

VILLAGE OF CANASTOTA
MINUTES
February 1, 2016

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Trustees Bill Haddad and Jeffrey Carpenter; Administrator Larry Carpenter (7:04 p.m.); Lenox Councilman Anthony Palamara; Debbie and Mike Alibrandi; and Bruce Burke of PAC 99.

ABSENT: Deputy Mayor Scott Rapasadi; Trustee Rosanne Warner.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the minutes of the previous meeting. Passed 3 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the following budget modification: Increase 14204.01 Attorney Fees) by \$2,804.50. **Discussion:** The Board discussed the nature of the attorney fees. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the following budget transfer: move \$3,400.00 from 34104.01.43 (Fire Department Insurance) to 90408.01 (Workers Comp). (Note: Fire Department Insurance expense came in under what had been predicted and Workers Comp came in higher.) Passed 3 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the General Fund Abstract in the amount of \$142,400.78. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the Sewer Fund Abstract in the amount of \$14,635.30. Passed 3 to 0.

Delegations.

None.

Presentation by Debbie Alibrandi regarding a request to hold “A Pitch for Life Fundraiser” at the Recreation Park sponsored by The Joe Niekro Foundation. Debbie Alibrandi spoke with the Board about her involvement with The Joe Niekro Foundation and her idea to hold a fundraiser at the Recreation Park to help raise awareness and money for research regarding brain aneurysms, AVMs and hemorrhagic strokes. She talked about her own recent experience with brain aneurysms and the need for awareness and screening. A packet was provided to the Board with information on the proposed fundraiser and on the sponsor, The Joe Niekro Foundation. Debbie and the Board discussed the structure of the event and how the registration process would run. Debbie advised that the money raised would be kept locally to support people in our area. The fundraiser will run on May 15 with a rain date of May 22. Debbie intends to open registration to people from outside of the community. Participation fees were discussed. Mayor DeShaw does not see any problem with

using the fields for the event. The Mayor asked if there is a way for families who cannot afford the registration fees to still be involved. Debbie is working on this with sponsors in Syracuse. The Joe Niekro Foundation will provide insurance for the event.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve Debbie Alibrandi's request for A Pitch for Life Fundraiser on May 15, 2016, with a rain date of May 22, 2016. **Discussion:** Trustee Carpenter asked Debbie about the plan for registration and how she will keep everyone on track if she gets a large turn out. Debbie reviewed her plan for registration. The Mayor asked about the time for the event. Debbie advised that the event will start at 9:00 a.m. and registration will open at 8:00 a.m. The Mayor asked what time it will end. Debbie does not know - it depends on the turn out. Debbie will email the registration form to the Mayor after it has been approved by the Foundation. Trustee Carpenter asked about a family with children in multiple age divisions. Debbie explained that is why she is trying to use more than one field so that they can run more divisions at once. Mayor DeShaw asked if the concession stand will be open. Debbie has asked Little League to run the stand during the event. Passed 3 to 0.

Mayor DeShaw asked Debbie to let her know if anyone needs a scholarship.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to authorize the closure of Canal Street from Peterboro to Souter Streets between 8:00 a.m. and 2:00 p.m. on February 27, 2016, for the ice skating event on the canal. **Discussion:** The Board discussed whether the Canal will have water and whether the water will be frozen. Mayor DeShaw asked about supervision for the event. Administrator Carpenter advised that he will be there as will members of the fire department. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the attached Lease/Rental Agreement with Theatre World Backdrops for the rental of a backdrop for use by the Children's Council and to authorize the Mayor to execute the same. **Discussion:** The Mayor explained that the Children's Council will be doing this production this year. The money will be reimbursed by the school after. Mary Rouse is doing a really nice job of resurrecting this program. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve payment in the amount of \$599.19 to Theatre World Backdrops from the General Fund (71804.01.116 Childrens Council) for the rental of a backdrop for use by the Children's Council. Passed 3 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to authorize the Mayor to execute the attached Artist Performance Contract with Ben Dickenson in the amount of \$350.00 for services to be rendered at SnowBlast 2016, as specified in said Contract, and authorizing payment to be made pursuant to the terms contained therein. **Discussion:** The Mayor noted that this is the DJ for the Snowblast events during the day and evening. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee Carpenter, to authorize the Mayor to execute the attached Photo Booth Contract with Charlie Hood in the amount of \$150.00 for services to be rendered at SnowBlast 2016, as specified in said Contract, and authorizing payment to be made pursuant to the terms contained therein. **Discussion:** Trustee Haddad explained that there will be a photo booth. He thanked Charlie Hood for reducing the price to be at both events. The Mayor asked if there will be a charge for the photos. Trustee Haddad stated that there would be no charge during the day and there may be a charge during the evening. Passed 3 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to accept the bid from Joseph Stagnitti d/b/a DJs Cleaning Service, for cleaning of the Municipal Building at a cost of \$1,500.00 per month for a period of five (5) years beginning February 1, 2016 and continuing monthly thereafter through January 31, 2021. (Note: This is the only bid that was received and also has to be approved by the Town of Lenox.) Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to authorize the Mayor to execute the attached Service Agreement and Service Order with Time Warner Cable Business Class in the amount of \$159.99/month for 36 months with a one-time \$75.00 install/setup fee. Passed 3 to 0.

Correspondence.

- Letter from Gloria Houseman to the Police Chief and Mayor regarding a problem with snowmobiles riding on the sidewalk in front of her house. Administrator Carpenter advised that the police department visited her to address the issue. The Mayor advised that this is an issue on Main Street as well. Administrator Carpenter noted that the snowmobiles are everywhere. The Mayor will speak with the Police Chief and this will be addressed in the newsletter.

Administrator.

Administrator Carpenter talked about maintenance on the Canal. He advised that in the winter there is a supervisor and one person and in the summer there is a supervisor and three people. Administrator Carpenter spoke with them about the Canal between Peterboro and Main Streets regarding the brush that grown in there.

Mayor DeShaw asked Administrator Carpenter to give an update on his conversation with representatives from the Canal Corporation regarding our REDC grant application for the Farr Building. Administrator Carpenter was advised that the Canal Corporation never saw our application and were surprised that it was never submitted to their department for review. They think that it is a good project. Mayor DeShaw advised that there are many grant fund programs that are available and stated that perhaps we could take the project in pieces and get it done that way.

Administrator Carpenter stated that we are recognized by the Canal Corp. for the things that we do in Canastota. Representatives of the Canal Corp. attend the same monthly meetings that Administrator Carpenter attends and they are happy that we talk about the Canal.

Trustee Haddad asked about addressing the letter from DPW Foreman Tornatore regarding the bags of leaves. Administrator Carpenter advised that he is waiting for more information from TJ about how other communities are handling this issue.

Mayor.

The Mayor and Administrator Carpenter had a really good meeting this past Friday regarding the Downtown Enhancement Project with representatives from Delta Engineers, the landscape architect firm, the Canal Corp., NYS Department of Transportation and NYS Parks - they are all key folks and stakeholders. Mayor DeShaw believes that they made good progress during the 3.5 hour meeting. They worked on the curb line and determined that there is not enough room for a bike lane. The trees and light poles are not in the right position to move the curbs back. They spoke a lot about the Canal entrance landscaping and streetscaping and they spent a lot of time talking about how we maintain and enhance our downtown and make it known that people are going over the Canal. They spent time on design and the original bridge - we are looking for an entrance way that looks like the original bridge. Ours was one of the more artistic bridges. Mayor DeShaw advised that they also talked about the cross walks and what is allowed and why. The DOT ruling is that the cross walk has to be smooth, so they have come up with some different options. The Mayor informed the Board that granite curbing is in the budget and the group spoke a lot about lights. They want us to look like what was around when the Canal was in use. They are working with National Grid to pick an historical light. The Mayor wants the project to start this summer. Mayor DeShaw advised that trees were also discussed. The business owners do not like the trees or the stuff that drops from the trees. They are looking at a tree replacement plan - possibly cutting 2 or 3 down and replacing the trees and adding some more, eventually replacing all of the trees. Trustee Haddad noted that there are a couple of light poles on the northeast corner of Peterboro and Canal Streets that should be replaced. Administrator Carpenter advised that he has spoken with National Grid. A new person from National Grid is working on this. Administrator Carpenter is attempting to schedule a meeting with National Grid. The Mayor explained that the Board will have to make some decisions about spending some more money to do some things that are not covered by the project. Trustee Haddad would like to work on this with National Grid and Verizon.

Mayor DeShaw met with Administrator Carpenter and Recreation Director Steve White - they had a good conversation about goals for recreation. The Mayor helped Steve with processes in the office getting things paid and billed. The Mayor advised that Administrator Carpenter sent a letter to department heads for budgets. The Mayor asked Clerk/Treasurer Williams for a budget schedule. Mayor DeShaw will develop the budget in concert with Administrator Carpenter and Clerk/Treasurer

Williams and will work with the Board members.

Mayor DeShaw updated the Board on the DPW Contract. We have accepted their proposal and are waiting for something from them in writing that they accept the proposal.

The Mayor attended the ribbon cutting for the opening of Penny's Candies today at noon.

Mayor DeShaw is waiting to hear officially on the fish company project. They are waiting on paperwork. The Mayor spoke with Ben Siden last week - everything is in good order.

Trustee Comments.

Trustee Haddad advised that the Rec Board is meeting on Monday, February 8, Thursday, February 18 and Monday, February 22 mostly regarding SnowBlast. Trustee Haddad reported that the codes committee is meeting on Monday, February 8. The Mayor spoke with Chief Zophy today - she had 2 more complaints about rental housing that is not being taken care of. She asked Chief to bring that to the codes committee - we need to do something about absentee landlords.

Trustee Haddad will not be here on February 17, 2016.

Trustee Carpenter has received positive comments about the exercise program. Trustee Haddad will create a FaceBook page for recreation. The Mayor would like to make our FaceBook page official.

Mayor DeShaw asked Lenox Councilman Palamara to let the Village know when the Town would like to have the next joint meeting - it is the Town's turn.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to adjourn at 8:07 p.m. Passed 3 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer