

VILLAGE OF CANASTOTA  
MINUTES  
August 18, 2014

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi; Trustees Bill Haddad, Rosanne Warner and Jeffrey Carpenter; Village Administrator Larry Carpenter; Fire Chief John Massarotti; Lenox Councilman Tony Palamara, and Bruce Burke of PAC 99.

ABSENT: None.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the minutes of the previous meeting. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the General Fund Abstract in the amount of \$56,392.48. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Rapasadi, to approve the Sewer Fund Abstract in the amount of \$32,198.15. Passed 5 to 0.

**Delegations.**

None.

**Department Heads.**

Fire Chief Massarotti advised that there will be an EMT class in Morrisville. He has three (3) members who would like to attend and use the van for transportation. The class begins on August 24 and runs through early February two (2) nights a week. Chief indicated that he might have a fourth member for the class.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to approve the Fire Department van usage for the EMT training at SUNY Morrisville from September through March. **Discussion:** Trustee Haddad asked if there were any costs for the training. Chief Massarotti advised that the State picks up the cost. Passed 5 to 0.

Chief Massarotti advised that the Fire Department will be putting their sign out for a recruiting tool. They plan to put it up when they are training to advertise for new members. Mayor DeShaw asked Chief Massarotti to give the Board an update on the training to be held at Graziano's house on the corner of North Peterboro and Maple Avenue. Trustee Rapasadi asked how they gained access to the house. Chief Massarotti explained that they asked the owner. The house is being torn down. The Fire Department will use this as an opportunity to train on a number of matters. They might use a smoke machine once or twice and may do joint training with other fire departments. The Chief advised that all of their equipment will be placed on Maple Avenue not on Peterboro Street. The Board discussed using a recruitment sign during the training and recruiting events. Mayor DeShaw wants to check to make sure that we are covered for our insurance on this training event. Administrator Carpenter has a letter from John Bailey stating that we are covered on this.

Administrator Carpenter distributed copies of the Fire Department annual report of calls to the Board Members. The Mayor asked that the 13-14 report be attached for comparison. Trustee Haddad asked for information regarding the companies that come to us for mutual aid in the town and village. The Board discussed with Chief Massarotti the payment for calls on the Thruway. The Board discussed how injury reporting is handled. Trustee Haddad asked that the board be made aware when an injury occurs. The Mayor read a letter that she received from Richard Hanna regarding a meeting tomorrow at Marcy Town Hall from 5:30 p.m. to 7:30 p.m. regarding a Fire Grant Workshop.

Administrator Carpenter wrote a Grant with Chief Massarotti last week applying for 16 lengths of hose and 6 inline tanks. This is a 50/50 matching grant totaling \$2,880.00 so the Village portion would be \$1,440.00.

The Mayor asked if we had scheduled a Joint Meeting with the Town. Councilman Palamara will ask Supervisor Pinard to get in touch with the Village. The Mayor does have agenda items.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the membership of Andrew Hornbeck, Matthew Glas and John Collet and the reinstatement of Rob Robinson into the Canastota Fire Department based on the request and recommendation of the Fire Council dated August 12, 2014. (Note: Copies of their drivers' licenses have been received.) Passed 5 to 0.

Discussion regarding the proposed Resolution Establishing a Policy for Extra-Territorial Connections to the Village Sewer System. Administrator Carpenter advised that this is the same document that we discussed last time. He did have some input from one of the Board members and wants to know if the Board wants to do anything. Trustee Warner is not in favor of making the sewer system bigger and noted that the smell down there this weekend was bad. The Board discussed the proposed resolution. Mayor DeShaw advised that the capacity of the plant is not the question - we can handle the capacity. The Mayor does not know what is causing the smell. Administrator Carpenter will ask and try to find out the source of the smell. Trustee Haddad advised that there are times that it smells at the Recreation Park. Administrator Carpenter reminded the Board that with the improvements at the pump station and plant, we have done a lot of things to get rid of the smell. Administrator Carpenter will need to ask the plant operators. Trustee Haddad advised that he knows when the pump station churns - it happens when Little League was practicing. The Board discussed the water in the area. The Board further discussed the proposed Resolution. Mayor DeShaw agrees with Administrator Carpenter and Trustee Haddad that if people want to connect to our sewer system and their property is adjacent to the Village, they should annex in the Village. The Board discussed with Councilman Palamara the process for adding properties in the Town to the sewer system. They also discussed the fees charged and paid by the residents in the Town. Trustee Warner is concerned about the plant's ability to handle any more capacity. Mayor DeShaw would like us to bring in OMI and have a discussion about this. She would like them to be at the next Board meeting. Trustee Carpenter asked why our permit levels would be so low if we can handle so much more capacity. Administrator Carpenter stated that the plant can handle more and we have been handling more during certain situations. This is a good question for OMI. The

Mayor asked the Board to send Larry an email with their questions which he will send to OMI before the next meeting.

