

VILLAGE OF CANASTOTA
MINUTES
June 20, 2016

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi; Trustees Bill Haddad and Jeffrey Carpenter; Village Administrator Larry Carpenter; Fire Chief Lyle Chafee; 2nd Assistant Fire Chief Greg Hanley; Lenox Councilman Anthony Palamara; and Bruce Burke of PAC 99.

ABSENT: Trustee Rosanne Warner.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the minutes of the previous meeting. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the following budget transfers for the 15-16 Budget: move \$1,048.12 from 51101.01 (Snow Personal Services) to 51104.01 (Street Contractual); move \$653.79 from 51101.01 (Snow Personal Services) to 51424.01 (Snow Contractual). Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the following budget modification to the 16-17 Budget: Increase 2070.01 (Gifts and Donations to Recreation) and 71104.01 (Parks Contractual) by \$1,000.00. (Note: This is for the grant revenue received and expense for the purchase of the historical marker for the Bruce Opera House.); increase 51124.01 (CHIPS) and 3501.01 (CHIPS Revenue) by \$27,803.13. (Note: This is to account for rollover funds in the amount of \$7,190.60 [unused from prior years] and additional funds [allocated by the State in 16-17] in the amount of \$20,612.56.) Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the May 31, 2016, General Fund Abstract in the amount of \$32,019.42. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the May 31, 2016, Sewer Fund Abstract in the amount of \$39,581.62. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the June 20, 2016, General Fund Abstract in the amount of \$42,529.10. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the June 20, 2016, Sewer Fund Abstract in the amount of \$5,719.07. Passed 4 to 0.

Delegations.

None.

Department Heads.

