

VILLAGE OF CANASTOTA
MINUTES
October 22, 2014

Mayor DeShaw called the meeting to order at 7:05 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi; Trustees Bill Haddad, Rosanne Warner; Village Administrator Larry Carpenter; Fire Chief John Massarotti; Police Chief James Zophy, Code Enforcement Officer Mike Adsit Residents Janet Conner, Mark Taylor (owner HiWay Bowl); Lenox Councilmen Tony Palamara and Tommy Bush; Lenox Town Supervisor, John Pinard;

ABSENT: Trustee Jeffrey Carpenter

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the minutes of the September 25, 2014 special meeting. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the minutes of the October 6, 2014 meeting. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to approve the following budget modification: Increase 54104.01 (Sidewalks) by \$1,503.50. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the following budget transfer: Move \$3,074.16 from 19904.01 (Contingency) to 73101.01 (Youth Program Personal Services). (Note: this increase is to accommodate the seasonal employees held over until October 31, 2014, to assist DPW.) Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the General Fund Abstract in the amount of \$114,107.44. **Discussion:** Trustee Warner asked if Robert Dow used a roller to finish the parking lot at the Fire Station because a resident from that area said they flattened by hand. Code Enforcer Mike Adsit said Mr. Dow definitely used a roller. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the Sewer Fund Abstract in the amount of \$18,699.49. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the Waste Water Treatment Plant Capital Upgrade Abstract in the amount of \$9,801.41. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to approve the interfund transfer of \$479.32 from the WWTP Capital Project to the Sewer Fund for reimbursement of project expenses. **Discussion:** Trustee Haddad asked what this is for and Village Administrator Carpenter said that this is a type of bug the WWTP uses to treat sewage at plant. He explained this will be the last money we pay. Passed 4 to 0.

Delegations.

Mark Taylor, owner of Hi Way Bowl, addressed the Board regarding his concern over the Village's decision to not fund Sr. Bowling. He presented the Board with a petition signed by many of his patrons. Mayor DeShaw thanked Mr. Taylor and explained why the decision was made to cut Sr. Bowling from the budget. Mayor DeShaw said the discussion was based on registration data collected over the past three (3) years. Seven (7) seniors were signing up to bowl and there was not an organized program. The Village was paying \$900.00 per budget year for seven individual participants. Mayor DeShaw explained that all residents participating in activities sponsored through the village recreation commission are required to fill out the Village of Canastota Recreation Registration Form. Mayor DeShaw stated that she had spoken with Mark Taylor, regarding this issue during her tenure as Recreation Director and as Mayor. These forms are used to determine the demographic percentages which are used to pro-rate the expense of the department to the Village of Canastota, Town of Lenox, and Town of Lincoln. Mayor DeShaw said the Board will look at this again for next year's budget however, she wants to see an organized program. Mayor DeShaw gave the example: advertise as starting Sept. 15 for 6 weeks Sr. Bowling will take place on Fridays from 10am – 3pm. Any interested Seniors will have to fill out the Registration Form provided by the Village Clerks office. Mayor DeShaw said she would be happy to meet with the seniors to explain this further. Mayor DeShaw thanked Mark Taylor and Janet Conner for coming.

Bea Tallman the representative of the Growing Upstate Food Hub Project presented a PowerPoint presentation (copy attached). Bea explained that they are looking at the pyrotec bldg. on Madison Blvd for their location. She needs from the Board a Resolution of support for this project. Trustee Haddad asked what the environmental impact would be and will this increase usage of WWTP. Bea said she has spoken with Village Admin. Larry Carpenter and Code Enforcer Mike Adsit regarding any need to pretreat and agreed there probably will not be a need to pretreat. Trustee Haddad asked if there will be increase in traffic and will there be a retail store. Bea stated that it is not feasible for a retail store and that the traffic will consist of farmers bringing their products to this location. Bea did mention that it is their hope to increase productivity and their projections show that there is a high demand for this. Trustee Warner asked if the waste products will produce a bad odor or rodent problem. Mayor DeShaw said that outside storage is prohibited in the Industrial Park. Bea said that most of the by-products have a resale value so in fact there is not much waste.

Motion by Trustee Warner, seconded by Trustee Haddad to approve the following resolution: WHEREAS, the board of trustees of the Village of Canastota has determined that it is beneficial to the residents and taxpayers of the Village of Canastota to encourage and promote economic development within the Village and to assist and cooperate with local businesses and agencies that promote job creation within the Village; NOW, THEREFORE, BE IT RESOLVED: That the board of trustees of the Village of Canastota hereby supports the Growing Upstate Food Hub Project and the benefits it will bring to the Village at its new location Madison Blvd., Canastota, NY. Passed 4 to 0.

Department Heads.

Fire Chief John Massarotti said the repaving of the parking lot at the Fire House looks good. Code Enforcer Mike Adsit said the sidewalk project for Robert St., Clark St., and MacArthur Place is complete and there have been many compliments about this improvement. Mike said the Buda building is down and cleaned up. The house on NE Canal is ready to come down. Mayor DeShaw asked Mike to get letters out regarding unregistered vehicles. COE Adsit said he will. Chief Zophy has nothing for this week.

