

VILLAGE OF CANASTOTA
MINUTES
September 9, 2015

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Rapasadi; Trustees Jeffrey Carpenter and Bill Haddad; Administrator Larry Carpenter; Fire Chief John Massarotti; 1st Assistant Fire Chief Lyle Chafee; Canastota Volunteer Fire Company President Doug Chandler; Village Attorney James Stokes; Irene Nelson, and Bruce Burke of PAC 99.

ABSENT: Trustee Rosanne Warner.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the minutes of the previous meeting. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the following budget modification: increase 81304.02.52 (Engineering) by \$22,600.00. (Note: this is the money that was budgeted in 14-15 for engineering for the Commerce Street separation study and not used.) Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the General Fund Abstract in the amount of \$36,238.61. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Rapasadi, to approve the Sewer Fund Abstract in the amount of \$23,178.77. Passed 4 to 0.

Delegations.

Chief Chafee gave a report on the number of calls on which 127 (the ladder truck) was used in the last two (2) years. Chief Chafee spoke about the new truck that they viewed last week. The Mayor asked if the truck was used every time that was listed on the report. Chief Chafee advised that it was and it is the second truck out on a structure fire. Trustee Carpenter noted that the primary purpose of viewing the demo truck was to see why this piece of equipment is so expensive. Trustee Carpenter was able to talk with the Chief about the additional equipment that may be needed and what was on the truck that was not needed. Mayor DeShaw asked about the price of the truck. Chief Chafee advised that it is \$800,000.00. The ladder is 107 feet long and the truck is 11' 4" high. The overhead door is only 11' high. Chief Chafee advised the Board that this truck was just something to look at to help them see what is out there and decide what they need. Chief Chafee spoke about the comparison between the rear-mount ladder trucks and mid-mount ladder trucks. Mayor DeShaw thanked Chief Chafee for providing this information to her and the Board. The Mayor asked the Fire Department about their next step. Chief Chafee advised that they are asking for permission to write a grant. The Board discussed with the Fire Chiefs and Company President the terms of the grant and

they discussed whether they should submit two (2) grant applications at the same time - one for the purchase of a ladder truck and one for the purchase of air bottles. Administrator Carpenter noted that FEMA is looking to fund the purchase of air bottles under this grant. The Mayor asked for any data on other ladder trucks that have been funded under this grant. She would like to do some research before we decide whether we should go forward with two (2) grants. Mayor DeShaw wants to speak with FEMA before September 21, 2015, which is our next meeting. Trustee Haddad asked if the fire department members have concerns regarding the ladder truck. Chief Chafee advised that the due date for the ladder truck is 2019 when the current truck will have 30 years of service. Trustee Haddad wants to know if the majority of the firemen want a 107 foot ladder or a 75 foot ladder.

The discussion was suspended to open the public hearing scheduled to begin at 7:15 p.m.

Public Hearing - 7:15 p.m. - to consider a Local Law to repeal Article I (Fences) of Chapter 155 of the Code of the Village of Canastota.

Mayor DeShaw opened the public hearing at 7:15 p.m. and read the Notice of Public Hearing out loud. The Mayor asked three (3) times if there was anyone present who would like to make any comments on the local law change. There was no response.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to close the public hearing at 7:19 p.m. Passed 4 to 0.

Village Attorney, Jim Stokes, presented the Board with a resolution issuing a negative declaration for SEQRA and adopting the local law which was the subject of the public hearing.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the Resolution Making a Determination of Environmental Non-significance Under the New York State Environmental Quality Review Act and Enacting a Local Law to Repeal Article I (Fences) of Chapter 155 of the Code of the Village of Canastota. Trustee Carpenter - Aye; Trustee Haddad - Aye; Trustee Rapasadi - Aye; Mayor DeShaw - Aye. Motion carried 4 to 0.

Discussion resumed regarding the Fire Department FEMA grants.

