

VILLAGE OF CANASTOTA
MINUTES
April 7, 2016
AMENDED

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi; Trustees Bill Haddad, Rosanne Warner and Jeffrey Carpenter; Village Administrator Larry Carpenter; Past Fire Chief John Massarotti; Fire Chief Lyle Chafee and family; 1st Assistant Fire Chief Frank McFall and family; 2nd Assistant Fire Chief Greg Hanley and family; and Bruce Burke of PAC 99.

ABSENT: None.

Mayor DeShaw amended tonight's Agenda to accommodate the newly elected Fire Chiefs and their families.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to accept the recommendation from the Fire Chief's Convention and confirm the election of the following: Lyle Chafee as Chief of the Canastota Fire Department for a term of one year; Frank McFall as First Assistant Chief of the Canastota Fire Department for a term of one year; and Greg Hanley as Second Assistant Chief of the Canastota Fire Department for a term of one year. Passed 5 to 0.

Administration of Oath of Office to newly elected and confirmed Chiefs of the Canastota Fire Department.

Clerk/Treasurer Williams administered the Oath of Office to newly elected Canastota Fire Chief Lyle Chafee, 1st Assistant Fire Chief Frank McFall and 2nd Assistant Fire Chief Greg Hanley. Mayor DeShaw congratulated the Fire Chiefs on their new positions. She also thanked former Fire Chief John Massarotti for his years of service. Mayor DeShaw also commented that the firemen's dedication and volunteerism mean a lot to the Village.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve the minutes of the March 21, 2016 special meeting. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the minutes of the March 21, 2016 regular meeting. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to appoint Gustafson & Wargo, CPAs LLP as the Village Auditor. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to appoint James Stokes, Esq. as the Village Attorney. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to appoint the following:

Catherine E. Williams	1 Year Records Officer
Catherine E. Williams	1 Year Receiver of Taxes
Catherine E. Williams	2 Years Clerk/Treasurer
Irene Nelson	2 Years Deputy Clerk/Treasurer
Steven White	1 Year Recreation Director
Herbert T. Kissel	1 Year Acting Village Justice
David Sadler	1 Year Village Historian
Robert Napoli	1 Year Fair Housing Officer
Linda Pease	4 Years Planning Board
Steve DiVeronica	5 Years Planning Board

Discussion: Trustee Warner asked about appointments for the ZBA. Clerk/Treasurer Williams explained that it is the vacant positions that are expiring this year and we do not yet have anyone to fill those positions. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Rapasadi, to appoint the Oneida Daily Dispatch as the official newspaper. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to hold regular meetings on the 1st and 3rd Mondays of each month at 7:00 p.m., except as follows: Monday, September 5, 2016 to Wednesday, September 7, 2016; Monday, January 16, 2017 to Tuesday, January 17, 2017; Monday, February 20, 2017 to Tuesday, February 21, 2017. **Discussion:** Clerk/Treasurer noted that the 2nd meetings in January and February, 2017, were changed to a Tuesday rather than Wednesday. Mayor DeShaw confirmed the change. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to set Village office hours as 8:00 a.m. to 4:00 p.m., Monday thru Friday, except holidays; window hours are 8:30 a.m. to 4:00 p.m. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to set next Organizational Meeting for April 3, 2017. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to authorize the Mayor as the appointing officer for all budgeted and authorized positions. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to adopt the attached Depository Resolution naming Community Bank as the official depository of the Village. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adopt the attached Audit Resolution. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to adopt the attached Mileage Resolution. **Discussion:** Trustee Rapasadi noted that the rate has decreased. The Mayor advised that this is the IRS rate and it did decrease. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to adopt the attached Training Resolution. Passed 5 to 0.

7:15 p.m. Public Hearing on Tentative Budget

Mayor DeShaw opened the Public Hearing at 7:16 p.m. The Notice of Public Hearing was read aloud. Mayor DeShaw reviewed the revenues and expenditures of the sewer budget, the proposed sewer rate and the debt unit charges. The general fund revenues, expenditures, tax levy, taxable assessed value and proposed tax rate were also reviewed. The Mayor commented that the Board has done an excellent job keeping expenses as low as we can and the Village Administrator has been vigilant in looking for the lowest prices for everything. Mayor DeShaw commented that it is a tight budget, but we are maintaining our Recreation Programs and our tax rate is still lower than when her administration took office. The Mayor advised that the department heads submitted their requests and we were able to honor most of them. Also, with our union agreements, we are obligated to give increases to our employees, health care costs have increased and we have to balance all of these things. Mayor DeShaw believes that this is a good budget which we have limited to the tax cap. The Mayor thanked the Trustees, Administrator Carpenter, Clerk/Treasurer Williams and the Department Heads for their efforts to keep costs down and thanked everyone involved in the budget process.

Mayor DeShaw asked three (3) times if anyone wanted to speak for or against the 2016-2017 Tentative Budget. She received no response. The Mayor closed the Public Hearing at 7:23 p.m.