Motion by Trustee Warner, seconded by Trustee Haddad, to authorize Planning Board Members Donald Forth and Vic Kopnitsky to attend the free workshop sponsored by the Central New York Regional Planning and Development Board entitled Preserving Rural Character Through Conservation Subdivision Design to be held on August 19, 2014, from 5:00 - 8:30 p.m. at the Skyline Lodge in Fabius, New York. **Discussion:** Trustee Warner asked about mileage. Clerk/Treasurer Williams has not had anyone from the Planning Board request mileage. Trustee Warner wants in added to the motion. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to make the following amendments to the 2014-2015 Budget for the sidewalk project: Increase 54104.01 (Sidewalks) by \$31,520.20 to \$81,520.20. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the attached Change Order Nos. 1 and 2 for the sidewalk project and to authorize Mayor DeShaw to execute same. **Discussion:** Administrator Carpenter explained that two property owners have changed their mind and are asking the contractor to do the work. Trustee Rapasadi asked when they will be starting. Administrator Carpenter advised that they have already started. Passed 5 to 0.

Discussion regarding the attached proposed Agreement between the Village and the Canastota Central School District regarding the School Resource Officer position. The Mayor asked if the Board had a chance to review this Agreement. Trustee Rapasadi asked if this is the same Agreement that we used before. The Mayor advised that it is, except for the payment. Administrator Carpenter advised the Board that he does not think that we can do the provision entitled Compensation Time. The Board discussed this provision. The Mayor would like to check with our attorney on this.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to pass this subject to attorney review and changes to Number 8 should they be needed. **Discussion:** Trustee Warner asked where this Agreement came from. The Mayor believes that this is the same Agreement that the prior administrator used with revisions by the School. The Mayor would like to bring this back to the board on September 3. She would like to have our attorney review this. It was her intention just to have the Board look at this and ask questions. Administrator Carpenter will get this to our attorney tomorrow night. Trustee Haddad is in favor of this and thinks that this is good for our district. Passed 5 to 0.

### **Correspondence.**

- Letter from the Rusty Rail regarding renewal of their liquor license.
- Letter from Marlea Stagnitti of 229 James Street regarding a tree in front of her property. This has been turned over to the DPW.

- Tree letter from Robert Cesarini of 100 Prospect Street. The Mayor asked Administrator Carpenter where this tree is on the schedule. Administrator Carpenter will find out tomorrow. Mayor DeShaw asked the Administrator to look at the tree.
- Letter from Yvonne and Neil Nirelli regarding the 7<sup>th</sup> Annual Nirelli Ride for Cancer Care. The ride will take place on September 7, 2014. They are asking for a road closure that day.

Motion by Trustee Warner, seconded by Trustee Haddad, to block off part of Canal Street on September 7, 2014, from 9:30 a.m. to 11 a.m., pending approval of the police chief. Passed 5 to 0.

- Thank you letter from Isaac Smith, our intern, for his experience during his internship.
- Tree letter from Sue Carpenter of 204 West Hickory Street. The Mayor asked Administrator Carpenter to add this to the tree list.

Administrator Carpenter noted that the National Grid tree trimmers are in the Village trimming trees. Trustee Rapasadi commented that not only did these trimmers leave a mess, they are making the trees look hideous. Administrator Carpenter advised that he has received many complaints. There is nothing that we can do. The Board discussed the work that the tree service is doing. We have had to talk with them about the mess that they are leaving behind. The Mayor would like to do a conference call with National Grid about this matter. Administrator Carpenter will set it up.

### **Administrator.**

Administrator Carpenter advised that we are doing a joint program with the City of Oneida. We are supplying a bus to the State Fair for seniors. There is a \$10 fees to take the bus - admission into the fair is free for seniors that day.

Administrator Carpenter gave the Board a flyer regarding Tuesdays on the Towpath. The Mayor will be leading the bike ride on Tuesday, August 26.

Administrator Carpenter advised the Board that Verizon wants to put a tower on the other side of Route 5. This is not in the Village, but we own the property on which the water tower sits. Verizon likes this site. Administrator Carpenter noted that this might be another source of revenue for the Village. Trustee Warner asked if there were any objections from OCWA. Administrator Carpenter advised that he has met with OCWA both times that Verizon has visited the site - they have not voiced any objection.

Administrator Carpenter reported that he has met with Pastor Jeff Rogers regarding the water problems at 132 Will New Boulevard.

**Mayor.**

The Mayor discussed with the Board a problem with the sidewalk replacement that was completed by a contractor at the property owned by Scott Miller on North Peterboro Street, north of the Red Apple. The homeowner was not happy because there was a problem with the fiber in the cement and he does not like the way the Village sidewalk tips to match the sidewalk coming from his house. The Mayor looked at this herself. The cement company said that it would wear off after a couple of days. It was decided that it would be revisited after 30 days and if it was not better, the same contractor would redo the work and the cement company would supply new concrete. The Mayor received a letter from the homeowner recently, but within the 30 day waiting period. She will follow up with the homeowner. The Mayor asked Administrator Carpenter to follow up on the homeowner's concern about the top soil.

