

VILLAGE OF CANASTOTA
MINUTES
March 21, 2016

Mayor DeShaw called the meeting to order at 7:04 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi; Trustees Bill Haddad, Rosanne Warner and Jeffrey Carpenter; Code Enforcement Officer Mike Adsit; Rick Myers of Myers and Associates, PC; and Bruce Burke of PAC 99.

ABSENT: Village Administrator Larry Carpenter.

Rick Myers of Myers and Associates, PC, advised the Board that plans were submitted today for the State Street and Commerce Street Project. Rick explained the scope of work to be performed. He advised that this will take care of all buildings on Center Street to the creek. Rick also advised that a small section of combined sewer that services the Municipal Building was not included in the project. He is suggesting that we consider putting this into the project. It will cost extra money, but then this section will be all done. The Mayor asked Rick to figure out how much it will cost to do the whole project including the section servicing this building. Rick stated that it could reduce the cost of the other part of the project because the size of the pipe could be reduced if the pipe servicing this building is separated. The Mayor thanked Rick for his work on this project.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the minutes of the previous meeting. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the following budget transfers: move \$17,050.60 from 31202.01 (Police Capital) to 97856.01 (Installment Debt); move \$498.22 from 31202.01 (Police Capital) to 97857.01 (Interest on Installment Debt). (Note: this is to reclassify the payment to short term debt from PD Capital). Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the General Fund Abstract in the amount of \$86,451.08. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve the Sewer Fund Abstract in the amount of \$21,960.57. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the Capital Fund Abstract in the amount of \$5,252.96. Passed 5 to 0.

Delegations.

None

Department Heads.

Code Enforcement Officer Mike Adsit advised the Board that the Codes Committee is meeting again this month and they are really getting a lot accomplished. The Committee is hoping that by the next meeting they will have 4 - 5 new or updated laws for the Board to review. They are meeting again on April 11, 2016. The Mayor asked Code Enforcement Officer Adsit about the laws they are working on. Mike advised that they are working on the sandwich board sign, fences, vehicles on lawns and garage sales. Mike further advised that he has started going around looking for junk vehicles. He has completed the south side - there were about 7 junk vehicles. Mike noted that this number has decreased year to year since he has started. Mayor DeShaw asked for a list of the next 2-3 laws that will be looked at. Mike advised that they will be looking at the ordinances dealing with tall grass as there are discrepancies in the current laws. Also, Chief wants to look at traffic ordinances. The Mayor advised that she has had a few people asking about painting of houses. Code Enforcement Officer Adsit has sent out a couple of letters already this year and one person has responded that they will be working on it. Mike is working with the other owner as well. The Board and Code Enforcement Officer Adsit discussed issues relating to painting and property maintenance and how his inspections are conducted when looking for lead paint. Trustee Haddad asked about the house on Caroline Street with the caution tape. Code Enforcement Officer Adsit explained that it was taped off so that if any more soffit pieces came down it would not injure anyone. He gave the history of his discussions with the bank and owner of the property. Mayor DeShaw advised that she has been approached by people who want to invest in homes and buy property in the Village. The Mayor is wondering if we can work with the owners (third party) and the potential investor in the property. The Board discussed the issue with foreclosed properties and getting notice of the pending actions so that we can start working on this before it changes hands. Mayor DeShaw thanked Code Enforcement Officer Adsit, Trustees Haddad and Warner and all of the committee for the work that they are doing on the codes. She believes that the residents will be happy to get some new codes. The Board and Code Enforcement Officer discussed the condition of other homes in the Village that are in need of repair and how the Village might assist the owner in obtaining grant funding to facilitate those repairs. The Village has referred other homeowners who were successful in obtaining grant funding to assist with repairs.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve payments \$5,949.75 from the General Fund to MBI to health insurance debit card transactions from February 1, 2016 to February 29, 2016. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to authorize Clerk/Treasurer Williams to send a wire transfer to Chase Bank in the amount of \$25,000.00 from the General Fund 97106.01 (Debt Service) for payment of principal owed on the 2009 Bruno Road Infrastructure Bond. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the Training Request of the Fire Department for members Greg Hanley, Matt Freund, Mike Barker and David Coates to attend big rig rescue training at the Canastota Fire House on April 9 and 10, 2016, at a cost of \$150.00 per member. The training is being provided by the Madison County Volunteer Fireman's Association. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to authorize the Mayor to execute the attached Small Business Program Customer Directed Option Agreements with National Grid for 24 monthly payments of \$128.44 and 24 monthly payments of \$161.38 for the Village of Canastota and Town of Lenox programs, respectively. (Note: These payments will be made through National Grid monthly billing for the energy efficiency program described in said Agreements.) Passed 5 to 0.