The Mayor offered to sit down with the new Fire Chiefs to go over the budget.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to set the daily per diem rate at \$30.00 for meal reimbursement for all Village employees and volunteers who are traveling for Board-approved purposes. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to authorize Clerk/Treasurer Catherine E. Williams, Administrator Carpenter and Mayor Carla M. DeShaw as signatories on all Village accounts. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the following budget transfer: move \$2,774.75 from 19904.01 (Contingency) to 14204.01 (Attorney Fees); and move \$1,710.00 from 19904.01 (Contingency) to 85604.01 (Tree/Stump Removal). Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the General Fund Abstract in the amount of \$29,701.77. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the Sewer Fund Abstract in the amount of \$35,475.10. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the Capital Projects Fund Abstract in the amount of \$9,570.43. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve a wire transfer sent to The Depository Trust Company on March 31, 2016, in the amount of \$6,010.00 from the General Fund (97107.01 Interest on Debt Service) for payment of interest owed on the 2009 Bruno Road Bond. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the use of the Fire House by Steven Perry on April 16, 2016. (Note: Proof of insurance has been received). Passed 5 to 0.

Mayor DeShaw asked Chief Chafee if use of the fire house was limited to fire department members only. The Board discussed this with the Fire Chiefs.

Correspondence.

None

Administrator Comments.

Administrator Carpenter spoke with the Board regarding the problems with the pigeons on the railroad bridge. He has spoken with DEC and was referred by them to the County Health Department and ifpigeon.com. Administrator Carpenter is working with them to find a solution to our pigeon problem, but noted that we are limited in our options because CSX owns the bridge.

Administrator Carpenter advised the Board that we have been attempting to re-educate our residents and the trash haulers on how we want the trash and recyclables separated and picked up. We received many calls when we first started this process. Administrator Carpenter or Code Enforcement Officer Adsit would go out and investigate, leave the property owner a pamphlet and explain the problem. Administrator Carpenter gave the Board members a copy of the sticker that is being used to let residents know what the problems are. The Mayor advised that a copy of the

ticket will go in the newsletter. Administrator Carpenter further advised the Board that a similar ticket is being used by the Code Enforcement Officer for code violations.

Administrator Carpenter informed the Board that DEC and FEMA have formed a partnership and are redoing the flood maps. They would like to meet with the communities affected to talk about this. The Village has of potential problems with water leaving and coming into the Village - the obstruction of the outlet of water from the Cowaselon Creek which is part of the Oneida Lake Watershed and the intake of storm water from the Towns of Lincoln and Lenox from across Route 5 into the Village. Either or both of these things could contribute to flooding in the Village. Administrator Carpenter advised that there are grants available that may help us to take care of these things. Trustee Warner talked about another area where there is a backup in the creek. Trustee Rapasadi commented that there is an area of the creek on James Street where there is a potential problem with obstruction of water flow.

The Canal Clean Up will be on April 23, 2016. Administrator Carpenter advised that volunteers will be meeting at the Canal Museum Education Center on Canal Street at 10:00 a.m. that morning. The Mayor will try to be there - she is out of town on Wednesday, Thursday and Friday that week.

Administrator Carpenter handed out the latest draft for the work to be completed with the Downtown Project. He asked the Trustees to give him a call if they have any questions. The Mayor thinks that we will need a couple of special meetings once this gets going to keep the Board members involved and informed. Mr. Carpenter advised that the schedule is being pushed back a bit - we are looking at a September start for construction. He further advised that this is due to the review process at the State. The Mayor asked how long the project will take. Administrator Carpenter advised that it will take about 6 weeks, and we will be working with the property owners to make sure that they have access to their businesses. The Village and Town of Lenox will be doing some of the work to make up our "in kind" contribution. Mayor DeShaw asked if Joe DiGiorgio from the Canal Town Museum has seen the latest draft. Administrator Carpenter stated that he has not, but it is very close to Mr. DiGiorgio's design. The Mayor will be getting some proposed meeting dates to Administrator Carpenter soon.

Administrator Carpenter spoke with the Board about a proposed local law from the Codes Committee proposing a moratorium on businesses that will be selling drug paraphernalia. A copy of the proposed local law was distributed to the Board. Mr. Carpenter explained that we need a motion to have a public hearing at our meeting on May 2, 2016.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to set the public hearing on the proposed local law regarding businesses selling drug paraphernalia on May 2, 2016, at 7:15 p.m. Passed 5 to 0.

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The Mayor thanked Administrator Carpenter for his work on this and asked him to thank the Codes Committee.

Mayor's Comments.

Mayor DeShaw had a conference with the team working on the fish project. It is moving forward. The team has put in a request for an amendment for the reimbursements structure. The Mayor has the document - it is just a change in the percentages. Mayor DeShaw reported that they are still very excited and we should be seeing work starting soon.

Trustees Comments.

Trustee Rapasadi is all set.

Mayor DeShaw was contacted by Ron Vaccaro regarding a catch basin on Belleview Drive and the sidewalk on Stroud Street between the two Belleviews - he thinks that they may need to be replaced.

Trustee Warner asked the Fire Chiefs to send her apologies for missing the banquet. Trustee Warner asked about the water collection grate in front of the Post Office, stating that you can hear water in there even on dry days. Administrator Carpenter will have this looked at. Trustee Warner was asked by a resident about getting the minutes updated on the website. Clerk/Treasurer Williams advised that they are up to date and noted that the minutes of the March 21 special and regular meetings can be placed on the website now that they have been approved by the Board. Trustee Warner asked about the ticket and some of the rules listed on the ticket. Trustee Haddad will post the County's rules for recycling on the Village's FaceBook page.

Trustee Carpenter asked about the pick up of leaves on Mondays. Administrator Carpenter advised that the DPW picks up leaves and brush on Mondays and Tuesdays and other days when they have time. Trustee Rapasadi asked about the bags for picking up leaves. Administrator Carpenter advised that this will be discussed at our next meeting.

Delegations.

None.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adjourn at 7:53 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer