

VILLAGE OF CANASTOTA

MINUTES

July 7, 2014

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi; Trustees Bill Haddad, Rosanne Warner and Jeffrey Carpenter; Village Administrator Larry Carpenter; Fire Chief John Massarotti; Town of Lenox Councilman Anthony Palamara; Richard Rossi and AnnMarie Rossi of Canastota Kid's Day Corp. and Ted Lumbrazo.

ABSENT: None.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the minutes of the June 16, 2014, regular meeting. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve the General Fund Abstract in the amount of \$40,334.25. **Discussion:** Trustee Haddad asked if we are buying the computers fully loaded with software. Administrator Carpenter advised that we are buying them through our IT person already loaded. The Board discussed software licensing and whether or not it was applicable to the Village. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the Sewer Fund Abstract in the amount of \$30,535.74. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the WWTP Capital Upgrade Abstract in the amount of \$56,919.66. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the Economic Development Abstract in the amount of \$11,192.58. **Discussion:** Trustee Warner asked if this is for the TEP and REDC Grants. The Mayor advised that it is for both. Trustee Warner asked if the architect bill was put into the grant. Mayor DeShaw explained that the Condition Report was a requirement to file for the grant, so it is not a part of the costs covered by the grant. Passed 5 to 0.

Delegations.

None.

Motion by Trustee Warner, seconded by Trustee Carpenter, to authorize the Mayor to execute the attached Agreement with Canastota Kid's Day Corporation in the amount of \$1,900.00 for fiscal year 2014-2015, and authorizing Clerk/Treasurer Williams to issue payment to Canastota Kid's Day Corporation in said amount. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the attached request of Chief Zophy for street closures on October 11, 2014, for the Canastota Kids Day Corporation 7K Run. **Discussion:** The Board and Richard Rossi discussed the length of the run. Trustee Haddad suggested that Kid's Day speak with the PTO to see if this run could be connected to the PTO Fall Festival that Trustee Haddad believes may be held on the same day. Richard commented that when

he scheduled the use of the school for that day, the school advised him that there was no other use scheduled for that day. The Mayor asked if this is Homecoming Weekend at the school. Richard stated that the school told him that nothing else is scheduled currently - also, homecoming events are conducted in the evening. The run will be done in the morning. Mayor DeShaw reminded Kid's Day that we will need insurance for that day. Richard indicated that they have insurance for this event as well as for the Kid's Day event in August. The Mayor asked him to make sure that the insurance will cover a run. The Mayor asked how Kid's Day was going to block the streets for the run. Richard advised that Chief Zophy will do some and Kid's Day will be doing the rest - he is looking for about 30 people to help. Mayor DeShaw asked about the entrance fee. Richard stated that it is \$35 and includes a t-shirt and a meal after the run. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to authorize the Mayor to execute the attached contract with the International Boxing Hall of Fame for the use of the pavilion for the 2014 Summer Concert Series. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to authorize the Mayor to execute the attached Agreement with the International Boxing Hall of Fame in the amount of \$8,000.00 for publicity for the 2014-2015 fiscal year and authorizing Clerk/Treasurer Williams to issue payment to the International Boxing Hall of Fame in said amount. Passed 4 to 0. Trustee Rapasadi abstaining.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to authorize payment to Williamson Law Book Company in the amount of \$370.00 from the General Fund (16204.01.63 Computer Programming/Training) for the TaxGlance Lookup Software Package and technical support from 6/1/14 - 5/31/15. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the use of the Fireman's Polebarn on July 19, 2014, by John Palamara for a graduation party pursuant to the attached request of the Canastota Volunteer Fire Department. (Note: Proof of insurance has been received.) Passed 4 to 0. Trustee Warner abstaining.

Motion by Trustee Warner, seconded by Trustee Carpenter, to approve the use of the Fireman's Polebarn on July 20, 2014, by Jeff Watkins for a graduation party pursuant to the attached request of the Canastota Volunteer Fire Department pending receipt of proof of insurance. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the membership of Donald J. Rouse into the Canastota Volunteer Fire Department pursuant to the attached request of the Canastota Fire Department Fire Council. (Note: A copy of his driver's license has been received - a clearer copy has been requested.) Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Rapasadi, to authorize the following credits against OCWA sewer charges based on the attached requests from OCWA: 1) \$60.83 to Janet Conner for property at 144 N. Canal Street due to a leaky toilet; \$216.22 to Frank Dudish/Mary Jo

Dimento for property at 314 South Peterboro Street due to a broken pipe; \$498.90 to Leibl Enterprises for property at 119 West Center Street due to a broken water line. **Discussion:** The Board discussed at length reasons for issuing credit on sewer bills and past practice for issuing credit on sewer bills. Trustee Haddad does not agree that credit should be issued when the water was put through our sewer system. Passed 4 to 1. Trustee Haddad opposing.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the use of the Firehouse by the Madison County Sheriff's Department in July for a training session for their deputies pending proof of insurance. **Discussion:** Administrator Carpenter advised that proof of insurance was received today. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to authorize payment from the General Fund (73104.01.146 Zumba) in the amount of \$1,557.70 to Julie Reksc for Zumba Sessions IX and X. (Note: \$2,225.00 in revenue was received for these sessions.) **Discussion:** Trustee Warner asked how long the sessions were. Clerk/Treasurer Williams advised that the sessions are 6 weeks long. Passed 5 to 0.

The Board further discussed issuing credit for sewer charges.

Correspondence.

- Tree letter from Bob and Paula Benjamin of 109 Delano Avenue. This has been given to the DPW.
- Tree letter from Tammy Campanie of 210 West Park Street. This is a second request - the first request was dated June 2013. Mayor DeShaw asked that we communicate with the homeowner about this matter.

Administrator.

Administrator Carpenter spoke with the Board about the \$15,000 grant that the Village received from Assemblyman Magee's Office for the Fire Department. A letter was sent from Assemblyman Magee's Office to the Assembly indicating that we want to use the grant to buy helmets, jackets and pants. Trustee Warner was concerned that this grant is 9 years old. Administrator Carpenter explained that we did not know anything about the grant. It was written by a former Fire Chief 9 years ago and was just awarded.

Administrator Carpenter provided the board with an estimate from Suit-Kote on the proposed paving project for this year. He explained that this is the same process as last year and that we will also be doing some hot asphalt work. The Mayor asked for an update on the Fire Department driveway project. Administrator Carpenter advised that the Fire Department driveway is the hot asphalt work.

Administrator Carpenter was advised that our application to use our generator at the WWTP during the hot periods of summer and cold periods of winter was denied because there was not as much capacity as the contractor thought there would be.

Trustee Haddad asked about the Estimate from Suit-Kote for road work, noting that the pricing was from April 2014. Administrator Carpenter acknowledged that the price was from April but stated that the pricing is current. Trustee Warner asked if we were on schedule. Administrator Carpenter stated that we are and we expect to start in two (2) weeks. Trustee Rapasadi asked if we use our loader do we have to provide an operator as well. Administrator Carpenter stated that we do. The Board discussed using our loader or the vendor's. Trustee Warner asked why the Fire Department back lot is not on the Suit-Kote estimate. Administrator Carpenter advised that we are still trying to figure out how to get the work done.

Administrator Carpenter provided an update on insurance pricing. Last year we paid \$61,860.00 and this year we are paying \$60,164.61. While the cost went down just a little bit, we avoided a 6% increase with the changes that were made.

Administrator Carpenter asked the Board to approve the cost of \$125.00 each for Randy Tallman, Chris Hannan and Sam Hatch to attend flash over training sponsored by NYS Association of Fire Chiefs to be held in Lincoln. Chief Massarotti stated that this is good training.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the training and payment in the amount of \$375.00 to the State Chief Association as requested. Passed 5 to 0.

Administrator Carpenter advised the Board that Founder's Park is just about done - we just need to finish the sod and curb. To date, we have spent \$36,118.26. The Village agreed to put in \$19,000.00 which was approved a couple of years ago. The current cash shortfall is about \$6,800.00 - the project overage is \$3,468.26. Mayor DeShaw discussed how the costs should be split between the Village and the Fire Department. She feels like this should be a collaborative effort to pay the balance as this has been a collaborative project. The Mayor thought that the Fire Department could have a couple of years to pay the Village back if they needed it. Mayor DeShaw noted that Larry DiGeorge charged us for far less hours than he put into the project. The Mayor advised that she has heard nothing but phenomenal comments about this project. Chief Massarotti advised that he brought this up to the Fire Department and they did not expect to spend more than \$12,000.00 on this project. He also stated that the Fire Department was not involved in the changes that were made and that decisions were made by the Village office. The Board and the Fire Department members present at this meeting discussed the project and funding of the overage. Trustee Haddad does not see the Village expenses in the project budget and asked if our DPW's time was part of the project. Administrator Carpenter stated that we did some work there, but that was not put in the budget. The Board discussed the granite curbing that was part of the original plans for the project. The Mayor would like the Board to approve payment of the expenses that need to be paid today and take time to talk about how this will be settled. Mayor DeShaw asked Chief Massarotti to look at his budget to see if there is anything that he does not need so that we could use that money to meet the

collaborative request from the Mayor. The Mayor also suggested that some money could be used from the donations that the Fire Department recently requested in letters sent to the public. Anthony Palamara, speaking as a member of the Fire Council, requested a copy of the budget so that the Council could work with Chief Massarotti on this. He also wanted to clarify that the Company does not get any money from the Village. The donations, the fish fries - these are to benefit the members of the Company. Anthony advised that there is not a lot of money there, but there are a lot of expenses to operate the Company. Mayor DeShaw thanked Tony for clarifying this information for her as she is still learning this information. Chief Massarotti added that the Company is one of the few organizations that does not receive money from the Village. Mayor DeShaw suggested that the Village could help the Fire Company with letter writing for their fund raising. The Board discussed the Fire Company, Fire Council and Fire Department and how they relate to the Village Board.

Motion by Trustee Haddad, seconded by Trustee Warner to increase the General Fund Budget 71104.01 (Parks Contractual) by \$3,257.00; to transfer \$3,257.00 from 71104.01 (Parks Contractual) to 99509.01 (Transfers to Capital Projects); to make an interfund transfer of \$3,257.00 from the General Fund to the Capital Projects Fund (this covers the balance of the \$19,000.00 to be spent by the Village and the \$1,532.00 cost of the sidewalk and curbing to date); to make a loan in the amount of \$3,486.26 from the General Fund to the Capital Projects Fund (this is the amount of the project overrun to date); to transfer the \$3,486.26 from the General Fund to the Capital Projects Fund. Passed 5 to 0.

The Mayor thanked the Fire Department members present at the meeting for the background and history.

Mayor.

Mayor Deshaw has nothing additional to report.

Trustee Comments.

Trustee Carpenter is all set tonight.

Trustee Haddad thanked the DPW for the tarp that was placed on the roof of the press box at the Recreation Park - it was very timely.

Trustee Warner asked if we should figure out what is wrong with the pool and why it is losing water. Administrator Carpenter advised that the belief is that it might have something to do with the pump or in the lines. They are turning off the pump at night and not losing water. Trustee Warner asked if we had contacted Oneida Savings Bank about the bronze tablet that was on the Farr Building. Administrator Carpenter has not spoken with them - he will make a note of it. Trustee Warner asked about the water cleanup in the building. Administrator Carpenter advised that the drinking fountain had leaked. Trustee Warner stated that the monument looks fabulous. Ted Lumbrazo suggested that we should put a no smoking sign in the park. The Mayor would like us to look for some nice signs

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to put up there. Trustee Warner asked about the no parking signs on Main Street near Head Start. Trustee Warner also noted that tenants are parking right on the corner of Center and Souter Streets near Ma and Pa's. Administrator Carpenter asked if there were signs there. Trustee Warner believes that there are and does not believe that it is the bar patrons but the tenants of the apartment building. Trustee Warner commented that the house is not looking any better on Canal Street. Administrator Carpenter advised that there is a legal issue preventing the cleanup.

Trustee Rapasadi is all set.

The Mayor thanked everyone for contributing to our intern's graduation gift - she was glad to get to the party.

Trustee Haddad asked about the Canal Street Festival. Administrator Carpenter noted that it was not profitable and that Clerk/Treasurer Williams is working on the numbers. Administrator Carpenter feels that if we are going to move forward with the festival for next year, we should start working on it now.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to adjourn at 8:49 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams
Clerk/Treasurer