

VILLAGE OF CANASTOTA  
MINUTES  
April 6, 2006

Mayor Rouse called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Todd Rouse, Deputy Mayor Scott Rapasadi, Trustees AnnMarie Rossi, Charles P. Sweeney, Jr. and Theodore Lumbrazo, Joel Arsenault and Christine Ennis from the Bee-Journal.

ABSENT: None

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to approve the minutes of the previous Board meeting. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to appoint Gerald Taylor, Esq., as the Village Attorney. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to appoint Brenda Kayn, CPA as the Village Accountant. Passed 5 to 0.

Motion by Trustee Lumbrazo, seconded by Trustee Rossi, to make the following appointments:

Catherine E. Williams	2 Years Clerk/Treasurer
Catherine E. Williams	1 Year Records Officer
Catherine E. Williams	1 Year Receiver of Taxes
Keith Haas	1 Year Acting Village Justice
Carla DeShaw	1 Year Recreation Director
David Sadler	1 Year Village Historian
Robert Napoli	1 Year Fair Housing Officer
Monica Koehler	5 Years Planning Board
Gwynn Bodle	5 Years Zoning Board of Appeals
Margaret Romer	7 Years Recreation Board
Douglas Linstruth	3 Years Housing Authority

Passed 5 to 0.

Motion by Trustee Sweeney, seconded by Trustee Rossi, to appoint the Canastota Bee Journal and the Oneida Daily Dispatch as Co-official newspapers. Passed 5 to 0.

Motion by Trustee Lumbrazo, seconded by Trustee Sweeney, to hold regular meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of each month as 7:00 p.m., except as follows: Monday July 3, 2006 to Wednesday, July 5, 2006; Monday, September 4, 2006 to Wednesday, September 6, 2006; Monday, January 1,

Village of Canastota  
April 6, 2006  
Page 2

2007 to Wednesday, January 3, 2007; Monday, January 15, 2007 to Wednesday, January 17, 2007; Monday, February 19, 2007 to Wednesday, February 21, 2007. Passed 5 to 0.

Motion by Trustee Rossi, seconded by Trustee Sweeney, to set Village office hours as 8:30 a.m. to 4:00 p.m., Monday thru Friday, except holidays. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to set the next Organizational Meeting for April 2, 2007. Passed 5 to 0.

### **7:05 Public Hearing for Proposed Local Law Changes**

Mayor Rouse opened the Public Hearing and read aloud the Notice of Public Hearing.

Mayor Rouse asked if anyone present wished to speak in favor of or against the Proposed Local Laws.

Mayor Rouse again asked if anyone present wished to speak in favor of or against the Proposed Local Laws.

Mayor Rouse again asked if anyone present wished to speak in favor of or against the Proposed Local Laws.

Mayor Rouse received no responses.

Motion by Trustee Rapasadi, seconded by Trustee Sweeney, to close the Public Hearing at 7:07 p.m. Passed 5 to 0.

### **Resume Regular Meeting 7:08 p.m.**

Motion by Trustee Lumbrazo, seconded by Trustee Sweeney, to adopt Local Law No. 2 of the Year 2006 amending Chapter 230 of the Village Code to provide for two unit townhouses/patio homes in the R-1 Zone. Passed 5 to 0.

Motion by Trustee Rossi, seconded by Trustee Lumbrazo, to adopt Local Law No. 3 of the Year 2006 amending Chapter 230 of the Village Code to provide for two unit townhouses/patio homes in the R-2 Zone. Passed 5 to 0.

Motion by Trustee Rossi, seconded by Trustee Sweeney, to adopt Local Law No. 4 of the Year 2006 amending Chapter 230 of the Village Code to provide for two unit townhouses/patio homes in the RM Zone.

Motion by Trustee Sweeney, seconded by Trustee Rossi, to authorize the Mayor as the appointing officer for all budgeted and authorized positions. Passed 5 to 0.

Motion by Trustee Rossi, seconded by Trustee Rapasadi, to adopt the attached Depository Resolution naming Alliance Bank and Oneida Savings Bank as the co-official depositories of the Village. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to adopt the attached Audit Resolution. Passed 5 to 0.

Motion by Trustee Lumbrazo, seconded by Trustee Sweeney, to adopt the attached Mileage Resolution. **Discussion:** Trustee Lumbrazo asked if this was more or less than the IRS. Mayor Rouse explained that it is the amount as determined by the IRS. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Sweeney, to adopt the attached Training Resolution. Passed 5 to 0.

