

VILLAGE OF CANASTOTA
MINUTES
May 18, 2015

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Rapasadi; Trustees Bill Haddad, Rosanne Warner and Jeffrey Carpenter; Fire Chief John Massarotti; Code Enforcement Officer Michael Adsit; Police Chief James Zophy; Recreation Director Stephen White; Anthony Palamara, Lenox Councilman; and Bruce Burke of PAC 99.

ABSENT: Village Administrator Larry Carpenter.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the minutes of the previous meeting. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the General Fund Abstract in the amount of \$ 38,910.44. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the Sewer Fund Abstract in the amount of \$ 37,220.65. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to approve the wire transfer sent to BNY Mellon from the Sewer Fund for payment of the sum \$818.75 (97107.02 Interest on Debt Service) owed on the 1991 Public Improvement Bond. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the ACH payment of funds to USDA Rural Development from the Sewer Fund (97107.02 Interest on Debt Service) in the amount of \$1,327.50 for interest owed on the Phase I 1998 Serial B Bond. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the ACH payment of funds to USDA Rural Development from the Sewer Fund (97107.02 Interest on Debt Service) in the amount of \$4,072.50 for interest owed on the Phase I 1998 Serial A Bond. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, for the Mayor to execute the attached contract "Performance Contract-Old Clay Stone" for the Tour the Towpath overnight bike ride on July 31, 2015 in the amount of \$300.00 (NOTE-the funds are being provided from a \$500 grant). **Discussion:** Trustee Rapasadi questioned the provision in the contract requiring a \$150.00 payment if the event is canceled and the band is not notified by noon that day. The Mayor stated that either Clerk/Treasurer Williams or Deputy Clerk Karen Bombard would contact the band if the event is canceled. Clerk/Treasurer Williams clarified that Administrator Carpenter would be the point of contact for this event as he has been a part of the planning. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to adopt the attached Resolution South Peterboro Street Enhancement Project Phase 2. **Discussion:** Trustee Warner asked about the

provision requiring payment up front. Clerk/Treasurer Williams advised that the Village has to make payment first and wait 5 - 6 weeks for reimbursement. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the attached request of the Canastota Fire Department to participate in the Minoa Field Day Events on May 28, 29 and 30, 2015. **Discussion:** Trustee Warner commented that it is great to see the guys getting back into this stuff. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to authorize the following charges to be relieved against the 2015-2016 Village Taxes for unpaid water/sewer charges: \$362.27 against property located at 655 North Peterboro Street bearing tax map number 28.17-1-17; \$391.07 against property located at 417 New Boston Street bearing tax map number 35.12-1-45; \$588.41 against property located at 211 West Avenue bearing tax map number 35.16-1-3; \$1,046.25 against property located at 107 Getmac Avenue bearing tax map number 35.16-1-17.1; \$104.94 against property located at 201-203 Kay Circle bearing tax map number 35.16-2-26.2; \$1,082.66 against property located at 202 Wilson Avenue bearing tax map number 36.38-1-17; \$201.30 against property located at 100 Frances Street bearing tax map number 36.40-1-31; \$459.12 against property located at 217 North Main Street bearing tax map number 36.45-2-41; \$376.27 against property located at 336 Roberts Street bearing tax map number 36.48-1-3; \$282.21 against property located at 111 Caroline Street bearing tax map number 36.53-1-36; \$388.69 against property located at 127 Lamb Avenue bearing tax map number 36.53-1-67; \$435.88 against property located at 112 MacArthur Place bearing tax map number 36.54-1-6; \$1,181.63 against property located at 102 Diamond Street bearing tax map number 36.54-2-26; \$1,211.07 against property located at 122 East Chapel Street bearing tax map number 36.55-1-22; \$1,086.73 against property located at 109 South Main Street bearing tax map number 36.61-1-49; \$593.27 against property located at 213 James Street bearing tax map number 36.69-1-13; \$155.45 against property located at 251 South Peterboro Street bearing tax map number 36.70-1-8; \$409.74 against property located at 123 Prospect Street bearing tax map number 36.78-1-32; \$410.90 against property located at 213 Third Street bearing tax map number 36.79-1-75; \$716.94 against property located at 3607 Seneca Turnpike bearing tax map number 36.80-1-9.1. Passed 5 to 0.

Delegations.

None.

Department Heads.

Chief Zophy gave the Board a memo regarding street closures for upcoming events. A copy is attached to these minutes. The Mayor read the memo aloud.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the road closings for all of the summer events. Passed 5 to 0.

Trustee Rapasadi asked Recreation Director Stephen White if the Running Club is confident that the 20k race will finish on time. Recreation Director White explained that this is not going to be a problem. They have someone trailing the runners with a cart and anyone who will not finish in the prescribed time will be asked to leave the course. Trustee Warner asked about the road closures for Canal Fest for the Hall of Fame. The Mayor advised that we are not doing Canal Fest this year.

Recreation Director Stephen White advised that Yoga and Zumba are on their new and last sessions for the season. There are 5 - 7 participants in Yoga this time compared to 12 last time. He believes that this is due to the weather. Zumba is running well. He is trying to come up with other programs for the summer. The Recreation Commission is rewriting their by-laws and looking for members. They are down to only 2 members from 7. The Mayor asked for field trip information. Recreation Director White sent it today.

Fire Chief Massarotti advised that they had a couple of fires in the Town of Lenox and that everything is fine, there were no problems and things went well. Trustee Rapasadi asked about the alarm from today. Chief Massarotti advised that it was the Children's Celebration Center. He also advised that Administrator Carpenter has sent letters to businesses about getting off the circuit. We are waiting for responses.

Code Enforcement Officer Mike Adsit advised that he has started on property maintenance clean up for the summer. He sent 32 notices today regarding tall grass and junk. He will be looking at updating our codes. This will be a lengthy task. Mayor DeShaw added that she and Code Enforcement Officer Adsit have spoken about updating the codes and communicating them.

Mayor DeShaw advised the Board that we have 3 - 4 fences that were put in recently on corner lots that were not done correctly. Two (2) of them that were put in had a building permit which, the Mayor explained, means that our Code Enforcement Officer made an error. The Mayor spoke with some neighbors and with the Code Enforcement Officer. The neighbors want us to follow the Village Codes. Mayor DeShaw believes that the Village will need to pay to have the posts moved so that the residents with the fences that were not done correctly can be in compliance. We do not have a cost to move those posts yet, nor do we know if there will be a cost. The Board discussed this matter. Mayor DeShaw believes that we need to follow codes. The Mayor advised the Board that they can make a decision to leave things alone if they want to. Code Enforcement Officer Adsit advised that we have sent this to our attorney and he concurred and upheld the code. The Board discussed the current law and how it is applied. The Mayor will check with the Village Attorney to get an opinion on whether the Board could allow the fences to remain. Trustee Haddad would like the addresses and the code so that he can look at this before we make a decision. The Mayor would

like to hear from the Board members within the next two (2) days about whether they want to send it to the ZBA or pay to move the fences.

Correspondence.

None.

Mayor.

The Mayor has a resolution from Attorney John Corcoran that was received after the agenda packets went out. The Mayor read the resolution aloud. A copy is attached to these minutes.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, that we ratify the Resolution Ratifying and Approving the Discharge of Village Employee. Passed 5 to 0.

Mayor DeShaw reminded the Board of the Memorial Day Parade to be held on May 25, 2015 and asked who would be riding with her in the parade. Trustee Haddad is the only Trustee who will be at the parade.

The Mayor advised the Board that The Toast opened on Friday. There was a ribbon cutting ceremony on Friday. Mayor DeShaw encouraged the Board to try them out.

Mayor DeShaw met with Rollin Reed regarding the potential purchase of the diner on Main Street. He wants to call it The Raider and wants to make it a home-town diner for lunch and dinner to compliment The Toast which is open for breakfast and lunch. There will be more to come on this later. They are hoping for an opening this summer.

The Mayor met with Supervisor Pinard to discuss some things and the yogurt plant was one of them. Diemolding will be moving its accounting offices out of the building. Mayor DeShaw spoke about the transition between Diemolding and the yogurt plant in the property maintenance matters. She has spoken with Jim Fayle from Empire State Development Corp regarding this project. They will be further discussing this project and how to move it forward. The developer did submit a report regarding the monies that they have received and the information within the report was consistent with the information that the Mayor has been given - they are hoping to be up and running at the end of the summer. The Mayor will continue to work with Supervisor Pinard and Jim Fayle and will keep the Board updated. Fire Chief Massarotti would like to have the building secured better if Diemolding moves out before someone moves in. He would also like to know who the new contact person will be. The Mayor will include that information in her letter to the new owners.

The Mayor is trying to get the Village cleaned up and ready for Boxing Hall of Fame Weekend. The

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Mayor asked the Trustees to let her or Administrator Carpenter know of any issues. She advised the Board that Administrator Carpenter is at an event tonight - Roses for the Living for Al Larman. Administrator Carpenter and Mr. Larman worked together on the North Country Trail and Administrator Carpenter was requested to be at the dinner.

The Mayor met with Delta tonight. Once she receives it, she will send the contract for Architectural and Engineering Services for Phase 1 and 2 to the Trustees. Their first fee was \$194,000.00. The Mayor was not happy with this fee. She reached out to our DOT representative who also felt that it was high. The contract was redone. The Mayor asked Delta to remove some things and add others. She asked the Trustees to make their review of the agreement a priority. Trustee Warner is concerned that this project is a little bit behind. The Mayor believes that we are all right. She will send the agreement to Attorney Jim Stokes for his comments.

Administrator.

Administrator Carpenter is at an event tonight.

Trustee Comments.

Trustee Rapasadi is all set.

Trustee Warner asked about Commerce Street. She asked if it got done. The Mayor stated that it did not but it is on the list for this year. She just talked about it within the last couple of days with the engineer. It should get done this year. Trustee Warner would like a hard copy of the code book. Clerk/Treasurer Williams will work on that. Trustee Warner asked the Board to keep the Mayor of East Syracuse in their thoughts - his young son had an accident last night.

Trustee Carpenter is all set.

Trustee Haddad stated that the Board will need to talk about changing the number of members on the Recreation Board. Clerk/Treasurer Williams noted that NYS Law states that it must be a 5 or 7 member Board and that we will need to research how to change it from a 7 to 5 member board. Trustee Haddad believes that they will be asking for a 5 member board. The meeting for May is on Memorial Day. The Recreation Board will be looking to move that meeting. Trustee Haddad reminded everyone that the School Board vote is tomorrow from noon to 9. Little League Family Fun Day is May 30. Trustee Haddad will not be at the next meeting. Mayor DeShaw thanked Trustee Haddad for his work with Recreation.

The Board discussed the dates of upcoming meetings. The Mayor will not be here on June 15. The first meetings in July and August were canceled.

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Lenox Councilman Anthony Palamara advised the Board that he will bring back any information to his Board regarding Recreation and the Town of Lenox will do anything they can to help out.

Mayor DeShaw advised that she is working on a summer program. Superintendent June Clarke just advised her that the school will allow the program to be held at the school. The Mayor indicated that it takes about 30 days to have the program approved by the County so she is not sure if she will be able to pull off a program this year, but she is working on it.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adjourn at 8:07 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine Williams

Catherine E. Williams
Clerk/Treasurer