

VILLAGE OF CANASTOTA
MINUTES
February 18, 2016

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi; Trustees Bill Haddad and Jeffrey Carpenter; Code Enforcement Officer Mike Adsit; Police Chief James Zophy; Recreation Director Stephen White; Lenox Councilman Anthony Palamara; and Bruce Burke of PAC 99.

ABSENT: Trustee Rosanne Warner; Village Administrator Larry Carpenter.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the minutes of the previous meeting. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the following budget transfer: move \$2,431.28 from 51104.01.43 (DPW Insurance) to 31204.01.43 (PD Insurance.) (Note: DPW Insurance expense came in under what had been predicted and PD came in higher.); move \$420.00 from 19904.01 (Contingency) to 14204.01 (Attorney). Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the General Fund Abstract in the amount of \$87,043.90. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the Sewer Fund Abstract in the amount of \$43,208.52. Passed 4 to 0.

Delegations.

None.

Department Heads.

Recreation Director Stephen White advised the Board that final preparations are being made for SnowBlast. They are meeting tonight and things are moving along and in good order. He also advised that this is the final week of the first session for the Fitness Program. The second session will be coming up. The school is letting us use the facilities on Fridays if we need to. Mayor DeShaw asked about participation in the Fitness Program. Steve advised that there are 40 - 50 participants and they like the idea of the pass. Sign ups for the second session are next week. They are letting participants bring a friend to a class for free to try it out. The Mayor thanked Steve for his work. Trustee Carpenter commented that he has heard lots of good things about the program. Mayor DeShaw noted that it does not look like they have flooded the canal. She will check with Administrator Carpenter when he returns. Mayor DeShaw asked Recreation Director White if the Recreation Board is having a table at the Health and Wellness Fair. Steve advised that they have already signed up. The Mayor would like them to share a table with the Children's Council.

Chief Zophy asked the Board if his monthly report has been received - he sent it to the Mayor. The Board members did not receive the report - the Mayor will resend it. Mayor DeShaw explained that she and Chief have gone over the data sheet and made some revisions in the format. The report will be broken down by category instead of by officer. The Mayor will have the information by police officer if the Trustees would like to see that. Chief is looking for a way to pull the reports with additional information. The Mayor explained the reason for the change in format of the report.

Code Enforcement Officer Adsit's report was provided to the Board. Mike advised that the work in the winter slows down and there aren't many complaints. He is working on the computer system. The codes meetings are going well and there has been a lot of good input. The committee is hoping to have information for the Board for review next month. They should have 3 - 4 ordinances and changes. Mike discussed with the Board the items that the committee has been reviewing. He also advised that the State has adopted the international code and there is a State supplement. Mike has taken a class on the implementation of the international code, but he does not know when it will go into effect. It is possible that it will change again.

Mayor DeShaw is concerned about the vehicles parked on front and side yards. She is getting calls from the people who reside next door to these places. Parking on the front yards is creating a mud hole and it is causing problems. Mayor DeShaw is concerned that if we do not do anything about this, it will become "the norm". Chief Zophy suggested that if it is not addressed in the new code, we can do more so it can be addressed. Trustee Haddad talked about how much we can regulate somebody and what can we do. Trustee Haddad added that this is something that the committee debates. Code Enforcement Officer Adsit advised that the committee is looking at rental registrations - they are fine tuning this and looking at other communities. The Mayor would like the committee to look at how other villages handle these matters. She is concerned about what the community is going to look like in the future. Trustee Haddad advised that the next meeting of the committee is on March 14 and they are looking to get everything to us on the 21st. The Mayor is suggesting that the codes committee open their meetings to the public.

Treasurer's Report.

Clerk/Treasurer Williams presented the Board with the Treasurer's Report.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve payments \$4,591.90 from the General Fund to MBI to health insurance debit card transactions from January 1, 2016 to January 31, 2016. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve a credit in the amount of \$290.18 against the sewer charges assessed to Clifford Spaulding on his December 31, 2015, OCWA bill for property located at 223 South Canal Street, representing 61% of the total sewer charges of