Motion by Trustee Rapasadi, seconded by Trustee Warner to approve the attached Vending and Office Refreshment Agreement between the Village of Canastota and Servomation Refreshments, Inc. for a period of three (3) years beginning November 1, 2014 and continuing through November 1, 2017. **Discussion:** Trustee Haddad asked why we are doing this. Village Administrator Carpenter said we want to give local businesses the opportunity to service the Village and they are giving us a much better price on bottled water. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi to appoint Eric Berry, Sr., to the position of Automotive Mechanic, at Step 6 with an hourly salary of \$22.44, effective November 5, 2014. **Discussion:** Trustee Haddad asked how many people were interviewed for this position. Village Administrator Carpenter said there were three applicants. Eric was the best fit for the position. He has a number of certifications including diesel. Eric also has a CDL. Fire Chief John Massarotti asked if Eric is able to work on the fire trucks and Village Administrator Carpenter said he will. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner to appoint Cory M. Robertson to the position of Crossing Guard at a rate of \$7.23/shift, effective immediately. Chief Zophy clarified that this is a fill in position. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner to approve the membership of Daniel M. Dunn, into the Canastota Fire Department, based upon the attached request from Richard Stagnitti on behalf of the Canastota Volunteer Fire Company, Inc. (Note: A copy of his driver's license has been received). Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to authorize the Mayor to execute the attached Agreement with the Canastota Running Club in the amount of \$500.00, for fiscal year June 1, 2014 - May 31, 2015, and to authorize payment to the Canastota Running Club in said amount upon receipt of a fully-executed Agreement. (Note: A copy of the expenses for this program for the year is attached to the Agreement.) **Discussion:** Trustee Haddad and Trustee Warner both said they had concerns about giving money to non - profits. Mayor DeShaw said she has spoken with the previous Mayor Todd Rouse who feels there is "minimal risk" in supporting these charter programs. Mayor DeShaw stated these are run by the Canastota Recreation Committee. Trustee Rapasadi said that the Village originally budgeted \$10,000.00 for these programs now they are down to around \$ 2,000.00. Mayor DeShaw is comfortable with the Village's support of these programs which currently include the Fishing Derby, Pop Warner and The Community Band. Trustee Warner asked about the school. Mayor DeShaw stated the school

has not taken their money in two (2) years. Mayor DeShaw feels that since there are contracts in place any risk would be minimal. Passed 3 to 1. Trustee Warner voted against.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to approve the attached Engagement Letter from Gustafson & Co., for audit services to be performed for fiscal year ending May 31, 2014, at a cost not to exceed \$15,950.00. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner to approve the attached Agree-Upon Procedures from Gustafson & Co., for services to be performed with respect to the records of the Justice Court for fiscal year ending May 31, 2014, at a cost not to exceed \$1,250.00. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to approve the ACH transfer of funds to Rural Development from the Sewer Fund for payment of principal (97106.02 Debt Service) in the amount of \$5,000.00 and interest (97107.02 Interest on Debt Service) in the amount of \$4,185.00, on the 1998 Phase I Serial A Bond. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad to approve the ACH transfer of funds to Rural Development from the Sewer Fund for payment of principal (97106.02 Debt Service) in the amount of \$2,000.00 and interest (97107.02 Interest on Debt Service) in the amount of \$1,372.50, on the 1998 Phase I Serial B Bond. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to authorize a wire transfer to be sent to BNY Mellon from the Sewer Fund for payment of principal (97106.02 Debt Service) in the amount of \$25,000.00 and interest (97107.02 Interest on Debt Service) in the amount of \$1,637.50, on the 1991 Public Improvement bond. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner to authorize Clerk/Treasurer Williams to turn over to the Madison County Treasurer the unpaid taxes for fiscal year 2014-2015 as follows: \$159,716.21 in unpaid taxes with interest thereon at the rate of 8% in the amount of \$12,777.26, for a total of \$172,493.47 and to authorize the Mayor and Trustees to execute the attached Certification and Verification as to Unpaid Village Taxes. Passed 4 to 0.

Correspondence. None

Administrator:

I would like to have a motion approved to permit the Mayor or the Village Administrator to approve Village employees to attend training programs with the use of a vehicle with expenses not to exceed \$500.00 as long as the department has enough in their budget.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to approve the Mayor or the Village Administrator to approve Village employees to attend training programs with the use of a vehicle with expenses not to exceed \$500.00 as long as the department has enough in their budget.

Passed 4 to 0.

The DPW has set up the (2) 2,000 gallon tanks each for the liquid brine. The DPW will be testing them out on Village streets using water first. The plows are on the trucks.

We should be hearing any day now on the TAP which is Center St to Railroad St. I am very optimist about it

Mayor:

I asked Village Administrator Carpenter to work on the development of a new snack shack at the Little League Field. Larry has been in contact with Jim Farruggia of BOCES. Jim has 32 students in his Building Trades class. Since the BOCES budget is tight this year Jim has limited materials to teach this class so he has agreed to help us with his students build our new pavilion/snack shack. This project will fill his NYS Education curriculum giving the students needed skills and will help the Village keep the cost of our project down. Trustee Haddad who is also Little League President said that several people are concerned about the policy of use for the new Snack Shack. Mayor DeShaw stated that the stand is very profitable and has a high fundraising potential. There will be expenses to the Village such as electric. The Village Board will have to set procedure and policy for use of this new stand and contracts will have to be put in place.

Mayor DeShaw stated that Village will be awarded by the Madison County Planning and Zoning Committee on Tuesday December 2, 2014 at the Kallet in Oneida for our community effort on enhancing our downtown.

Trustee Comments.

Trustee Rapasadi is all set

Trustee Warner is all set.

Trustee Haddad asked if there is a press release on the award from Madison County and the Village Administrator Carpenter he has not seen one and that he thinks it is up to Madison County to place one. Trustee Haddad has spoken to Gerry White about the roof on the press box and that 95% of the equipment has been removed. Village Administrator said that the same group of students will be the ones working on the Snack Shack and that Gerry White of the Village DPW will also be assisting.

Mayor DeShaw asked if John Pinard or Councilman Palamara had anything for the Board. Both said no.

Motion by Trustee Rapasadi, seconded by Trustee Warner to adjourn at 8:20PM. Passed 4 to 0.

Respectfully,

Karen Bombard
Deputy Village Clerk