

VILLAGE OF CANASTOTA  
MINUTES  
September 4, 2013

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi, Trustees Bill Haddad, Margaret Peters and Rosanne Warner; Village Administrator Larry Carpenter; Assistant Fire Chief Lyle Chafee; Ed Brophy, Executive Director of IBHOF; Tabitha and Steve White of the Canastota Running Club; Linda Lovins, Donald Forth, Margaret LeBlanc, John Patane; Members, coaches and parents of the 2013 Canastota Intermediate Baseball All-Star NYS District 9 Championship Team

ABSENT: None.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the minutes of the previous meeting. **Discussion:** Trustee Warner asked if it was Chief Chafee that noted that notification was made by mail regarding the grant. Clerk/Treasurer Williams confirmed that it was. A typo was corrected. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve the General Fund Abstract in the amount of \$171,417.29. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Peters, to approve the Sewer Fund Abstract in the amount of \$10,637.51. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Peters, to approve the Capital Fund Abstract in the amount of \$21.51. Passed 5 to 0.

Recognition of the 2013 Canastota Intermediate Baseball All-Star NYS District 9 Champions. Mayor DeShaw welcomed the coaches, players and parents to tonight's meeting and congratulated them on an amazing season. Trustee Haddad congratulated the team and thanked them for representing Little League so well. Coach Hopkins discussed the season and the kids' progress through the years. Trustee Peters complimented the parents for their support of the team, noting that the kids are very lucky. Mayor DeShaw read the citation and certificates were handed out to each player and coach. Trustee Haddad thanked the Mayor and the Board for taking the time to recognize this team and its accomplishments.

Motion by Trustee Peters, seconded by Trustee Warner, to authorize the Mayor to execute the annual contract with the International Boxing Hall of Fame (Publicity) in the amount of \$8,000.00, and to authorize the Clerk/Treasurer to issue payment as indicated therein. **Discussion:** Mayor DeShaw asked International Boxing Hall of Fame Executive Director Ed Brophy to speak to the Board about how the Hall of Fame uses the \$8,000.00 contribution from the Village. Ed discussed the different methods of advertising that are undertaken by the Hall of Fame. He explained that keeping up the grounds as the entrance to the Village from the NYS Thruway is promoting a positive image of the Village. When boxers are brought in, many times that is covered by ESPN, Show Time and in magazines. The Hall of Fame spends upwards of \$20,000 - \$25,000 on its total advertising budget. Ed mentioned a recent study that showed that a couple of million dollars comes through the County

on Hall of Fame Weekend, and \$3 million for the whole year. He explained where the money comes from - most of it comes from out of the area. The Hall of Fame has received a grant for expansion of the museum - they are looking outside of the area to raise the matching funds necessary to proceed. The museum promotes other businesses in the area. The Hall of Fame logo has "Canastota" in it, which gives credibility to the whole area. Ed and the Hall of Fame appreciate the community support and will continue to try their best to make sure that we are recognized around the world and promoting community pride and spirit. Mayor DeShaw thanked Ed for his time. Trustee Haddad noted that this is a private organization that we are paying to promote Canastota. He would like to see the Village seal on the "Pound for Pound" flyer and noted that the Madison County Tourism logo is on there. He would also like to see more events during the year. The Mayor noted that she and Ed have had conversations about how to better promote the Village and Village businesses. The Mayor stated that this is an economic development investment for the weekend and it lets people know about Canastota - the Hall of Fame puts us out there and people come back throughout the year because of it. The Mayor believes that this is a good investment for us and we are working on improving it. Ed added that people enjoy the museum throughout the whole year and bring business to the motels and restaurants and other local businesses when they visit. Ed also added that 99% of the money raised to support the museum comes from out of town, but the museum spends that money locally all year long. Trustee Haddad just wants to make sure that for good budgeting practices he evaluates where he is spending the money to get the most "bang for his buck". Trustee Peters commended Ed for everything that he has done for the last 25 years. Trustee Warner commented that the budget that Ed provided was exactly what she wanted. Ed appreciates the support from the Village. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Peters, to authorize the Mayor to execute the annual contract with Canastota Canal Town Corporation (Publicity) in the amount of \$2,000.00, and to authorize the Clerk/Treasurer to issue payment as indicated therein. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Peters, to authorize the Mayor to execute the annual contract with the Canastota Canal Town Corporation (Historical Property) in the amount of \$10,000.00, and to authorize the Clerk/Treasurer to issue payment as indicated therein. **Discussion:** Trustee Warner questioned what Canal Town had given us - is the \$10,000 that we give them for the property supposed to be for the museum? Administrator Carpenter advised that Canal Town owns two (2) buildings - the museum and the educational center. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to authorize the Mayor to execute the annual contract with the Canastota Kid's Day Corporation in the amount of \$1,900.00, and to authorize the Clerk/Treasurer to issue payment as indicated therein. **Discussion:** Trustee Peters noted that this is the last year of the event. Trustee Rapasadi was advised that it was an advertising ploy to get more people to attend that day and they may go for one more year. The Mayor advised that this money is for this year. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to authorize the Mayor to execute the annual contract with the Canastota Running Club in the amount of \$500.00, and to authorize the

Clerk/Treasurer to issue payment as indicated therein. **Discussion:** The Mayor invited Tabitha Gaglianese White from the Running Club to speak to the Board about the Summer Conditioning Program. Tabitha is the head coach for the running program. The participants range in age from 1 year to 6<sup>th</sup> grade. The program teaches them about track and field events. Cross Country students volunteer and receive community service hours for their participation. Parents and grandparents use the track while their children/grandchildren participate. The program runs 3 days per week for the month of July. They sponsor 2 track meets. Our money goes towards equipment and medals. Trustee Peters asked if the school does this throughout the year. Tabitha stated that they do not - they only allow the use of the building by the Running Club. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to authorize the Mayor to execute the annual contract with the Canastota Community Band in the amount of \$1,425.00, and to authorize the Clerk/Treasurer to issue payment as indicated therein. **Discussion:** Trustee Peters doesn't see how this is legal for us to pay. The Mayor noted that it is legal and that she has investigated this. They do three (3) concerts in the Village throughout the year including the Tree Lighting, Memorial Day Parade, Boxing Hall of Fame Parade and the Summer Concert Series. Trustee Warner went through the Gifts and Loans publication from NYCOM - a Village cannot support a drum and bugle corps and wonders if the community band is too close to that. The Mayor does not feel that it is the same thing, nor does the Administrator. The Mayor stated that we have a contract with them and the opinion that she received from NYCOM is that they do not have a problem with these things. Trustee Peters asked if we have the approval from the Comptroller's Office. The Mayor does not. Trustee Peters was referred to the NYS Constitution and the US Constitution on this matter. The Mayor suggested that Trustee Peters vote no if she does not agree. Administrator Carpenter added that this has been investigated several times by this office and it is okay. Trustee Peters is concerned what happens if we find that it is a problem. Linda Lovins, the Comptroller for the City of Oneida and former Clerk/Treasurer for the Village of Canastota, noted that she has researched this and advised that because the Community Band is providing a service it is allowed. Passed 4 to 1. Trustee Peters opposed.

Motion by Trustee Haddad, seconded by Trustee Peters, to approve payments totaling \$7,829.25 from the General fund to MBI for health insurance debit card transactions from July 1, 2013 - July 31, 2013. Passed 5 to 0.

Motion by Trustee Peters, seconded by Trustee Rapasadi, to authorize Code Enforcement Officer Michael Adsit to attend a one-day in-service training class on Media Relations, Mold and Moisture and General Sprinkler Inspections sponsored by the Mohawk Valley NYSBOC on September 20, 2013 at SUNY-IT from 8:00 a.m. - 5:00 p.m. Permission is also requested to use the Code vehicle. **Discussion:** Trustee Warner asked if the cost would be for a member or a non-member. Clerk/Treasurer Williams advised that CEO Adsit is not asking for the cost to be covered by the Village. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Peters, to authorize Clerk/Treasurer Williams to issue payment in the amount of \$40.00 to the New York State Association of Magistrate Court

Clerks, Inc. for the pre-registration fee for Clerk to the Justice Debra DiGeorge. (Note: This training was approved at the August 19, 2013, meeting.) Passed 5 to 0.

Motion by Trustee Peters, seconded by Trustee Haddad, to authorize the Mayor to execute the attached Interoperable Communications System Agreement with Madison County regarding the new radio system. **Discussion:** Trustee Rapasadi asked if our attorney had looked at this. Administrator Carpenter advised that he had. Trustee Rapasadi asked if he had any comments. Administrator Carpenter advised that he did not. Trustee Peters asked if all of the communities signed the same agreement. Administrator Carpenter does not know - our Chief brought it back for review. Most of the other Chiefs just signed it. Ours was delayed getting signed because our equipment was delayed. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Peters, to approve the use of the Canastota Firehouse by Richard Stagnitti on September 28, 2013. (Note: Proof of insurance has been received.) Passed 5 to 0.

### **Correspondence.**

- Tree letter from David Roberts regarding a tree at 111 Barlow Street. This has been turned over to the DPW.

Administrator Carpenter updated the Board regarding the tree requests on Lamb Avenue - one tree will come down and the other will be trimmed.

- Notice from Ma and Pa's Grill, Inc. that they will be renewing their liquor license.

### **Administrator.**

We have received a request for the final payment to be made to the artist for the mural.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to pay Charles Goss \$1,833.00 for the completion of the second mural on the mural project. Passed 5 to 0.

Administrator Carpenter would like approval to make payments to vendors on the WWTP project. There were accounting issues on the part of the USDA that held up the request. Trustee Peters asked if this included payments that were not approved. Administrator Carpenter stated that it does not and we have already received the funds for the payments that were approved.

Motion by Trustee Rapasadi, seconded by Trustee Peters to approve payments to the vendors from the WWTP Capital Upgrade Fund pursuant to the attached Abstract in the total amount of \$140,776.31 based upon the recommendation of the Administrator. **Discussion:** Trustee Warner asked if this were a final payment to Hubbards. Trustee Peters noted that there was a holdback. Administrator Carpenter advised that they are only looking for \$140,776.31 and it is not a final

payment. Trustee Haddad asked for clarification on the amounts that were approved and not approved. Administrator Carpenter advised that only part of Invoice 30 and part of Invoice 31 had been approved - the highlighted amounts were approved. Administrator Carpenter gave an update on the plant - everyone is pleased about what is going on. The Plant is working better than we had hoped it would. We have increased the flow without any issues and we have not had to use the polymer system. Trustee Peters asked if we purchased polymer over the summer. Administrator Carpenter stated that we had but not since then. Passed 5 to 0.

Administrator Carpenter passed out information to the Board regarding the loader that has been discussed. This new model is a 544K. DPW Mechanic Maxwell and DPW Foreman Tornatore think that we will need to put more money into the existing loader. They are looking at it and will talk about it later. Trustee Peters asked about what we are looking at for a backhoe. Administrator Carpenter has the bid specs in his office and will make them available for the Board to review. Trustee Peters asked where the backhoe will be kept. Administrator Carpenter advised that it will be used by the DPW for sewer work at the plant and on our sewers. Trustee Warner asked about the specs and trade-in value. Trustee Peters asked what we are doing with our old backhoes. Administrator Carpenter noted that we will sell them at auction. Trustee Peters asked about the hours on the old ones. Administrator Carpenter does not have that information - the DPW does. Trustee Peters is concerned that the Board does not know what kind of equipment we are bidding out on Friday. Administrator Carpenter invited Trustee Peters and the Board to come in to view the specs.

### **Mayor.**

The Mayor advised the Board that next Wednesday there will be a candlelight service at the 911 Memorial at 7:00 p.m. and all board members are encouraged to attend. The Fire Department will close the Peterboro Street at Railroad and Canal Streets and will take care of traffic at Center Street.

Motion by Trustee Haddad, seconded by Trustee Warner to close Peterboro Street between Railroad and Canal Streets on September 11, 2013, from 6:45 p.m. - 7:30 p.m. for the 911 Memorial Service. Passed 5 to 0.

Trustee Haddad noted that the sidewalk in front of the Memorial is rusty in color and asked what we can do to fix it. He has spoken with the DPW about this.

The Mayor and Administrator Carpenter met with Senator Valesky, Assemblyman Magee, Kip Hicks and the gentleman from New York that is looking to purchase the Diemolding building. Senator Valesky and Assemblyman Magee sent letters in support of the grant application.

### **Trustee Comments.**

Trustee Rapasadi is all set.

Trustee Warner asked when SuitKote was finishing their work. Administrator Carpenter advised that we were told this week. They are trying to get it is with the good weather. Trustee Warner asked for an update on Firemen's Park. The Mayor advised that the design has been selected and it is back to Brad for accurate measurements. We expect the work to begin this spring. Trustee Warner asked about the firemen's parking lot. Administrator Carpenter advised that the sidewalk is all set. We are waiting to see how much money is left over for the parking lot. Trustee Warner asked about the new occupant of Rite Aid. The Mayor advised that they are doing work and are hoping to open soon. Trustee Warner asked about the AUD. Clerk/Treasurer Williams advised that the auditors are still working on it. Trustee Warner noted that the trees at the corner of Spencer and Wilson across from St. Agatha's are a problem for traffic. Trustee Rapasadi noted that there are a few places where trees are a hazard including the overgrowth at ZEMs near the fence around the creek. Trustee Rapasadi is also concerned about traffic at Canal and Main Streets - vehicles are parking close to the corner on Main Street again and you cannot see traffic coming from the north on Main Street - he was almost hit. Trustee Rapasadi believes that we have previously spoken with them about not parking in the last two spots. Mayor DeShaw asked Administrator Carpenter to follow up on these matters. Trustee Warner was asked to request that we put a Christmas Tree in the gazebo at Clark Park.

