

VILLAGE OF CANASTOTA
MINUTES
April 18, 2016

Mayor DeShaw called the meeting to order at 7:00 p.m, The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi; Trustees Bill Haddad, Jeff Carpenter, and Rosanne Warner; Village Administrator Larry Carpenter; Lenox Councilman Anthony Palamara; Recreation Director Stephen White; Fire Chief Lyle Chafee; 1st Assist. Chief Frank McFall, Jr.; 2nd Assist. Chief Greg Hanley; Doug Chandler; Village Historian David Sadler; Police Chief James Zophy and Bruce Burke of PAC 99.

ABSENT: Code Enforcer Mike Adsit

Motion by Trustee Carpenter, seconded by Trustee Rapasadi to approve the minutes of the Special Meeting on April 7, 2016. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner to approve the minutes of the regular meeting on April 7, 2016. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad to approve the following budget transfer: move \$367.50 from 90158.01 (Police & Fire Retirement) to 14204.01 (Attorney). Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter to approve the General Fund Abstract in the amount of \$30,285.41. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner to approve the Sewer Fund Abstract in the amount of \$38,183.60. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Rapasadi to approve the use of the Fire House by John Palamara on April 23, 2016 for a family gathering. (All required papers have been received by the Clerk's Office.) Passed 5 to 0. **Discussion:** Fire Chief Chafee stated that the date should be April 24, 2016. Trustee Haddad said that the application does say April 23, 2016. Chief Chafee confirmed the date as April 24, 2016. Motion by Trustee Carpenter, seconded by Trustee Rapasadi to amend the motion to approve the use of the Fire House by John Palamara on April 24, 2016 for a family gathering. (All required papers have been received by the Clerk's Office.) Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner to approve the closure of Main St. from Zems Ice Cream to the Village Recreation Field for the purpose of Canastota Little League Opening Day Parade and Ceremonies on Saturday May 7, 2016 starting at 9:00 a.m. **Discussion:** Trustee Haddad stated that the parade should last about 30 minutes. Fire Chief Chafee asked if Little League wants a Fire Truck to lead the parade as in the past and Trustee Haddad said yes. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Rapasadi to approve the payment of \$500.00 to the "Over the Hill Gang Club" for the 44th Annual Children's Fishing Derby which will be held on Sunday June 5, 2016 12:00 noon to 4:00 p.m. on Canal Street. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi to approve the closure of Canal Street from Peterboro St. to Main St. on Sunday June 5, 2016 11:00 a.m. to 4:00 p.m. on Canal Street for the 44th Annual Children's Fishing Derby put on by the "Over the Hill Gang Club". Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Rapasadi to appoint the following: Doug Linstruth 2 Years Housing Authority Board and Donna Jacuk 3 Years Housing Authority Board. **Discussion:** Mayor DeShaw stated that this will leave 1 position open for the Housing Authority Board. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad to accept the resignation of Chris Munn from the Canastota Housing Authority Board. Passed 5 to 0.

Delegations.

Town of Lenox Councilman Tony Palamara stated that Tuesday May 10, 2016 at 6 p.m. downstairs in the courtroom Scott Chatfield will offer a training class for Village and Town Planning Board and Zoning Board of Appeals. The Village of Wampsville is also invited. There is no charge for this training session. **Discussion:** Mayor DeShaw asked if there is a flyer so we can notify the members of each Board. Deputy Clerk Bombard stated there is a flyer and the Village Boards have already been notified and several of the members are planning on attending to receive credit hours.

Department Heads.

Recreation Director Stephen White stated that he is working on setting up the summer Boot Camp Program. There is interest in this. The 3rd session of the Fitness Pass Program has started. The sign ups were lower than the last two sessions. This could be due to the fact that the weather is getting nice. Stephen also stated that the Recreation Board has been notified by the Men's Sr. Softball league that they will not need to use our fields this year. This will free up another night for the Co-Ed Softball teams if they are interested. Mayor DeShaw asked if Co-Ed would need the fields for two nights. Stephen stated that he will get in touch with Chris Brown to find out what Co-Ed needs.

Chief Zophy is all set.

Fire Chief, Lyle Chafee stated that the Fire Company will be holding a Chicken BBQ (take out only) on Sunday June 12, 2016 11:00 am – 3:00 pm and will be located at the gravel lot next to Dunn's Bakery. This is during the BHOF Parade. The Fire Company has hired Scotty's to do everything. The Fire Department will only collect cash. For \$10.00 you will get ½ BBQ chicken, salt potatoes, baked beans and a roll. Mayor DeShaw stated she would like the Fire Company to supply a tent for shade and a couple of tables so that people can sit and eat if they want. Mayor DeShaw also stated she would like a flyer regarding this event so that she can put in into the Newsletter. Chief Chafee will get one to the Mayor.

Fire Chief, Lyle Chafee would like permission for the Fire Department to participate in the Memorial Day Parade in the City of Oneida on Friday May 28, 2016 and to be able to bring 1 fire engine.

Motion by Trustee Haddad, seconded by Trustee Warner to approve the Canastota Fire Department to use 1 Fire engine to participate in the City of Oneida Memorial Day Parade on Friday night May 28, 2016. Passed 5-0.

Mayor DeShaw notified Chief Chafee that the 911 Memorial Day Service most likely will not be able to take place at the 911 Memorial Park due to the construction of downtown Canastota. Chief Chafee stated that the service for 911 Memorial could be held at the new Founders Park on Main Street. Mayor DeShaw liked that idea. Mayor DeShaw asked Chief Chafee to gather information from other Fire Departments on who is permitted to use Fire Houses. Is it only members and their families or can anyone use the buildings for events. Also, how much do other Fire Departments charge for the use of their facility? Mayor DeShaw asked Chief Chafee to have this information for the next Board Meeting.

Mayor DeShaw asked Chief Chafee when he would be available to meet to discuss if the Village will repair the Fire Chiefs Vehicle. Chief Chafee said he is available any night except Tuesday. Chief Chafee stated that the Fire Chiefs Vehicle is in good shape except for the engine. Administrator Carpenter stated that previous and current DPW mechanics all said that it is not worth fixing because of the labor costs to put a new engine in. The DPW mechanic cannot do this work because we do not have an engine lift. Trustee Warner asked if we could borrow or rent a lift? Chief Chafee stated that the labor would be at least 10 hours. Again Chief Chafee said he can meet with the Mayor any night except Tuesday.

Village Historian David Sadler stated that he has lent the Town of Lenox several post cards for the purpose of making copies of them to hang in the Village Hall. Mayor DeShaw asked if these are the same post cards David posted on FaceBook and he said yes. Mayor DeShaw said that they were great pictures and they will look good hanging in the Village Hall.

Correspondence.

Mayor DeShaw stated that in the Agenda packet there is a notice regarding Ed Brophy and his being Ring 8's 2016 Hall of Fame Inductee and asked to the Trustees to please congratulate him on his success.

Administrator.

Village Administrator Larry Carpenter read aloud the April 18, 2016 letter from Village Code Enforcer Mike Adsit regarding the empty houses and houses in need of repair throughout the Village. Administrator Carpenter stated that Mike Adsit is in the process of stopping the sale of 113 Caroline and requesting that the issues with the roof and soffit are repaired prior to sale. The property at 218 James Street is currently being reviewed by the Village Attorney. 155 Barlow St. has problems with flooring and is currently on the market for sale. Mayor DeShaw commented that the property otherwise looks good and since it is located near the new fish business maybe something could be done with Habitat for Humanity so that someone can live in it. 110 New Boston is the home which is currently not livable because of drugs that were processed in it. 447 New Boston will be taken down as per Tom Bush the current owner. 207 S. Main St., Code Enforcer Adsit is working with the owner Casler trying to get help from Stoneleigh Housing with the numerous repairs needed to the home.

Fire Chief Chafee requested that Village Code Enforcer Mike Adsit give the Fire Company a monthly report of all unsafe structures in the Village. Chief Chafee stated that monthly the Town of Lenox emails pictures and a list of properties to Frank McFall and to 911 dispatch. Chief Chafee stated that many of the vacant and unsafe structures are not placarded and Chief Chafee requested that they be for the safety of all 1st responders. Police Chief Zophy stated that he also receives notice from the Town on unsafe structures. Village Administrator Carpenter will discuss this with Village Code Enforcer Mike Adsit.

Village Administrator Carpenter explained that the current way that the DPW handles Leaf and Brush is not working. The process is to pick up leaves that are bagged then the bags are taken to the DPW yard and when there is time each individual plastic bag is opened and the leaves are put into a pile for compost. This is done this way because the plastic bags are not biodegradable. Village Administrator Carpenter gave the Trustees a spreadsheet regarding Leaf and Brush Pick up showing that the majority of surrounding Villages use the Leaf Vacuum but are not happy with the results. Village Administrator Carpenter stated that when the leaves are placed on curbs or in the roads for vacuum pick up the leaves tend to blow around and get into the catch basins and clog them. Mayor DeShaw stated that a change in the process is needed especially since the main problem is the plastic bags. Village Administrator Carpenter stated that our residents need to use brown bags when bagging leaves. Village Administrator Carpenter stated he has asked Lowes for a donation of brown leaf bags. Village Administrator Carpenter suggested that if Lowes is able to donate the brown leaf bags he would have the Summer BOCES kids deliver a couple of bags along with a letter explaining the Villages new procedure on Leaf Pick up. This information will also be put into the next newsletter. Village Administrator Carpenter stated that the DPW would like a decision on this issue now if possible.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to approve the recommendation that as of August 1, 2016 all leaves to be picked up by the Village of Canastota Department of Public Works can no longer be in plastic bags but in brown leaf bags. Discussion: Trustee Rapasadi stated that he knows Lowes sells the brown leaf bags at 5 for \$1.40. Trustee Rapasadi also suggested that the Village notify local businesses Kimes, Tops, Walmart and Dollar General that we are requesting all residents to now use brown leaf bags. Passed by 5 to 0.

Village Administrator Carpenter advised the Board that we have received \$20,612.56 from the Pave NY Program. He advised that this parallels the CHIPS program and that they operate the same way. Mayor DeShaw stated that she will be contacting Matt Driscoll to verify if the additional money is the money which was requested for our downtown project or if it is just additional money to the CHIPS.

Mayor.

Mayor DeShaw stated that the Barlow St. Fish business is still waiting for ESDC reimbursement. They have stated to Mayor DeShaw that they are interested in repairing some sidewalks in their area and perhaps putting up an historical kiosk. Mayor DeShaw will be scheduling a meeting with Bryan.

Mayor DeShaw handed out the Fire Chiefs report. No discussion was had.

Mayor DeShaw read aloud the proposed amendment to the 2016-2017 Tentative Budget:

Motion by Trustee Haddad, seconded by Trustee Carpenter to amend the Mayors Tentative 2016-2017 Budget as follows: Increase 19904.01 (Contingency) by \$ 10,405.77, increase 11301.01 (Court Personal Services) by \$ 1,539.62, and increase 1001.01 (Property Taxes) by \$ 11,945.39. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to adopt the Mayors Tentative 2016-2017 General Fund Budget, as amended, with Revenues in the amount of \$1,252,304.32, Expenditures in the amount of \$2,948,964.21, a Tax Levy in the amount of \$1,696,659.89, and a Tax Rate of \$9.809061. Discussion: Mayor DeShaw stated that even with the Tax Rate increase it is still lower than at the start of her administration. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner to adopt the Mayors Tentative 2016-2017 Sewer Fund Budget with Revenues in the amount of \$988,856.71, Expenditures in the amount of \$988,856.71, a Sewer Rate of \$ 4.92/1000 Gallons for Operations and Maintenance and a Debt Unit Charge of \$95.00. Passed 5 to 0.

Mayor DeShaw stated that the Canal Clean Up is this coming Saturday April 23, 2016 from 10am to 12 noon and meeting at the Canal Town Museum. Be sure to bring gloves and a rake if possible.

Mayor DeShaw updated Board Members on the Downtown Project. Mayor DeShaw stated that the Landscape Architect that Delta had hired has left their firm so Delta will be getting a new

Landscape Architect from the same firm since that firm is already familiar with project. Mayor DeShaw stated that she, Village Administrator Carpenter and a representative from Delta walked the downtown to go over project information. We will be going back to the original plan with the lift bridge only being on the Farr Building side. The reason for this is the Lift Bridge structure is very large and will work best on the one side of Peterboro St. Mayor DeShaw stated that when walking downtown it was obvious that the elevations are all different. One problem area with elevation is the corner of Center & Peterboro St. parallel to the road. Plans for this area will need to be discussed further. Mayor DeShaw stated that she will be having Administrator Carpenter schedule meetings with the property owners starting April 25th and to please block the appointments.

Construction is set for September 2016 and because of this we may not be able to hold the 911 Memorial Service at our 911 Park. Chief Chafee suggested we hold the 911 Service at the new Founders Park.

Administrator Carpenter stated that he has been researching the cost of street lighting. One option is if we purchase the lights each one is approximately \$ 8000.00 – this is with the Village doing the installation of each one. Administrator Carpenter stated he will keep the Board Members informed on this matter.

Trustee Comments.

Trustee Rapasadi stated that the Boxing Hall of Fame announced the 2016 Grand Marshall of the Boxing Hall of Fame Parade of Champions will be Syracuse Women's Basketball team Coach Quentin Hillsman.

Trustee Haddad reminded everyone to vote tomorrow for Primary Day.

Trustee Carpenter advised the Board that he will be out of town for the May 2, 2016 meeting.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to adjourn meeting at 8:10 p.m.
Passed 5 to 0.

Respectfully Submitted,

Karen A. Bombard
Deputy Village Clerk