

VILLAGE OF CANASTOTA
MINUTES
September 21, 2015

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Rapasadi; Trustees Rosanne Warner, Jeffrey Carpenter and Bill Haddad; Administrator Larry Carpenter; Code Enforcement Officer Michael Adsit; Village Historian David Sadler; Recreation Director Steve White; and Bruce Burke of PAC 99.

ABSENT: None.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the minutes of the previous meeting. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the following budget transfer: move \$ 5,760.05 from 19904.01 (Contingency) to 14204.01 (Attorney). **Discussion:** Administrator Carpenter advised that we are expending a lot of dollars for attorney fees. We are looking at codes and some other legal issues - this is not the last transfer that we will need to make. Trustee Haddad asked for an estimate of what we will need. Administrator Carpenter does not know. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the General Fund Abstract in the amount of \$92,697.51. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the Sewer Fund Abstract in the amount of \$33,393.96. Passed 5 to 0.

Delegations.

Fred Bragan, Executive Director of the Madison County Literacy Coalition, addressed the Board regarding the Coalition's recent mission, Every Student Present! Mr. Bragan provided the Board members with literature and posters and asked for the Board's cooperation with the campaign. They are focusing on ending chronic absenteeism, which is a major cause of lower reading levels in our schools. To show support for the Coalition's mission, Mayor DeShaw presented Mr. Bragan with a Proclamation of September as Attendance Awareness Month.

Department Heads.

Code Enforcement Officer Michael Adsit noted that he placed his monthly report in the Trustees' mailboxes and he asked if anyone had any questions for him. He noted that the committee is moving forward with the code update. Mayor DeShaw asked for an update on when the committee is meeting and what is being reviewed. CEO Adsit advised that they meet once a month on a Monday or Tuesday. So far they have looked at the fence code and took out a duplicate code from the

property maintenance section that was confusing. That change was sent to the State and we are waiting to send it to General Code to be changed in our code books. They will be looking at garage sales next. Right now we have no ordinance governing this specifically, but we do consider multiple garage sales to be operating a commercial business in a residential area. Mayor deShaw asked that the committee let the Board know what they are going over in case there is feedback that the Board may have. Trustee Rapasadi asked CEO Adsit if there has been any more progress with Extreme. CEO Adsit advised that they have cleaned up more than they have in the past. He discussed what Extreme has done. CEO Adsit has also asked the Town of Lenox Code Officers to send a letter to Tope about keeping their area clean so that it does not blow across the street. The problem with the tires has been worked out and they have addressed the cardboard. CEO Adsit believes that Extreme is trying. The Mayor was asked if the buffer is a buffer. CEO Adsit stated that it is. Trustee Rapasadi asked if Mrs. Patane is satisfied. CEO Adsit does not know.

Chief Zophy provided his monthly report to the Board in the Agenda packets. He asked if there were any questions regarding his report. The Mayor asked the Board if they felt that the report was helpful. The Board responded that it is. Chief Zophy advised that he is sending arrests to the Post Standard - he will do this every couple of weeks. Chief informed the Board that Fern Crowell, one of our crossing guards, gave her notice that she will be finished at the end of the month. The Mayor and Chief Zophy will do a plaque for her. She has been a crossing guard for 45 years. Chief has an applicant to take the position - Linda Mohorter.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to appoint Linda Mohorter as a crossing guard. Passed 5 to 0.

Chief Zophy advised the Board that he has had some medical issues in the Department, both full-time officers. Also, three (3) part-time officers will no longer be available. He has some backgrounds that he is doing now on potential new employees. The Board may see something soon. Chief Zophy had an accident last week with the administrative vehicle. We are waiting to know whether it will be totaled or if it will be repaired. He will give that information as soon as it is received. Trustee Warner asked about overtime. Chief Zophy advised that there should not be any as part-time officers are taking care of this. Firearms qualifying and work-place violence training have been completed with no overtime on the books. Trustee Haddad attended the work-place violence training when Chief was there and suggested that employees and Board Members attend the training when Chief is there.

Village Historian David Sadler advised the Board that he has been searching for the owner of a gravestone that was found on Lewis Point Road just south of Route 31. It came from Adams Rural Cemetery in Watertown. The Mayor told David that we will be calling on him for help with the Downtown Project.

Village Recreation Director Steve White advised that Administrator Carpenter called him to double check on recreation forms on Friday. Pop Warner never used our forms and asked us to let them know if we need their information. They had 90 total kids participate - 70 from the Village and 20 from outside of the Village. Steve does not have the basketball numbers. He will check on that and will get them here by the Rec meeting on Monday. Steve was called by Kayla Passante about her Piyo class. She wants to join the Canastota Fitness Class in the recreation program. The Mayor told Steve that he can change out instructors to use for the programs. Steve had a request for a field use. The Mayor asked Steve to take care of this at the recreation meeting and bring it back to us at our next meeting. Steve talked about new board members - the Mayor will make us to prepare orientation packets for the board members. Mayor DeShaw asked about plans to recognize outgoing members.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the request of the Town Board of the Town of Lenox to appoint Allison Forth as the Town's representative to the Recreation Commission filling the vacancy created by the resignation of Marcia Laidlaw, whose term of office expires on April 1, 2019. **Discussion:** We are awaiting a written resignation. The Mayor asked Clerk/Treasurer Williams to contact Coach Laidlaw regarding her resignation.

