

VILLAGE OF CANASTOTA
MINUTES
October 19, 2015

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi; Trustees Rosanne Warner, Jeffrey Carpenter and Bill Haddad; Administrator Larry Carpenter; Code Enforcement Officer Michael Adsit; Chief James Zophy; Chief John Massarotti; Recreation Director Steve White; Historian David Sadler; Town of Lenox Supervisor John Pinard; Town of Lenox Councilman Tony Palamara; and Bruce Burke of PAC 99.

ABSENT: None.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the General Fund Abstract in the amount of \$ 65,874.66. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the Sewer Fund Abstract in the amount of \$ 32,961.19. Passed 5 to 0.

Delegations.

None.

Department Heads.

Village Historian David Sadler reported that he is looking for copies of past police chiefs. Chief Zophy stated that he may be able to help him with a picture of Louis Adamo. Administrator Carpenter suggested that David look at the photos that are in storage.

Recreation Director Steve White advised the Board that they started work on SnowBlast and they are going in a good direction this year building on last year. They are looking for new activities. Steve was given a pamphlet from another community's recreation department and will be looking at building our programs. The Mayor would like to see some progress soon - courses and events in addition to the fitness programs, noting that winter is a good time to bring in some courses. Mayor DeShaw asked about attendance from new members at the Recreation meetings. Steve advised that some new members had personal issues and were not able to make the last meeting. Administrator Carpenter spoke about the meetings that he has been attending regarding the Erie Canal - he talked about SnowBlast at the last meeting and possibly making ice skating on the Canal a part of SnowBlast. People will be coming to Canastota to talk about this. The Mayor would like to be here when they come. Recreation Director White advised that the tentative date for SnowBlast is February 27, 2016. The Dunn Run will be happening then as well.

Fire Chief Massarotti advised the Board that Kid's Day is not going to be doing anything at the

firemen's field this year. The Fire Department would like to do a community day. They went to the Town for support. It would be a one-day event. The Town will support the event. There will be free rides for the kids - would like to make this as inexpensive as possible. They are talking to community groups - the Fire Company would like to see if there is any community support for such an event. Mayor DeShaw spoke with the Chief about this and they talked about bringing back an old-fashioned community day with games and events, the north side vs. the south side. Mayor DeShaw talked about using money from the Kid's Day budget to help support this since Kid's Day is not having an event this year. Chief Massarotti needs approval from the Fire Company to continue with the plans. He will bring this up at the next meeting. They are looking at August or July.

Chief Massarotti was notified that they are going to have an ISO audit from the Insurance Board. They will review the Fire Department's records. Code Enforcement Officer Adsit explained that he had an audit last year and it was high because the new International Building and Fire Codes were not in effect in New York State. Mayor DeShaw wants to know when the audit will take place.

Code Enforcement Officer Mike Adsit advised that they are moving ahead on the codes update, they are making progress every month and there is a lot of good information and ideas. The Mayor asked which codes they are working on now. Mike informed the Mayor that they are finishing up their review regarding fences and working on lawn sales. They will then work on sandwich board signs. Trustee Haddad commented that it is great that Chief Zophy is part of the team as he brings good enforcement input. Mayor DeShaw asked when the next law revision would be ready to be brought to the Board. Mike advised that they were going to wait until they had a bunch so that it will be cheaper. Mayor DeShaw would like drafts ahead of time. She thanked the committee members for their efforts. Mayor DeShaw also thanked Code Officer Adsit for working on the Mobil sidewalk.

Chief Zophy has an applicant to replace Officer Barres who was hired by the City of Oneida. He thinks he will have everything for the next meeting. Chief will email the September stats tomorrow. Chief thought about asking the public what local law modifications they would like to see, using the website to ask and see if people interact.

Chief reported that they are working on the new records information system. There are some issues but Chief believes that it will be okay within the next 3-6 months. Chief Zophy talked about matters with the County and State with regard to the new system for records management. The evidence room is being changed based on the records information system. The goal is to not keep anything that is not necessary for them to hold on to - he talked about what they are doing with the evidence room. Chief Zophy advised the Board that the administrative car should be done by the end of this week. The cost of the repairs came within \$400 of the original estimate and the paint should be cheaper than estimated.

Mayor DeShaw advised the Board that Lenox Supervisor John Pinard contacted her about putting

him on the agenda tonight. Supervisor Pinard informed the Board that the USDA came in asking if the Town wanted money. They had discussions about having a fire substation on Route 31 in the Town. Supervisor Pinard thinks that this could be a good idea. He talked about insurance rates increasing in the Town because homeowners are not within 5 miles of a fire station. Supervisor Pinard does not want to stop there - he spoke about making the substation a disaster evacuation center so that they are prepared for possible future disasters. This plan would require cooperation from the Village because it is the Village's fire department. Supervisor Pinard explained that the money would come out of the Town fire districts' money and would not cost the Village residents anything. Additional funding from the USDA can come through the Village because the mean income in the Village is less than in the Town. Mayor DeShaw suggested that the Town look into a few things: the number of districts that a town can have and the manpower and cost issues that were the hurdles in the past as well. The Mayor and the Board are concerned about the additional cost and they do not want to have any increase in the Village budget. The Board discussed matters to be researched before discussions could be had. The Mayor is willing to research this and do what she can, but they do not want this to cost the Village residents any money. Trustee Warner asked what equipment would need to be put down there. Chief Massarotti noted that he has not had any calls from residents in that area in about a year. He believes that all it would need to be is a garage with heat and water to satisfy ISO, along with a promise of man power. Mayor DeShaw asked Supervisor Pinard what his next step is. Supervisor Pinard needs to discuss this with his Board and the Association of Towns. The Mayor asked him to come back after that. Supervisor Pinard is looking for a couple of months to do some research and get back to us.

