

VILLAGE OF CANASTOTA

MINUTES

May 19, 2014

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi; Trustees Rosanne Warner and Jeffrey Carpenter; Fire Chief John Massarotti; Code Enforcement Officer Michael Adsit; Lenox Councilman Anthony Palamara; and Bruce Burke of PAC 99.

ABSENT: Trustee Bill Haddad.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the minutes of the previous meeting. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Rapasadi, to approve the following budget transfer: \$2,000.00 from 80201.01 (Planning Board Personal Services) to 14201.01 (Clerk Personal Services; and \$4,013.02 from 83504.01 (Village Contribution) to 51824.01 (Street Lighting).

Discussion: Trustee Warner asked why there was an overage in the Clerk personal services line. Clerk/Treasurer Williams advised that there was no overage - we move the Planning Board personal services into the Clerk line every year and pay from one line only. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the General Fund Abstract in the amount of \$45,531.51. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the Sewer Fund Abstract in the amount of \$41,345.95. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to approve the Capital Fund Abstract in the amount of \$10,319.54 (Note: These are expenses for Founders' Park.) **Discussion:** Trustee Rapasadi asked if this was the total. Administrator Carpenter advised that it is not. Passed 4 to 0.

Delegations.

None.

Department Heads.

Fire Chief Massarotti needs to schedule a council meeting and asked Trustee Warner for her availability next week.

Discussion regarding Farr Building.

The Board held a special meeting at 4:00 today and toured the building. The Mayor asked the board for comments and reported that the architect liked the building and thought it would be a showpiece for the Village. He stated that we could use the upstairs. The Board discussed the possibility of making renovations and repairs to the building. Trustee Rapasadi is surprised how well put together the second floor was and does not think that the basement is usable. The roof looks like it is in great

shape. The Mayor advised the Board that she asked the architect for a required Short Condition Report for the grant application. He estimated that it would cost between \$2,500 and \$3,500 to prepare the report and will send us a quote. Mayor Deshaw would like to have approval for up to \$3,500 to get the Short Condition Report which is a requirement of the grant in order to apply for preservation money, SHPO grants and economic development money. The architect is Bruce C. King, AIA from Holmes, King & Kallquist. Mayor DeShaw gave the Board a report on her recent meeting with the Canastota Canal Town Corporation regarding the Farr Building. They talked a lot about how the grant would work because Canastota Canal Town Corporation is going to apply for the grant. Administrator Carpenter noted that CCTC voted unanimously to work with the Village on this matter. Trustee Warner asked if the Village acquires the property, in whose name would it be. The Mayor stated that the Village would be the owner and take title to the building. The money would go to CCTC and pass through us like it did with the Canal Street park and mural project. Trustee Warner asked from what budget line would we pull the architect's fee. The Mayor would like to put this through the Economic Development fund. The purchase of the building is an allowable expense under the first part of the grant. The renovations are as well. The Mayor is trying to determine what steps to take with regard to the grant - how much money to ask for at once - just the purchase of the building or the purchase and the renovations.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to approve payment not to exceed \$3,500.00 with Holmes, King and Kallquist and allow the Mayor to sign a contract. Passed 4 to 0.

7:15 p.m. Public Hearing on LL #2 of the Year 2014 regarding Sandwich Board Signs.

Mayor DeShaw opened the Public Hearing at 7:15 p.m. Kate Ducey of the Red Onion attended the public hearing. Mayor DeShaw gave a history of the development of this law. Code Enforcement Officer Adsit gave the Board his recommendation regarding fees for the signs. The Mayor advised that the goal of this law is to standardize and make the signs consistent and to make the downtown more appealing. The Mayor asked if anyone wanted to speak for or against the proposed local law. Kate Ducey of the Red Onion addressed the Board. She has a sandwich board sign. It was professionally made. She likes the idea of having regulations regarding the signs but is concerned about the size requirements. Her sign is 45" high and the proposed law limits the height to 42". Mayor DeShaw asked CEO Adsit to contact companies that make or use these signs to determine what is standard. She does not want to enact a law that would force business owners to either purchase custom signs or not be able to find any sign that would fit our requirements. The procedure for making amendments or changes to the proposed local law were discussed. CEO Adsit will contact vendors to see what the dimensions are of a standard sign and will report back to the Board. Mayor DeShaw thanked Kate Ducey for coming tonight and asked her if there is anything else that she is concerned regarding this law. Kate responded that it all seems very logical and she does not know it will be a problem with her insurance. She has not checked but does not anticipate that it will be a problem. She has also spoken with Brian Howell, The Bee Man, and reports that he is also in favor and is willing to have a sign made.

Mayor DeShaw asked 2 more times if anyone wished to speak in favor of or against the proposed

local law. There was no response.

Motion by Trustee Carpenter, seconded by Trustee Warner, to close the public hearing at 7:30 p.m. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve payments totaling \$7,710.52 from the General fund to MBI for health insurance debit card transactions from April 1, 2014 - April 30, 2014. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to accept the attached proposal from Confidata for document shredding services from June 1, 2014 - May 31, 2015, in the amount of \$45.00 per 95 gallon tote and to authorize the Mayor to execute the same. (Note: This is a savings of \$45.00 per month over our existing contract with Shred-It.) **Discussion:** The Mayor thanked Trustee Carpenter for giving us this lead. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to authorize the following charges to be relieved to the 2014-2015 Village Taxes for unpaid code violations: \$360.00 against property located at 112 Bruno Road bearing Tax Map No. 36.40-1-9; \$315.00 against property located at 3581 Seneca Turnpike bearing Tax Map No. 36.80-1-7; \$310.00 against property located at 410 Spencer Street bearing Tax Map No. 36.38-1-25; \$310.00 against property located at 115 Clark Street bearing Tax Map No. 36.55-1-12; \$290.00 against property located at 421 West Lewis Street bearing Tax Map No. 36.45-1-30; \$310.00 against property located at 101 Douglas Heights Drive bearing Tax Map No. 36.19-1-1; \$310.00 against property located at 251 South Peterboro Street bearing Tax Map No. 36.70-1-8; \$360.00 against property located at 409 Spencer Street bearing Tax Map No. 36.38-1-21; \$375.00 against property located at 410 Spencer Street bearing Tax Map No. 36.54-1-7; and \$295.00 against property located at 212 Wilson Avenue bearing Tax Map No. 36.38-1-14. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to authorize the following charges to be relieved to the 2014-2015 Village Taxes for unpaid sidewalk charges: \$1,800.72 against property located at North Main Street and bearing Tax Map No. 36.38-1-1; \$762.30 against property located at 402 North Main Street and bearing Tax Map No. 36.38-1-9; \$924.00 against property located at 309 North Main Street and bearing Tax Map No. 36.45-2-15; \$154.00 against property located at 308 North Main Street and bearing Tax Map No. 36.45-2-23; \$885.50 against property located at 300 North Main Street and bearing Tax Map No. 36.45-2-27; \$1,848.00 against property located at 107 North Main Street and bearing Tax Map No. 36.53-1-92; \$395.20 against property located at 207 South Main Street and bearing Tax Map No. 36.61-1-35; \$112.93 against property located at 104 South Main Street and bearing Tax Map No. 36.61-1-54; \$1,269.27 against property located at 110 South Main Street and bearing Tax Map No. 36.61-1-55; \$162.50 against property located at 149 Center Street and bearing Tax Map No. 36.61-1-63; \$1,817.20 against property located at 203 West Hickory Street and bearing Tax Map No. 36.69-1-46; \$1,016.40 against property located at 505 South Main Street and bearing Tax Map No. 36.77-1-28; \$58.20 against property located at 509 South Main Street and bearing Tax Map No. 36.77-1-30; \$1,016.40 against property located at 519 South Main Street and bearing Tax Map No. 36.77-1-46; \$862.40 against property located at 546

South Main Street and bearing Tax Map No. 44.21-1-11; and \$924.00 against property located at 531 South Main Street and bearing Tax Map No. 44.21-1-5. **Discussion:** Trustee Warner asked if this was everything. Clerk/Treasurer Williams advised that it is. Passed 4 to 0.

