

VILLAGE OF CANASTOTA  
MINUTES  
June 4, 2007

Mayor Rouse called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Todd Rouse, Deputy Mayor Scott Rapasadi, Trustees Theodore Lumbrazo and Chuck Sweeney and Margo Frink of the Canastota Bee-Journal.

ABSENT: Trustee Ann Marie Rossi

Motion by Trustee Sweeney, seconded by Trustee Rapasadi, to approve the minutes of the last Board meeting. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to approve the following budget transfers: \$457.34 from 14204.01 (Attorney) to 16204.01 (Village Hall Contractual); \$1,298.14 from 14204.01 (Attorney) to 34104.01 (Fire Department Contractual); \$501.50 from 14204.01 (Attorney) to 39891.01 (Codes Enforcement Personal Services); \$5,456.13 from 51421.01 (Snow Personal Services) to 51104.01 (Streets Contractual); \$455.20 from 81204.02 (Sanitary Sewers Contractual) to 81201.02 (Sanitary Sewers Personal Services); \$1,000.00 from 90408.02 (Workers' Compensation) to 81201.02 (Sanitary Sewers Personal Services); \$95.59 from 14204.02 (Attorney) to 90308.02 (Social Security). Passed 4 to 0.

Motion by Trustee Lumbrazo, seconded by Trustee Rapasadi, to approve the May 25, 2007, General Fund Abstract in the amount of \$9,657.65. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to approve the June 4, 2007, General Fund Abstract in the amount of \$35,519.93. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to approve the May 25, 2007, Sewer Fund Abstract in the amount of \$3,052.00. Passed 4 to 0.

Motion by Trustee Lumbrazo, seconded by Trustee Rapasadi, to approve the June 4, 2007, Sewer Fund Abstract in the amount of \$17,536.96. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to authorize Clerk/Treasurer Williams to initiate a wire transfer in the amount of \$500.00 to Hasler, Inc. for postage. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to authorize Mayor Rouse to execute the 2007-2008 Tax Warrant in the amount of \$1,583,333.29. **Discussion:** Clerk/Treasurer Williams advised that due to rounding the Tax Roll as received from the County was \$.58 more than the amount calculated by the Village when preparing the budget. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to accept the proposal for Preliminary Design Engineering Services from CDM dated March 27, 2007 for the WWTP and CSO Improvements Project in an amount not to exceed \$166,961.00. **Discussion:** Mayor Rouse advised that this was for an engineering study and preparing for bids for construction of the upgrades. Passed 4 to 0.

Village Attorney Gerald Taylor joined the meeting at 7:06 p.m.

Motion by Trustee Sweeney, seconded by Trustee Lumbrazo, to approve the following salary increases: Laborer \$7.15; Laborer (Lead) \$8.33; Lifeguard \$7.44; Lifeguard (Instructor) \$8.02; Lifeguard (Assistant Director) \$9.52; Director \$12.65. **Discussion:** These adjustments are requested to comply with NYS minimum wage requirements. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Sweeney, to authorize the Mayor to execute the contract with Williamson Law Book Co. in the amount of \$450.00 for Building & Codes Software Support from 6/1/07 - 5/31/08 and to authorize the Clerk/Treasurer to issue payment therefor. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to authorize the Mayor to execute the contract with Williamson Law Book Co. in the amount of \$300.00 for Tax Collection Software Support from 6/1/07 - 5/31/08 and to authorize the Clerk/Treasurer to issue payment therefor. Passed 4 to 0.

### **Correspondence**

- Memo from Village Clerk's Office regarding proposed policy for Clerk Park Community Sign.

Motion by Trustee Rapasadi, seconded by Trustee Sweeney, to adopt the Policy Statement for the Clark Park Community Sign. Passed 4 to 0.

- Thank you card from the Stoneleigh Tenant's Association. Mayor Rouse advised that the Recreation Department sponsors events for seniors.
- Notice from NYCOM regarding Planning and Zoning Summer Schools. The Mayor asked that this Notice be turned over to the Planning and Zoning Boards.
- Letter from Dan Hamer regarding a tree in front of his residence at 136 Pleasant Street. This letter has been turned over to the DPW.

- Letter from Bruce K. Chandler, I, 2<sup>nd</sup> Assistant Fire Chief for the Canastota Fire Department, requesting permission for Kids' Day to hold their annual event at the pole barn on August 11, 2007. Proof of insurance was provided.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to approve the use of the pole barn on August 11, 2007 for the Annual Kids' Day Festival. Passed 4 to 0.

- Letter from Richard Rossi of the Canastota Kid's Day Organization requesting funding from the Village in the amount of \$1,500.00.

Motion by Trustee Sweeney, seconded by Trustee Rapasadi, to approve the \$1,500.00 donation for Kids' Day. Passed 4 to 0.

#### **Department Head Comments.**

- Clerk/Treasurer Williams advised that tax collection has begun and her office is working on closing out fiscal year 06-07 and beginning fiscal year 07-08. She further advised that a proposal had been received from Oneida Savings Bank requesting that we move the Village's deposits to their institution. The proposal is being reviewed.

#### **Mayor Comments.**

Mayor Rouse advised that Don Forth has expressed an interest in serving on the Planning Board. The Mayor asked Clerk/Treasurer Williams to bring this to the Planning Board for its recommendation.

The Mayor reminded everyone of the upcoming Boxing Hall of Fame Weekend and invited all to participate in the festivities of the weekend. The parade will be held on Sunday, June 10 at 1:00 p.m.

The Mayor had an initial meeting with the Town and will be setting another meeting soon regarding outside sewer districts and the plant upgrades.

The Mayor advised that there has been an issue with a heat exchanger at the WWTP. We may need to spend between \$60,000.00 and \$70,000.00 for a new exchanger if we cannot find a used one. The Mayor has asked our Plant Operator if the plant could work with only one exchanger until the upgrades. He is waiting for a response.

The Mayor had DPW Foreman Ron Bennet look to see if we could do something with the Chapel Street/Roberts Street area water problem. Rick Myers was brought in to look at the project. It was determined that there was no enough fall to be able to redirect the water.

The Mayor reminded Village Attorney Taylor that we need to make sure that we are moving forward on the legislation for sewer billing. The Mayor would like this all done by July.

**Trustee Comments.**

Trustee Lumbrazo asked about a curb cut at property next to the Greystone on New Boston Street. Clerk/Treasurer Williams advised that the property owners were working with Codes Enforcement Officer Adsit on this matter. Trustee Lumbrazo noted that the property owners left a mess in the yard. The Mayor suggested that Trustee Lumbrazo discuss this with Codes Officer Adsit. Trustee Lumbrazo asked about the dumpster on West Avenue. Clerk/Treasurer Williams advised that the property owner, Soper, has been served and that this matter was in the Court.

Trustee Lumbrazo advised that the Fire Department wanted to thank the Board for the purchase of the thermal imaging camera - this is a very important piece of equipment. The intercom has been installed and is working great.

Trustee Sweeney - all set.

Trustee Rapasadi - all set.

**Delegations.**

None.

Motion by Trustee Sweeney, seconded by Trustee Lumbrazo, to enter Executive Session at 7:23 p.m. regarding personnel and contract negotiations. Passed 4 to 0.

Motion by Trustee Lumbrazo, seconded by Trustee Rapasadi, to exit Executive Session at 8:41 p.m. Passed 4 to 0.

Motion by Trustee Sweeney, seconded by Trustee Lumbrazo, to adjourn at 8:42 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams  
Village Clerk/Treasurer