

VILLAGE OF CANASTOTA
MINUTES
April 7, 2008

Mayor Rouse called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Todd Rouse, Deputy Mayor Scott Rapasadi, Trustees Theodore Lumbrazo, Charles Sweeney and Ann Marie Rossi; 1st Assistant Fire Chief Mark Ferriter, 2nd Assistant Fire Chief Bruce K. Chandler, I; Canastota Fireman Antonio Tornatore; Rotarian Bob Murphy; resident Tina Chandler and Margo Frink of the Bee-Journal

ABSENT: None

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to approve the minutes of the previous meeting. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to appoint Brenda Kayn, CPA, as the Village Accountant. Passed 5 to 0.

Motion by Trustee Sweeney, seconded by Trustee Lumbrazo, to appoint the following:

Scott F. Rapasadi	1 Year Deputy Mayor
Catherine E. Williams	2 Years Clerk/Treasurer
Catherine E. Williams	1 Year Records Officer
Catherine E. Williams	1 Year Receiver of Taxes
Keith Haas	1 Year Acting Village Justice
Carla DeShaw	1 Year Recreation Director
David Sadler	1 Year Village Historian
Robert Napoli	1 Year Fair Housing Officer
Todd Rouse	1 Year Budget Officer
Vic Kopnitsky	5 Years Planning Board
Stacey Stagnitti	5 Years Zoning Board of Appeals
Rochelle Underwood	7 Years Recreation Board
Joyce Gustin	3 Years Housing Authority
Sena Clarke	3 Years Housing Authority
Gerald Taylor, Esq.	1 Year Village Attorney

Passed 5 to 0.

Motion by Trustee Rossi, seconded by Trustee Rapasadi, to appoint the Canastota Bee Journal and the Oneida Daily Dispatch as Co-official newspapers. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to hold regular meetings on the 1st and 3rd Mondays of each month at 7:00 p.m., except as follows: Monday, September 1, 2008 to Wednesday, September 3, 2008; Monday, January 19, 2009 to Wednesday, January 21, 2009; Monday, February 16, 2009 to Wednesday, February 18, 2009. Passed 5 to 0.

Motion by Trustee Rossi, seconded by Trustee Sweeney, to set Village office hours as 8:30 a.m. to 4:00 p.m., Monday thru Friday, except holidays. Passed 5 to 0.

Motion by Trustee Sweeney, seconded by Trustee Rossi, to set next Organizational Meeting for April 6, 2009. Passed 5 to 0.

Motion by Trustee Rossi, seconded by Trustee Sweeney, to authorize the Mayor as the appointing officer for all budgeted and authorized positions. Passed 5 to 0.

Motion by Trustee Lumbrazo, seconded by Trustee Rapasadi, to adopt the attached Deposition Resolution naming Alliance Bank and Oneida Savings Bank as the co-official depositories of the Village. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Sweeney, to adopt the attached Audit Resolution. Passed 5 to 0.

Motion by Trustee Rossi, seconded by Trustee Sweeney, to adopt the attached Mileage Resolution. **Discussion:** Mayor Rouse explained that this is the new rate as established by the IRS. Passed 5 to 0.

Motion by Trustee Lumbrazo, seconded by Trustee Rossi, to a adopt the Training Resolution. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to authorize Clerk/Treasurer Catherine E. Williams and Mayor Todd A. Rouse as signatories on all Village accounts. Passed 5 to 0.

Motion by Trustee Rossi, seconded by Trustee Lumbrazo, to designate Antonio J. Tornatore as Deputy DPW Foreman, per recommendation of Ronald Bennett, DPW Foreman, for a period of 1 year beginning on June 1, 2008 - May 31, 2009. Passed 5 to 0.

Motion by Trustee Lumbrazo, seconded by Trustee Rossi, to hold a Public Hearing on the Tentative Budget on April 15, 2008 at 7:30 p.m. Passed 5 to 0.

Motion by Trustee Lumbrazo, seconded by Trustee Rossi, to approve the following wire transfer: \$589,978.25 to Depository Trust Company for payment owed on the Bruno Tract BAN. **Discussion:**

Mayor Rouse explained to the Board that this was paid as part of a \$375,000.00 BAN renewal and that after final closeout of the project by the Office for Small Cities, we may reduce the outstanding amount even more. Passed 5 to 0.

Motion by Trustee Lumbrazo, seconded by Trustee Rossi, to approve the following budget modifications: Increase 2701.02 (Insurance Recoveries) to \$2,132.00; Increase 2680.02 (Refunds of Prior Years) to \$43,245.71; Increase 81304.02 (Waste Water Treatment Plant Contractual) by \$45,377.71. **Discussion:** Mayor Rouse explained that this will recognize the revenue received from OCWA for underpayment of previous amounts owed to the Village. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to approve the following budget transfers: \$10,161.25 from 51101.01 (DPW Personal Services - Streets) to 51421.01 (DPW Personal Services - Snow); \$2,431.42 from 51422.01 (DPW Capital - Snow) to 51424.01 (DPW Contractual - Snow). Passed 5 to 0.

Motion by Trustee Lumbrazo, seconded by Trustee Sweeney, to approve the General Fund Abstract in the amount of \$42,773.71. Passed 5 to 0.

Motion by Trustee Lumbrazo, seconded by Trustee Rossi, to approve the Sewer Fund Abstract in the amount of \$66,404.91. Passed 5 to 0.

Correspondence

- Letter from the Canastota PBA regarding representation of the PBA by the Teamsters Police Union, Local 1149. The Teamsters will be negotiating the PBA's contract.
- Letter from the Fire Chiefs requesting that the sum of \$6,750.00 be put back in their budget to cover the expense of repairing the room on the small barn located on the fire house property.

