

VILLAGE OF CANASTOTA

MINUTES

August 4, 2014

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw (7:13 p.m.); Deputy Mayor Scott Rapasadi; Trustees Bill Haddad, Rosanne Warner and Jeffrey Carpenter; Village Administrator Larry Carpenter; and Bruce Burke of PAC 99.

ABSENT: None.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the minutes of the previous meeting. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the following modifications to the 14-15 General Fund Budget for carryover encumbrances from the 2013-2014 budget: Increase 14204.01 (Attorney Fees) by \$4,470.16; increase 34104.01 (Fire Department Contractual) by \$7075.00; increase 71804.01 (Special Recreational Facilities) by \$969.50; increase 73104.01 (Recreation Contractual) by \$450.00; for a total of \$12,964.66. **Discussion:** The Board discussed the carryover encumbrances. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the following modifications to the 14-15 Sewer Fund Budget for carryover encumbrances from the 2013-2014 budget: increase 81204.02 (Sewer Fund Contractual) by \$485.32; increase 81304.02 (WWTP Contractual) by \$1,772.00; for a total of \$2,257.32. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the General Fund Abstract in the amount of \$109,561.09. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the Sewer Fund Abstract in the amount of \$20,628.94. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the WWTP Capital Upgrade Abstract in the amount of \$51,031.14. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to eliminate the laborer's position within the DPW, to authorize the creation of a new MEO position and to appoint Michael Burch as an MEO at Step 3 with an hourly salary of \$18.31, effective August 6, 2014. **Discussion:** The Board discussed the appointment. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to authorize Clerk/Treasurer Williams to attend the 2014 NYCOM Fall Training School to be held in Lake Placid from September 15, 2014 - September 18, 2014, at a cost of \$260.00 for registration fees and \$1,126.20 for overnight accommodations and included meals (dinner Tuesday and Thursday, breakfast Tuesday through Friday and lunch Tuesday through Thursday). Reimbursement for meals that are not included, mileage and tolls shall be in accordance with Village policy. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the membership of Cory Robertson into the Canastota Fire Department based on the request and recommendation of the Fire Council dated July 15, 2014. **Discussion:** Trustee Warner asked if the minutes of the Fire Council were enough. Clerk/Treasurer Williams noted that the Fire Council motion asked for it to be referred to the Village. Passed 4 to 0.

Discussion regarding the attached proposed Resolution Establishing a Policy for Extra-Territorial Connections to the Village Sewer System. Administrator Carpenter advised the Board that this is something that has been discussed a couple of times but not moved forward. He explained that under this Resolution, if someone outside of the Village that was adjacent to the Village wanted to move forward and hook up to our sewer system, they would have to become part of the Village. If the properties are not adjacent to the Village, they would have to join an existing sewer district to hook up. Trustee Warner asked where this was proposed. Administrator Carpenter stated that it would be everywhere. Nothing in the Town has been made a part of the Village when they hooked up. The Board discussed the expansion of the system and if the plant could handle it as well as expanding the SPEDES permit. Trustee Warner asked if this Resolution was drawn by our attorney. Administrator Carpenter stated that it was. This will be put on the Agenda for our next meeting.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to accept the bid from and award the contract for concrete and flowable fill to the lowest bidder, Northern Redi Mix, as follows: 1) Concrete 5000 PSI - \$93.00; 4500 PSI - \$91.00; 4000 PSI - \$89.00; 3500 PSI - \$87.00; 3000 PSI - \$85.00; 2500 PSI - \$83.00; 2) Flowable Fill 50 PSI - \$68.00; 150 PSI - \$69.00; 500 PSI - \$73.00, based upon the recommendation of Administrator Carpenter. **Discussion:** Administrator Carpenter advised the Board that this is for projects not being done by the contractor. Additionally, he advised that we do not anticipate using any flowable fill. Trustee Haddad believes that Saunders is cheaper. Administrator Carpenter advised the Board that we talked about this with our attorney and we have to use this as a whole and add all of the prices together. The Board discussed the bid. (Mayor DeShaw joined the meeting at 7:13 p.m.) Mayor DeShaw stated that she spoke with the attorney about this bid and we have to award this contract this way because of the way we bid the contract. The Board discussed how long these prices are good for. The Mayor would like to have copies of the bids included with the Agenda packets in the future. Passed 5 to 0.

Delegations.

None.

Correspondence.

- Thank you letter from the American Legion for our participation in the Memorial Day Parade.
- Thank you letter from Canastota Running Club for supporting the 19th Annual Nate the Great Title Town Run.

Administrator.

Administrator Carpenter advised the Board that Jacob Hatch has resigned and is going back to the Town. Tom DiGaspari is out on worker's compensation with a back injury and we do not know when he will return. The BOCES kids did a great job with the brick wall around the building, painting the bridges and cleaning up around the railroad track. They were good kids and did a good job.