Motion by Trustee Sweeney, seconded by Trustee Rapasadi, to authorize Clerk/Treasurer Catherine E. Williams and Mayor Todd A. Rouse as signatories on all Village accounts. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to designate Antonio J. Tornatore as Deputy DPW Foreman, per the recommendation of Ronald Bennett, DPW Foreman, for a period of 1 year. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Sweeney, to hold a Public Hearing on the Tentative Budget on April 13, 2006 at 8:00 p.m. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to approve the General Fund Abstract in the amount of \$44,973.77. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to approve the Sewer Fund Abstract in the amount of \$28,651.12. Passed 5 to 0.

Motion by Trustee Rossi, seconded by Trustee Lumbrazo, to authorize National Grid to install one 150 watt high pressure sodium post top lantern on one 12-foot fiberglass embedded pole, which includes up to 10 feet of direct buried cable, off of transformer #6 on the left side of Galavotti Place, at an estimated annual cost to the Village of \$164.90, and pursuant to the proposal of National Grid dated March 22, 2006. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to issue a refund to Ronald DenHaese of 125 West Avenue in the amount of \$100 for Planning Board Application fees unused based on the recommendation of Codes Enforcement Officer Michael Adsit. **Discussion:** Codes Officer Adsit thought application needed Planning Board review. The Planning Board determined that it did not require review. Passed 5 to 0.

Motion by Trustee Lumbrazo, seconded by Trustee Rossi, to authorize the Canastota Fire Department to apply for a grant under the 2006 Home Land Security Assistance to Firefighter program for the purchase of a new tanker to replace the existing 1965 4000-gallon tanker that is now in service. **Discussion:** The Mayor noted that the grant program requires a 5% contribution towards the purchase price from the municipality. The estimated purchase price is \$185,572.00 making the estimated Village contribution \$9,278.60. This contribution is not a budgeted amount. If the Grant is awarded, we will have to determine where the money is coming from. Passed 5 to 0.

### **Correspondence**

- Notice from the Town of Lenox Planning Board that a public hearing will be held on April 12, 2006 to consider the request of Owl Wire & Cable for a site plan approval regarding property at 3127 Seneca Turnpike in the Town of Lenox. This property is within 200 feet of the boundary between the Town of Lenox and Village of Canastota.

### **Mayor Comments**

Mayor Rouse advised the Board that he is working on the language for the Local Law to change the way we bill for sewer. He is not sure that this will be ready in time for the 2006-07 tax bills. There is a lot of work to be done on this matter.

The Mayor provided the Trustees with their Liaison Appointments for 2006-07.

The General Fund Budget has a 3% increase and the Sewer Fund Budget has a 10% increase. Increased fuel and energy costs are driving the budget increases.

There are openings for a board member on the Housing Authority and on the Planning Board.

### **Trustee Comments**

Trustee Lumbrazo noticed that the DPW has begun installing the poles for the new street signs and that they have been working hard trying to get the streets cleaned. Mayor Rouse advised that the street signs have not been received yet but that they are getting the poles installed.

Trustee Lumbrazo stated that the Fire Department held elections of officers the other day. The Mayor is awaiting notification from the Chiefs' Convention tonight with the names of the Chiefs so that the Board may take the required action.

Trustee Rossi was contacted by Doug Bruchell, the Pastor of Believer's Chapel asking for a letter of support from the Village for a grant that he is applying for to assist their food pantry. The Mayor stated that he, too, had been contacted and was working with the Pastor on this matter.

April 22, 2006 is Earth Day and Trustee Rossi asked if the Village was contacted by any organizations to participate in activities for this day. The Mayor has not been contacted by anyone.

Trustee Rossi reminded the Board that April 29 is the Business Expo from 9 - 3. Clerk/Treasurer Williams asked the Trustees when they would be available that day to assist with the Village's booth. Historian David Sadler will be sharing the booth with us this year.

Clerk/Treasurer Williams advised that the permit had been received from the DOT for the Boxing Match to be held during Transportation Weekend on June 17, 2006.