\$475.71. (Note: OCWA gave a credit of \$261.47 representing ~61% of the water charges on this bill due to a leaking toilet that has been turned off.) Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve a credit in the amount of \$107.76 against the sewer charges assessed to Lisa Hopkins on her December 31, 2015, OCWA bill for property located at 101 Clark Circle, representing 44% of the total sewer charges of \$244.92. (Note: OCWA gave a credit of \$96.09 representing ~44% of the water charges of \$220.45. The reason for the high consumption is unknown or not able to be determined.) **Discussion:** Code Enforcement Officer Adsit advised the Board that this resident installed a swimming pool last summer. After discussion, the Board asked Code Enforcement Officer Adsit to determine if the swimming pool was the cause for the excessive water usage. The Board would like to table this until the next meeting.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to table the motion until the next meeting to find out where the water came from. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the attached Fire Contract with the Town of Lenox for calendar year 2016, in the total amount of \$97,650.00 (including the Addendum) and to authorize the Mayor to execute the same. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the attached Recreation Contract with the Town of Lenox for calendar year 2016, in the amount of \$43,200.00, and to authorize the Mayor to execute the same. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the purchase of a 2016 Ford AWD Interceptor Sedan from Carbone Automotive Group according to the attached specifications, at a total cost of \$26,982.00. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the purchase of the lighting package/equipment installation from Bush Electronics, Inc. for the 2016 Ford AWD Interceptor Sedan according to the attached specifications in the amount of \$8,818.23. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the 3-year lease financing of the purchase of the 2016 Ford AWD Interceptor Sedan, including the lighting package/equipment installation, with First Niagara Leasing, Inc., under the following terms: \$35,800.23 at 3.37% for 3 years in arrears with annual payments in the amount of \$12,746.61 for a total of \$38,239.83. Passed 4 to 0.

Correspondence.

- Letter from Time Warner regarding digital only formatting in the community. Trustee Haddad explained that Time Warner is being bought out and he talked about the changes that will be coming up as a result.
- Letter of resignation from the Zoning Board of Appeals from Gwynne Bodle.
- Letter of resignation from the Zoning Board of Appeals from Ed Cerasia.

The Mayor asked the Trustees for recommendations for new members for the ZBA.

Administrator.

Administrator Carpenter was not present at the meeting. Clerk/Treasurer Williams asked the Board for permission to issue payment in the amount of \$26,838.79 to First Niagara Leasing, Inc. from the General Fund for the second lease installment on the John Deere 544K loader. This invoice came in after the abstract was finalized and the payment is due before the next meeting.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to authorize payment to First Niagara Leasing, Inc. Passed 4 to 0.

Clerk/Treasurer Williams provided the Board members with a resolution prepared by Attorney James Stokes decreasing the number of members on the Recreation Commission from 7 to 5. The Mayor would like the Recreation By-laws added to the agenda for the upcoming joint meeting with the Town.

Mayor.

The Mayor noted that the Recreation Board is looking for judges for the chili and meatball cookoffs for SnowBlast.

The Mayor is still waiting for information back from the downtown committee. Mayor DeShaw advised that she met with Marion Cerio and Martha Berry from the School Board. They were concerned about the relationship between the Village and the School. They talked about what the relationship should be and how we should support each other. They also talked about their upcoming projects and about how the Village has been supportive with the SRO and other things. Mayor DeShaw suggested to School Board President Cerio that we have a joint meeting 3 - 4 times a year to talk about things going on collaboratively, adding that we do have Board members who are concerned about where the school is going. We do support the school, but don't think that the school

realizes that it has the support. The Mayor is waiting to hear back from them about having a meeting. The Mayor also suggested that they speak directly with our Board members with whom they have an issue, pointing out that our Board members are also parents and property owners. Mayor DeShaw recommended that the joint meetings with the School be done the same way that we do the meetings with the Town. She stressed that it was a very productive meeting. Mayor DeShaw believes that all three (3) boards are trying to do the same thing - make our community the best it can be. Trustee Rapasadi thought that we had a good relationship with the school and didn't realize that there was a problem. Trustee Haddad explained that we had a Trustee that addressed the School Board about concerns and the School Board got mad and spoke with the Mayor about him. Trustee Haddad is concerned that the poor rating that the School recently received is making it hard for people to sell their homes. Trustee Haddad would like to meet with the School Board 3 - 4 times a year. Mayor DeShaw believes that these meetings would be good opportunities to ask the School Board a question or bring up a concern and get a direct answer. The Mayor stated that this is a first step and would like to get back on track with meetings like we have had with former Superintendent Fred Bragan.

Mayor DeShaw will begin working on the budget with Administrator Carpenter and Clerk/Treasurer Williams.

Trustee Comments.

Trustee Rapasadi asked for an update with Diemolding. The Mayor noted that there are potential buyers, but she cannot get information from the current owners who are late on their mortgage payments and the water to the building has been shut off.

Mayor DeShaw noted that the downtown project is moving along nicely.

Trustee Haddad asked about the newsletter. The Mayor advised that she is putting it together. Trustee Haddad asked if there were anything to discuss regarding DPW Foreman Tornatore's request concerning collection of leaves. Trustee Rapasadi noted that Administrator Carpenter wanted DPW Foreman Tornatore to reach out to other municipalities to see what they were doing. Trustee Haddad thought that it would be a good idea to tell people about the leaves in the newsletter. The Mayor is holding the newsletter for this information.

Trustee Carpenter was going to ask about the newsletter which we already covered.

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Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adjourn at 8:09 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer