

VILLAGE OF CANASTOTA  
MINUTES  
October 1, 2012

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla M. DeShaw; Deputy Mayor Scott Rapasadi; Trustees Margaret Peters, and Bill Haddad; Village Administrator Larry Carpenter; Fire Chief John Massarotti; 2<sup>nd</sup> Assistant Fire Chief Lyle Chafee; Richard Mitchell of PAC 99; and Kathy Stagnitti.

ABSENT: Trustee Rosanne Warner.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the minutes of the September 17, 2012, meeting. Passed 3 - 0 - 1. Trustee Peters abstaining.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the minutes of the September 25, 2012, special meeting. **Discussion:** Mayor DeShaw noted that this was the meeting to approve the street closures for the Homecoming Parade. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Peters, to approve the General Fund Abstract in the amount of \$61,613.14. **Discussion:** Trustee Haddad asked about the invoice to repair the broken glass. Administrator Carpenter advised that this was for the boxing showcase by McDonald's. The inside glass shattered from the heat. We have a \$2,500.00 glass deductible. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the Sewer Fund Abstract in the amount of \$16,087.00. **Discussion:** Trustee Peters asked if this included the claim correction to include insurance for the DPW. Clerk/Treasurer Williams advised that it does. Trustee Haddad asked about the invoice for the SPEDES Permit for 4 million gallons per day. Administrator Carpenter explained that that is our license. Trustee Peters asked if this is different from the 360 permit. Administrator Carpenter said that it was and the difference was discussed. Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Rapasadi, to approve the Waste Water Treatment Plant Project Abstract in the amount of \$244,389.65. **Discussion:** Trustee Peters asked if this was for payment on the Bond. Administrator Carpenter stated that these payments are to contractors for work being done on the project. Trustee Peters asked about a completion date. Administrator Carpenter expects construction to take us into the spring of next year. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Peters, to approve payments totaling \$958.44 from the General Fund to MBI for health insurance debit card transactions from September 14, 2012 - September 27, 2012. Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Haddad, to modify the 2012-2013 General Fund Budget as follows: Increase 11304.01 (Village Court Contractual) and 3390.01 (Justice Court Award) by \$778.58 from deferred revenue for the purchase of a computer for the Court. (Note: This represents the balance of the monies from the 2008 Justice Court Grant.) **Discussion:** Trustee

Haddad asked for an explanation of this matter. Mayor DeShaw explained that this was money from the grant for the Justice Court that was not spent. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Peters, to authorize a wire transfer to The Depository Trust Company from the General Fund (97106.01 Principal on Debt Service) in the amount of \$20,000.00 for principal owed on the 2003 General Obligations Bond. (Note: This bond was for the purchase of a fire truck.) Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Rapasadi, to approve the wire transfer sent to the Depository Trust Company on October 1, 2012, from the General Fund (97107.01 Interest on Debt Service) in the amount of \$7,441.25 for interest owed on the 2009 General Obligations Bond. (Note: This bond was for the Bruno Road Infrastructure Project.) Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Rapasadi, to authorize Community Action Partnership of Madison County to use the firemen's pole barn on October 17, 2012, for their Fall Festival based on the request of the Canastota Volunteer Fire Department. (Note: Proof of insurance has been received.) **Discussion:** Trustee Peters asked if the Fire Department was in support of this. Mayor DeShaw noted that they were and that the Fire Department made the request. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Peters, to appoint Kelly Varamogiannis to the Recreation Board as a representative of the Village of Canastota based on the recommendation of Recreation Board President, Mark Arner. (Note: The seat being filled was vacated by Rick Osinski and has a term of office that expires in 2016.) **Discussion:** Trustee Peters asked how these positions were filled. Mayor DeShaw advised that what was done was that she asked the Rec Board to reach out to community members to ask who would want to serve. There were not many interested people. Two (2) people responded for the two (2) vacancies. The Mayor's hope is that going forward we can advertise these openings in the newsletter. She stated that we are trying to keep the Board balanced. Trustee Haddad noted that the letter from the Recreation Board had two (2) names. Mayor DeShaw advised that the other person is moving into the Village. We have to wait for him to move here before we can appoint him. Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Haddad, to authorize the following firefighters to attend the Firefighter I course through Madison County: David Coates, Tara Foster, William Stuy, Brian Roache and Mike Dwyer. **Discussion:** Chief Massarotti asked the Board to amend its motion to include use of the Van. Trustee Peters asked where is the class. Chief Chafee advised that it is at the Munnsville Fire Department. Chief Massarotti added that they will go all over the place as part of the training. Trustees Peters and Haddad amended the motion to include use of the van. Passed 4 to 0.

Mayor DeShaw advised that a call has been made to NYCOM about training approvals. She will make another call.

**Correspondence.**

- Letter from New York State Homes and Community Renewal about the Growing Upstate Food Hub's 2012 Consolidated Funding Application. The Board reviewed the status of the project.
- Kids' Day submitted their expenses for 2012. The Board reviewed the expenses and revenues. Mayor DeShaw has an email into NYCOM about the programs we support under Recreation.
- Letter from Tony Regulbuto regarding his recent performance at the Boxing Hall of Fame for the Summer Concert Series. The Mayor commented that he did a great job and that many people were in attendance that evening.
- The Mayor received a copy of Ring Magazine from Ed Brophy of the International Boxing Hall of Fame. There was a section of the magazine devoted to the Boxing Hall of Fame Weekend in June. The Mayor is impressed that the Hall of Fame has put the Village on a global forum.

**Administrator.**

Administrator Carpenter discussed the Cold War Veteran Exemption. If the Board acts prior to March 1, 2013, the exemption would affect the tax bills for 2014. Trustee Rapasadi thinks we should schedule a public hearing. The Mayor would like this moved forward to a public hearing.

Motion by Trustee Rapasadi, seconded by Trustee Peters, to schedule a public hearing for the Cold War Veterans Exemption on Monday, November 6, 2012, at 7:15 p.m. **Discussion:** Trustee Peters asked about the total cost to the Village. Administrator Carpenter advised that based on current information from the Assessor, the impact will be approximately \$1,500.00. Passed 4 to 0.

**Mayor.**

The Mayor advised that the Village has been very busy with sidewalks - 95 properties on North and South Main Streets were involved. Of those, 90 have responded, only 5 have not. Mayor DeShaw noted that this was due to an excellent job being done by our staff who have been working very hard on this. From the 90 responses, 53 would like the Village to do the work - 27 will do the work themselves or contract it out. Administrator Carpenter advised that last Tuesday, we had responses from only 30 property owners. Copies of the original letter and an application were delivered door to door and 11 were sent by certified mail. We have done very well in the last week to reduce the number of outstanding responses. The updated map was presented. Administrator Carpenter noted that the Town is participating to help take out the old concrete. Trustee Rapasadi asked if there is a requirement that the sidewalks in the Village are all the same. The Mayor stated that it is and

should all be broomed and edged. Trustee Rapasadi asked about a property on North Peterboro Street that put in a new sidewalk. The Mayor asked to have this checked out by the Code Officer.

Mayor DeShaw advised that over the next couple of weeks, we will schedule the Business Downtown Committee group. She will be sending a letter to business owners and to employers in the Village to start conversation about the future of the Village, including the downtown. There is a lot of work to be done and we need to get the committee going.

The Mayor attended a conference today with Trustee Peters. They heard that for a community to be strong it has to have residential, retail, entertainment and food opportunity. The Mayor feels that we have the ability for this growth because we have commercial buildings with residential units above them in our downtown. The Mayor and Trustee Peters are going back tomorrow - they should have a full report at the next meeting.

Mayor DeShaw advised that we have been working on replacing the downtown lighting. The bases of all of the lights are rotting out. National Grid has told us that we have to replace the lights. The Mayor noted that we have choices and she would like to leave that decision to the downtown people. We could replace the lights with the same lights that we have now. We could also do something more decorative. The Mayor asked for a list of Villages that have the old vintage lights like Cazenovia. She would like to see how bright these lights are - she wants it as bright as possible in the downtown. Trustee Rapasadi asked about the banners. The Mayor noted that some styles of light poles will accommodate the banners and some will not, but there are other possibilities. Trustee Rapasadi is concerned that we have the banners and they are paid for - he would hate to see us not be able to use them. The Mayor is also concerned about energy efficiency. Trustee Haddad asked if we would own the poles. Village Administrator Carpenter said that we would purchase the poles and that 13 are needed for the area from Canal Street to Railroad Street. Mayor DeShaw is trying to move this as quickly as possible.