Trustee Haddad is concerned that everybody in the fire department is in tune with what the Chiefs want and if there are alternatives. He wants to make sure that a majority of the members are on board. Chief Chafee does not want to speak on behalf of all of the Department, but he believes that most of the members who were present are on board, adding that this was just a demo and not necessarily what the fire department wants or will be getting. Trustee Haddad explained that he does not want to get through this process and have some members be concerned that we are getting the wrong truck. Chief Chafee believes that the members will go with whatever is purchased. Trustee

Haddad asked who makes the decision to have the ladder truck respond to a fire. He wanted to know if the usage could go up if we had the 107 foot ladder. Chief Massarotti explained the protocol for deciding what piece of equipment goes to a call. Trustee Haddad asked how many times we requested a bigger ladder from another department. Chief Massarotti stated that we did not ever call for a bigger ladder. He told the Board that it is about protecting our men and the community and stated that the fires go in cycles. Chief Massarotti will be working with the County to put a plan in place to take care of the elevated railroad tracks. Mayor DeShaw thanked the fire department for the information. Trustee Haddad asked if this were the time to go out and get quotes for a truck. The Mayor would like us to do our research and talk about this at the next meeting.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve payments totaling \$4,895.22 from the General fund to MBI for health insurance debit card transactions from August 1, 2015 - August 31, 2015. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to appoint Irene Nelson as Deputy Clerk/Treasurer effective September 10, 2015, at an hourly rate of \$15.00 for not more than 20 hours per week. This appointment will run consecutively with Clerk/Treasurer William's term of office which expires on April 4, 2016. Passed 4 to 0.

Mayor DeShaw welcomed Deputy Clerk/Treasurer Nelson to our team and introduced her to the Board. The Mayor spoke a bit about Irene's background. Clerk/Treasurer Williams is excited to use Irene's strengths to enhance the efficiency of her office.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to appoint Steven DiVeronica as a member of the Planning Board, filling the vacant office with a term of office expiring on April 4, 2016. **Discussion:** The Mayor noted that we have been recruiting to fill the three (3) vacancies on the Planning Board. Steve is from Canastota and has a passion for the Village. The Mayor believes that he will be a good fit.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to accept the attached proposal from Myers and Associates, PC, dated May 28, 2015, in the amount of \$19,740.00 for the preparation of plans, profiles, specifications, project advertisement, bidding and contract award and general construction administration in conjunction with sanitary sewer installation, storm sewer installation, roadway reconstruction for a portion of Center Street, Commerce Street and a portion of South Canal Street in the Village of Canastota. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to accept the attached proposal from Myers and Associates, PC, dated May 28, 2015, in the amount of \$43,610.00 for the preparation of plans, specifications, project advertisement, bidding and contract award and general construction administration in conjunction with storm/sanitary sewer installation and associated work on State

Street in the Village of Canastota. Passed 4 to 0.

The Mayor thanked Administrator Carpenter for working on this.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the attached updated Hazard Mitigation Plan as developed by Madison County Soil and Conservation. **Discussion:** Administrator Carpenter advised that this is a plan that has been in place and needed to be renewed. He went through the plan with Soil and Conservation. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve a contract with Sgarlata Concrete, Inc., for the replacement of 20 catch basins at a total cost of \$16,000.00. (Note: The other quotes were: Precision Block and Concrete - \$19,200.00 and Concrete Slipform \$29,000.00.) **Discussion:** The Mayor asked if we knew which 20 catch basins would be replaced. Administrator Carpenter advised that we have a list. The Mayor asked how many catch basins we have. Administrator Carpenter believes that we have over 1,000. The Mayor asked about a long-term plan for repair/replacement. Administrator Carpenter advised that he spoke with the DPW about that today. Administrator Carpenter will talk some more about this tonight under his comments. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to authorize the Mayor to execute the attached Agreement with the Canastota Community Band in the amount of \$1,425.00 for services and support during fiscal year 2015-2016, and authorizing Clerk/Treasurer Williams to issue payment in said amount to the Canastota Community Band upon receipt of a fully-executed Agreement. **Discussion:** Trustee Haddad asked if this was the amount that was budgeted. Clerk/Treasurer Williams confirmed that it is. The Mayor asked administrator Carpenter to let the Community Band know about the Tree Lighting ceremony. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to authorize the release of the sum of \$31,500.16 from the retainage/deposit funds being held against the contract for trash pickup between the Village of Canastota and Jeffrey Bristol for period beginning September 1, 2012 and ending August 31, 2015. (Note: the sum of \$2,000.00 will be retained by the Village and applied against the contract deposit owed to the Village under the current contract for period beginning September 1, 2015 and ending August 31, 2018.) **Discussion:** Clerk/Treasurer Williams explained the retainage at the request of Trustee Haddad. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to authorize payment in the amount of \$29,500.16 to Jeffrey Bristol from the General Fund for retainage held against the contract covering period September 1, 2012 - August 31, 2015. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Rapasadi, to approve the request of Beverly Gardner of 221 Lewis Street for a credit in the amount of \$287.27 against the sewer charges on her April 1, 2015, OCWA bill. (Note: Mrs. Gardner had a broken water pipe which resulted in excessive water usage for the period covered by this bill. OCWA has given a credit of 57% against her water usage for the same period.) **Discussion:** Trustee Rapasadi does not understand where the water went. It was noted that in Mrs. Gardner's request she stated that the pipe broke under the house and the water went under the house. Passed 4 to 0.

