VILLAGE OF CANASTOTA
MINUTES
February 4, 2013

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla Deshaw; Deputy Mayor Scott Rapasadi; Trustees Margaret Peters, Bill Haddad and Rosanne Warner; Village Administrator Larry Carpenter; Liz Geddes from Gustafson & Co.; Kathy Stagnitti, Justine Mulford, Michael Kolodzie, Margaret Kolodzie; CHS Government and Economics students with Teacher Ms. Visalli; Doug Havens; Bruce Burke from PAC 99.

ABSENT: None.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the minutes of the last meeting. **Discussion:** Trustee Peters questioned the language in the motion regarding the property on the terrace in which the Board declared the property of no "value". She would like it changed to no "use". Clerk/Treasurer Williams explained that there was no motion made, the matter was tabled so the language in the prior minutes pertaining to this matter is correct. The language for the motion to be entertained at our next meeting will be amended taking out "value" and replacing it with "use". Administrator Carpenter made a point of clarification for the minutes from the last meeting, advising the Board that the current mural on the old Farr Building will be photographed and placed on a banner which will be hung at ZEMS. Trustee Peters asked for clarification of her question regarding the trail. She does not believe that she asked if the Village would be required to build anything. Clerk/Treasurer Williams will look at the notes and the DVD of the meeting and advise the Board before the next meeting. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Peters, to approve the General Fund Abstract in the amount of $51,291.32. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve the Sewer Fund Abstract in the amount of $7,824.71. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Peters, to approve the Capital Fund Abstract in the amount of $2,000.00. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve the Waste Water Treatment Plant Capital Upgrade abstract in the amount of $55,581.65. Passed 5 to 0.

Liz Geddes, CPA, a partner in Gustafson & Co., presented their audit of fiscal year ending May 31, 2012. She gave a clean opinion of the Village, noting that the Village has omitted the Village Management Discussions and Audit Analysis again this year. This is something that the auditors do not suggest that we undertake as it is not a problem for the Single Audit Clearing House and would take a lot of time and resources to prepare. The financial statements were reviewed. The Single Audit was discussed. The only finding is that there is a deficiency in the fact that the village does not prepare its own financial statements or notes. The auditor noted that to her knowledge there are no communities our size that do this and it has never been an issue for the Single Audit Clearing House. She also noted that the findings from last year have been corrected. Trustee Peters asked about the Justice Court Audit - specifically who has responsibility for making sure that the deposits

are made within two (2) days. Liz noted that the Court deposits are the responsibility of the Court Clerk and explained that the deposits typically are over the 72 hours when the Court Clerk is out of town or on vacation.

Mayor DeShaw thanked Liz for taking the time to meet with her on Friday and for coming out tonight.

Motion by Trustee Peters, seconded by Trustee Rapasadi, to accept the Justice Court Audit as presented. Passed 5 to 0.

Motion to declare property owned by the Village and located on the Terrace bearing tax map numbers 36.70-1-33 and 37.70-1-34 of no use to the Village and directing them to be sold as surplus. This matter was tabled - we are still awaiting the appraisal.

Motion by Trustee Peters, seconded by Trustee Warner, to authorize Steve Perry to use the firehouse on March 17, 2013 for a baby shower. (Note: Proof of insurance has been received.) Passed 5 to 0.

Motion by Trustee Peters, seconded by Trustee Rapasadi, to authorize TJ Tornatore, Rick Stagnitti, Matt Freund, Dave Hamilton, Frank McFall and Tim Cowan, members of the Canastota Volunteer Fire Department, to attend the New York State Weekend at the National Fire Academy in Emmitsburgh, Maryland, from March 8, 2013 to March 10, 2013, at a cost of $180.00 per person, for a total cost of $1,080.00. This cost includes, with other things, transportation, meals and lodging and evening refreshments. Use of vehicle 125-1 (van) is also authorized. (Note: The registration fees have been paid in advance by the CFD as pre-registration was required for acceptance into the program. CFD will be seeking reimbursement of the registration fees upon approval from the Village Board and providing proof of payment to the Clerk/Treasurer's Office.) Passed 5 to 0.

Correspondence.

- Letter from the State of New York, Executive Chamber, Governor Cuomo, regarding the REDC grants.

- Letter regarding the Canal Clean Sweep which takes place on April 19 - 21, 2013. The Mayor asked how this was handled in the past. Administrator Carpenter noted that the Canal Town Corp. organizes the local event and the Village assists.

Administrator.

Administrator Carpenter is all set tonight.

Mayor.

Mayor DeShaw advised the Board that the Lit Zone applications were submitted and we should hear something by May. This was a very competitive application and we had 21 partners.

The Mayor reminded everyone of the memorial service for Carmen Basilio on February 9 at St. Agatha's church.

Mayor DeShaw is not available on February 20, 2013, for our next scheduled meeting. The Board discussed the matter and it was determined that we would not have a quorum as Trustees Haddad and Peters were also not available. The meeting was canceled. We will meet again on March 4, 2013. Clerk/Treasurer Williams will notify the newspapers and post a notice on the website.

Trustee Comments.

Trustee Rapasadi is all set.

Trustee Warner asked about the 2% Tax Cap Override. Administrator Carpenter noted that it has not yet been determined if we will need to override the cap.

Trustee Peters asked about the budget process and wants to sit in on the preliminary meetings that the Mayor has with the Department Heads. Trustee Rapasadi believes that the first meeting should include the liaison. The Mayor would like to have the first meeting herself as this is her first budget and she wants to have the opportunity to meet with the Department Heads to understand their needs and desires first. She will involve the Trustees when it is appropriate - it is the Mayor's budget to prepare. Trustee Peters feels that she, as a Trustee, has a right and obligation to be at any meeting that takes place regarding financial matters. The Mayor asked for the courtesy of letting her meet with the Department heads and learn and understand the budget herself.

Trustee Haddad started a conversation with Earthlink to resolve the phone bill. He hopes to have a resolution soon. He recommends that we try to get out of the contract. Administrator Carpenter reviewed the history of the Earthlink contract with the Board. We are not realizing the savings that were promised - should have been a 22% savings over our previous bills. This has not happened. Trustee Haddad has experience with Earthlink and we are hoping that he can help us. Trustee Peters asked if we have a contract and if it indicates the savings. Administrator Carpenter advised that we do and it does. Trustee Haddad also believes that we should file a complaint with the Public Service Commission, which will help us get out of the contract if we choose. He is requesting that the bill be restructured so that it can be better managed. The Mayor would like an update at the next meeting.

Trustee Haddad noted that the proposal from Little League was still pending and they would like an answer. The Mayor advised that we are investigating that as part of our budget process. We are looking for a few other models from other communities.

Delegations.

Doug Havens brought in some students from Ms. Vaselli's government and economics classes. These students are trying to build a bridge between the school and the community. They are looking for ways to get the students working with businesses in the community. Mayor DeShaw noted that that is what she does for her "day job". Trustee Rapasadi talked about the work study program in which he participated when he was in school. The Board and the students discussed opportunities and needs in the community. The Mayor has some information from a previous program that she participated in and will share it with Ms. Vaselli. The students asked about a green space. The Mayor discussed where we are today with our parks and plans for the future. Administrator Carpenter noted that in his recent research, he has discovered that most villages do not have the recreation fields that we have. Space is an issue for putting in any new parks. The Mayor believes that if there is enough interest on the part of the students, that something can be put together. She believes that we could get adults and volunteers together similarly to the way that Little League has. The industrial park area was discussed. Ms. Vaselli noted that there is a problem with the cross walks near the school. Administrator Carpenter noted that Chief Zophy is aware and that they are working on the problem.

Kathy Stagnitti thanked Clerk/Treasurer Williams for putting the minutes online. She asked if the Food Hub will be offered a PILOT. The Mayor noted that there have been no discussions about that yet. Mrs. Stagnitti asked who is on the Children's Council. The Mayor suggested that Mrs. Stagnitti contact Mary Rouse for a full list of names. Mrs. Stagnitti asked about the Lit Zone grant and who would administer it. The Mayor noted that the Children's Council is the applicant. Mrs. Stagnitti asked when Phase I of the sidewalk project will be finished. The Mayor noted that we can't start working on the sidewalks until the weather warms. Mrs. Stagnitti asked about Phase II. The Mayor will know better when the budget is in place. Mrs. Stagnitti asked about the newsletter. The Mayor is working on that. Mrs. Stagnitti noted that she had a problem getting up Will New Boulevard on Friday night due to snow removal. Mrs. Stagnitti provided her questions in writing and asked that they be included in the minutes.

Trustee Peters asked about the Lit Zone application and wanted to know why the Children's Council applied and not the Village. The Mayor explained that the Village was not an eligible applicant - the applicant needed to be a 501(c)(3) organization. The School, Village and Children's Council decided that it made the most sense to have the Children's Council be the applicant.

Doug Havens would like to have the Board come in to talk with the about their government. The Mayor would be happy to come in. She asked for a couple of weeks' notice.

Motion by Trustee Peters, seconded by Trustee Rapasadi, to adjourn at 8:10 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams
Clerk/Treasurer