

VILLAGE OF CANASTOTA

MINUTES

December 3, 2012

Mayor DeShaw called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla Deshaw; Deputy Mayor Scott Rapasadi; Trustees Margaret Peters, Bill Haddad and Rosanne Warner (6:07 p.m.); Village Administrator Larry Carpenter; Fire Chief John Massarotti; Kathy Stagnitti and Justine Mulford.

ABSENT: None.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the minutes of the last meeting. Passed 3-0-1 (Trustee Peters abstains.)

Motion by Trustee Rapasadi, seconded by Trustee Peters, to approve the General Fund Abstract in the amount of \$189,645.78. Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Haddad, to approve the Sewer Fund Abstract in the amount of \$19,857.87. Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Rapasadi, to approve the WWTP Capital Improvement Project Abstract in the amount of \$331,189.95. Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Rapasadi, to allow Deputy Clerk Karen Bombard to attend a 2-day seminar on Microsoft Excel sponsored by Fred Pryor Seminars, to be held on January 28 and 29, 2013, at the Crowne Plaza Hotel in Syracuse for a total cost of \$128.00 plus mileage at the approved rate. **Discussion:** Trustee Peters asked about reimbursement for lunch. Clerk/Treasurer Williams explained that meals cannot be reimbursed without an overnight stay or the reimbursement is taxable. The Mayor would like us to look at BOCES programs for future training opportunities. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Peters, to permit the Canastota Fire Department to send Rescue 125 to the Onondaga Training Facility on December 1, 2012, from 8:00 a.m. - 12:00 noon as part of the Fire Fighter I training course, previously approved. **Discussion:** The date was corrected to December 8, 2012. Trustee Haddad asked if this was the same training. Fire Chief Massarotti explained that this is live fire fighter training. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Peters, to approve the membership of Daniel M. Matthews into the Canastota Fire Department based on the recommendation of Chief Massarotti and the Fire Council. (Note: A copy of Mr. Matthews' driver's license has been received.) Passed 5 to 0.

Trustee Peters asked how fire department membership numbers will affect our retirement costs. Clerk/Treasurer Williams advised that the fire department is volunteer and does not participate in the retirement program.

Correspondence.

- Letter from Troy Dumigan regarding damage from a downed tree on November 12, 2012. The Mayor advised the Board that she has spoken with the resident. She has asked for more information and expects to receive the it shortly. The Board discussed this matter and determined that it is the homeowner's responsibility due to past practice and the absence of a written notice of defect.

Administrator.

Administrator Carpenter discussed the purchase of the new utility truck at the Waste Water Treatment Plant that was a purchased using excess grant fund monies. The truck was received today and has been sent back to Syracuse due to a hydraulic leak.

Administrator Carpenter provided the Board with a letter from Code Enforcement Officer Mike Adsit requesting additional fees for inspections. Administrator Carpenter gave the Board an overview of the background leading to this request. CEO Adsit is looking for a way to encourage applicants to contact him for required inspections when construction phases are complete. After discussion on the matter, the Mayor would like to have the Board members review this and get some additional information and discuss this at a later meeting.

Administrator Carpenter presented a list of police equipment - radios - to be declared surplus and authorized to be sold as such. The delay with the fire department radios was discussed.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to declare surplus of the police department radios listed on the attached November 28, 2012 Department Memo and auction them on Auctions International. **Discussion:** Trustee Peters asked if we needed to remove everything out of the radios. Administrator Carpenter stated that they only contain radio channels. Passed 5 to 0.

Administrator Carpenter presented participation numbers for the Recreation Department. The current participation numbers are pretty close to where they were last year. Trustee Rapasadi asked about others. Administrator Carpenter noted that the majority of the others are from the swimming program and are from Sullivan. Clerk/Treasurer Williams added that participants from outside of Canastota/Lenox/Wampsville pay a higher rate for swim lessons.

Administrator Carpenter advised that we need a new copier for the Police Department. We can purchase that through the same grant/rebate program that we purchased the refrigerators. Trustee Peters asked if this should be purchased through the capital/equipment line for the police department. Clerk/Treasurer Williams noted that the money in that line was specifically budgeted. The rebate process was discussed.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to purchase the Ricoh copier MP2352SP at a total cost of \$4,950.00 with the Village portion not to exceed \$1,237.50 to be paid from budget

line 31204.01.60 and \$3,712.50 from 410.01. **Discussion:** Trustee Peters noted that there is not enough money in that particular line item. Passed 5 to 0.

Trustee Haddad asked if the Recreation participation numbers matched up to the contribution numbers. The Mayor noted that they are very close to the same proration.

Mayor.

The Mayor is moving forward with the Literacy Zone grant - more to come later.

Trustee Comments.

Trustee Haddad attended the School Board meeting this past Tuesday. It was very informative and the scores were posted on their website.

Trustee Peters went to Stoneleigh and will be going back to discuss a computer program for the seniors. The Board discussed possibilities for extending the zone for the wi-fi to be used for the program. Trustee Peters invited Trustee Haddad to attend the meeting tomorrow night. The Mayor suggested that Trustee Peters give Trustee Haddad the number to contact Stoneleigh to discuss this further.

Trustee Warner asked for an update on the newsletter. The Mayor is still working on it. Trustee Warner asked about the contracts for the not-for-profits. The Mayor advised that she is still waiting for a definitive answer. She will make a follow-up phone call. In addition, the Mayor noted that new literacy grant involves getting community partnerships together. She believes that this will strengthen the relationship between the Village and the agencies. Trustee Warner asked the Mayor if the President of Morrisville had gotten back to her. The Mayor noted that this was a different topic, but that he had not gotten back to her. The Mayor discussed the current situation with the Morrisville President and bringing an adult education program through Cayuga Community College to Madison County.

Trustee Rapasadi is all set. He will not be at the December 17 meeting - he is out of town. The Mayor asked if anyone else would not make the meeting.

Delegations.

Kathy Stagnitti asked about the tree on MacArthur place. She asked the Mayor if we were working with Madison County Reads Ahead on the literacy grant. The Mayor is not aware of any literacy zones around here. She believes that it is in either Oneida or Utica. The Literacy Zone grant was discussed.

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Motion by Trustee Rapasadi, seconded by Trustee Peters, to adjourn at 6:56 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams/s

Catherine E. Williams
Clerk/Treasurer