

VILLAGE OF CANASTOTA
MINUTES
June 8, 2016

Mayor DeShaw called the meeting to order at 7:12 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi; Trustee Jeffrey Carpenter; Village Administrator Larry Carpenter; and Bruce Burke of PAC 99.

ABSENT: Trustees Rosanne Warner and Bill Haddad.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the minutes of the previous meeting. Passed 3 to 0.

Motion to approve the following budget transfers for the 15-16 Budget: \$8,711.14 from 50101.01 (Street Personal Services) and \$12,047.30 from 51401.01 (Snow Personal Services) as follows to the following accounts: \$677.61 to 11301.01 (Court Personal Services); \$.04 to 12101.01 (Mayor Personal Services); \$1,633.24 to 13251.01 (Admin Personal Services); \$43.99 to 13254.01 (Admin Contractual); \$15,801.92 to 31201.01 (Police Personal Services); \$778.61 to 39891.91 (Codes Personal Services); \$469.74 to 51104.01 (DPW Contractual); \$1,053.25 to 73101.01 (Youth Personal Services); \$.04 to 80101.01 (Zoning Personal Services); \$300.00 to 85604.01 (Tree Stump Removal), for a total of \$20,758.44. **Discussion:** The Mayor asked if these were adjustments. Clerk/Treasurer Williams advised that they are. Passed 3 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the May 27, 2016, General Fund Abstract in the amount of \$17,768.79. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee Rapasadi, to approve the May 27, 2016, Sewer Fund Abstract in the amount of \$11,085.18. Passed 3 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the June 6, 2016, General Fund Abstract in the amount of \$20,061.02. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee Rapasadi, to approve the June 6, 2016, Sewer Fund Abstract in the amount of \$2,182.10. Passed 3 to 0.

Delegations.

None.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to appoint Donna Jacuk to a 3-year term as a member of the Housing Authority. **Discussion:** The Mayor thanked Donna for serving. Passed 3 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to appoint Sarah Forth to a 5-year term as a member of the Recreation Board representing the Village of Canastota based on the recommendation of the Recreation Board. **Discussion:** The Mayor thanked Sara for volunteering. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee Rapasadi, to approve the attached Cylinder Lease Agreement between the Village and Jackson Welding & Gas Products for the rental of 7 cylinders at \$40.00/each for a period of one year beginning June 1, 2016 - May 31, 2017, for a total of \$280.00 and to authorize the Mayor to execute same. **Discussion:** Trustee Rapasadi asked if we needed that many tanks. Administrator Carpenter explained what the tanks were used for. Passed 3 to 0.

Correspondence.

None.

Administrator.

Administrator Carpenter advised that we approved a lease agreement in February for the lease of the police vehicle. We have been given updated figures which will save us money.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve a 3-year lease agreement with First Niagara Leasing for a 2016 Ford AWD police interceptor with a purchase price of \$36,968.64 at 3.3% for 3 years, with advance lease payments in the amount of \$12,322.88 annually. **Discussion:** Administrator Carpenter advised that the rate has gone down. The Mayor wants to make sure that this releases the previous motion made in February and that it is clear that we are not buying 2 vehicles. Passed 3 to 0.

Administrator Carpenter advised the Board that the State DOT will pave downtown and he spoke with OCWA and they will be replacing the water main on Peterboro Street in August. This means that our project will take place in early October, depending on the weather. The paving may not be done until next year, depending on the weather. The Mayor asked why it is now so late. Administrator Carpenter and the Board discussed the time line for the project.

Administrator Carpenter reported on Tuesdays on the Towpath. There were 14 participants for the Village's part of this event - same as last year. They are thinking about changing this next year to make it a little different for the participants. Administrator Carpenter advised that we want to change the light bulbs in the business park sign and replace them with LED light bulbs. This will be part of the National Grid program that we just used to replace the lights in several of our offices and buildings. The Mayor asked about the cost to the Village. The total cost is \$546. National Grid pays \$245.99 - the Village's contribution will be \$300.01 per sign and there are 2 signs. The estimated savings is \$151.97 per year per sign.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the Energy Savings Plan for the Canastota Business Park signs with National Grid at a cost of \$300.01 per sign. Passed 3 to 0.

Administrator Carpenter received a request from Chief Zophy to hire a new part time police officer to replace Officer Jones. The new officer's name is Nicholas Dreimiller from Oneida, New York. Mr. Carpenter advised that Chief has check out his credentials and would like him to start as of today at the rate of \$17.00/hour. The board members reviewed Mr. Dreimiller's application and the request from the Chief.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve Chief Zophy's request to hire Nicholas Dreimiller as a part-time police officer effective June 8, 2016. Passed 3 to 0.

Mayor.

Mayor DeShaw noted that she is continuing to meet with the property owners in the Downtown Project area. She updated the Board on recent meetings that she and Administrator Carpenter have had with property owners. Attorney Jerry Taylor is looking into some changes on the DOT forms - the Mayor does not believe that DOT will change their forms. Trustee Rapasadi asked if the Mayor believed that this will present a problem for us. The Mayor stated that she does not believe that this will be a problem and that this form is the form that the DOT uses all across the state. Mayor DeShaw thanked Administrator Carpenter for working with Matt Driscoll regarding paving of the road in the project area. She will be meeting with Delta on Friday and the time line for the project will be discussed - the Mayor wants to keep this moving at a fast pace.

Mayor DeShaw reported that she had an unanticipated visit from the new owners of Jack Heintz's property on Peterboro Street. She shared information with them about grants available for additional projects. The Mayor is looking to see if we want to help them apply for grants. The new owners want to redo the commercial space in the building. They are supportive and are interested in doing what will help the community. Mayor DeShaw believes that the commercial space is good entrepreneurial space.

The Mayor advised the Board that she has had some communication from the purchasers of the Diemolding building. They send us their sewer loading requirements. Administrator Carpenter has the requirements and has sent them to OMI who is looking at them to determine what the loadings will require at the sewer plant. Mayor DeShaw will continue to work with them, but noted that right now we are very busy with the Downtown Project. The new owners have indicated that they will start with the cheese production and they have talked about tearing down the middle section of the plant. Mayor DeShaw noted that demolition will not require action from the Planning Board.

Village of Canastota
June 8, 2016
Page 4 of 4

Mayor DeShaw advised that there are two (2) companies looking at lots in the Business Park. These are the lots that we had looked at for the soccer program. The Mayor added that these will be good companies to have in the park. Mayor DeShaw reached out to Bimbo Bakeries about buying the lot next to them. They may be interested. It is possible that we could sell three (3) lots in the park in the next twelve (12) months. One of the companies is working with Kipp Hicks - the Mayor will be meeting with them over the next few weeks.

Trustee Comments.

Trustee Carpenter reminded everyone of the events this weekend at the Boxing Hall of Fame. Trustee Carpenter is marching in the parade.

Trustee Rapasadi is all set.

The Mayor will be attending all of the events this weekend and is hoping for good weather. The Mayor asked if other dignitaries will be participating in the parade. Trustee Rapasadi advised that Senator Valesky and Assemblyman Magee will be riding.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to adjourn at 7:37 p.m. Passed 3 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer