

VILLAGE OF CANASTOTA
MINUTES
June 4, 2012

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla M. DeShaw; Deputy Mayor Scott Rapasadi; Trustees Margaret Peters, Bill Haddad and Rosanne Warner; Village Administrator Larry Carpenter; Fire Chief John Massarotti; 2nd Assistant Fire Chief Lyle Chafee; AnnMarie Rossi, Kathy Stagnitti and Justine Mulford.

ABSENT: None.

Ross Stagnitti invited everyone to the dedication of the Carmen Basilio historical marker located at 211 North Main Street on Sunday, June 10, 2012, at 5:30 p.m. following the Boxing Hall of Fame induction ceremonies.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the following budget transfers/modifications to the 2011-2012 Budget: transfer \$2,000.00 from 80201.01 (Planning Personal Services) to 14101.01 (Clerk Personal Services); transfer \$1,663.35 from 19904.01 (Contingency) to 11301.01 (Court Personal Services); transfer \$236.38 from 19904.01 (Contingency) to 13251.01 (Administrator Personal Services); transfer \$190.61 from 19904.01 (Contingency) to 16204.01 (Village Hall Contractual); transfer \$2,916.69 from 90608.02 (Medical Insurance) to 81201.02 (Sanitary Sewers Personal Services). **Discussion:** Trustee Peters asked about the quote that was requested from Bailey Haskell and LaLonde. Mayor DeShaw noted that the quote that came in from NYMIR was \$72,000.00. Trustee Peters asked by the person who is doing our insurance is getting the quotes. The process was discussed. Bailey Haskell and LaLonde is an agent not an insurance company. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve the May 25, 2012, General Fund Abstract in the amount of \$25,593.21. Passed 5 to 0.

Motion by Trustee Peters, seconded by Trustee Haddad, to approve the May 25, 2012, Sewer Fund Abstract in the amount of \$3,175.66. Passed 5 to 0.

Motion by Trustee Peters, seconded by Trustee Rapasadi, to approve the June 4, 2012, General Fund Abstract in the amount of \$22,045.31. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the June 4, 2012, Sewer Fund Abstract in the amount of \$1,718.42. Passed 5 to 0.

Clerk/Treasurer Williams explained that there will be one more abstract presented for fiscal year 2011-2012.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve payments totaling \$1,039.78 from the General Fund to MBI for health insurance debit card transactions from May 13, 2012 - May 29, 2012. **Discussion:** Trustee Peters noted that these payments are not in the abstract.

Clerk/Treasurer Williams explained that they do not go in the abstract because the payments are withdrawn automatically from our account. A report will be provided at the next meeting as requested.

Motion by Trustee Peters, seconded by Trustee Rapasadi, to approve the ACH transfer to USDA Rural Development from the Sewer Fund in the amount of \$17,900.00 as follows: \$8,000.00 (97106.02 Debt Service) for principal and \$9,900.00 (97107.02 Interest on Debt Service) for interest due on the 2003 Interceptor Pipe Project. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Peters, to authorize the Mayor to execute the attached Annual Software Support Contract with Williamson Law Book Company for Building & Codes Enforcement software in the amount of \$544.50 for fiscal year 6/1/12 - 5/31/13 and to authorize Clerk/Treasurer Williams to issue payment to Williamson Law Book Company in said amount. **Discussion:** Trustee Rapasadi asked if we could share the expense with the Town. Clerk/Treasurer Williams explained that there is different information for the Town and the Village. Trustee Peters asked if this includes everything for codes. Clerk/Treasurer Williams noted that the GIS system is different. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Peters, to authorize the Mayor to execute the attached Annual Software Support Contract with Williamson Law Book Company for Tax Collection software in the amount of \$363.00 for fiscal year 6/1/12 - 5/31/13 and to authorize Clerk/Treasurer Williams to issue payment to Williamson Law Book Company in said amount. **Discussion:** Trustee Rapasadi asked if this could be shared with the Town. Clerk/Treasurer Williams noted that we do not share a server with the Town and, again, the information is different. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to allow Canastota Firemen Randy Tallman, Ronald Tallman and Stephanie Edwards to participate in the following pushball competitions: Pompey Hill - June 13, 14, 15 and 16, 2012; East Syracuse - June 21, 22 and 23, 2012; Bridgeport - July date to be announced; DeRuyter - July date to be announced; Verona - June 9, 2012; Camden - August date to be announced. **Discussion:** Trustee Peters asked about the Village's liability. Administrator Carpenter stated that the firemen are covered. Trustee Peters asked about travel to and from the event. Administrator Carpenter will check with our insurance company and advise. Chief Massarotti would like the opportunity for other firemen to participate and asked if the motion could include "and others to be determined" to be added to the list of those authorized to participate. Trustee Rapasadi asked Administrator Carpenter to find out if they are covered under our insurance. Trustee Peters wants clarification of the coverage.

Trustee Warner amended the above motion to include others to be determined to be added to the list of those authorized to participate. Trustee Rapasadi seconded. Passed 4 - 1. Trustee Peters voting no.

Correspondence.

- None

Administrator.

Administrator asked the Board for permission for DPW Foreman Tornatore to attend the Bridge and Culvert Maintenance Expo at MVCC on June 20, 2012, at a cost of \$59.00. The information was received too late to be included in the Agenda.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to allow DPW Foreman Tornatore to attend the Bridge and Culvert Maintenance Expo and MVCC on June 20, 2012, at a cost of \$59.00, to allow the use of a Village vehicle and for a check ahead of time. Passed 5 to 0.

Department Heads.

Fire Chief Massarotti reminded everyone that the Fire Department will hold its annual inspection before the Boxing Hall of Fame Parade on Sunday, June 10, 2012, at 12:15 p.m. They will line up at the Firemen's Park on Hickory Street. The Fire Department has received the new minitors - they are currently using both systems. The County wants one for one - they are asking us to give them one old minitor for each new minitor that they provide. Chief noted that some of the equipment will be kept so that communication can continue with EMS - the hospitals will continue to communicate with EMS through the old system. The Fire Department would like to keep some equipment which can be retrofitted and used for other purposes. Mayor DeShaw asked Administrator Carpenter to contact the County to see what is being requested.

Historian Sadler is all set.

Mayor.

Mayor DeShaw reported that she and Administrator Carpenter met with the Beautification Committee last Wednesday at the Public Library. There has been an increase in committee members - 14 people attended. It was a good meeting - at times with many opinions and conversations - it was a good experience for the Mayor. She now understands the history of the committee and the flower pots. The new members seemed interested in growing the program. Mayor DeShaw believes that Beautification is more than just the flower pots. She hopes for increased attendance at future meetings and would like to come up with a plan for the Village entrances.

The Mayor asked the Board who will be participating in the parade this weekend - Trustees Warner and Haddad and Mayor DeShaw plan to participate.

The Mayor received complaints about Clark Park and is meeting with the DPW tomorrow at 8:30 a.m. She would like to see their plan for projects. Trustee Rapasadi would like to see the front of the Municipal Building taken care of before Memorial Day and this parade.

The Mayor has been meeting with Paul O'Mara and his group - she is trying to find a tenant for the Zupan property on Barlow Street which is the subject of the Restore New York Grant. She has been marketing the property so that we cannot lose the Grant. We will have until December before the Grant will be taken back. The Mayor advised the Board the Paul O'Mara's group was awarded a grant of \$250,000 in the first round of CFA funding last year. They are interested in a packaging and processing plant. Mayor DeShaw noted that farm-to-market plants are very popular right now. The group has partnered with an organization in Oneida County - the Regional Market wants them to go there. The Mayor is trying to get them to come to Barlow Street and put the plant there and put a Farmers' Market on part of the property. Paul O'Mara is interested in pursuing this. The Mayor will have a meeting with some of the people who are interested. They like our location in the Village and our proximity to the Thruway. The Mayor is not interested in having a kill room or slaughter house in the Village. Trustee Rapasadi asked if the loan was available to any tenant. The Mayor advised that any tenant that would bring jobs to the area could be eligible. The Grant is for \$1.7 million. Trustee Peters asked about spoils. Administrator Carpenter stated that most of the spoils will be carried away. Trustee Warner questioned if the water line in that area was adequate. Administrator Carpenter stated that there are no issues with water. The Mayor stressed that this project and these discussions are in their infancy and are very preliminary. She is meeting again tomorrow and will provide an update at the next meeting. Mayor DeShaw is very excited about the potential if this goes forward - perhaps we could tie in some grants for the homeowners for revitalization in that area.