Mayor Rouse stated that this matter would be placed on the agenda for our next meeting and asked the Chiefs to determine to which lines they would like the money transferred. The funds will come from contingency.

- Letter from the Fire Chiefs asking that the old tanker truck #126 be sold as surplus as soon as possible and asked that the monies from the sale be made available to the Fire Department through its budget.

Motion by Trustee Sweeney, seconded by Trustee Rossi, to surplus the old tanker truck #126 after which time we will determine where to money will go. Passed 5 to 0.

- Notice of the results from the April 1, 2008 elections from the Forbes Hose Company #1 of the Canastota Fire Department.

Note: Trustee Lumbrazo and the members of the Canastota Fire Department left the meeting to answer a fire call at 7:14 p.m.

- Notification from Anthony Palamara, Secretary of the 4-3-08 Chiefs Convention that TJ Tornatore was elected 2nd Assistant Chief, Bruce Chandler was elected 1st Assistant Chief and Mark Ferriter was elected Chief of the Canastota Fire Department.

Motion by Trustee Sweeney, seconded by Trustee Rossi, to approve the election of TJ Tornatore as 2nd Assistant Chief, Bruce Chandler as 1st Assistant Chief and Mark Ferriter as Chief of the Canastota Fire Department for the next (2) years. Passed 4 to 0.

- Letter from Ken Skibinski to Queensboro Farm Products regarding the Annual Inspection Report. A copy of the Report is on file in the Clerk's Office.
- Letter from Ken Skibinski to Owl Wire and Cable regarding the Inspection Report. The report is on file in the Clerk's Office.
- Notice from the Retired Public Employees Association, Inc. regarding a pre-retirement seminar to be held on Wednesday, June 4, 2008 from 5:30 p.m. to 8:30 p.m. at the Liverpool Fire House. Copies were distributed to the DPW and Fire Department and a copy was posted in the break room at the Municipal Building.
- Letter from OCWA regarding procedures and forms required for non-emergency use of hydrants. Copies were distributed to the DPW and Code Enforcement Office. The Fire Department received a copy directly from OCWA.
- Letter from Attorney General Andrew M. Cuomo regarding a community forum to be held on Thursday, April 10, 2008 at 7:00 p.m. at the Mohawk Valley Community College Theatre in Utica.
- Notice from the State Comptroller's Office and the Office of Court Administration regarding a teleconference to be held on Tuesday, April 22, 2008 from 6:30 - 8:45 p.m. regarding Justice Court Finances.
- Letter from National Grid introducing Robert E. Thompson as the contact person for all future construction projects that might impact National Grid's gas facilities. Copies were distributed to the DPW and Code Enforcement Officer.

Department Head Comments.

None

Mayor Comments.

The Mayor advised that he has scheduled a meeting for Thursday, April 10, 2008 at 9:00 a.m. at CDM regarding the WWTP upgrade.

The Mayor commented that the Business Expo was a great success and thanked Margo for her efforts.

Trustee Comments.

Trustee Rapasadi asked the Mayor about the status of the clean-up efforts by CSX relative to the derailment. Trustee Rapasadi is concerned about the amount of debris that is still at the site. Mayor Rouse stated that he expected finalized information from CSX soon. He will contact them regarding the debris that has been left behind.

Trustee Rossi asked the Mayor about the status of the project involving the parking lot over the canal across the street from Little Jak's. Mayor Rouse advised that he has the plans on his desk and is just waiting for notification as to when the project will begin.

Trustee Rossi asked if anything could be done about flowers for this season. The Mayor stated that we would have to wait until the budget was adopted.

Trustee Sweeney asked the Mayor if we had any plans to replace curbs in the Village this year. The Mayor advised that he has discussed road projects with DPW Foreman Ron Bennett and they are going to look at short sections of roads this year rather than longer sections as we seem to have many areas where repairs need to be made. The Mayor will be checking with the County to determine if the County can make repairs to county roads within the Village and if we will be required to surrender all or part of our County Chips money in return.

The Mayor let the Board know that he would like to have the water line to the Treatment Plant replaced to bring potable water to the Plant. He believes that we can do the work that will be required and that we may be able to bring the water from the existing hydrant on North Main Street across the street to the plant. The Mayor stated that priority projects this year will be the water line to the treatment plant, curbs and the storm water drainage issues on Clark/Roberts and Chapel Streets.

Trustee Sweeney advised that he will not be able to attend our next meeting on April 21, 2008.

Delegations.

Rotarian and Village resident Bob Murphy approached the Board asking for permission and participation in the Rotary's 1st Annual Remembrance Walk which will coincide with the re-dedication of Rotary Park. The event is scheduled to occur on Sunday, May 18, 2008 at 1:00 p.m. and will begin at ZEMS, proceed down Main Street to Canal Street to Rotary Park. After a short program, the walk will resume down Peterboro Street to Hickory Street and end at ZEMS. Mayor Rouse asked that a formal request for street closures be sent by Rotary to Chief Zophy who will address the closures with the Village Board. Mr. Murphy stated that when possible, the walkers would use the sidewalks on the route. The Mayor suggested that perhaps rather than a formal street closure a police escort might be more appropriate. Mr. Murphy will contact Chief Zophy.

Motion by Trustee Sweeney, seconded by Trustee Rossi, to enter executive session regarding personnel at 7:37 p.m. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Sweeney, to exit executive session at 7:48 p.m. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Sweeney, to authorize the Mayor to sign the contract with Mahoney Properties, LLC for the sale of Lots 14 and 16 in the Business Park at a purchase price of \$72,000.00. Passed 4 to 0.

Motion by Trustee Rossi, seconded by Trustee Sweeney, to adjourn at 7:49 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams
Clerk/Treasurer