

VILLAGE OF CANASTOTA

MINUTES

October 15, 2012

Deputy Mayor Rapasadi called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Deputy Mayor Scott Rapasadi; Trustees Margaret Peters, Rosanne Warner and Bill Haddad; Village Administrator Larry Carpenter; Police Chief James Zophy; Fire Chief John Massarotti; DPW Employees John Twomey and Mike Burch; Lori Ward, Penny Pickard, Mark Pickard, Justin Mitchell, Holly Mitchell, Mike Kolodzie, Margaret Kolodzie, Kathy Stagnitti; and Bruce Burke of PAC 99.

ABSENT: Mayor Carla DeShaw.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the minutes of the October 1, 2012, meeting. **Discussion:** Trustee Peters asked about the last line of page 2 concerning a request by the Mayor to NYCOM regarding training approvals. Trustee Peters thought that the Mayor was making a request regarding our recreation contracts. Clerk/Treasurer Williams noted that a request had been made regarding both matters but at different times. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Peters, to approve the minutes of the October 10, 2012, special meeting. **Discussion:** Trustee Haddad asked if the grant application had been submitted. Administrator Carpenter noted that it was submitted last Friday afternoon. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the General Fund Abstract in the amount of \$52,448.40. Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Warner, to approve the Sewer Fund Abstract in the amount of \$21,711.65. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Peters, to approve the Waste Water Treatment Plant Project Abstract in the amount of \$800.00. Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Warner, to approve the following budget modification: Increase 99509.01.009 (Transfers to Capital Projects) by \$23,713.75 for the purchase of the new radios for the Fire Department. **Discussion:** Trustee Peters asked Chief Massarotti if these are up and running. Chief Massarotti noted that they are not yet - they need training first. Trustee Rapasadi asked if this was everything they needed. Chief Massarotti advised that it should be what they need to get them up and running. Administrator Carpenter noted that this is NYS contract pricing. Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Haddad, to approve payments totaling \$672.15 from the General Fund to MBI for health insurance debit card transactions from September 28, 2012 - October 11, 2012. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Peters, to approve the request of the Canastota Fire Department to use the bus to transport members, old timers and guests to a Syracuse University

Football game on Friday, October 19, 2012, at 8:00 p.m. **Discussion:** Trustee Haddad asked if there were issues with insurance. Administrator Carpenter advised that there were not issues as long as it is approved. Trustee Peters asked how many people were going. Chief Massarotti stated that about 20 people were going. It was noted that there are 16 names listed on the attached request. Trustee Peters asked if the participants buy their own tickets. Chief Massarotti noted that they do. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Peters, to authorize Clerk/Treasurer Williams to turn over to the Madison County Treasurer the unpaid taxes for fiscal year 2012-2013 as follows: \$181,563.78 in unpaid taxes with interest thereon at the rate of 8% in the amount of \$14,525.10, for a total of \$196,088.88 and to authorize the Mayor and Trustees to execute the attached Certification and Verification as to Unpaid Village Taxes. **Discussion:** Trustee Warner asked if this is about the same as last year. Clerk/Treasurer Williams advised that it is. Trustee Peters asked if the list of unpaids was always attached. Clerk/Treasurer Williams noted that it is as it is a part of the Certification that the Board is required to sign. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve payment to USDA Rural Development from the Sewer fund on October 30, 2012, in the amount of \$9,410.00 for payment on the 1998 Phase I bonds as follows: \$5,000.00 for principal (97106.02 Debt Service) and \$4,410.00 for interest (97107.02 Interest on Debt Service). **Discussion:** Trustee Peters asked what this bond was for. Clerk/Treasurer Williams noted that it is for one of the original separation projects. Passed 4 to 0.

Mayor DeShaw joined the meeting at 6:11 p.m.

Clerk/Treasurer Williams noted that the agenda was corrected to note that the following payment is for the 1998 Phase I bond, not 1999 as originally published.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve payment to USDA Rural Development from the Sewer fund on October 30, 2012, in the amount of \$3,462.50 for payment on the 1998 Phase I bonds as follows: \$2,000.00 for principal (97106.02 Debt Service) and \$1,462.50 for interest (97107.02 Interest on Debt Service). Passed 5 to 0.

Motion by Trustee Peters, seconded by Trustee Rapasadi, to authorize a wire transfer to BNY Mellon from the Sewer fund on November 1, 2012, in the amount of \$28,275.00 for payment on the 1991 Public Improvement bond as follows: \$25,000.00 for principal (97106.02 Debt Service) and \$3,275.00 for interest (97107.02 Interest on Debt Service). Passed 5 to 0.

Motion by Trustee Peters, seconded by Trustee Warner, to approve a wire transfer to The Depository Trust Company from the General Fund on October 15, 2012, in the amount of \$800.00 for payment of interest (97107.01 Interest on Debt Service) owed on the 2003 General Obligations Bond. **Discussion:** Trustee Peters asked what this bond was for. Clerk/Treasurer Williams advised that it was for the purchase of the rescue truck. Passed 5 to 0.

Correspondence.

- Tree letter from Joyce Relyea of 112 MacArthur Place. This has been turned over to the DPW.

Administrator.

Administrator Carpenter is all.

Department Heads.

Chief Zophy is all set.

Chief Massarotti is all set.

Mayor.

Mayor DeShaw asked Administrator Carpenter to provide an update to the Board on the sidewalk project. Administrator Carpenter advised that the DPW completed the sidewalks in front of 10 properties so far and the property owners have completed 15 for a total of about 1400 linear feet of sidewalks. Trustee Rapasadi asked how we are handling property owners not on Main Street. Administrator Carpenter advised that we are taking care of them the same as always and that they are not counted in this project. Trustee Peters asked how many areas are dug out and prepped. She is concerned that we will not have time to pour concrete in all of them. Administrator Carpenter advised that this has already been discussed and the Town has been advised that no more sidewalks are to be dug up. The Board discussed what would be done with any areas not filled with concrete before the weather turns too cold to pour concrete. The Mayor noted that it is clear that we will not complete the entire project before the winter and that we will get what is uncovered covered before then. She has asked the DPW to concentrate on the worst sidewalks first then, weather permitting, we can prioritize the rest. The Board discussed putting crushed stone in any dug up areas that cannot be finished before winter. Mayor DeShaw noted that she and Trustee Peters will continue to work with Administrator Carpenter, the DPW and Code Enforcement Officer on this project and noted that they all have been working really hard.

Mayor DeShaw met with Steve Miller of Queensboro Farm Products as part of the Main Street Sidewalk Project. They walked the Queensboro property and spoke about ideas for giving residents a better view from Main Street. Queensboro has agreed to perform some maintenance on the property, to do some painting, move some trucks and fix some fencing. The Village will still have access for parking on the corner lot on Hickory and South Main Streets.

The Mayor is still working on the newsletter. Hopefully it will be out soon. The Diemolding dinner is scheduled.

Trustee Comments.

Trustee Haddad is happy to report that all of the minutes for this fiscal year are on the website. We have new software that has allowed Clerk/Treasurer Williams to do this. Trustee Haddad reminded the Board that new pictures and biographical information needs to be put on the website. The Board discussed what information would be needed for the website. Administrator Carpenter asked if it is anticipated that this new information would be transferred over if we changed website providers. Trustee Haddad advised that the transfer of current information would be made a part of the requirements for any future web host. Mayor DeShaw thanked Trustee Haddad for his efforts.

Trustee Peters asked where the road millings went. Administrator Carpenter believes that the Village has them. Trustee Peters noted that the lights in the Fire Department parking lot are set on concrete bases and asked if this would be something that we could do with the lights in the downtown to prevent corrosion of the bases. Trustee Peters asked the Mayor if the meeting with the downtown committee had been set. Mayor DeShaw has not set it yet, but noted that she is tentatively looking at the first week in November. Trustee Peters will be meeting with the Recreation Board this Monday and asked the Village Board if there was anything that they wanted her to take to Recreation. Mayor DeShaw noted that we are still in need of the numbers from each program - the Mayor has not received anything from anyone. Trustee Haddad knows that Mark Arner, the Recreation Board President, has made the request to the programs. The required information from the programs was discussed. Trustee Peters asked if we are requesting the Rec Board to draft a policy for background checks. Trustee Haddad informed the Board that he is taking care of that draft. Trustee Haddad advised that the Town of Lenox is looking for the addresses of the participants. The Mayor suggested that this discussion be tables until the Joint Meeting tonight.

Trustee Haddad advised that Little League has sent an email to the Board members requesting modifications to the recreation fields. Trustee Rapasadi asked about the cost of the requested modifications. The mayor wants to get the information and talk about it at the next meeting.

Trustee Warner thanked the DPW for doing a great job on the sidewalks and asked if they had everything that they need. DPW Foreman Tornatore joined the meeting at 6:40 p.m. and replied to Trustee Warner that he did have all of the supplies that he needed.

Trustee Rapasadi noted that the Bee Man Candle Company on Canal Street in the Village won the Martha Stewart contest. The Mayor advised that she went to the grand opening. The Bee Man is in New York this week regarding the contest. Trustee Rapasadi asked who took care of the couches on Peterboro Street. Administrator Carpenter advised that they were removed by the old tenant.

Delegations.

Penny Pickard read a prepared statement to the Board regarding an ongoing problem with dogs running at large in the Village. Mrs. Pickard provided a copy of the statement and also presented a letter dated October 12, 2012, from Jill M. Crosby, concerning dogs running at large in the Village, and offered the name of another person, Cassandra Bolen, who could be contacted about this matter.

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Motion by Trustee Peters that we accept the letter and place it as part of the meeting minutes. There was no second to the motion.

Mayor DeShaw accepted the copy of the statement and letter from Mrs. Pickard, thanked her for the information and noted that she has been working with the Police Chief on this matter. She asked Chief Zophy for the status of the investigation. Chief Zophy stated that their investigation is complete and that the Village Attorney has decided not to pursue a dangerous dog matter. The Mayor will follow up with the Village Attorney tomorrow. Trustee Warner asked the Chief if he has spoken with the Town Justice about this. Chief noted that the Village Attorney determined that there was not enough proof to pursue this in Court.

Kathy Stagnitti asked the Board for clarification about a statement the Mayor made regarding Queensboro Farm Products. The Mayor discussed the property maintenance to be performed by Queensboro.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adjourn at 6:59 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams/s

Catherine E. Williams
Clerk/Treasurer