Correspondence.

- Notice from the NYS Department of Public Service regarding public statement hearings on the proposed increases to delivery rates for New York State Electric & Gas Corporation and Rochester Gas & Electric Corporation.
- Notice from the Retired Public Employees Association, Inc. regarding a seminar to be held on Monday, April 18, 2016.

Administrator.

Administrator Carpenter was absent from the meeting. The Board discussed the skid steer that is being purchased from CST.

Motion by Trustee Haddad, seconded by Trustee Warner, to allow Clerk/Treasurer Williams to issue a check to CST in the amount of \$8,500.00 from the General Fund 51422.01 (Sidewalks) for the purchase of the skid steer. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to authorize the Mayor to execute the Bill of Sale with CST in the amount of \$8,500.00 for the purchase of the skid steer. Passed 5 to 0.

Mayor.

Mayor DeShaw reported that she has been doing a lot of budget work with Administrator Carpenter and Clerk/Treasurer Williams and talking with Department Heads. The Mayor also noted that Clerk/Treasurer Williams does a lot of work to get us ready for the budget - compiling historical data and work. Mayor DeShaw commented that not every Village has as competent a Clerk/Treasurer and Administrator as we do.

Mayor DeShaw advised that the fish company is starting work. She has not had the opportunity to talk with them recently. The same company is still looking at purchasing the Diemolding Building. The Mayor had Administrator Carpenter reach out to the company that owns Diemolding. They were not aware that there is a party interested in buying the building. The Mayor will keep working on this and is hopeful that she can work something out. Mayor DeShaw asked the Board to direct any questions they may have regarding the Diemolding Building to Administrator Carpenter.

Mayor DeShaw commented that the Firemen's Annual Dinner was well-attended and was a very nice banquet - it was standing room only. There were very nice presentations for Jay Cowan and Doug Chandler for their 50 years of service.

Trustee Comments.

Trustee Rapasadi noted that we have already discussed the couple of issues that he had.

Trustee Warner is all set.

Trustee Haddad is concerned about changing the Organizational Meeting. The Board discussed potential dates for a budget hearing, changing the next meeting to accommodate the Fire Department elections and potential changes to the budget. The Board will meet from 6 - 7 on April 7, 2016, before the next meeting to work on the budget.

Motion by Trustee Warner, seconded by Trustee Carpenter, to hold a public hearing on the tentative budget on Thursday, April 7, 2016, at 7:15 p.m. and to change the meeting date to April 7, 2016 for the organizational meeting. Passed 5 to 0.

Mayor DeShaw asked the Board if there are any projects they are interested in other than the OCWA Building, concession stand and Farr Building. The Mayor would like emails from the Trustees for any projects that were not already discussed.

The Mayor advised Trustee Haddad that she had a conversation with someone from Prime Materials about them becoming more involved in the community.

Trustee Warner asked about fixing the leak in the pool. The Board discussed the repairs that were made already that solved most of the problem. The next option would be to reline the pool and that would be very expensive.

The Mayor spoke with School Board President Marian Cerio about the proposed joint meetings. The Mayor will send some dates over the next 2-3 months. This will be a Town, Village and School joint meeting. The School Board wants to meet sooner than later to update us on the building projects. The Mayor will send the dates.

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Trustee Haddad advised that there will be a Recreation Meeting on next Monday, March 28, 2016, at 7:00 p.m. The Mayor asked Trustee Haddad what was on the agenda. Trustee Haddad advised that representatives from Little League and the adult leagues will be there to talk about field use and scheduling. Mayor DeShaw asked if program development is a standing item on the agenda and, if not, she would like Deputy Clerk Bombard to put this on the agenda each month.

Trustee Carpenter will be out of town for the May 2, 2016, meeting. Trustee Carpenter has heard that residents are frustrated that the garbage collectors are not picking things up and we have changed the policies. He believes that this could have been better communicated to our residents. The Board discussed the newsletter and talked about email addresses for the Trustees.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adjourn at 8:11 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer