

VILLAGE OF CANASTOTA
MINUTES
August 4, 2008

Mayor Rouse called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Todd Rouse, Deputy Mayor Scott Rapasadi, Trustees Charles P. Sweeney, Ann Marie Rossi and Theodore Lumbrazo; Village Administrator Larry Carpenter; Margo Frink of the Bee-Journal

ABSENT: None

Motion by Trustee Lumbrazo, seconded by Trustee Sweeney, to approve the minutes of the last board meeting. Passed 5 to 0.

Motion by Trustee Sweeney, seconded by Trustee Rossi, to approve the minutes of the last joint board meeting. Passed 5 to 0.

Motion by Trustee Rossi, seconded by Trustee Lumbrazo, to approve the General Fund Abstract in the amount of \$34,358.54. Passed 5 to 0.

Motion by Trustee Sweeney, seconded by Trustee Rapasadi, to approve the Sewer Fund Abstract in the amount of \$28,255.77. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Lumbrazo, to authorize Court Clerk Debra DiGeorge to attend the 2008 Annual Fall Conference of the New York State Association of Magistrates Court Clerks from September 21, 2008 - September 24, 2008 to be held in Niagara Falls, New York at a cost of \$25.00 for pre-registration and \$240.00 per night including meals for a total of \$745.00. Passed 5 to 0.

Motion by Trustee Sweeney, seconded by Trustee Lumbrazo, to authorize Clerk/Treasurer Williams to advertise for sealed proposals for the roadway milling and repaving of approximately 473 lineal feet of South Diamond Street, approximately 277 lineal feet of East Center Street, approximately 147 lineal feet of Anderson Street, approximately 882 lineal feet of East Hickory Street, approximately 891 lineal feet of High Street, approximately 68 lineal feet of First Street, approximately 736 lineal feet of Second Street, approximately 565 lineal feet of Delano Avenue, approximately 352 lineal feet of Tuttle Avenue, approximately 1252 lineal feet of Prospect Street, approximately 1663 lineal feet of James Street, approximately 235 lineal feet of Pleasant Street and approximately 345 lineal feet of Stroud Street all within the Village of Canastota. Sealed Bids will be accepted until 12:00 noon on August 18, 2008 at which time said proposals will be publicly opened and read aloud. Passed 5 to 0.

Motion by Trustee Sweeney, seconded by Trustee Lumbrazo, to authorize the Clerk/Treasurer to advertise for bids for the demolition and site restoration of property known as 128 Center Street, Canastota pursuant to the specifications and contract documents prepared by Paul L. Sheneman, P.E.

of PLS Engineering, P.C. dated July 2008. There will be a pre-bid meeting on August 13, 2008 at 9:00 a.m. Bids will be received until 11:00 a.m. on August 20, 2008 at which time they will be publicly opened, recorded and turned over to PLS Engineering, P.C. for review and recommendation back to the Village Board by September 3, 2008. **Discussion:** Trustee Lumbrazo asked if the cost will go on the property owners' taxes. Mayor Rouse advised that it will with the 09-10 taxes which means that we will not receive reimbursement until April 2010. Passed 5 to 0.

Correspondence

- Letter from Chief Zophy asking permission to hold an auction on August 9, 2008 to dispose of surplus bicycles.

Motion by Trustee Lumbrazo, seconded by Trustee Rossi, to approve the surplus of bicycles by the Police Department on August 9, 2008. Passed 5 to 0.

- Letter from the Board of Elections advising of the upcoming election schedule for September and November, 2008.
- Letter from Robert Lohr regarding a tree. This has been turned over to the DPW.

Department Heads

Clerk/Treasurer Williams reported that the audit for 07-08 was completed in 1 ½ days. The audit went very well. The AUD has been filed and our auditor will be at our next meeting to present the audit and our financial statements.

Administrator Larry Carpenter stated that he was pleased to be here and was looking forward to good things. He believes that the Board is doing a good job with the Village and he is looking forward to working with us. Mayor Rouse welcomed Larry and stated that with Larry's experience, he is giving Larry the helm to take care of the day-to-day operations of the Village with the Board's help if he needs it.

