

VILLAGE OF CANASTOTA  
MINUTES  
September 15, 2014

Deputy Mayor Scott Rapasadi called the meeting to order at 7:00p.m. The Pledge of Allegiance was recited.

PRESENT: Deputy Mayor Scott Rapasadi; Trustees Bill Haddad and Jeffrey Carpenter; Village Administrator Larry Carpenter; Chief James Zophy; Village Code Enforcer Mike Adsit; Lenox Councilman Tony Palamara; Justine Mulford, Resident and Bruce Burke from PAC 99.

ABSENT: Trustee Rosanne Warner

Motion by Trustee Haddad, seconded by Trustee Carpenter to approve the minutes of the previous meeting. **Discussion:** Trustee Haddad asked that Rosanne's name be corrected to Warner. Passed 4 to 0.

At 7:03 p.m. Mayor DeShaw joined meeting.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the following budget modification: Increase 54104.01 (Sidewalks) by \$18,459.76. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the General Fund Abstract in the amount of \$145,845.20. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the Sewer Fund Abstract in the amount of \$32,900.69. Passed 4 to 0.

**Delegations**

Justine Mulford asked if anyone had noticed the trains are much louder recently and if so does anyone know the reason. Trustee Rapasadi stated he has also noticed that the trains seem louder. Administrator Carpenter stated he was at a meeting recently with Madison County and CSX. CSX said they are transporting more trains containing more cars throughout the area. Trustee Rapasadi said he will look into this. Justine also asked what was happening with the park that was going to be put next to the pool. Administrator Carpenter said the committee is still working on funding this project. They did have trouble locating a 501(c)(3) organization that could collect funds for them. The Rotary International has since applied to be their own 501(c)(3). Trustee Haddad stated that the Little League may be able to help with this.

Lenox Councilman Tony Palamara stated that the 20' culvert on Kawana Bay Road, Town of Lenox, has been corrected as requested by the Village of Canastota Fire Department for access of their trucks. Councilman Palamara has been asked by Town Supervisor Pinard to follow up on several items: Is there a problem with the heat pumps for the court room. Administrator Carpenter said he is not aware of any issue with the heat pumps but there was an issue with the AC units and the generator needed two power boards replaced. We will be sending an invoice to the Town

Clerk. Councilman Palamara said the Town asked during the joint meeting for copies of the Recreation Budget and has not received this yet. Administrator Carpenter will look into this. And, last Councilman Palamara requested information regarding the Resolution pertaining to the Sewer Extension. Mayor DeShaw has spoken with Supervisor Pinard regarding this. Mayor DeShaw said that her first priority is to Village residents. This Resolution wasn't written to be black and white. We could take it project by project; however, if any properties are contiguous, it is only right and fair to annex them. Administrator Carpenter said if a property owner wants to use Village facilities they should become part of the Village. Mayor DeShaw asked who the lead people for the Town are. Councilman Palamara said Route 5 area is John Pinard, Pine Ridge area is Dick Wimmer and the Lake area is John Hadyk.

### **Department Heads**

Code Enforcer Mike Adsit advised the Board that the home on NE Canal Street will be coming down this week. Mr. Buda has been summoned to Court and that earlier today Mr. Buda did come into the Village Office to obtain a Demolition Permit. Mayor DeShaw asked if he has heard anything regarding Graziano's house on Peterboro and Mike said no. Code Enforcer Adsit said the sidewalk project is winding down. There is one more pour planned for MacArthur Place and the homeowner on corner of Roberts and Bruno will be coming in to make arrangements for the Village to do his sidewalks. This homeowner tried to do the work himself but was unable to complete the project according to Village Code. He is paying the Village for concrete needed. Mayor DeShaw asked if the issue with Mr. Miller on Peterboro Street was resolved. CEO Adsit stated that the issue is really with the tilt of the walkway that leads to the front door and that the fiber used in the concrete was not the Ultra Fiber that we require. Administrator Carpenter said he spoke to both Mr. Miller as well as with the contractor Mr. Miller hired to do the work. The contractor is agreeing to correct the issue but she stressed that the tilt of the area leading to house has to be corrected too. Mayor DeShaw asked where we are at with the sandwich board signs and CEO Adsit said nothing has been agreed upon. Mayor DeShaw asked Administrator Carpenter to reconvene the Business Revitalization Committee.

Chief Zophy said that the School Resource Officer (SRO) is back in the school as per their request. Just this week after school hours some damage was done to the Laidlaw gym floor by juveniles and the school will press charges. Chief Zophy also stated that the street closures for Thursday night's dedication of Founders'/Firemen's Park are all arranged. Chief Zophy asked for a moment of silence for Andy Hoffman a Child Protective Service (CPS) employee who passed away suddenly at the age of 47. Mayor DeShaw asked for a moment of silence.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter to approve payments totaling \$5,728.72 from the General fund to MBI for health insurance debit card transactions from July 1, 2014 - July 31, 2014. Passed 4-0.

Motion by Trustee Haddad, seconded by Trustee Carpenter to approve payments totaling \$4,898.76 from the General fund to MBI for health insurance debit card transactions from August 1, 2014 - August 31, 2014. Mayor DeShaw asked why we are just now getting payment information for July and August. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi to authorize Mike Adsit to use the firehouse on September 18, 2014, for a luncheon after a funeral, pursuant to the attached request from the Canastota Volunteer Fire Department. (Note: Proof of insurance has been received.) Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to authorize Code Enforcement Officer Michael Adsit to attend a 7 hour in-service training class at SUNY-IT in Utica, New York, on September 26, 2014, at no cost to the Village. Authorization to use the codes vehicle is also granted. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi to authorize DPW Foreman Antonio Tornatore to attend the NYCOM 2014 Public Works School in Saratoga Springs on October 20 - 21, 2014, at a cost of \$245.00 for registration fees and \$590.00 for hotel accommodations and included meals. Meals not included will be reimbursed in accordance with Village policy. Authorization to use a DPW vehicle is also granted. **Discussion:** Administrator Carpenter is looking into going to this training for 1 day and will most likely request approval at next meeting. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter to approve the creation of the School Resource Officer position and to authorize the Mayor to execute the New Position Duty Statement upon receipt of same from the Madison County Personnel Office. **Discussion:** Chief Zophy explained that this is going to be a P/T competitive Police Officer position which will be assigned the duties of a School Resource Officer (SRO). Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter to appoint Robert L. McCormick to the position of School Resource Officer effective September 22, 2014, at a salary of \$20.83/hour, pending receipt and execution of the New Position Duty Statement. **Discussion:** Trustee Haddad questioned why the document in his packet said something different. Chief Zophy explained that document is being replaced with the new form from Madison County Personnel Office as stated in previous motion. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter to authorize the Mayor to sign the attached revised Medical Expense Reimbursement Plans for Police Employees and Non-Police Employees. (Note: These revisions are the result of a change in our plan year and a correction to the plan.) Passed 4 to 0.

### **Correspondence.**

None.

### **Administrator.**

Administrator Carpenter wants to thank everyone for their attendance last Thursday night at the 9/11 Memorial Service. Thank you to Village of Canastota Police Department, Village of Canastota Vol. Fire Department, GLAS, Canal Town Museum, and Pastor Rogers for your participation in this service. Administrator Carpenter stated he has been making arrangements for this Thursday's September 18, 2014 dedication of the new Founders/Fireman's

Park at the intersection of Main St. and New Boston. This event has been publicized in local papers as well as our Facebook page and our webpage. I am anticipating a large crowd. Administrator Carpenter was able to locate a 6<sup>th</sup> Generation Granddaughter of Mr. Perkins, Christine Robertson, and she and her brother are planning on attending the dedication. The Canastota PD will be closing the following streets: Chapel, Main St.(intersection of Main and New Boston) and New Boston from 6:00p.m. to 8:00p.m.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to approve the request to close the following streets Thursday September 18, 2014 6pm to 8 pm Chapel, Main St and New Boston. Passed 4 to 0.

Administrator Carpenter said that the WWTP Project is winding down with only about \$10,000.00 to \$12,000.00 expenses remaining. During the past few weeks EFC and USDA have been requesting many documents and doing final audits. We should be closing this next month. With winter fast approaching Administrator Carpenter has been in contact with the Town of Hamilton regarding purchasing liquid brine – instead of salt – for our roads. We are also looking into the cost of converting our own trucks for spreading the brine. Administrator Carpenter asked what Board members will be in attendance for the Dedication Ceremony–Trustee Haddad, yes; Trustee Rapasadi, yes, Trustee Carpenter, maybe and Trustee Warner no ( at Fall Training School).

### **Mayor.**

Mayor DeShaw stated she will be contacting Anne Marie Rossi and Liz Metzger in regards to reconvening the Inter-Agency Council. This is a group of non-profits within the community that have gotten together to share ideas and to collaborate on grants. Mayor DeShaw stated she and Administrator Carpenter will be looking at setting new liaison positions for the Board members in hopes of cross training the Board. Mayor DeShaw will email members prior to the next Board meeting October 6, 2014. Mayor DeShaw asked Administrator Carpenter to follow up on the TEP Grant. Mayor DeShaw stated she has hired a Recreation Director, Steve White. He will be at the Recreation Department Board meeting September 22, 2014 in the conference room at 7PM. We are in discussion regarding small community educational programs which will be fee based. Mayor DeShaw stated we are still on track for the Village newsletter and hoping to have it out beginning of October 2014. Kelly Gardner a Town of Lenox resident has been working on the layout and informational material.

### **Trustee Comments.**

Trustee Carpenter thanked Deputy Clerk Karen Bombard for emailing everyone a Village Calendar. Trustee Carpenter asked if there was any update on the Mechanic position. Administrator Carpenter said that we have received a couple of good applications and explained how the position was advertised.

Trustee Haddad said he has information on a vendor that has pre-formed catch basins he will get information to DPW Foreman. Trustee Haddad has been in contact with MVIntech regarding setting up shared calendars. They are unable to host our server with what we need to have access to shared calendars. Trustee Haddad has also been in contact with a company out of Rome and they can host our email at a cost of \$8.00 per month per address. We currently have approximately 30

addresses however not all of them need the ability to share. Mayor DeShaw said she wants all Board Members, Department Heads, Village Administrator, Cathi and Karen to have shared calendar access. Mayor DeShaw said she is having issues with her Village email box such as not receiving emails when she has been told someone sent one to her. Trustee Haddad will look all this and get to Board.

Trustee Rapasadi is all set.

Mayor DeShaw stated Village Administrator Carpenter attended a meeting at the IDA with the Economic Development Agency from Albany. There is some \$300,000.00 available to new Businesses specifically for store fronts. Administrator Carpenter has more information if you are interested. Mayor DeShaw again reminded everyone about the Founders/Fireman's Park Dedication this Thursday at 6:30p.m. Mayor DeShaw also said that we should be hearing soon regarding the REDC Grant.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adjourn at 8:05 p.m. Passed 4 to 0.

Respectfully submitted,

Karen A. Bombard  
Deputy Village Clerk