Trustee Peters asked about follow up with regard to the street lights that are out. The Mayor suggests that Trustee Peters get with Chief Zophy on this. Trustee Peters asked for a presentation on our Bulk Pickup Program and noted that Sgarlata Concrete is doing a great job with sidewalks. Trustee Peters noted that previously DPW Foreman Tornatore said that he was negotiating for work on the sidewalks that we did last year - swapping service with Sgarlata Concrete - she is not sure that this is the way to do this and she would like a price from them. The Town was helping them also. Administrator Carpenter advised that our DPW took out a driveway for them today and he believes that this is what Foreman Tornatore is talking about. Administrator Carpenter will follow up. Trustee Peters asked about computers for Stoneleigh. Administrator Carpenter advised that we will be getting 7 computers from Morrisville - 5 for the seniors and 2 for the office. The Mayor asked Trustee Peters to speak with Liz Garafalo from CCS to make sure that the school has the students to do the service for the seniors at Stoneleigh. We need to have a schedule and the students need to be there. Administrator Carpenter noted that he left a message for Trustee Peters that we will get the computers in 2 weeks.

Trustee Haddad asked about the joint meeting. Administrator Carpenter has contacted the Town on 3 occasions. The last email that he received said that they will talk to Supervisor DiVeronica - he is awaiting a response. Trustee Haddad wanted to note that he is not anti-tourism - his point is that he wants to be very careful that other not-for-profit entities do not ask for money to bring business into the Village. The Mayor noted that there is a history and a cooperation there that would not exist with other entities.

### **Delegations.**

Margaret LeBlanc spoke to the Board regarding her concern over the removal of so many trees on

Main Street due to the sidewalk project and National Grid. She asked about our plans to replace the trees. The Mayor noted that she lives on South Main Street and lost 3 trees in her area - that was at the homeowner's request not due to National Grid. One tree was trimmed. The Mayor wants to replace trees - she believes that it is important. Administrator Carpenter noted that we have a budget for tree replacement. The Board talked about tree replacement and the Mayor discussed the TEP Grant and our plan for tree replacement in the downtown. The Mayor also noted that some trees were removed because of the sidewalk replacement program, but some were also taken down by National Grid. The Village has an arborist look at the trees to determine if they need to come down or if they can be trimmed to avoid hazards. Margaret asked if residents can plant in the right-of-way. The Mayor advised that she would need Board approval but asked for Margaret's recommendation of what type of tree should be planted. Administrator Carpenter advised that National Grid has a program for tree replacement. They will reimburse \$75 per tree if it is the right tree under their wires. He will talk with National Grid and the arborist. Trustee Peters noted that once the trees are planted, we will need money for maintenance. John Patane spoke in favor of tree replacement and discussed his involvement with the planting of the trees on Peterboro Street. Mr. Patane would like to volunteer his time regarding the downtown trees. He is not sure that they are the wrong trees. The Mayor noted that we are not that far in the process yet. We have been working on an application - it was submitted. Part of the costs will be for engineers to look at saving trees, right trees, wrong trees. Mr. Patane asked how he can get involved. The Mayor will add him to the list. Mr. Patane does not believe that we have the wrong trees or that the trees are what is causing our problems with our sidewalks. The Mayor noted that it is not the Board's intention to make out downtown look barren by removing all of the trees. Administrator Carpenter noted that Mr. Patane maintains all of the landscaping in Patane Park around our building. The Mayor thanked Margaret and John.

Chief Chafee asked the Board for permission to participate in training session from Madison County Tanker Task Force on September 7, 2013 in Cleveland, New York. They would like to take Trucks 122, 126 and 128 and 10 men. On September 14, 2013, they would like to participate in a Live fire training at the Griffis Fire Training Facility and use Trucks 124 and 125 with 14 men.

Motion by Trustee Warner, seconded by Trustee Peters to approve the request of the Canastota Fire Department to participate in a Tanker Task Force Training exercise on September 7, 2013, in Cleveland, New York and use Trucks 122, 126 and 128 with 10 men; and also live fire training at the Griffis Fire Training Facility on September 14, 2013, using Trucks 124 and 125 and 14 men. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to adjourn at 8:32 p.m. Passed 5 to 0.

Respectfully submitted,

*Catherine E. Williams/s*

Catherine E. Williams  
Clerk/Treasurer