

VILLAGE OF CANASTOTA
MINUTES
August 18, 2008

Mayor Rouse called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Todd Rouse, Deputy Mayor Scott Rapasadi and Trustee Ann Marie Rossi;
Village Administrator Larry Carpenter; Margo Frink of the Bee-Journal

ABSENT: Trustees Theodore Lumbrazo and Charles Sweeney

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to approve the minutes of the last board meeting. Passed 3 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to approve the minutes of the DOT Informational Meeting. Passed 3 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to approve the following budget transfers: \$1,000.00 from 73104.01 (Recreation Contractual) to 71804.01 (Special Recreational Facilities); \$240.00 from 19904.01 (Contingency) to 80104.01 (Zoning Contractual); \$240.00 from 19904.01 (Contingency) to 80204.01 (Planning Board Contractual). Passed 3 to 0.

Motion by Trustee Rossi, seconded by Trustee Rapasadi, to approve the General Fund Abstract in the amount of \$69,099.25. Passed 3 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to approve the Sewer Fund Abstract in the amount of \$37,746.62. Passed 3 to 0.

Motion by Trustee Rossi, seconded by Trustee Rapasadi, to authorize the Mayor to execute the Agreement with AYSO in the amount of \$1,000.00 and to authorize the Clerk/Treasurer to issue payment for same. **Discussion:** The Mayor advised that this is a new program that Recreation Director Carla DeShaw and the Recreation Board thought was worthwhile. We have been advised that there are over 70 kids signed up to participate. Passed 3 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to approve the wire transfer sent to Hasler, Inc. on August 13, 2008, in the amount of \$500.00 for postage. Passed 3 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to authorize Clerk/Treasurer Williams to issue payment to J-Van Systems, Inc. in the amount of \$666.56 upon the receipt and installation of the Nexlink 1054 Desktop computer with monitor as referenced in J-Van Systems Quote voc8112008. **Discussion:** Trustee Rapasadi asked where this computer is going. Mayor Rouse explained that it is replacing the laptop from his office that was damaged. Passed 3 to 0.

Correspondence

- Thank you card from the family of Connie Cotsovites.
- Request from Code Enforcement Officer Mike Adsit to attend two (2) in-service training courses. The first is regarding Fire Protection Systems to be held on September 4, 2008 from 9:00 a.m. - 4:00 p.m. at the Clay Fire Department and the second to 2007 REScheck Program on September 10, 2008 from 9:00 a.m. - 12:00 noon at the Moyers Corners Fire Department. These courses count toward the yearly mandatory training hours that are required of Code Enforcement Officers. There is no fee for this training.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to authorize Code Enforcement Officer Mike Adsit to attend in-service training courses regarding Fire Protection Systems to be held on September 4, 2008 from 9:00 a.m. - 4:00 p.m. at the Clay Fire Department and 2007 REScheck Program on September 10, 2008 from 9:00 a.m. - 12:00 noon at the Moyers Corners Fire Department. Passed 3 to 0.

- Letter from Anthony Pulverenti requesting reimbursement in the amount of \$176.04 representing the amount charged by Roto-Rooter to clear the sewer lateral at his mother's property on Elm Street on August 1, 2008. Mayor Rouse explained that the DPW had responded to a request from Mr. Pulverenti to check the sewer main and found that the main was running. When the DPW checked the main after Roto-Rooter had been at the home, the main was blocked. It is the DPW's opinion that Roto-Rooter forced roots and debris into the main when it cleared the lateral at Mr. Pulverenti's mother's house.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to deny payment of \$176.04 to Anthony Pulverenti based on the recommendation of the DPW Foreman. Passed 3 to 0.

- Letter from Dominick J. Bruno notifying the Village that he intends to renew his liquor license for the Three Pines Tavern.
- Letter from Margaret K. Carey regarding a tree in her front yard at 118 MacArthur Place. This has been turned over to the DPW.

Mayor Rouse advised the Board that after the DOT informational meeting we received another letter from the concerned citizens. The Mayor responded to that letter with a copy of his letter to the DOT from 2002 requesting that the DOT address the traffic issues on Peterboro Street within the Village. Mayor Rouse reminded the Board that the DOT has recently concluded that a traffic control device is necessary at the Peterboro and Roberts Street intersection.

Department Heads

Clerk/Treasurer Williams asked the Board if they had any comments or changes with regard to the Information and Guidelines pamphlet that was presented at the last meeting. No changes were requested.

Clerk/Treasurer Williams advised that our auditor, Brenda Kayn, was unable to attend the meeting tonight to present the financial statements and management letter for fiscal year ending May 31, 2008. She should be here at our September 15, 2008 meeting.

Administrator Carpenter has provided the Board members with proposed changes to the dress policy. He will provide the proposed changes to the department heads. Mr. Carpenter stated that this is a proactive change and not a reactive change adding that these changes are not in response to a problem but are meant to prevent any problems in the future. No action is required by the Board at this time. Administrator Carpenter presented the Board members with an Inventory and Condition Report for equipment and vehicles in the DPW, Recreation and WWTP. He would like to update this list yearly. Mayor Rouse asked that Administrator Carpenter put replacement schedules together for this equipment. Mr. Carpenter stated that the DPW is looking to replace a sander box this year. Trustee Rapasadi asked if we had any equipment to surplus. Mr. Carpenter indicated that the 1988 dump truck could be surplussed. It was suggested that the Village explore selling surplus items on e-bay as is done by many municipalities.

Mayor Comments.

Mayor Rouse has asked for executive session tonight regarding the potential sale of property and related contracts.

Trustee Comments.

Trustee Rapasadi reported that last Tuesday or Wednesday he received a complaint from a resident about door-to-door solicitors trying to convince residents to change energy suppliers. Mr. Rapasadi brought this to the attention of Officer Gayring who determined that the individuals did not have a proper vendor permit to be in the Village and directed the solicitors to the Clerk's Office to obtain a permit. Clerk/Treasurer Williams reported that no permits had been issued or requested from her office.

Trustee Rossi thanked everyone for helping with Kid's Day. The Fire Department had an exhibit and gave a donation. Firemen Chris Hannan put on a wonderful demonstration for the kids. The DPW was very cooperative and helpful both before and after the event. Trustee Rossi shared with the Board members that when Tom Romer passed away, the Recreation Board took up a collection to

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plant a tree in Tom's memory. It was suggested by the Recreation Board that the tree be planted at the Recreation Park. The Mayor suggested that they could provide the shrubbery to go around the new sign that is being proposed for the Park. Ann Marie will work with the Recreation Board.

The Mayor informed the Board that bid openings were today for the road project. The low bid was over \$337,000.00. Mayor Rouse wants the Village to look at our roads and prioritize what work must be completed this year.

Mayor Rouse advised the Board that we will not be meeting on September 3 and that our next meeting will be on September 15, 2008.

Trustee Rossi commented that the flowers in the Village are doing great this year. The Debrucques are doing a wonderful job of taking care of them. Mayor Rouse and Trustee Rapasadi agreed that the flowers are an important enhancement to our Village.

Delegations.

Margo Frink asked what the Village's options were in the event that we only received one bid for the removal and restoration of the property on Center Street. Mayor Rouse explained that we have the option to accept or reject the bids depending on what is in the best interest of the Village.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to enter executive session at 7:36 regarding the potential sale of property. Passed 3 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to exit executive session at 7:42 p.m. Passed 3 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Rossi, to adjourn at 7:43 p.m. Passed 3 to 0.

Respectfully submitted,

Catherine E. Williams
Clerk/Treasurer