Mayor DeShaw shared with the Board that there were many mistakes on the back of the monument at Founders' Park and some are major mistakes - there were duplications and two mayors were left off. We worked this out with the company that did the etching. They are going to fix it at no cost. The monument will be brought back to Vermont and redone. Mayor DeShaw has asked that any proofing going on be done by at least 5 - 6 people. Administrator Carpenter advised that there was an accident at Founders' Park on Thursday night and one of the flag poles was bent. A new pole has been ordered. Mayor DeShaw advised the Board that the monument will be back before the ceremony on September 18. Trustee Warner asked if there would be any transportation costs. The Mayor advised that there would be a small charge that we are splitting with Pexton Memorials. We are also getting a base to put under the monument. The cost is about \$500.00. The Firemen's Memorial has some misspellings that need to be corrected - that is up to the Fire Department.

Mayor DeShaw asked Administrator Carpenter about the Industrial Park zoning changes. The Mayor would like this on the next agenda. Administrator Carpenter described the changes that are being proposed to the split for the A and B parts of the park. Trustee Warner asked about whether it has to go to the planning boards before we do this. The Mayor wants this Board to be all set before we send it to the other boards.

The Mayor advised the Board that we should be hearing in September if we received the grant for the Farr Building. She would like to have a plan B in place in case we don't get the grant. The Mayor believes that this Board has a plan B which was getting people on the first floor and then write a grant to get people on the second floor. The grant applications were sent to Albany and we are waiting to hear. The Mayor would like to put the Visitor Center on the first floor with a Chamber type organization on the first floor. She believes that Liz Metzger and the artist guild can use the back space. We can have a recreation type office there and use it as a community hub. The cost of the building and the grant and donation were discussed. The Mayor thought that some of the interior work could be done by BOCES and she believes that there is an excitement in the community and that this will be well supported. The Mayor would like to start talking about it at the next meeting. Trustee Haddad commented that there are not a lot of places that we can get for free. Trustee Warner does not believe that it is free and that it will cost a lot of money. Trustee Haddad does not think that

it would take much to make the first floor operational. Trustee Warner suggested using the County work crew. Mayor DeShaw believes that there are huge options for the building and that this is a great opportunity for the community. She has already had some people ask to be involved. Trustee Warner asked about getting some work donations from the community. The Mayor will contact Oneida Savings Bank and tell them that there is a plan B that will be discussed at the next meeting, but the feeling is good that we want to move forward. The Board discussed the advantages to the Village in getting this building.

### **Trustee Comments.**

Trustee Rapasadi noted that we had covered everything from his list already.

Trustee Warner asked for an update on the Canal Street property. Administrator Carpenter noted that it will be taken down within the next week. The owner of the barn is going to Court as there has been no action there. Trustee Warner asked about sidewalk revenue that was relieved back to the County - will there be more this year. Administrator Carpenter stated that there will likely be more relieves this year. Trustee Warner asked about the OCWA building and wanted to know if the police will be moving there. Mayor DeShaw stated that they would not be and that this Board does have to have a discussion about the use of the building. We have had some discussions about having some recreation-type activities there, but we are still in the brain-storming phase. Trustee Warner asked if a punch list had been prepared when we took the building back. Administrator Carpenter stated that there was no list. Trustee Warner asked about the roof. Administrator Carpenter did not know that there was anything wrong with the roof. We are still talking with OCWA about the building. The Mayor stated that we will address this with OCWA. Trustee Warner asked for updates on the yogurt plant. The Mayor invited Trustee Warner to sit in when she meets with OCWA. Due to Trustee Warner's work schedule, she does not think that she can do that. The Mayor asked Trustee Warner to send a bullet list of points to Administrator Carpenter so he has it when they meet with OCWA. The Mayor would like to receive the list within the next couple of days.

Trustee Haddad asked if the water at the Recreation Park was fixed. Administrator Carpenter advised that it had been. Trustee Haddad asked about the roof on the press box. Administrator Carpenter stated that they will be getting to it. Trustee Haddad advised that Fall Ball starts on the 7<sup>th</sup> or 8<sup>th</sup> of September and that they need power to that room. Administrator Carpenter will make sure that they have power. Trustee Haddad reminded the Board that Tony Regulbuto will be performing on August 21 - this is the last concert of the year.

Trustee Carpenter asked if we heard anything on the leak at the pool. Administrator Carpenter advised that we won't be able to look at that until the pool closes.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to enter Executive session regarding personnel at 8:34 p.m.. Passed 5 to 0. Mayor DeShaw stated that we would not be taking any action after Executive Session.

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Motion by Trustee Rapasadi, seconded by Trustee Haddad, to exit Executive Session at 10:12 p.m.  
Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to adjourn at 10:12 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams  
Clerk/Treasurer