

VILLAGE OF CANASTOTA

MINUTES

September 3, 2014

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi; Trustees Bill Haddad and Jeffrey Carpenter; Village Administrator Larry Carpenter; Lenox Supervisor John Pinard; Lenox Councilman Tony Palamara; CCS Superintendent June Clarke and CCS BOE Member Peter Palamara.

ABSENT: Trustee Rosanne Warner.

CCS Superintendent June Clarke and BOE Member Peter Palamara provided the Board with a brochure regarding the planned capital project. They explained that the committee has been meeting since February. A list was made from the 5-year building survey prepared by the architects. Based on the list and a tour of the building by the committee members, this capital project was developed. The proposed repairs/replacements were discussed. The time line for improvements was also discussed. Taxes are anticipated to increase at a rate of \$9.00 for a \$100,000 assessment. This increase will take place in the 2017-2018 school year. Supervisor Pinard asked how much money is in the current budget to take care of scheduled repairs. BOE Member Palamara explained that when a capital project is done, the state reimburses us at 87.5%. The state cannot reimburse the costs that are spent outside of a capital project. Trustee Haddad believes that the next project should be in the works now so that every year there is a capital project for improvements. The Board discussed what if any part of the project could be a joint or shared services project. The Mayor believes that economic development and community usage are benefits to the community. We need to take care of our schools if we want to attract people to our community. The Mayor discussed how having competitive and up-to-date science labs will work with the community colleges to bring in classes. Mayor DeShaw asked if a master facilities plan was ever finished - it was started when she was on the Board of Education. She explained the premise behind such a plan. Mayor DeShaw thanked Superintendent Clarke and BOE Member Palamara for coming to our meeting.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the minutes of the previous meeting. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Rapasadi, to approve the General Fund Abstract in the amount of \$85,926.33. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the Sewer Fund Abstract in the amount of \$6,937.16. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the WWTP Capital Upgrade Abstract in the amount of \$3,660.00. Passed 4 to 0.

Delegations.

None.

Dean Merritt of Operations and Maintenance, Inc. discussed the treatment capacity of the Waste Water Treatment Plant as it relates to establishing a policy for extra-territorial connections to the Village Sewer System. Dean provided the board with a report showing the flow and loading for the Village Treatment Plant for 2013 and 2014 to date. The Village is approved for up to 2 million gallons per day. He explained that Queensboro is a moving target - they could be up or down. Dean explained that we currently have .5 million gallons left in capacity per day and he explained what the numbers that he presented mean as far as expansion is concerned. Dean stated that he believes that the Village could double the size of our community and still be at acceptable levels under our permit. He further explained that if Queensboro increases their levels, we would be at capacity, but we can control that. The Mayor asked what happens with the new yogurt plant. Dean would need to see an engineering report to determine the answer to that. If the new plant pre-treated, the impact could be very low - if they do not pre-treat, it could be like Queensboro. He discussed with the Board the potential to pre-treat any waste from Queensboro and the yogurt plant which we could use to produce energy and sell that energy back to the companies and make money for the Village. Trustee Carpenter asked why if we are able to handle more flow per day do we not increase our permit. Dean advised that we need to get a handle on our CSO events before we try to push more through the plant. DEC has the confidence in OMI to allow them to push more through the plant, but not all operators could handle what OMI's operators can handle. He discussed with the Board what he and the plant operator did last night to look for the leak that they knew was in the system between the pump station and the plant. Dean showed pictures of the leak area. There was a plug that corroded away - it was located in a block structure in the ground that could not be easily seen. The plan is to build the block up around the leak area so that it can be found in the future. The problem was found at 2:00 on Tuesday afternoon and fixed by 4:00 this afternoon. Trustee Haddad asked about the Village exposure as a result of this leak and asked about the status of the pipe. Dean advised that the pipe is 50 years old and for the last 18 months we have been putting more flow and PSI through the pipe now than we were before. This is the first problem that we have had. Trustee Haddad asked about our liability on this matter. Dean explained what he and the DEC found when they looked at the creek - they found no dead fish. He believes that we are helped by the fact that we stayed out in the field last night trying to find the problem. The DEC also thought that the odor was coming from somewhere else. Without evidence of environmental damage, Dean does not believe that we will be fined, but he cannot be sure. The Mayor thanked Dean for coming tonight to address this with the Board.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, adopting the attached Resolution Establishing a Policy for Extra-Territorial Connections to the Village Sewer System. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to set the fee at \$.02/gallon for accepting the excavation ground water from EMS Environmental, Inc. on behalf of Kwik Fill M1025 pursuant to Village of Canastota Discharge Permit 004 (copy attached). **Discussion:** Administrator Carpenter explained that Kwik fill is putting in new tanks. There is ground water that is seeping into the hole where the tanks were removed - the water is clean. There is a permit allowing the water to be discharged into our sewer system and the Board needs to set a fee. Trustee Rapasadi is concerned

that this is a petroleum spill. Dean Merritt advised the Board that the ground water will be put through activated carbon which will pull out any contaminates. Trustee Haddad asked how the price was determined. Dean explained that there is not much processing for this type of water, only the cost of the pumping - no chemicals, no blowers needed. He spoke with Ken Skibinski, our Pre-Treatment Consultant, who does this all over the state. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the attached Change Order Nos. 3 for the sidewalk project and to authorize Mayor DeShaw to execute same. **Discussion:** Mayor DeShaw advised that this is for another homeowner that wants us to do their sidewalk. Passed 4 to 0.