Mayor DeShaw gave out liaison appointments: Trustee Rapasadi - Deputy Mayor, Waste Water Treatment Plant, Police and Shared Services; Trustee Peters - Shared Services, DPW and Recreation; Trustee Warner - Planning/Zoning, Courts and Fire Department; Trustee Haddad - Codes Enforcement, Technology and Housing Authority. In addition, two (2) committees are being formed - "Stota Strong" Committee from her campaign to put together a strategic plan for the Village. The committee will involve youth to seniors. Trustee Haddad will be the liaison to that group. The other committee is an Economic Development and Business Revitalization for downtown. Trustees Warner and Peters will be the liaisons to that committee.

Mayor DeShaw is trying to get a newsletter out by the third week of June. It will have a part for the Trustees - she asked the Trustees to put something together for that corner and get it to Larry within the next week and a half. She will bring the information to the next meeting. Mayor DeShaw asked Clerk/Treasurer Williams to place the newsletter and role of the liaisons on the Agenda for our next meeting.

At our next meeting, Mayor DeShaw wants to have a packet which contains information that came from NYCOM and a copy of the Village Code. She wants the Board members to look through the information before the discussion on sidewalks at the next meeting. The information will be in their

boxes this week. The Mayor is looking at a grant for safe school routes. Trustee Peters asked when we will be meeting with the Town and asked if that should be on the list for the Agenda. Mayor DeShaw will address that in a minute.

Mayor DeShaw met with Supervisor DiVeronica and Superintendent Bragan about DPW shared services and to discuss the opportunity to work at sharing some services - co-location and services. Supervisor Diveronica wants to have a discussion about possibilities. We are looking at our property on Canal Street and the Kart Speedway on Route 13. The Mayor wants to do a study of each property. She will meet with the Town to determine if this is a good idea for the Village. Trustee Rapasadi doesn't think it makes sense for the Village to go somewhere and spend money when we already have a building. Mayor DeShaw noted that the Governor just announced more money for shared services. Trustee Peters asked about the size of our parcel. Administrator Carpenter advised that it is 11 acres.

The Mayor gave Administrator Carpenter a bunch of grants from CFA - they are all due July 16, 2012.

Trustee Comments.

Trustee Peters asked about the Time Warner contract. She is looking for the annuals - the same sheet from last year with regard to the bad debt. Administrator Carpenter will provide this. Trustee Peters would like to put a copy of our Code Book at the library. Clerk/Treasurer Williams will get a price from the publisher for our next meeting. Trustee Peters asked about the Tucci property and when it is coming down. Administrator Carpenter noted that Codes Enforcement is working on it and wanted it down before the parade. The contractor cannot do that - it should be down the following week. Trustee Peters asked about the standing water at the Little League Field. Administrator Carpenter noted that they are trying to get USDA to let us use money from the project to fix the drainage problems.

Trustee Warner asked about the status of Firemen's Park. Administrator Carpenter advised that there have been issued getting names from the firemen. He gave them a cut off and he continued to receive more names. The sod in the triangle was donated as was the mulch. The sign may or may not be put back. That was done to clean it up for the Hall of Fame Weekend. AnnMarie Rossi asked if instead of putting all names and possibly leaving someone out or spelling a name incorrectly, just leave it to the firemen who have served. Mayor DeShaw will discuss this with the firemen.

Trustee Rapasadi asked about the young lady who rides a horse through the Village and left a mess in front of the American Legion. Administrator Carpenter knows who it is and will try to take care of it. Trustee Rapasadi was on James Street by the car wash and attempted to pull across South Main Street - his view was obstructed by the overgrowth around the fence that the Town erected over the creek.

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Trustee Haddad would like to talk about the Memorial Day Parade and Fishing Derby at our next meeting.

Delegations.

Kathy Stagnitti is concerned that fire department member will get hurt driving to pushball. She asked how many jobs are tied to the \$1.7 million grant. Mayor DeShaw is unsure because the grant was written so many years ago. Administrator Carpenter advised that the original jobs in the grant were 40 to be created.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adjourn at 8:24 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams/s

Catherine E. Williams
Clerk/Treasurer