The Mayor thanked Coach Laidlaw for her service. She has been there for a lot of years. The Mayor noted that Coach wants to be a consultant if the recreation board has questions about programs or age-appropriate matters.

Correspondence.

None.

Administrator.

Administrator Carpenter advised that at the last meeting he misinformed the Board about catch basins. We have 699 catch basins and the rest are manhole covers for a total of approximately 1100. If we can repair 30 now like we talked about, we will be in good shape. Administrator Carpenter advised that an MEO ad is going in tomorrow - applications are due back on the 30th of September. The cost of the ad is \$388 for one day. Administrator Carpenter advised that the fire department was here at the last meeting to talk about writing a grant for a truck and/or air bottles. He checked with FEMA - the grant is not out yet. Once it is out, we will know what the priority is. Administrator Carpenter believes that personal safety equipment will be the priority, as it was the last time when not many trucks were funded.

Administrator Carpenter went to a meeting last week at the suggestion of the Mayor about a new brine product. It is more expensive. This product can be used at 7° below when salt cannot be used

below 20°. The vendor is willing to do a test market in the Village. Trustee Haddad asked why we would do both. Administrator Carpenter advised that because of our existing equipment and storage - we just don't know yet.

Mayor DeShaw asked Administrator Carpenter to talk about the grant for homeowners. Administrator Carpenter checked with USDA - this is an income based grant for people that come in to the office that need new roofs, porches, etc. We have referred two (2) owners to the program. There are other programs available.

Mayor.

The Mayor thanked everybody that attended and put together the 9/11 ceremony, adding that everyone did a great job. It was a good night of reflection. Mayor DeShaw gave an update on the Barlow Street project. She met with the owner and developer. They have selected Canastota as their site. The proper name will be Finger Lakes Fish. This is the company that the Mayor has spoken about and could not share their name. They are from Cornell University and are raising salmon. They have a national contract with Wegman's and other companies. They are looking to begin in November or December. The developer is AECC from Syracuse. The Project is not seeking any grant funds but they are working with Morrisville College on a Start Up New York program. This will give them 10 years of tax free operation, including employee taxes when they work there. They are expecting 22 jobs. The Mayor reminded the Board of the other projects that we were up against for the site. The Mayor had a discussion with the developer about using SUNY Morrisville for Start Up New York. Assemblyman Magee was instrumental. This is the property that the Restore New York Grant was on. The Mayor and Administrator Carpenter will be doing an amendment to the application for this project. They are hoping it will get approved. The Mayor has spoken with June Clarke, the school Superintendent, regarding the aqua culture grant that the school just received. This will possibly give an opportunity to our students to work on this project through high school, Morrisville College and then with the new business. The Mayor does not want to go to the newspaper yet until it is sure. The Mayor pointed out that this is the second project that we have gotten when it could have gone to Syracuse. Trustee Rapasadi met with Subaru - they are happy that they came to Canastota. Mayor DeShaw asked Clerk/Treasurer Williams how Irene was doing. Clerk/Treasurer Williams is excited about how everything is working out - they are having fun and the training is coming along. Irene will be a good fit in the office.

Trustee Comments.

Trustee Rapasadi is all set.

Trustee Warner is all set.

Trustee Haddad asked about parking near Peterboro Street at East Hickory Street when there is a funeral and next to the school during soccer. He stated that you cannot get through there. Trustee Haddad noted that we talked in the past about putting a no parking sign on one side because you can only get one car through there. Chief Zophy advised that he has looked at this. The funerals are hit and miss - the streets on the south side were measured to see if we can get an emergency vehicle through there and they fit. There have been no incidents to date. Chief noted that traffic in the south side is minimal. He talked about the parking situation and what could be done. The Board discussed the parking in the area. Trustee Warner asked about making a parking area in the front of the school on the High Street side. Administrator Carpenter advised that the school talked to him about putting a circle in there for the busses to drop off students.

Chief Zophy wants to be on the code committee regarding the vehicle and traffic codes, noting that they need to be changed. He believes that there are codes that did not get transferred from the old code. The Board discussed internet access and access to the code book.

Trustee Carpenter commented that the 9/11 ceremony was a very nice event and he would like to see attendance expanded next year. The Mayor is considering moving the ceremony next year to the time that the planes crashed as it is the 15th anniversary.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adjourn at 8:14 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine Williams
Catherine E. Williams
Clerk/Treasurer