The Board discussed establishing a fee for the 2014 Roberts Street/Clark Street/MacArthur Place Sidewalk Project. Administrator Carpenter explained that this is the charge for the property owners for the contractor doing the work in front of their property and is based on the contractor's price to the Village. The range is \$10/square foot for 4 inches of sidewalk to \$10.50/square foot for 6 inches of sidewalk. We are looking for a cost of \$5.25 to \$5.50. Administrator Carpenter suggested one fee of \$5.20/square foot. The Board members would like to charge two separate fees - one for 4 inches and one for 6 inches.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to charge \$5.00 per square foot for sidewalks and \$5.25 per square foot for sidewalks through driveways as an established fee for sidewalk projects for 2014-2015. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to appoint Robert L. McCormick as a part-time police officer. Passed 4 to 0.

Mayor DeShaw advised that our attorney approved the contract with changes and it has been sent to the school for approval by their Board. Officer McCormick will be starting on September 5, 2014.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to authorize the Mayor to execute the attached USPS Postage Meter Agreement with Hasler, for an IM280 iMeter Mailing Solution machine at a cost of \$25.95/month for a period of 36 months. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to authorize the Mayor to execute the attached Agreement with Canastota Canal Town Corporation in the amount of \$10,000.00 for support of the Canal Town Museum, and to further authorize Clerk/Treasurer Williams to issue payment pursuant to the provisions of said Agreement. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to authorize the Mayor to execute the attached Agreement with Canastota Canal Town Corporation in the amount of \$2,000.00 for publicity, and to further authorize Clerk/Treasurer Williams to issue payment pursuant to the provisions of said Agreement. Passed 4 to 0.

Correspondence.

- Letter from Community Chest regarding funding for this year. Mayor DeShaw asked if this donation benefits the recreation department. Clerk/Treasurer Williams confirmed that it does. Mayor DeShaw asked how much we received last year. Clerk/Treasurer Williams advised that we received \$6,000.00.
- Renewal Notice from the Three Pines regarding their liquor license.
- Tree maintenance letter from National Grid. The Mayor asked Administrator Carpenter if we contacted them about the problems with the tree trimmers. Administrator Carpenter was told that they are operating within the parameters of what they are supposed to do. The Board discussed the problems with the trimmers.

Administrator.

Administrator Carpenter reported on the outstanding demolition projects - the owner of the barn on Prospect Street is scheduled to go to court on September 25. He did send a letter that he intends to take down the barn. The owner of the property on Canal Street is waiting for an asbestos report - this should be taken down soon.

Mayor.

The Mayor would like to approve the Recreation Director that she spoke about at the Joint Meeting. She discussed his qualifications and background with the Board.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to appoint Stephen A. White as Recreation Director at a salary of \$6,000.00/year. **Discussion:** Trustee Rapasadi asked how the salary was determined. The Mayor noted that it is what was budgeted. Passed 4 to 0.

Mayor DeShaw had Administrator Carpenter call Jim Farruggia, the BOCES Building Construction instructor. The Mayor feels that he is a wonderful teacher and carpenter. Administrator Carpenter discussed with him a snack shack at the Recreation Field and also discussed with him whether or not his kids could help us if we did not get the grant for the Visitor Center. He is excited for his kids. The Village would provide the materials and he and the kids would do the work. Mayor DeShaw believes that this would be a great collaboration between the Village and school. The Board discussed the proposed location of the snack shack - moving it behind the fields. The Mayor would like to have a professional look at the park and give an opinion before we build something like that and also talk with our insurance company. She would like to have a planner come in to see what their opinion would be. Trustee Haddad discussed his thoughts for the proposed building with the Board. The Mayor asked if he has had any discussions with Little League about helping with the project. Trustee Haddad indicated that he has and they would do some fund raising for the project.

Mayor DeShaw conducted interview for the MEO position. She reported that we had four (4) candidates and made an offer to Mark Maxwell to move from Mechanic to MEO. We will now advertise for the Mechanic position. The Mayor is confident that Mark will do a nice job in the MEO position. Trustee Rapasadi asked if he would help in a pinch. The Mayor did speak with Mark about that and he will. She spoke with him about cross-training and his being a back-up mechanic. Mark will stay in the position until we have the candidate for now and make the switch.

Trustee Comments.

Trustee Carpenter may not be able to attend the Founder's Park dedication.

Trustee Haddad is good tonight.

Trustee Rapasadi asked about the steel table that was purchased from Debrucque Equipment for the WWTP. Administrator Carpenter explained what the table will be used for. Trustee Rapasadi asked about the purchase of vinegar for week control. Administrator Carpenter advised how this process works. There are no chemicals and it can be used at the parks without worrying about the safety of kids and pets. Trustee Rapasadi asked about the catch basin as you turn onto Belleview Drive. Administrator Carpenter advised that the DPW is working on repairing catch basins all the time - they know about them and are getting to them.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adjourn at 8:25 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams
Clerk/Treasurer