

VILLAGE OF CANASTOTA
MINUTES
August 24, 2015

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Rapasadi; Trustees Rosanne Warner, Jeffrey Carpenter and Bill Haddad; Administrator Larry Carpenter; Code Enforcement Officer Mike Adsit; Police Chief James Zophy; Fire Chief John Massarotti; 1st Assistant Fire Chief Lyle Chafee; Canastota Volunteer Fire Company President Doug Chandler; Village Attorney James Stokes; Canastota PD Intern Julian Serrano and Bruce Burke of PAC 99.

ABSENT: None.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the minutes of the previous meeting. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to approve the following budget transfer: move \$5,715.61 from 19904.01 (Contingent) to 14204.01 (Attorney). Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the following budget modification: increase 51104.01.102 (Roads) by \$17,500.00; increase 51124.01 (CHIPS) by \$37,233.32. (Note: this is the money that was not used in the 14-15 budget for our road project and is to be used for the 15-16 road project. The CHIPS portion is eligible for reimbursement from NYS.) Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the following budget modification: increase 50101.01 (Streets Personal Services) by \$31,895.80; increase 90308.01 (Social Security) by \$2,440.03. (Note: this is for the payment required under the Settlement Agreement previously approved by the Board.) Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the General Fund Abstract in the amount of \$199,715.35. **Discussion:** Trustee Haddad would like it noted that this abstract is a larger amount based on the timing of our meeting. Passed 5 to 0.

Motion by trustee Warner, seconded by Trustee Carpenter, to approve the Sewer Fund Abstract in the amount of \$93,474.67. Passed 5 to 0.

Trustee Haddad asked Fire Chief Massarotti where the AED went. Chief Massarotti replied that the AED went in the rescue vehicle and they use it for mutual aid to Greater Lenox. Chief Massarotti also advised that the company purchased another AED and put that in their building.

Delegations.

None.

Department Heads.

Steve White, Recreation Director, advised that Zumba instructor, Julie Reksc, is resigning to spend more time with her family. Lori Drummond, our yoga and wellness instructor, is also a Zumba certified instructor and will be taking over. He reported that the Wellness Challenge is going well. There are seven (7) women who are coming every day. Steve is developing a fall fitness program and discussed with the Board his ideas for this program. He will send an email with the details and would like to start by September 21. Mayor DeShaw asked about outdoor classes. Steve would like to use outdoor classes as long as he can. Mayor DeShaw advised that she has also had residents ask about a walking program. The Mayor would like Steve to talk about this at the next Recreation Board meeting - she would like them to put the tree lighting ceremony on their next agenda, as well. Administrator Carpenter asked about SnowBlast. Steve advised that they will start talking about this at the next meeting, also. Trustee Warner asked about the ice skating rink. The Mayor reminded the Board that we wanted to do this last year but could not find volunteers to supervise. Mayor DeShaw asked the Trustees to try to find people to supervise.

Chief Chafee advised the Board that he met with Administrator Carpenter two (2) weeks ago about grant writing for the Fire Department for air bottles that will be due in three (3) years. The Mayor asked if the bottles were the Fire Department's first priority. Chief Chafee stated that they are. Mayor DeShaw asked for the second priority. Chief Chafee advised that a new ladder truck is the next priority and further advised that Company President Doug Chandler attended a grant writing class. Doug explained that FEMA held the meeting and is the sponsor of the grant. Local Congressman Hanna was also at the meeting. The new grant for 2015 is a 95% grant 5% local contribution. The grant will be out in September. The Board talked about previously awarded FEMA grants and what was purchased from those grant funds. Doug noted that everything that the Fire Department would like to apply for is marked as a high priority under the grant guidelines. Chief Massarotti would like to continue to put money away every year towards the purchase of the bottles just in case we are not awarded a grant. The cost of new bottles and a new ladder truck were discussed. The Board and representatives of the Fire Department talked about the ladder truck, what it is used for and what other departments in the area have one. Mayor DeShaw would like a report from the Fire Department on how many times the ladder truck has been used. Chief Massarotti added that with the new construction of buildings, the Fire Department can spend a lot of time of the roof ventilating and fighting a fire, so the ladder is very helpful. Mayor DeShaw would like the information on the ladder truck so that she can talk intelligently when lobbying for the grant. Doug Chandler thinks that we should apply for the grant to purchase the ladder truck now as he does not believe that it will be awarded until 2016 and we need to be spec-ready by the time it is awarded.

