

VILLAGE OF CANASTOTA

MINUTES

October 7, 2013

Mayor DeShaw called the meeting to order at 7:07 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Trustees Bill Haddad, Margaret Peters and Rosanne Warner; Village Administrator Larry Carpenter; Police Chief James Zophy; DPW Foreman TJ Tornatore; Village Mechanic Mark Maxwell; 1st Assistant Fire Chief Lyle Chafee; BOCES Intern Isaac Smith; Jane Jackman; and Bruce Burke of PAC 99.

ABSENT: Deputy Mayor Scott Rapasadi.

Motion by Trustee Haddad, seconded by Trustee Peters, to approve the minutes of the September 4, 2013, meeting. Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Haddad, to approve the minutes of the September 16, 2013, meeting. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, approve the following budget transfers: \$2,392.80 from 19904.01 (Contingency) to 85104.01 (Beautification); \$152.40 from 19904.01 (Contingency) to 99509.01.9 (Transfers to Capital Projects). (Note: The transfer into Beautification is for the increased cost of flowers including watering. The transfer into Transfers to Capital Projects is for the balance of the expenses associated with the Canal Corridor Mural and Park Project. **Discussion:** Trustee Peters questioned the watering expense and asked if we didn't already increase this. Clerk/Treasurer Williams advised that there have been no modifications to the Beautification budget. Administrator Carpenter believes that the watering costs stayed the same and the cost of the plants went up. He will check on this. The Mayor wants a breakdown of the flower costs for the year. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Peters, to approve the following interfund transfer: \$152.40 from the General Fund to the Capital Fund. **Discussion:** Trustee Warner asked what this is for. Clerk/Treasurer Williams explained that this is for the budget modification just made for the Canal Corridor Mural and Park Project. Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Haddad, to approve the General Fund Abstract in the amount of \$76,227.98. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Peters, to approve the Sewer Fund Abstract in the amount of \$26,270.58. **Discussion:** Trustee Peters asked about the increase in the premium at the WWTP for \$1,000.00 - we had figures when the budget was set. Administrator Carpenter advised that we increased the value of the plant tremendously. We knew there would be an increase in the value but did not know what the cost would be. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the Capital Fund Abstract in the amount of \$3,213.17. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Peters, to approve the Economic Development Fund Abstract in the amount of \$7,004.44. **Discussion:** Trustee Warner asked if this were the final payment. The Mayor advised that this is and it came in for less than approved. Passed 4 to 0. The Mayor thanked Administrator Carpenter for his work on that grant.

Motion by Trustee Warner, seconded by Trustee Peters, to authorize Planning Board Members Donald Forth and Joseph DiGiorgio to attend the PZI Appreciation Banquet and training sponsored by the Madison County Planning Department, to be held at Colgate Inn on October 29, 2013, at a cost of \$23.50 each, plus mileage at the approved rate, and to authorize Clerk/Treasurer Williams to issue payment as hereinbefore approved. **Discussion:** Clerk/Treasurer Williams advised that this training is full and we are on a waiting list. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to authorize DPW Foreman Tornatore to attend the NYCOM Public Works Training School to be held in Lake Placid, New York, from October 21 - 23, 2013, at a cost of \$245.00 for registration, \$235.00 per night for hotel (including dinner Monday, lunch Monday - Wednesday and breakfast Tuesday and Wednesday), plus reimbursement for mileage at the approved rate and dinner on Tuesday, subject to the per diem rate of \$30.00 as established by this Board. **Discussion:** Clerk/Treasurer Williams advised that the hotel is closed out. We are trying to find another hotel. Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Haddad, to approve the following budget modifications: increase 73104.01 (Recreation Contractual) by \$241.50; increase 2089.01 (Recreation Donations) by \$345.00. (Note: This is to accommodate the revenue received and expense incurred for Zumba Session 3.) Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve payment in the amount of \$241.50 to Julie Reks from 73104.01.146 for Zumba Session 3. **Discussion:** The Mayor noted that this is to pay the instructor. Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Haddad, to approve the wire transfer sent to BNY Mellon in the amount of \$1,060.00 on September 30, 2013, from the General Fund (16204.01 Village Hall Contractual) for administration fees owed on the 1987 and 1991 Public Improvement Bonds. **Discussion:** Trustee Peters asked if we typically combine these. Clerk/Treasurer Williams noted that we did receive two (2) invoices but the payment was sent as one (1) wire noting both invoice numbers. Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Haddad, to approve a wire transfer to be sent to the Depository Trust Company in the amount of \$20,000.00 on October 11, 2013, from the General Fund (97106.01 Debt Service) for the final payment of principal owed on the 2003 General Obligations bond. (Note: This bond was for the purchase of the rescue truck.) **Discussion:** Trustee Peters noted that the Town had participated in the cost of the rescue truck and thought that they should continue to participate in the cost of the new fire truck that was recently purchased. Clerk/Treasurer Williams advised that she and Administrator Carpenter had already discussed this

with Supervisor DiVeronica and the Town is contributing annually to the new truck. We have received the first payment already. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Peters, to approve the wire transfer sent to the Depository Trust Company in the amount of \$7,041.25 on September 30, 2013, from the General Fund (97107.01 Interest on Debt Service) for payment of interest owed on the 2009 General Obligations Bond. (Note: This bond was for the Bruno Road Infrastructure project). **Discussion:** Trustee Peters asked if this was the road that we just did with the Town a few years ago. Administrator Carpenter advised that this was for the Bruno Road Project - roads and sewers done in 2004. Passed 4 to 0.

Motion by Trustee Peters, seconded by Trustee Haddad, to authorize the following ACH payments to the USDA from the Sewer Fund on October 30, 2013: \$5,000.00 from 97106.02 Debt Service and \$4,297.50 from 97107.02 Interest on Debt Service for the 1998 Rural Development Phase I Serial A bonds; and \$2,000.00 from 97106.02 Debt Service and \$1,417.50 from 97107.02 Interest on Debt Service for the 1998 Rural Development Phase I Serial B bonds. (Note: This was for the sewer separation project.) **Discussion:** Trustee Peters noted that the bonds are listed separately as Serial A and Serial B and asked if they should be separate motions. The Mayor believes that it is fine because it is separated in the motion. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Peters, to set the Courtroom located in the basement of the Municipal Building at 205 South Peterboro Street, Canastota, as the only polling place for the Tuesday, March 18, 2014, Village Election. **Discussion:** Trustee Warner asked whose terms were up. Clerk/Treasurer Williams advised that Trustees Peters and Rapasadi's terms were up in 2014 - not sure about Justice Pokorny. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to authorize the Fire Department to take truck #121 to the Roberts Street Elementary School on Saturday, October 12, 2013, between 9 a.m. and 3 p.m. for the PTO sponsored Fall Festival and Craft Fair. **Discussion:** Mayor DeShaw asked what the Fire Department will be doing there. Chief Chafee advised that they will be doing fire prevention. Trustee Peters asked if the school sends flyers home with the children about these events. Chief Chafee advised that the school already did that. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Peters for the purpose of discussion, to declare the items contained on the attached Surplus Equipment 2013 list as surplus and of no further use to the Village and authorizing said equipment be listed for sale with Auctions International and sold to the highest bidder, subject to the acceptance of the bids by this Board. **Discussion:** Trustee Peters thought we were going to hang on to the dump box. Mechanic Mark Maxwell advised that the box serves no purpose for us. Administrator Carpenter noted that this box came from the WWTP vehicle. Trustee Peters asked for the mileage on the one ton dump. Foreman Tornatore estimated it at about 74,000 miles. Trustee Peters asked why the mileage was not listed. Foreman Tornatore stated that the battery was dead and he could not get the panel to light up. Trustee Peters thought we had three (3) loaders down there. Foreman Tornatore advised that we have two (2). The Board

discussed the equipment to be sold. Mayor DeShaw asked Administrator Carpenter if he has gone over the list with Foreman Tornatore. Administrator Carpenter has and noted that the radios are what we replaced recently. Trustee Peters doesn't understand why we are selling a truck that runs great and is in good shape. Administrator Carpenter explained that it was made specifically for the WWTP. The box is twice as high as a normal truck - we can't use it for anything. The Board discussed where the funds from a sale would go. The Mayor asked Administrator Carpenter to keep her informed on the auction. Mayor Deshaw asked Foreman Tornatore if this cleaned everything up in his area. Foreman Tornatore acknowledged that it does. Passed 4 to 0. The Mayor thanked Foreman Tornatore and Mechanic Maxwell for their work on this.

Motion by Trustee Warner, seconded by Trustee Haddad, to authorize the purchase of the 2014 Ford Police Sedan with accessories as set forth in the attached documents at a total cost of \$33,617.13, to be financed through a Lease Agreement with First Niagara Leasing, Inc. for a term of 2 years at an interest rate of 2.922% with 2 equal annual payments of \$17,548.82. **Discussion:** The Mayor asked Chief Zophy to give an overview of the vehicle. Chief advised that this is a Ford Taurus, V6 18/25 Police Interceptor. The lights will be taken from our current vehicle and transferred to this vehicle. The Durango will be taken out of service and sold. Chief explained this history of why he ordered this vehicle. He went with the Ford because it is an all-wheel vehicle. The Mayor asked if this is replacing the Durango. Chief acknowledged that it is. Administrator Carpenter asked how many miles were on the Durango - Chief advised that there are about 150,000 miles on the Durango. Trustee Warner asked if we were buying the new vehicle from Nye Ford. Chief stated that the State Contract went to VanBortel. Trustee Peters asked if this included the decals. Chief advised that it does as well as a camera system which records 24/7 whenever the car is running. The Mayor asked if the price is under what we budgeted. Administrator Carpenter stated that it is. Passed 4 to 0. The Mayor thanked the Chief and commented that he did a nice job with the information.

Motion by Trustee Peters, seconded by Trustee Haddad, to authorize payment in the amount of \$200.00 to Ed Fagan from 73104.01 (Recreation Contractual) for a performance to be given at Stoneleigh Apartments on October 12, 2013. **Discussion:** Trustee Haddad asked what this was for. The Mayor explained that it is for a concert at Stoneleigh Apartments. They are held a couple of times a year. This is from the Senior Activities budget. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to accept the bid from Liftech for a JCB 3CX14 Backhoe at the lowest net price of \$55,499.99, with a \$15,000.00 trade in price for a total cost of \$70,499.99, based on the attached recommendation of the DPW Foreman. **Discussion:** Trustee Peters asked where the money was for this purchase. Administrator Carpenter advised that it is a budgeted item. Trustee Peters asked if this was part of the grant monies. Administrator Carpenter stated that it is in the budget. The Board discussed the bid prices that were submitted. Trustee Peters believes that two (2) bids came in at lower prices with no trades. Trustee Haddad noted that there are exceptions on those two (2) bids without trades. Trustee Peters believes that the Board should have a copy of the specs and bids. The Mayor noted that anyone from the Board can be present when the bids are opened. Mayor DeShaw asked Administrator Carpenter to send a reminder notice to the Board when the bids are opened. Foreman Tornatore noted that normally the

bids are given to the department to be reviewed and for a recommendation to be made back to the Board. Trustee Peters does not believe that we are going with the low bid. Administrator Carpenter stated that we have to look at the net price after the trade. The Mayor believes that if the trade was worth something to the bidder, then it would have been listed on the bid. Trustee Haddad believes that there is a problem with the form. The Mayor stated that the bids were available to review. The Board discussed with Mechanic Maxwell the reasons that the Liftech machine is the best machine for the Village. Passed 3 to 1. Trustee Peters voting nay as she does not believe that this is the lowest bid on behalf of the taxpayers.

The Mayor thanked Mechanic Maxwell and Foreman Tornatore for all of their work on this. The Mayor asked for the anticipated delivery date. Mechanic Maxwell noted that it is 90 days.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the attached recommendation of Chief Zophy for street closures relating to the Homecoming Events scheduled by the Canastota Central Schools to be held on Friday, October 11, 2013. **Discussion:** The Mayor asked for confirmation of the time of the closure. Chief Zophy advised that the closure would begin at 6:00. This is what we have done in the past. The time was discussed. Chief Zophy discussed the events with the Board. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Peters, to approve the attached Resolution in Support of Keeping Asian Carp Out of the Great Lakes. **Discussion:** Mayor DeShaw advised the Board that this is something that came to us from the Great Swamp Conservancy and we are asked to support it. The Board discussed the purpose of this motion and why we would support this. Passed 4 to 0.

Correspondence.

- Thank you letter from Bob and Pat Murphy of West Lewis Street to CEO Mike Adsit regarding a large shed being built in the neighborhood.
- Tree letter from Steve Perry regarding his property on Lewis Street. The Mayor asked DPW Foreman Tornatore if he had looked at this. Foreman Tornatore has and advised that the tree will come down. The Board discussed the list of trees to be removed and/or trimmed.
- Tree letter from Tammy Campanie of West Park Street. DPW Foreman Tornatore has had a discussion with the homeowner - there is nothing wrong with this tree.
- Tree letter from Rose Chafee of Chapel Street regarding a tree on the Main Street side of her property. This has been turned over to the DPW.

The Mayor asked Administrator Carpenter about replanting trees. Administrator Carpenter advised that there was money in the budget and we will start this spring.