Administrator Carpenter reported on the barn on Prospect Street that collapsed - a letter was sent giving the owner until the 15th to clean it up. This Board asked CEO Adsit to send a letter to the owner of the collapsed Center Street property to do the same thing. The tree on Prospect and Hickory Streets is scheduled to come down.

Administrator Carpenter informed the Board that the paving on the roads is done and it is curing for a couple of weeks prior to being sealed.

Administrator Carpenter handed out a court report from Clerk to the Justice Debra DiGeorge. He pointed out how active our Court is and how busy our PD is, as well as the sheriffs and troopers. Our court took in \$95,163 for fiscal year 2013-2014. This is up tremendously from last year. Mayor DeShaw asked for numbers from the previous year. Trustee Warner thanked Clerk to the Justice DiGeorge for providing this. Trustee Haddad noted that our PD is busy and asked if we were ok. Administrator Carpenter stated that we are and reminded the Board that one of our part-time officers had more arrests than any other officer in the County last year.

Administrator Carpenter noted that our grant is on target, that we are waiting on the engineer and that we signed a contract with DOT. The Mayor wants a meeting with business and property owners in the grant area in early September.

Administrator Carpenter reminded the Board of the invitations they received to the Fire Department Clam Bake this Sunday from 1 - 6 at the Pole Barn. He needs to know who is going.

The Board discussed the resolution from the last meeting approving the DOT contract.

Mayor.

The Mayor has been working with the school on the School Resource Officer position. She has a draft contract that she will send out to Board members. The Mayor noted that this will be a little different than last time - she will send it out so that the Board members can look at it. Mayor DeShaw needs the ad to go into the newspaper soon because the person needs to start the day after school. We have some interested candidates. The Mayor will work with the school to pick the person. Trustee Haddad asked if this position will be full time. The Mayor indicated that it will be part time - 180 days by the school calendar. The hours will be flexible because of school events such as dances, games, etc. This will be set out in the contract. Mayor DeShaw asked the Board members

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to read the agreement and get back to her after they get it. The position will be advertised with the DPW position to save money. The Mayor is also looking for a Recreation Director.

Mayor DeShaw asked about the tree letter for Prospect Street and asked for a copy of the list of trees that are coming down.

The Mayor will be leading the bike ride on Tuesday, August 26. More information will follow.

The Village will be leading the 9/11 Memorial Event this year. We need to start planning this now. She would like to follow the standard set in previous years. Information on the ceremony should be sent to Trustee Haddad to be placed on the Village FaceBook page.

Administrator Carpenter advised that the dedication for Founders' Park will be on Thursday, September 18. More details will follow.

Administrator Carpenter spoke with Barb Hazen of Concrete Slipform - she needs to sign the contract and work on a start date. The school started work already - it looks nice.

Trustee Comments.

Trustee Rapasadi asked about the sink hole in front of the Guifre property on Belleview Drive. Administrator Carpenter will talk with the DPW tomorrow.

Trustee Warner would like to attend the NYCOM Fall Training School this year. Wampsville paid for her attendance last year, so Trustee Warner asked if Canastota would paid for this year.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to authorize Trustee Warner to attend the 2014 NYCOM Fall Training School to be held in Lake Placid from September 15, 2014 - September 18, 2014, at a cost of \$260.00 for registration fees and \$1,126.20 for overnight accommodations and included meals (dinner Tuesday and Thursday, breakfast Tuesday through Friday and lunch Tuesday through Thursday). Reimbursement for meals that are not included, mileage and tolls shall be in accordance with Village policy. Passed 5 to 0.

The Mayor will let us know if she is going to attend part of the conference.

Trustee Haddad reported that there is no electricity in the press box at the Rec Field due to construction and the water has been turned off in the concession stand. Pop Warner practice starts tonight. The bathrooms are okay and the main lights are working. Administrator Carpenter advised that he requested the power be disconnected to be safe for the roof reconstruction. He will have the water reconnected for the snack shack. Trustee Haddad reported that Pop Warner emailed their proof of insurance to Clerk/Treasurer Williams. Trustee Haddad asked who and when the concerts are canceled. The Mayor advised that Ed Brophy decides by about 3:00 in the afternoon on Thursday. Trustee Haddad would like to know if we cancel so that he can put it on FaceBook.

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Clerk/Treasurer Williams advised that it will also be on the website if we cancel.

Trustee Carpenter thanked Mr. Robertson for his involvement with the Fire Department. He is happy that everyone is okay after the rain. Administrator Carpenter advised the Board that we had no flooding due to the rain. The Village did receive 1.6 inches of rain in less than ½ hour and it rained for over two (2) hours.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to adjourn at 7:48 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams
Clerk/Treasurer