Chief Massarotti received a letter from Marty Clarke of USDA regarding possible funding and asking for a meeting. A meeting will be set up.

Motion by Trustee Carpenter, seconded by Trustee Warner, to authorize Clerk/Treasurer Williams to turn over to the Madison County Treasurer's Office the unpaid taxes for fiscal year 2015-2016 in the amount of \$114,964.97, with interest thereon at the rate of 8% for a total of \$124,162.19. **Discussion:** Trustee Warner asked if we figured out how to handle the Oneida Indian Nation charges. Clerk/Treasurer Williams noted that we have not and will seek help from the County.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the membership of Stephen L. Perry, Jr. into the Canastota Volunteer Fire Department pursuant to the attached request from the Fire Council. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve payments totaling \$3,410.84 from the General Fund to MBI for health insurance debit card transactions from September 1, 2015 – September 30, 2015. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the attached contract, for the replacement of the Fire Department roof, with Campany Roofing Co. Inc. in the amount of \$26,000 and to authorize the Mayor to execute the same. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to purchase a 2016 Ford F250XL, utilizing the DCMO BOCES Vehicle Bid #2015-138, at a cost of \$31,637, and to authorize the Mayor to execute all necessary documents to complete the purchase. **Discussion:** Trustee Warner asked what department this was for. Administrator Carpenter advised that it is for the DPW and gave the history of the problems with the vehicle that is being replaced. He explained that purchasing a new vehicle from the DCMO BOCES bid is cheaper than we can purchase a used 2013 vehicle and the new purchase includes a plow package.

Correspondence.

None.

Mayor.

The Mayor reported that Doug Chandler stopped by with the FEMA package. We are in the final stages of the newsletter. The Mayor asked to have anything that needs to go in there within two (2) days. Mayor DeShaw just had a discussion with the owners of Barlow Street LLC, they purchased the Barlow Street site. Administrator Carpenter and Mayor DeShaw have been working on getting the Restore New York grant moved over to the new project. The Mayor is hoping that this amendment will be a quick transition - maybe a 30-day window. The Mayor also requested a budget for the project - she just received it. She will review it and get it to the Board members. The Mayor gave the Board an overview of the proposed budget and the project. The owners are anticipating 38 jobs with the full facility. They are expecting to start in fall of 2015 with Phase I of V. The Mayor has had discussions with someone about being the project engineer for this project, working for the Village and being paid from the grant or project money - there will be no cost to the Village. The engineer has been working on this project from day one. Administrator Carpenter is excited about this project. The existing large building is 48,000 square feet. Another 240,000 square foot building will be added by the end of the project. Mayor DeShaw has told the developers that we are working on cleaning up that area. The developers want to do an historical kiosk in the area. They have some historical data and pictures and they would like to put the information together and put a display in the area. Mayor DeShaw noted that they will be coming in to do a presentation once we get the grant amended. The Mayor suggested that this be done during a joint meeting with the Town.

Administrator.

Administrator Carpenter gave the Board members a sheet on Phone Cost Comparisons for a new phone contract. He gave the background on his research into the three companies. Trustee Rapasadi asked if there would be any change over of equipment. Administrator Carpenter advised that there would not be. Northland has looked at our equipment - with a 5-year contract there will be no installation charges. Administrator Carpenter would like a motion to authorize a contract with Northland.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve a contract with Northland Communication in the base monthly amount of \$414.14 for phone service. Passed 5 to 0.

Mayor DeShaw asked Trustee Haddad for his thoughts. Trustee Haddad thinks this is a fine deal.

Administrator Carpenter advised the Board that the total bid on the items from the Fire Department that were surplus and offered for sale on Auctions International is \$857.49. He asked for a motion accepting the bids.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to accept the bids in the amount of \$857.49 for the sale of fire department surplus equipment on Auctions International. Passed 5 to 0.

Administrator Carpenter gave an update on the work that the DPW was trying to get done before snow. The drainage problem at Maple and Main has been resolved. They put in catch basins and a 6" line. Work also needs to be done to correct the drainage problem on Belleview. They will be running a line to capture the water and put it into a catch basin to take it away. The Mayor asked about the pile of dirt on Main and Maple. Administrator Carpenter advised that it will be taken care of in the next few days. Work on the 30 catch basins starts on Friday. There is a community meeting tomorrow for the downtown project at the Canal Town Educational Center. The Board discussed the size of the room compared to the number of people that are anticipated to attend.

Administrator Carpenter advised that the mixer for the Waste Treatment Plant is installed and we are testing the water that was not properly mixed in the past. We have no results yet but we have taken samples and are waiting for results. The DPW will be cleaning the downtown on Wednesday.

Chief Zophy has an update on the purchase of the new police car. He will have the price on the 2016 in the next week. The 2015s are no longer available. Chief further advised that new light bars will have to be purchased. The total price should be \$22,000 to \$23,000 plus \$8,000.00 for the light bars. Chief is trying to stay on rotation so that we can plan on ½ of a payment every year for a new vehicle. He explained to the Board why we are looking at buying a new car. Administrator Carpenter advised that we will be looking to lease the new vehicle.

Trustee Comments.

Trustee Rapasadi is all set.

Trustee Warner is all set.

Trustee Haddad will send by-laws for the Recreation Board to be approved at the next meeting.

Trustee Carpenter noted that there was a nice turnout for the Homecoming Parade and he congratulated the football team on their season. He wished everyone a safe and festive Halloween.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to enter executive session at 8:15 p.m. regarding a personnel matter. Passed 5 to 0.

Chief Zophy attended the executive session.

Motion by Trustee Warner, seconded by Trustee Carpenter, to exit executive session at 8:52 p.m. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to adjourn at 8:52 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine Williams

Catherine E. Williams
Clerk/Treasurer