Administrator.

Administrator Carpenter recognized Morrisville College for the donation of 6 laptop computers for the senior program. The Mayor thanked everyone who worked on this. Trustee Peters noted that she has already spoken with Liz Garafalo of CCS about this.

Administrator Carpenter gave the Board a draft of proposed changes to the dog leash law. The primary change is that all dogs need to be leashed. The Mayor has spoken with Attorney Stokes about this today. She asked the Board members to review the proposed changes and have comments ready for our next meeting. If there are no changes, at our next meeting we can schedule a public hearing.

Administrator Carpenter passed out information to the Board members with additional information on the purchase of a new loader. The Mayor asked the Board to review this information for the next meeting. She also asked for a final spreadsheet with the next meeting as she would like to know what the actual numbers are on budgeted items before we address unbudgeted items such as a loader. Mayor DeShaw would like the Board members to look at the loader at the DPW.

Mayor.

Mayor DeShaw updated the Board on the Queensboro Farm Products and yogurt company grants. They are on schedule to close barring any impediments on either side by the end of October. In December we should hear about the two grants - the project has been listed as a priority project locally. We are in competition with 9 other regions. Three of four Madison County projects are in Canastota. The Mayor has spoken with Paul O'Mara about the Food Hub project. There has been an agreement for the purchase. The attorneys are drawing up the papers. The spill will be cleaned up. They do want to do something for the community over there - there are many possibilities - the first priority is the Food Hub. The property owners in the area will need to get together to revision the area. The Mayor is happy that after months we will be moving forward. The Red Onion is moving forward and hoping for a grand opening in November. The sidewalk project has one area left in front of Cerio's. We will be moving forward with replacement there. The Village will do the work. We need to work with the tenants of the building for an exit plan. Mayor DeShaw introduced Isaac Smith again. He is the intern from BOCES who started today. The Mayor would like to meet with Isaac on Wednesday.

Trustee Comments.

Trustee Peters advised that the Rec Board wants to know about setting fees for Rec Field usage for the adult softball leagues. The Mayor advised that only the Village Board can set fees. The days of when the men's league will play were also discussed. Mayor DeShaw noted that Mark Arner will be resigning from the Rec Board. His is a representative from the Town of Lenox. The Boxing Hall of Fame has taken over the scheduling of the Summer Concerts. Administrator Carpenter needs to report to the Towns about registration in our rec programs. He has been working through the Rec

Board to get the information from the programs but has had little success. The Mayor suggested that he go through the program managers and thinks that this would be a good project for Isaac. Trustee Peters is still looking for ideas for programs for 3 - 5 year olds.

Trustee Warner asked for an updated on the firemen's parking lot. Administrator Carpenter noted that there is not enough money left in this year's budget. The parking lot will be a priority for next year. The cost was discussed. Trustee Warner asked about paving the parking lot behind the Post Office and a light pole on Sandy Lane. The ownership of the light poles in the area of the Grago Apartments was discussed. Trustee Warner commented on the recent work at Rotary Park. She was speaking with Joe DiGiorgio when a gentleman from Wisconsin was at the park. The gentleman saw a picture of the bridge on a motorcycle blog and wanted to find the bridge. Trustee Warner commented on the amount of garbage in the Canal. Administrator Carpenter noted that we have done a lot of clean up ourselves and are waiting to hear from the State. Trustee Warner suggested placing a trash can near where the kids fish. The Mayor thought that was a good suggestion.

Chief Zophy and the Board discussed recent issues with complaints on Canal Street.

Trustee Haddad asked if we were doing the last project on Main Street and noted that there is a need for some cement work at the Rec Park. Trustee Haddad will meet with Foreman Tornatore to show him what is wanted. Trustee Haddad advised that the batting cages from the go cart track are available to the Village or Little League. Trustee Haddad has heard that the Village has turned this away. Administrator Carpenter advised that a couple of years ago there was some discussion about this same matter. The questions about maintenance, supervision and where it would go were discussed.

Trustee Haddad reported that there is a \$250 upgrade fee to the company that we use right now for our website. Trustee Haddad suggests that we execute that right now while we continue to look at prices for other vendors. The Mayor asked what the upgrade fee gets us. Trustee Haddad advised that we will get faster uploads and new code. If we go with a new provider, we will have significantly increased costs. The Mayor would like to discuss this at our next meeting.

Delegations.

None.

Motion by Trustee Warner, seconded by Trustee Haddad, to adjourn at 8:34 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams/s

Catherine E. Williams
Clerk/Treasurer