Trustee Sweeney asked about the status of the new street sweeper. The Mayor stated that we were investigating financing options and would be placing the order once financing was in place. Trustee Sweeney felt that it was a good idea to order the sweeper now since their will be a 90-120 day turn around time between when the order is placed and the sweeper is received. Mayor Rouse advised that once the order was placed we would be obligated to pay for the sweeper even if the bonding were not approved. Trustee Sweeney asked if it were possible to use a demo or rent a machine while we waited for the new sweeper. The Mayor will speak with the vendor.

Motion by Trustee Sweeney, seconded by Trustee Lumbrazo, to proceed forward with the purchase of the new street sweeper based on the bid. Passed 5 to 0.

Trustee Sweeney asked if we had begun repairing roads, stating that James Street is bad in front of Homer Ball Funeral Home. Mayor Rouse advised that the DPW has been working on the pot holes using kold patch to make temporary repairs until the plants open for the season and blacktop becomes available. He has requested from DPW Foreman Ron Bennett a list of the roads that he recommends be repaired this season.

Trustee Sweeney asked if there had been any other discussions regarding consolidation. The Mayor stated that he had not had any discussions since the Joint Meeting with the Town.

A letter was delivered to the Mayor and Trustees by Doug Chandler of the Fire Department from the Chiefs Convention Meeting held on April 6, 2006. The letter stated that Tim Mitchell had been

Village of Canastota  
April 6, 2006  
Page 6

elected Chief, Mark Ferriter had been elected 1<sup>st</sup> Assistant Chief and Bruce Chandler had been elected 2<sup>nd</sup> Assistant Chief.

Motion by Trustee Rapasadi, seconded by Trustee Sweeney to ratify the election of Tim Mitchell as Chief, Mark Ferriter as 1<sup>st</sup> Assistant Chief and Bruce Chandler as 2<sup>nd</sup> Assistant Chief of the Canastota Fire Department. Passed 5 to 0.

**Delegations**

None.

Motion by Trustee Rapasadi, seconded by Trustee Sweeney, to adjourn at 7:35 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams  
Clerk/Treasurer

## AUDIT OF CLAIMS RESOLUTION

WHEREAS, the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, express charges, and debt; and

WHEREAS, all such claims shall be presented at the next regular meeting for audit; and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

NOW, THEREFORE, BE IT RESOLVED:

That the board of trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges, debt, and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

That this resolution shall take effect immediately.

I hereby certify that this Resolution was duly adopted by the Board of Trustees on the 6<sup>th</sup> day of April, 2006.

Catherine E. Williams  
Clerk/Treasurer

## MILEAGE RESOLUTION

WHEREAS, the board of trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

NOW, THEREFORE, BE IT RESOLVED :

That the board of trustees shall approve reimbursement to such officers and employees at the rate of \$.445 per mile.

That this resolution shall take effect immediately.

I hereby certify that this Resolution was duly adopted by the Board of Trustees on the 6<sup>th</sup> day of April, 2006.

Catherine E. Williams  
Clerk/Treasurer



## TRAINING RESOLUTION

WHEREAS, there is to be held during the coming fiscal year the New York State Conference of Annual Meeting and Training School, the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks.

WHEREAS, it is determined by the board of trustees that attendance by certain municipal officials and employees at one or more of these meeting, conference or schools benefits the municipality;

NOW, THEREFORE, BE IT RESOLVED :

That the following officers and employees are hereby authorized to attend the following schools: New York State Conference of Mayors Annual Meeting and Training School, the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks:

Mayor, Trustees, Administrator, Clerk/Treasurer, Deputy Clerk/Treasurer

That this resolution shall take effect immediately.

I hereby certify that this Resolution was duly adopted by the Board of Trustees on the 6<sup>th</sup> day of April, 2006.

Catherine E. Williams  
Clerk/Treasurer

## DEPOSITORY RESOLUTION

WHEREAS, the board of trustee has determined that Village Law 4-412(3)(2) requires the designation of banks or trust companies for the deposit of all Village monies;

NOW, THEREFORE, BE IT RESOLVED:

whereas, the board of trustees does hereby designate the following institutions as depositories of all moneys received by the village treasurer, clerk and receiver of taxes:

Alliance Bank - Canastota Branch  
Oneida Savings Bank - Canastota Branch

That this resolution shall take effect immediately.

I hereby certify that this Resolution was duly adopted by the Board of Trustees on the 6<sup>th</sup> day of April, 2006.

Catherine E. Williams  
Clerk/Treasurer