Mayor DeShaw will be having dinner with the owners of Diemolding on October 23 to talk about the building and the Village. They want to talk about a partnership and collaboration. The Mayor is unsure what that means, but she will find out. Diemolding is using the industrial side of the building and their accounting department is in the office.

### **Trustee Comments.**

Trustee Rapasadi is all set.

The Mayor updated the Board on the Recreation Meetings. They are still kicking around programs for 3 - 5 year old children. They are going to work with Liz Metzger of the Public Library and are hoping to partner with other communities to see if there are facilities elsewhere that could be utilized. The Children's Council will give a presentation about what it does and will come to this Board. The Mayor was asked about the lighting cost for the Recreation Park. Administrator

Carpenter will try to figure that out. Trustee Peters asked about the status of the OCWA building. Administrator Carpenter noted that it is a couple of years out - we don't know anything yet. Trustee Peters asked if there is a procedure for background checks for employees working with children. Administrator Carpenter advised that we do not have anything. Trustee Haddad explained the cost and procedure for doing background checks on volunteers with Little League. Mayor DeShaw suggested that Trustee Peters ask the Recreation Board to offer a policy. Trustee Haddad asked if a background check should be done on all of our employees. The Mayor noted that for the unions it would have to be negotiated. The Mayor will not be able to give an answer until this is investigated. The Mayor asked what the Trustees were looking for in the background checks. Trustee Haddad would be looking for felonies. Mayor DeShaw asked Trustee Haddad to check into what needs to be done to get a background check. Trustee Haddad also suggested that we do DMV checks.

Trustee Haddad, Mayor DeShaw and Clerk/Treasurer Williams had a meeting with a company called Granicus about what we thought was a website company. It was a document integration company. The cost is high. This gives us some ideas about what is out there. Mayor DeShaw is interested in hearing from govoffice - the company that was referred to us by the Granicus representative. Trustee Haddad has requested a proposal from them. Mayor DeShaw knows that this is an expensive venture, but we need to utilize the website for communication. We are pursuing other leads. The Mayor would like proposals by the end of the year as this is something that should be budgeted in our next budget. The Mayor is looking for a more interactive website. Trustee Haddad would like to see a 10-year vision on the website for whatever company we go with. Administrator Carpenter believes that the discussion about the website is important in light of the recent news that a local newspaper is laying off employees and will no longer have a daily publication. The issues with our website were discussed. The Mayor asked Trustee Haddad to check with the current website company to try to figure out how we can get the most recent minutes on the website.

Trustee Peters asked who our employee at the Recreation Field answers to. Administrator Carpenter stated that he answers to him. The Mayor suggested that Administrator Carpenter and Trustee Peters talk about the Recreation Field maintenance.

### **Delegations.**

Kathy Stagnitti asked if we are working on ordinances, monitoring stuff left on curbs and garbage pails being left on curbs. Administrator Carpenter advised that there is an ordinance about furniture being left at the curb. This is monitored every day. There is a sticker that is placed on items left at the curb. The Code Enforcement Officer will cite property owners if necessary. Mrs. Stagnitti commented about the Bee Man on Canal Street. Mayor Deshaw met Senator Valesky there for a press conference. We are waiting for the final contest results. The Bee Man is interested in serving on our committee. Mrs. Stagnitti suggested to the Mayor that she take another trustee or two (2) with her to the dinner with Diemolding.

Village of Canastota  
October 1, 2012  
Page 6 of 6

Fire Chief Massarotti stated that the Fire Department would like the computers from the Clerk's Office if we are getting rid of them. Administrator Carpenter asked Chief Massarotti to get in touch with him about that. Chief Massarotti would like to do an MCI drill at the Industrial Park on October 27, 2012 from 8 a.m. to 11 a.m. He has spoken already with Chief Zophy. Mayor DeShaw thanked the Fire Department for sending Fire Police to help with the parade.

Trustee Peters asked if people are leaving things at the curb after they move, are we picking it up ourselves. Administrator Carpenter stated that we try not to, but sometimes we have to. The Board discussed some of the piles of furniture that were left by the curb. Mayor DeShaw asked if the property owner pays if we pick up the garbage. Clerk/Treasurer Williams noted that only if they are cited by the Code Enforcement Officer.

Motion by Trustee Rapasadi, seconded by Trustee Peters, to adjourn at 8:20 p.m. Passed 4 to 0.

Respectfully submitted,

*Catherine E. Williams/s*

Catherine E. Williams  
Clerk/Treasurer