

VILLAGE OF CANASTOTA

MINUTES

November 17, 2014

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi; Trustees Bill Haddad, Rosanne Warner and Jeffrey Carpenter; Village Administrator Larry Carpenter; Recreation Director Stephen White; Fire Chief John Massarotti; Police Chief James Zophy; Code Enforcement Officer Michael Adsit; Lenox Councilman Anthony Palamara; Dennis Kocyba.

ABSENT: None.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the minutes of the previous meeting. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the following budget modification: Increase 54104.01 (Sidewalks) by \$1,504.50. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the following budget transfer: move \$5,904.00 from 51101.01 (DPW Personal Services) to 73101.01 (Youth Programs Personal Services). (Note: This is to accommodate the increased expense to Youth Programs for summer help for the DPW.) **Discussion:** Trustee Rapasadi asked if this is the second time we did this. Clerk/Treasurer Williams advised that we did a smaller one at a previous meeting. Passed 5 to 0.

Trustee Haddad asked where the money came from for the transfer for sidewalks. Clerk/Treasurer Williams advised that it came from fund balance.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the following budget transfer: move \$158.56 from 14204.02 (Attorney) to 90608.02 (Medical Insurance) to cover life insurance premiums through May, 2015. **Discussion:** Trustee Warner asked if we were over budget already. Clerk/Treasurer Williams stated that we are and explained that when we were budgeting, we only accounted for one employee in the sewer budget for health insurance instead of two - it was a problem with the formula in the spreadsheet and it was not caught. For the rest of the year, all health insurance payments will be made from the general fund. Administrator Carpenter added that there is no additional expense - it was just put in the general fund instead of the sewer fund. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to approve the General Fund Abstract in the amount of \$42,917.76. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the Sewer Fund Abstract in the amount of \$38,662.71. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the Waste Water Treatment Plant Capital Upgrade Abstract in the amount of \$1,361.09. Passed 5 to 0.

Delegations.

None

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve payments totaling \$3,406.26 from the General fund to MBI for health insurance debit card transactions from October 1, 2014 - October 31, 2014. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the membership of David Martin into the Canastota Fire Department, pursuant to the attached request of the Canastota Volunteer Fire Department dated November 12, 2014. (Note: a copy of the applicant's drivers' license has been received.) Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve the attached Preferred Maintenance Agreement between the Town of Lenox and Urtz Service Company, Inc. for heating and cooling equipment located at the municipal building and police department evidence room, in the amount of \$3,282.00 for period January 1, 2015 - December 31, 2015. (Note: there is no increase in the cost of this contract from the current year and the cost will be shared with the Town of Lenox.) Passed 5 to 0.

Department Heads.

Chief Zophy reported that Tammy Watson started today and that training is going well.

Code Enforcement Officer Mike Adsit reported that demolition is complete on the two (2) buildings being taken down and they are still cleaning up one of the buildings. In 2004 when he started, there were over 200 junk cars in the Village - we are now down to about 20. Residents are complying. Mike reported that Paul O'Mara contacted him regarding the Food Hub project. They are purchasing the Pyrotech building in the Business Park and are getting their information together for the Planning Board in the next couple of weeks.

Chief Massarotti is all set.

The Mayor introduced Steve White, our new Recreation Director. She will be scheduling a meeting with Steve soon. Steve has lived in Canastota for about 5 years and works with the Running Club. He is excited to "jump on board" and has been to two (2) Recreation meetings already. Steve is looking at programs for the future - fitness programs - he is getting information together. He talked about other programs that are in development for the winter (chili cook off, meatball cook off and other activities similar to SnowBlast). Mayor DeShaw informed Steve and the Board that she has spoken with school superintendent June Clarke and the robotics program will be running through the school because there is possible funding that is available through the school for this program. Mayor DeShaw thanked Steve, noting that he has done a lot in his first month. Trustee Haddad asked if someone from PTO was contacted regarding new programs. Steve does not know if PTO

will be involved in the winter activities, but they did talk about partnering with the Dunn Run as they already have an event at that time. Trustee Haddad sent someone from PTO to talk to Steve about coordinating events.

Mayor DeShaw asked Councilman Palamara if he had anything for the Village from the Town. Councilman Palamara is all set.

Correspondence.

None.

Administrator.

Administrator Carpenter advised the Board that the DPW has completed their first run with the new brine system - they tried it on the hills in the Village. He can't give a report yet. All of the DPW crew has driven the truck. Administrator Carpenter talked about the process and how it works. Trustee Haddad asked how we did with the amount needed to cover the Village - what were the results of the water test? Administrator Carpenter informed the Board that we used 4 tanks of water, but they will be using far less of the brine once the system gets up and running. Training was conducted last week. Administrator Carpenter informed the Board that the manufacturer of this system anticipates that we will save 1/3 of the cost of the salt. Trustee Haddad asked if we were tracking all costs including picking up the brine. Administrator Carpenter stated that we are and added that we are only replacing the salt that we used from Fayetteville. Our DPW crew is collecting data as they apply the brine now. It will take three (3) years of data to get good information.

Administrator Carpenter advised that we received notification from the County Landfill that tipping fees will increase from \$67.00 to \$69.50 on January 1, 2015. He also noted that the garbage contract is up next year so we should expect increased costs next year.

Mayor.

Mayor DeShaw advised the Board that we are in the final stages of the newsletter. The inaugural edition is 12 pages - subsequent editions should be 6 - 8 pages, depending on what is going on in the Village. The Mayor is hoping that the newsletter will be distributed soon. Trustee Rapasadi asked if the Trustees would see it before it is sent out. The Mayor stated that it was just going to be printed. Trustee Haddad would like to see it first. Mayor DeShaw will send the final draft to the Trustees - she does not want to hold up printing. She anticipates that the newsletter will be sent within the next couple of days as she is finalizing it now and Jo Pal has to make revisions. The Mayor would like minor changes only from the Trustees - they have seen most of it already.

Mayor DeShaw has spent a lot of time this week on senior bowling. She has called all of the people who filled out registration forms. Several people were from out of the area - two (2) people said they did not fill out the form - one (1) said it was filled out only to get the funding - five (5) people

confirmed that they wanted to bowl. People outside Canastota will not be allowed to bowl for free. The Mayor has talked with Lenox Supervisor, John Pinard, about this. He will get back to her. She put information in the newsletter hoping to get more registrants. The Mayor is trying to put the details together and trying to organize this. Mayor DeShaw shared with the Board that the poor communication lead to her spending much more time on this than was necessary. She would like to get together with John Pinard and the owners of the bowling alley after we find out how many people actually want to bowl.

Mayor DeShaw advised the Board that Lincoln has pulled out of our recreation programs. She needs to have a conversation after research is complete on how other communities handle out-of-town participants. The Mayor suggested that we will either charge a higher fee for out-of-town participants or not let out-of-town people participate. Administrator Carpenter advised the Board that Lincoln Supervisor, Darren Ball, called him to let him know that Lincoln will not be participating and discussed the Town's reasoning with the Trustees. Trustee Haddad asked if this meant that Lincoln will not be funding their 2014 contribution to us. Clerk/Treasurer Williams advised that we received Lincoln's 2014 contribution in our 2013-2014 fiscal year. We will not get Lincoln's contribution for our 2014-2015 fiscal year. Trustee Warner believes that former Lenox Supervisor DiVeronica did not agree to pay the money back when he, former Mayor Rouse and Lincoln Supervisor Ball met. Administrator Carpenter reviewed with the Board the history of this Agreement between the municipalities and explained that Lincoln and Lenox should have paid more, but they didn't feel that they could absorb the increase in one year. Former Mayor Rouse made a graduated increase to accommodate them. Mayor DeShaw advised the Board that Supervisor DiVeronica wanted to validate the participation numbers and costs so the registration form was developed. The date from the registration forms confirmed the numbers that were used from the registration numbers at the school. Administrator Carpenter added that we are getting many more people participating in our programs from "out of district". The Mayor talked with the Board about the history of the contract and her discussions with Supervisor Pinard. She also talked about moving our programs to "fee-for-service" programs. The Mayor wants to get a handle on what we are actually spending on recreation. She would like to see some procedures and policies developed. Mayor DeShaw talked about setting up an ad hoc committee to work on these policies with Recreation Director Steve White.

The Mayor talked about putting committees and councils together and stated that liaison assignments will stay the same. There is a new Human Services Council - this used to be the Interagency Council. The Council members would like Greater Lenox Ambulance to also be included in the Council. The Human Services Council had a meeting to determine the people that they wanted to see on the council to serve the Village. Chief Zophy was one of the people that they would like on the Council. There are about 12 agencies so far on the list. They will meet at night and will discuss issues and grants to help address the issues. Once the list is finalized, the Mayor will bring it to the Board. She asked the Trustees to let her know if they would like to sit on this Board. Mayor DeShaw and Administrator Carpenter are working on developing an economic development/business retention committee. She thinks that these committees will be very helpful moving the Village forward.

Mayor DeShaw noted the Reiki Center opened across the street in the old bank building. She spent some time with them and asked the Board members to spend some time with them and introduce themselves.

Trustee Comments.

Trustee Rapasadi is all set.

Trustee Warner asked if there were any word on the old OCWA shop. Mayor DeShaw advised that she had a meeting with OCWA's CEO, Mike Hooker. She spent 1 ½ hours with him talking about how the building was left when OCWA vacated the building. Mr. Hooker has been out to the building and has asked a contractor to give an estimate to repair the building. He will call the Mayor when he gets back into his office.

Trustee Haddad talked to the development director at Digital Towpath. The cost for just email hosting is \$750/year. He is trying to get more information and a demonstration for the Mayor. It looks like it will do what the Mayor wants it to do. The Board discussed other options with Digital Towpath. Trustee Haddad advised the Board that there is a new Little League president - Tim Elliott was recently elected.

Trustee Carpenter noted that we talked about a leak at the pool a couple of months ago and asked if that had been resolved. Administrator Carpenter advised that there is a pit behind the pool and that water is exchanged between the two. He believes that missing caulk is the reason for the leakage. Also, the pool walls should be coated/sealed. The pool company that is opening the pool for us now suggested that we do this. We are getting prices and Administrator Carpenter will get back to the Board. Trustee Carpenter thanked Mr. Martin for his interest in serving the Fire Department.

Chief Zophy would like to do workplace violence training for the Board before the next meeting. It will be on Monday, December 1 at 6:30 p.m.

The Board discussed the upcoming Planning/Zoning Institute Annual Dinner to be held on Tuesday, December 2 from 5 to 9 at the Kallet in Oneida.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to pay \$25.00 per person for all employees/officials who wish to attend the dinner on December 2, 2014, and authorizes Clerk/Treasurer Williams to cut a check in the appropriate amount to Madison County.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adjourn at 8:12 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams
Clerk/Treasurer