Motion to authorize the following charges to be relieved to the 2014-2015 Village Taxes for unpaid water/sewer charges at the request of OCWA: \$212.63 against property located at 566 North Peterboro Street and bearing Tax Map No. 28.17-1-18; \$210.28 against property located at 669 North Peterboro Street and bearing Tax Map No. 28.17-1-19.1; \$363.79 against property located at 211 West Avenue and bearing Tax Map No. 35.16-1-3; \$244.85 against property located at 532 State Street and bearing Tax Map No. 35.16-2-36; \$202.71 against property located at 114 Ball Avenue and bearing Tax Map No. 36.46-1-20; \$1,473.82 against property located at 111 Ball Avenue and bearing Tax Map No. 36.46-1-22; \$695.14 against property located at 508 State Street and bearing Tax Map No. 36.53-1-7.1; \$325.96 against property located at 111 Caroline Street and bearing Tax Map No. 36.53-1-36; \$386.19 against property located at 124 Caroline Street and bearing Tax Map No. 36.53-1-50; \$261.20 against property located at 127 Lamb Avenue and bearing Tax Map No. 36.53-1-67; \$294.49 against property located at 123 Lamb Avenue and bearing Tax Map No. 36.53-1-68; \$935.69 against property located at 104 Diamond Street and bearing Tax Map No. 36.54-2-25; \$821.00 against property located at 102 Diamond Street and bearing Tax Map No. 36.54-2-26; \$614.21 against property located at 207 East Chapel Street and bearing Tax Map No. 36.54-2-33; \$180.08 against property located at 115 Clark Street and bearing Tax Map No. 36.55-1-12; \$266.91 against property located at 132 East Chapel Street and bearing Tax Map No. 36.55-1-18; \$488.57 against property located at 122 East Chapel Street and bearing Tax Map No. 36.55-1-22; \$593.59 against property located at 415 State Street and bearing Tax Map No. 36.61-1-5; \$574.66 against property located at 109 South Main Street and bearing Tax Map No. 36.61-1-49; \$752.74 against property located at 229 South Canal Street and bearing Tax Map No. 36.62-1-8; \$210.46 against property located at 108 James Street and bearing Tax Map No. 36.62-1-63; \$198.39 against property located at 137 East Center Street and bearing Tax Map No. 36.62-2-41; \$260.59 against property located at 104 High Street and bearing Tax Map No. 36.70-1-87; \$243.70 against property located at 104 Circle Drive North and bearing Tax Map No. 36.72-1-17.6; \$180.39 against property located at 403 High Street and bearing Tax Map No. 36.78-1-54; and \$700.54 against property located at 3177 Seneca Turnpike and bearing Tax Map No. 43.8-1-1.13. **Discussion:** The Mayor asked if this was unpaid water and sewer bills. Clerk/Treasurer Williams confirmed that it is. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to adopt the attached Depository Resolution. Passed 4 to 0.

Correspondence.

- Letter from the Recreation Commission regarding Zumba. The Board discussed the need to find someplace to hold classes during the summer. The Board is in favor of paying to rent the VFW if the cost exceeds the \$300 donated by Elder Haven, as long as the cost to the instructor and VFW do not exceed the revenue generated by the session. Mayor DeShaw will be attending the Recreation meeting at the end of the month. The Board discussed other

possible venues for this program.

- Letter from Charlene Barres regarding use of the Firemen's Park area for the Boxing Hall of Fame Parade of Champions on Sunday, June 8.

Motion by Trustee Warner, seconded by Trustee Carpenter, to allow the use of the Firemen's Park area by the Boxing Hall of Fame on June 8. Passed 4 to 0.

- Tree letter from Drew Bogardus of 111 Tuttle Avenue. This has been turned over to the DPW.
- Tree letter from Ann DeFrancisco of 214 Prospect Street. This has been turned over to the DPW.

Administrator.

Administrator Carpenter reminded the Board of the Memorial Day Parade on Monday at 10:00 a.m. They will be lining up at the school at 9:30 a.m. The Mayor asked Administrator Carpenter if they found enough children to carry the banners. Administrator Carpenter was told that they are looking for adults to hold the banners too. The Mayor asked for support for the parade. Trustee Warner asked about the PA system - she could not hear will last year. Administrator Carpenter will ask about it and will offer our assistance.

Mayor.

Mayor DeShaw would like us to remember the architect student when we get ready to dedicate the Founders' Park - it is the student's design. The Mayor commented on how much time Larry DiGeorge is putting into this project and would like to do a plaque to recognize the people who put the park together. CEO Adsit reminded the board that we were originally going to put the time capsule in the park. The Board discussed the time capsule - there is another location for the capsule.

Administrator Carpenter reported that we have sent letter to residents in the designated areas for sidewalks. The responses are due back tomorrow. Between tomorrow and Friday, we will contact those who haven't responded and determine who will do the work. He will come back to the Board on June 2 with more information. Mayor DeShaw reminded the Board that she had asked them to think about if they wanted to go over the \$50,000 that was budgeted for sidewalks. The Mayor would like to stay within the budget, but we can talk about it after the numbers come in. Administrator Carpenter would like to commend CEO Adsit for the work that he is doing on this project working with the residents and getting information together. The Mayor thanked Mike for his work and commented that residents are stating to her how good Mike is when he comes over to talk with them about this project.

Trustee Comments.

Trustee Carpenter noted that it is nice to see the Village getting ready for warmer months - the curbing looks nice and the park is coming along. Mayor DeShaw asked Administrator Carpenter how the painting of the curbs were coming. Administrator Carpenter advised that they are almost done.

Trustee Warner questioned why there were different prices on the Quill invoices for the same items. Clerk/Treasurer Williams advised that they were purchased using coupons and there were different discounts offered on the purchases. Trustee Warner questioned the age of some of the expenses being billed by the Town - they are from December 2013.

Trustee Rapasadi commented that the Village is looking nice. He is concerned about the condition of the wood around the front of the Municipal Building. Administrator Carpenter stated that he is considering having the BOCES group this summer take care of that and also replacing some of the sidewalk near the Police Department. Trustee Rapasadi noted that we took care of a pot hole on Stroud Street and that there is another one on James Street in front of the funeral home.

The Mayor asked when the flower pots were going out. Administrator Carpenter has a call in to Debrucque's - he is waiting for a call back and will check with them tomorrow.

Trustee Warner asked CEO Adsit if there was any news on the house on Canal Street. CEO Adsit stated that he sent letters, the vehicles are gone and the owner should start taking the house down in the next couple of weeks. In addition, CEO Adsit is sending a letter regarding grass. Grass letters were sent to many people.

Mayor DeShaw spoke with C&S - they were hired by the yogurt group. This project is moving forward. When the Mayor went to the REDC meeting a week ago, the gentleman who was purchasing the Pyrotech building sat with her and she believes that they are on track and moving forward - there is a meeting with them tomorrow. The Mayor is also trying to find out about the Jumo Building - she believes it has been sold and that there is a 3D printing company going in there. Administrator Carpenter and CEO Adsit met with the purchasers of the Cleveland Tramrail building - this is the company that makes jet engine parts. They are moving forward and should be in production soon. Administrator Carpenter advised that there are a couple of people talking with the owner of the Barlow Street property about a possible purchase of the building. Kip Hicks from the Madison County IDA, has been talking with a potential purchaser and the owners of the yogurt company have a friend that may be interested. Administrator Carpenter also stated that a third company that installs fiber optics and has a contract for work between Albany and Buffalo may have an interest. The Mayor and Administrator Carpenter will keep on top of these and report back to the Board.

Mayor DeShaw reported that we are changing banks because of interest rates. State Bank of Chittenango (Oneida Savings Bank) is offering rates that are nearly 10 times greater than those that

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we are receiving at NBT. The Mayor gave NBT an opportunity to compete - they could not help us. Mayor Deshaw publicly thanked her team stating that she has an awesome team in the Village. This is her second year - there was a new Mayor and a new Board - the team is doing a super job handling personalities. The Mayor has given them quite a bit to do - grants, sidewalks, new companies - the Mayor thanked Administrator Carpenter, Clerk/Treasurer Williams and Deputy Clerk Bombard for keeping everything rolling - this is a great team. The Mayor commented that she has experience in many other communities and schools - having a great team makes her job a lot easier. Administrator Carpenter thanked the Mayor on behalf of himself and Clerk/Treasurer Williams and will pass along the Mayor's thanks to the rest of the team.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to adjourn at 8:10 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams
Clerk/Treasurer