Correspondence.

- Letter from Retired Public Employees Association, Inc. Regarding a pre-retirement seminar to be held on September 29, 2015. Clerk/Treasurer Williams advised that this had been distributed to the DPW and Police Departments as well as administrative staff.
- Letter from the Department of Public Service regarding a regional information sessions.
- Letter from Richard Smith of 320 South Peterboro Street regarding a concern with a tree located on an neighbor's abandoned property at 123 Prospect Street. Administrator Carpenter advised that we have been in contact with Mr. Smith and the lender, and the lender is getting quotes to have the tree removed.

Administrator.

Administrator Carpenter advised that paving is complete, including the slurry process. The DPW is finishing Lamb Avenue. Administrator Carpenter informed the Board that DPW Foreman Tornatore's truck is a 2004 and it is a diesel. We are experiencing the same problem with the engine for the third time. Administrator Carpenter spoke with Nye Ford. It will cost \$4,400 to fix the problem. The truck is only worth \$2,000.00. Administrator Carpenter is looking at pricing for new and used trucks.

Administrator Carpenter received a letter from the Fire Department regarding the haunted house. It will run from the 25th of September until the 30th of October. The Fire Department is requesting permission to use the pole barn for the fund raiser.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, that we allow the Fire Department to use the pole barn for the haunted house from September 25, 2015 to October 30, 2015. Passed 4 to 0.

Administrator Carpenter spoke with the Board about the DPW's intentions regarding catch basins. They are thinking that it is a problem with the new salt that we have been using. Administrator Carpenter advised that we have 30+ catch basins that need to be fixed before winter - there are more.

Administrator Carpenter feels that if we can get caught up we can take care of them in the future. Trustee Carpenter asked if this will happen again in the future. Administrator Carpenter advised that we are going back to the old salt. We also found problems with construction of some of the older catch basins. We are changing this and fixing the problems. We are putting concrete around the catch basins instead of blacktop. The Mayor asked if we have 1100 catch basins and are only fixing 15 per year, is that going to be enough for a maintenance schedule. Administrator Carpenter stated that we have a list with how many catch basins we have and their condition. The discussion today was that the 15 per year would be enough.

Administrator Carpenter spoke about the Commerce Street project. There are a couple of catch basins in this area that are combined sanitary and storm. Commerce Street is one of the oldest in the Village. The last time that the Board discussed this project, State Street was also mentioned. State Street also has some combined catch basins/sewers, so we are looking at separating over there as well. The engineering is the first step to determine how much it will cost. Trustee Carpenter asked about a time line for these projects. Administrator Carpenter advised that the engineering will be done this year with construction at the end of 2016 or during 2017.

Mayor.

The Mayor has been on vacation, so she has no updated information for the Board at this time.

Trustee Comments.

Trustee Rapasadi spoke with Mark Ferriter regarding the water problem in front of his house. Administrator Carpenter is hoping this year to fix the water issues on Bellevue Avenue and on the corner of Maple and North Main Street. Trustee Rapasadi asked if we were doing anything to fill the vacancy in the DPW. Administrator Carpenter advised that we will be getting to work on that soon.

Trustee Haddad asked about the DPW contract. Administrator Carpenter advised that we are meeting again next week. Trustee Haddad asked if we will be starting negotiations with the Police Department. Administrator Carpenter advised that it is a ways out, but is on our calendar.

Trustee Haddad reminded everyone about the 9/11 Memorial activities on Friday at 7:00 p.m. Trustee Haddad was contacted by Joe DiGiorgio of the Canastota Canal Town Corporation. They are hosting Jimmy Stagnitti on September 18, 2015, at 7:00 p.m. at the Educational Center. He will be playing the marimba. Trustee Haddad asked where we are with the agreement with the Oneida Indian Nation regarding services. Trustee Rapasadi noted that Lenox Supervisor Pinard is working on this. Trustee Haddad would like this to be on the agenda for the joint meeting. The Board discussed agenda items for the joint meeting.

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Trustee Carpenter does not think that he will be here for the next meeting.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to enter executive session at 8:00 p.m. to discuss the potential purchase of real property. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to exit executive session at 8:22 p.m. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to adjourn at 8:22 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine Williams

Catherine E. Williams
Clerk/Treasurer