The Board discussed the timing of writing the grant for the ladder truck. The Mayor is concerned that we may not have enough time to write the grant for September. The Mayor and Administrator Carpenter will work on determining if there is enough time. Doug Chandler offered to help with the writing of the grant. Doug clarified that the overview comes out in September and the application does not come out until mid-November and is not due until mid-December. Administrator Carpenter advised that he has located a grant through Utica National Insurance which he will be applying for to help with the expense of the elevator in the fire house. The grant requires a not-for-profit corporation - we would be using the Fire Company. Mayor DeShaw would like to have the elevator installed before the next fish fry. She asked about the cost of the elevator and the ceiling on the grant. Administrator Carpenter advised that there is no ceiling on the grant. Chief Massarotti stated that the estimated cost on the elevator is \$50,000.00. The Mayor asked about the air bottles and if that grant could be rolled into the truck grant. Chief Chafee advised that they are separate grants. Doug Chandler further advised that you can submit two (2) applications at the same time. The Mayor does not believe that it is a good idea to do two (2) of them at the same time as she is concerned that we would be more likely to be awarded the smaller grant just so they could say that we were awarded. Trustee Haddad asked about the real amounts for all of the purchases that the fire department would like to make. Chief Chafee advised that they need \$50,000 for the air bottles and \$800,000 for the ladder truck. Chief Chafee invited the Board to come to the fire house on Thursday at 7:00 p.m. to see a demo of a new ladder truck. Trustee Haddad just wants to make sure that we have everything buttoned up on the purchase so that we don't have more purchases to make after like we did when we purchased the last vehicle. The Board asked about the options for disposing of the old ladder truck. The Mayor asked for a recommendation on what the fire department would like to do with the old truck and wants to know what is the best option for what to do with the truck. She asked if the fire department has given any thought to what they want to do with the old truck. Chief Chafee stated that they have not. The Mayor would like Administrator Carpenter to check into this.

Chief Chafee asked about the 9/11 Memorial. Administrator Carpenter advised that he contacted everyone by email today.

Chief Zophy introduced Julian Serrano to the Board. Julian is a student at Morrisville College and is interning with the Police Department.

Mayor DeShaw thanked the Chief for putting together the Police Department Report and thanked the police officers for working so hard. Chief Zophy explained to the Board the new philosophy and direction of his department. Trustee Warner asked Chief Zophy about the problems with the alternator in 201. Chief explained that the vehicle has over 100,000 miles on it. He will be fixing it. The Village mechanic has taken care of this and will continue to make repairs.

Chief Zophy was contacted by Neil Nirelli regarding the motorcycle ride that he does every year. Chief read a letter dated August 24, 2015 regarding the Nirelli Ride. They are asking that we close

Canal Street between 172 and 186 Canal which is where the riders will line up. The ride will take place on September 13.

Motion by Trustee Warner, seconded by Trustee Haddad to approve the closing of Canal Street between Main and Souter Streets on September 13, 2015, from 9:30 a.m. - 11:00 a.m. **Discussion:** Chief advised that he will have one (1) officer there who will help residents who live there if they need to get out during the road closure. Passed 5 to 0.

Chief asked for action by the Board to close Peterboro Street for the 9/11 Memorial Service.

Motion by Trustee Warner, seconded by Trustee Carpenter, to close South Peterboro Street from Canal Street to Railroad Street from 6:00 p.m. until 8:00 p.m. on September 11, 2015. Passed 5 to 0.

Code Enforcement Officer Adsit advised that he has submitted his code report. He asked the Board to feel free to ask him questions. The Mayor noted that we have something later in the Agenda for Mike and asked if he would be staying, to which he responded that he would.

The Mayor thanked Trustee Warner, Trustee Haddad, Code Enforcement Officer Adsit and Attorney Stokes for staying and taking on the task of reviewing our local laws. Clerk/Treasurer Williams asked this committee if they could consider proposing revisions to multiple local laws at a time in an effort so save some of the expenses of publishing for the public hearings and updating our code book.

Clerk/Treasurer Williams gave the Treasurer's Report. Trustee Warner asked if we have submitted the AUD. Clerk/Treasurer Williams advised that we have received an extension. Mayor DeShaw asked the Board to send an email to Clerk/Treasurer Williams if they would like to see something additional on the Treasurer's Report and to also let the Mayor know. Trustee Haddad would like to see totals on the report.

Motion by Trustee Warner, seconded by Trustee Haddad, to accept the attached quote from SCI in an amount not to exceed \$12,000.00 for replacement of the concrete pad at the fire house and to authorize the Mayor to execute same. **Discussion:** Administrator Carpenter advised that the other quotes came in at \$14,572.80 and \$15,600.00. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to appoint Donna Mariano as a member of the Recreation Board. **Discussion:** Attorney Stokes advised that the motion should include a reference to the resigning member and should also state the expiration date of the term of office. The Motion was amended by Trustee Carpenter to note that the appointment fills the vacancy created by the resignation of Rob Cary and the term of office will carry the same expiration date. The Mayor

spoke about Donna Mariano and why she has appointed her to the office. Passed 5 to 0 as amended.

Mayor DeShaw further advised the Board that we have another person who is interested in filling the vacancy in the Town of Lenox position.

Motion by Trustee Warner, seconded by Trustee Carpenter, to appoint Robert Duffy and Joe Longo as members of the Planning Board. **Discussion:** Trustee Warner amended her motion to note that the appointments fill the vacancies created by the resignations of Vic J. Kopnitsky and Joseph DiGiorgio, respectfully, and the terms of office will carry the same expirations dates. The Mayor explained that it has been difficult to find members for the boards. The Mayor is waiting for confirmation of the third member for the Planning Board to complete the Planning Board. She gave information to the Trustees about the background of the members appointed tonight. Passed 5 to 0 as amended.

Motion by Trustee Haddad, seconded by Trustee Warner, to appoint Robin L. Oram as a part time Crossing Guard based on the attached recommendation of Chief Zophy. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, approving the attached request of the Canastota Volunteer Fire Department to accept the residency status of current Canastota Fire Department member David Martin, who has recently moved outside the fire protection area and wishes to remain a member of the Department. **Discussion:** Trustee Warner asked where he moved to. Chief Chafee advised that firemen Martin has moved to Perryville. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve payments totaling \$3,557.31 from the General fund to MBI for health insurance debit card transactions from July 1, 2015 - July 31, 2015. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve attendance at the 2015 NYCOM Fall Training School by Clerk/Treasurer Williams at a cost of \$285.00 for registration and \$1,126.20 for hotel and covered meals. Tolls, mileage and any meals not covered will be reimbursed in accordance with Village policy. **Discussion:** The Mayor asked if anyone else will be going. Trustee Warner will talk about this under Trustees Comments. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the attached Agreement with the Canastota Central School District for the School Resource Officer for the 2015-2016 school year and to authorize the Mayor and Police Chief to execute same. **Discussion:** Trustee Warner asked if Bob McCormick will be the SRO again this year. The Chief confirmed that he will. Trustee Haddad asked if there were any changes in the agreement. The Mayor stated that there were no changes. Passed 5 to 0.

Correspondence.

- Thank you letter from Joe Murphy.
- Letter from Grazianos regarding their intention to renew their liquor license.
- Kid's Day explanation of miscellaneous expenses. Mayor DeShaw noted that Kid's Day had a successful event last week and that this would be the last Kid's Day event for a while as they will be working with the Great Swamp Conservancy.

Administrator.

Administrator Carpenter has been contacted by William Burnor, a Canastota High School senior and Eagle Scout candidate. William will be here at the next meeting looking for an Eagle Scout project. William wants to put a kiosk with information on the railroad in the Village.

Administrator Carpenter is working with a group called Solarize New York. It is a five (5) county cooperative that is trying to get solar energy in Central New York. Administrator Carpenter explained the program. He has the information for anyone who wants it.

Administrator Carpenter reported that for the bike ride, 47 people participated and 20 stayed overnight in the Village. It was a nice event. The Rotary Club served breakfast. Administrator Carpenter read some of the comments from the riders and noted that we are looking to do this again next year. He also advised the Board that we took an ad in Cycling the Erie Canal magazine. There was a map of our area in there.

Administrator Carpenter spoke about the power purchase agreement with the County. They are putting together a large solar project. The Village sent in copies of our electric bills. There will be more to come on this.

The paving is all done and we are finished with the stone and oil on the recreation field parking lot. Now we need slurry on everything - that may happen this week, weather depending.

9/11 Memorial - there will be a service on Friday, September 11 at 7:00 p.m. Administrator Carpenter has been in touch with everyone involved - it is coming together.

Mayor.

The Mayor advised that tomorrow is our last concert - Tony Regulbuto with Command Performance. The concert begins at 6:30 at the Boxing Hall of Fame. This is the rain date from last week. Mayor DeShaw advised that she and administrator Carpenter meet with the local CSEA union representative and the representative from Binghamton, Linda. They will resume negotiations after

Linda gets back from vacation. The Mayor advised that letters have been exchanged and we are in the very beginning stages of negotiations. Mayor DeShaw noted that the PBA contract is up in 2016. Chief Zophy thinks that negotiations should be done this fall and suggested that we contact the PBA.

The Mayor advised that the Barlow Street fish project is moving along well. The lease was drafted and reviewed. They are hoping to be sitting down with the owner this week. There are no new grants involved, but they are using the Restore New York grant. Trustee Warner asked if they are just leasing. The Mayor explained that there will be a 10-year lease with a development company who is buying the property. The Mayor will let the Board know when the lease is signed. Mayor DeShaw spoke about the plans for the building. She explained that because the new owners are working with Morrisville College, this may be part of the Start Up New York initiative. Administrator Carpenter explained how much the Mayor had to do with getting this project into Canastota. The Mayor advised the Board that the owners of the yogurt plant are moving slowly, but they promise that they are coming.

Mayor DeShaw has been meeting with Queensboro regarding data and the collection of data at the sewer treatment plant. She explained that neither we nor Queensboro have been able to identify data that we can agree on. We are waiting for the mixer to be installed. We are working through this and are going to be billing Queensboro \$100,000 per quarter. When the mixer gets installed and we get reliable data, we are going back and modify the billing at that time. Administrator Carpenter explained the problem with data collection. Trustee Haddad asked where the mixer will be installed. Administrator Carpenter advised that it will be installed at the pump station. The Board discussed where the testing occurs, when it occurs and how the numbers affect the testing.

Trustee Comments.

Trustee Rapasadi is all set.

Trustee Warner was asked by a resident about the brownfield on Center Street. The Mayor advised that it has been taken over by the County and will be in the sale in a couple of weeks. The Mayor asked the County what happens if it does not sell. The Mayor was also told that the bricks aren't good for anything. She spoke with the Board about our options. Administrator Carpenter advised the Board that the County would maintain ownership if the property does not sell. The Village would have the option to take it over. He also advised that this is not a brownfield - it was tested. Trustee Warner asked for an update on the email. Clerk/Treasurer Williams advised that we are hoping that with the part-time person that we hire, we can have them work on this project. The Mayor gave the Board an update on the hiring of the part-time person. Trustee Warner asked for an update on the community meetings. The Mayor is looking at her schedule and waiting to hear from Delta for dates that are good for them. Administrator Carpenter advised that there will be an initial meeting in September and another in October. The Mayor is waiting to see if she will be here so she

Village of Canastota
August 24, 2015
Page 8 of 8

can schedule the meeting. Trustee Warner will be attending the NYCOM Fall Training School. Wampsville voted to send her this year and they are asking if we will share the expense with them.

Motion by Trustee Haddad, seconded by Trustee Carpenter, that we split the fees to send Trustee Warner to NYCOM Fall Training School with Wampsville. Passed 5 to 0.

Trustee Haddad noted that there is no Recreation Board meeting tonight. They will meet again on the 4th Monday of September. The Mayor would like to have the by laws reviewed at the next Recreation meeting, also. Trustee Haddad asked about the concession stand at the Recreation Field. Administrator Carpenter spoke with another architect and forwarded a draft of a drawing that we received and was too expensive. He will have something for us soon to take a look at. Chief Zophy asked about having office space to use in the concession stand as that is where they do the DOT inspections. This would help with not having to take 2 cars out of service. Administrator Carpenter stated that he would take the request into consideration.

Trustee Carpenter is all set tonight.

Motion by Trustee Warner, seconded by Trustee Haddad, to go into executive session at 8:54 p.m. for potential litigation and attorney client privilege. Passed 5 to 0.

Code Officer Adsit was also present for Executive Session.

Motion by Trustee Warner, seconded by Trustee Haddad, to come out of Executive Session at 10:04 p.m. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to set a public hearing for September 9, 2015, at 7:15 p.m., to repeal Article One, Fences, of Chapter 155 of the Code of the Village of Canastota. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the attached resolution and to schedule a public hearing for 218 James Street, which has been declared an unsafe structure and public nuisance, on October 5, 2015, at 7:30 p.m. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adjourn at 10:08 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine Williams

Catherine E. Williams
Clerk/Treasurer