brenda will contact the Court to make an appointment within the next 2-3 weeks.

Motion by Trustee Sweeney, seconded by Trustee Rossi, to reduce the sewer charge to Kathleen Patterson of 538 South Main Street by \$125.00 to be consistent with the reduction in the water charge given by OCWA. **Discussion:** Ms. Patterson recently purchased this property and there was a water leak which caused the excessive use. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to authorize the Village to turn over to the County Treasurer's Office unpaid taxes for the year 2006-2007 of \$143,729.91 with interest at 8% in the amount of \$11,498.39 for a total of \$155,228.30 and to authorize the Board to execute the Certification and Verification as to Unpaid Village Taxes. Passed 4 to 0.

Motion by Trustee Sweeney, seconded by Trustee Rossi, to approve the attached 05-06 Year End General and Sewer Fund Budget Transfers. Passed 4 to 0.

Motion by Trustee Sweeney, seconded by Trustee Rossi, to approve the attached 05-06 Year End Sewer Fund Budget Modification. Passed 4 to 0.

Correspondence

- Memo from OMI giving the report for October 2006.
- Letter from Jim Galavotti thanking the Village for help on storm water matters on Rosewood Circle and requesting an additional street light on Pole #LI 84 NM12 on Rosewood Circle. The Village will turn the request over to National Grid.
- Letter from Rose Crimi regarding a tree on the Chapel Street side of her home. This has been turned over to the DPW.
- Letter from Canastota Canal Town Corporation advising the Village as to how Canal Town spent the \$10,000 which was given to them by the Village.
- Letter from Bruce Chandler of the Canastota Fire Department requesting permission for Tracy Cesario to use the Fire Station on Sunday, November 5, 2006 from 11:00 a.m. - 6:00 p.m. An Insurance Certificate was attached to the request.

Motion by Trustee Rapasadi, seconded by Trustee Sweeney, to authorize Tracy Cesario to use the Fire Station on Sunday, November 5, 2006 from 11:00 a.m. - 6:00 p.m. Passed 4 to 0.

- Letter from the CNY Branch of the APWA advising that the Village's Reflection Park/911 Memorial has been selected to receive the 2006 Historical Preservation Project of the Year. A dinner will be held on November 17, 2006 at Barbagello's Restaurant in East Syracuse. Village representatives and the DPW and their guests have been invited to attend. Mayor Rouse asked the Board to advise Clerk/Treasurer Cathi Williams if they wish to attend. Reservations must be made by November 13, 2006.

Department Head Comments.

Fire Chief Mitchell thanked the Board for making the requested budget transfers and reported that currently, no equipment is broken or in need of repair.

Mayor Rouse advised Historian David Sadler that the Board had increased his contractual budget to \$500.00 as requested. Mr. Sadler thanked the Board.

Mayor Comments.

Mayor Rouse advised Board that the Recreation Department has scheduled Snow Blast to be held on the weekend of February 9 and 10, 2007.

Brenda LaLonde of Karns Business Service will be having a ribbon cutting ceremony on November 2, 2006 at 10:00 a.m.

The Waste Water Treatment Plant plans for upgrade are ongoing. The initial indication from the DEC is that our plan will be accepted. We are still working on areas in the Village where we can take storm water out of the system. The Village is still working towards moving the debt portion of the sewer billing to an assessment-based charge by unit. It appears that this will be less expensive for the homeowner this way. There are many properties in the Village that do not currently pay for sewer (vacant land) and are not sharing in the debt, but that could hook up to the system at any time. Under the proposed changes, all properties in the Village would share in the debt. Costs for operation and maintenance would continue to be based on usage and be billed through OCWA.

Trustee Comments.

Trustee Rapasadi - all set.

Trustee Rossi has noticed that the Police Department is at the intersection of Wilson Avenue and Peterboro Street at the school entrance in the mornings and asked if they were directing traffic, observing? Trustee Rapasadi has spoken with Chief Zophy and related that the Police presence at this intersection is for enforcement and not for traffic control. They are writing tickets. Mayor Rouse reminded everyone that the State has approved a traffic light to be installed at the intersection of Roberts Street and Peterboro Street which, once installed, will help with the traffic situation on Peterboro Street. We are unsure as to when this light will be placed on the State's project list - it could be weeks, months or even years.

Trustee Sweeney - all set.

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Delegations.

None.

Motion by Trustee Sweeney, seconded by Trustee Rossi, to enter executive session at 7:37 p.m. regarding the potential sale of property . **Discussion:** Mayor Rouse advised that no action would be taken after executive session. Passed 4 to 0.

Motion by Trustee Sweeney, seconded by Trustee Rossi, to exit executive session at 7:58 p.m. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Rossi to adjourn at 7:58 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams
Clerk/Treasurer