Mayor Comments.

Mayor Rouse reminded the Board of the Block Party sponsored by the Children's Council to be held this Wednesday, August 6 from 6:30 to 8:30 p.m. to include an unveiling of the mural that was painted on the north side of the Farr Building. The Village will be sponsoring the band, East Coast All Starts, that will be playing. In the event of rain, the event may be moved to the Boxing Hall of Fame.

Motion by Trustee Sweeney, seconded by Trustee Rossi, to close Canal Street between Peterboro and Souter Streets on Wednesday, August 6, 2008, from 6:00 p.m. - 9:00 p.m. for the Block Party.

Mayor Rouse advised that he has met with the Fire Department truck committee and they have come to a consensus regarding the truck replacement schedule. The Fire Department will be looking to go out to bid later this year to receive a new truck late next year that will replace 2 trucks. One of the trucks to be replaced will be gone immediately and the other will be gone in 2014. The Mayor anticipates that we will bond for a 15-year period so that we will be in line when the ladder truck comes due for replacement. The committee is looking to put trucks 124 and 127 together when they replace the ladder truck.

The Mayor has received a preliminary final report from our auditor for year ending 5/31/08 and anticipates that we will have from \$100,000 - \$125,000 from our unappropriated unreserved fund balance to use for projects this year. We need about \$60,000 to add to the road project and the Mayor is estimating that it will cost approximately \$30,000 for the downtown tree lighting project. The estimated cost of curbing project on Hickory Street and Bellevue Drive is \$72,000. The Mayor would like to set aside monies for the 2010 Celebration and believes that we will need approximately \$40,000 to fund that project. Trustee Sweeney wanted to make sure that we do not take too much money from the fund balance without taking into consideration the changes in the economy and increased energy costs considering that this is a presidential election year. The Board wanted to know if the Village could look to purchase or borrow a curbing machine. Mayor Rouse asked Administrator Carpenter if he would handle this.

Trustee Comments.

Trustee Lumbrazo asked if we had heard from Supervisor DiVeronica regarding the Fire Contract. Mayor Rouse indicated that he has not.

Trustee Lumbrazo was contacted by the Smith family on New Boston Street with a concern about a hole in their front yard where drainage pipes come together. The family would like to know if the hole could be covered up. The Mayor suggested that Trustee Lumbrazo speak with DPW Foreman Ron Bennett about this. Trustee Lumbrazo asked if we had been monitoring fuel usage for our departments. Clerk/Treasurer Williams will review the monthly fuel reports.

Clerk/Treasurer Williams presented the Trustees with a brochure entitled "Information and Guidelines" for the Board's review. This brochure was completed at the request of the Board for inclusion with the Chamber's welcome bag promotion. The Trustees were asked to review the brochure and suggest any changes or alterations at the next meeting so that the brochures could be forwarded to the Chamber as soon as possible.

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Mayor Rouse let the Board know that he expects the proposed Local Law regarding the new sewer billing to be ready for the next meeting. He reiterated that lighting for the trees is a project that he wants to get done as soon as possible.

Trustee Rapasadi is all set.

Trustee Rossi is pleased with the Codes Report that the Board received at the last meeting from Mike Adsit, stating that there was good information in the report. She also wanted to thank the DPW for painting the bridge on Buck Street which was covered with graffiti. She contacted them this morning to let them know about the problem and it was taken care of this afternoon. Trustee Rossi would like to purchase 2 more trash receptacles for Canal Street in front of the museum and Center Street. Mayor Rouse stated that the receptacles were expensive and he was not sure that we could purchase them in this year's budget, suggesting that we wait until next year and budget for the purchase. DPW Foreman Ron Bennett wanted Trustee Rossi to make the Board aware that Deputy Clerk/Treasurer Janet Balsamo had been very helpful to him regarding a health insurance matter. Trustee Rossi reminded the Board that Kids' Day was this Saturday with the ribbon cutting to take place at 10:45 a.m. at the Firemen's Park.

Delegations.

Motion by Trustee Sweeney, seconded by Trustee Rossi, to adjourn at 7:34 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams
Clerk/Treasurer