Chief Chafee asked for the status of taking the alarm system down. Administrator Carpenter asked if everyone has been disconnected. Chief Chafee believes that they have been. Administrator Carpenter wants to double check to make sure that everyone is off. The Mayor wanted to make sure that we won't need the system for any other purpose in the Village and asked if we were also taking down the whistle. Administrator Carpenter advised that we are not taking down the whistle. The Board discussed the history and the purpose of the boxes and the alarm system and how our firemen are alerted to a fire call today. Administrator Carpenter will have Code Enforcement Officer Adsit check to make sure that everyone is off the system and he asked if we needed to hire a contractor to take the system down. Chief Chafee believes that we should hire a contractor and he would prefer not to have the fire department involved. The Board talked about what to do with the call boxes after they are removed. Trustee Haddad asked if there was an associated pole charge. Administrator Carpenter advised that there is no pole charge and that we use to pay an annual fee to the City of Oneida for maintenance. Now we just call them if there is a problem and they bill us for their services. Chief Chafee asked about a meeting with the Mayor and Administrator Carpenter to go over some things. The Mayor noted that the previous Chief met with Administrator Carpenter and would meet with her every three (3) months or so. Mayor DeShaw would like to set a time for regular meetings. Chief Chafee will contact Administrator Carpenter to set up a meeting. Chief Chafee asked about the Chief's car. The Board discussed with Chief Chafee what other fire departments do about chief's cars. The Mayor asked for clarification about how the chief vehicle is used. Chief Chafee explained that it is where everything operates out of at a fire scene. Administrator Carpenter stated that the existing vehicle cannot be fixed and everyone feels that it is not worth putting a new engine in the current vehicle. The Mayor would like to have a discussion with the fire department and the Town about what to do. Chief Chafee added that it is a vital piece of equipment at every fire scene and the fire department does not have that technology in other equipment. The Mayor asked about the chicken barbeque. Chief Chafee stated that it did not go well - they had a lot of chicken left over. Mayor DeShaw asked about an update on Community Day. Chief Chafee advised that they are meeting again soon and plans are moving along. Anthony Palamara will get back to the Mayor with the day for the next meeting.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to adopt the attached Resolution and Declaration of Official Intent regarding the leasing of the 2016 Ford AWD Interceptor Sedan from First Niagara Leasing, Inc. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the attached Customer Service Agreement with UniFirst, dated June 6, 2016, for a term of 5 years, for floor mats and shop towels at Village Hall and the DPW, subject to the amendments listed in the "Comments" section thereof, and to authorize the Mayor to execute same. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the attached Annual Software Support Contract with Williamson Law Book Company in the amount of \$790.00, for support of the Building & Codes Enforcement Software for fiscal year 2016-2017, and to authorize the Mayor to execute the same. Payment in the amount of \$790.00 to Williamson Law Book Company is also authorized. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the attached Annual Software Support Contract with Williamson Law Book Company in the amount of \$520.00, for support of the Tax Collection with TaxGlance Software for fiscal year 2016-2017, and to authorize the Mayor to execute the same. Payment in the amount of \$520.00 to Williamson Law Book Company is also authorized. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve a credit in the amount of \$64.06 against the sewer charges assessed to Charles Motley on his March 31, 2016, OCWA bill for property located at 103 Bruno Road, representing 34% of the total sewer charges of \$188.40. (Note: OCWA gave a credit of \$58.68 representing approximately 34% of the water charges of \$174.18. The reason for the high consumption was reported as a leaking hot water tank.) Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve a credit in the amount of \$121.75 against the sewer charges assessed to Ruth Taber on her March 31, 2016, OCWA bill for property located at 217 West Hickory Street, representing 47% of the total sewer charges of \$259.05. (Note: OCWA gave a credit of \$111.23 representing approximately 47% of the water charges of \$238.60. The reason for the high consumption was reported as a leaking hot water tank.) Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve a credit in the amount of \$57.37 against the sewer charges assessed to Luke Lucarelli on his March 31, 2016, OCWA bill for property located at 214 West Center Street, representing 42% of the total sewer charges of \$136.59. (Note: OCWA gave a credit of \$53.30 representing approximately 42% of the water charges of \$126.93. The reason for the high consumption was reported as a misaligned pvc pipe.) Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve a credit in the amount of \$59.35 against the sewer charges assessed to Jeffery Roy on his March 31, 2016, OCWA bill for property located at 412 High Street, representing 35% of the total sewer charges of \$169.56. (Note: OCWA gave a credit of \$55.44 representing approximately 35% of the water charges of \$157.00. The reason for the high consumption was reported as a leaking toilet.) Passed 4 to 0.

Correspondence.

- Letter from Spectrum regarding the Charter Communications takeover of Time Warner Cable.

Administrator.

Administrator Carpenter advised that the pool is closed because of a pump that shorted out. We are hoping to have it fixed and reopen by Wednesday. The paving project will start week after next.

Administrator Carpenter presented the Board with an Electricity Supply Agreement with Constellation Energy Services of New York, Inc. He advised that the price of electricity had been going down, but is now going up. He has been working with a few companies on pricing. Constellation is offering a fixed rate of \$.05398 k/Wh for 39 months effective October 1. Administrator Carpenter is asking the board to approve the contract. He needs this approval by tonight or the price will go up tomorrow. The Board reviewed the contract. Mayor DeShaw asked what we are currently paying. Administrator Carpenter advised that it is over \$.07 k/Wh.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, that we accept this contract. Passed 4 to 0.

Mayor.

Mayor DeShaw and Administrator Carpenter are continuing to work on the Downtown Project. There are just a couple of people left to speak with. The Mayor believes that they will need to have a conference call with Key Bank. Administrator Carpenter has spoken with the Post Master and has advised that this needs to go up the ladder from her. The DOT paperwork that we are getting from the property owners will allow us to work in the 2-foot area in front of each building. The Mayor believes that it was a good thing for the property owners to talk about their specific concerns. Administrator Carpenter is concerned about the schedule. The engineer is reaching out to OCWA to start mid-August with the water mains. Approvals from DOT are a problem - the size and slope of the corner by New York Pizzeria is causing issues with handicap access. Administrator Carpenter advised that paving will take place in the spring and that we need to be to bid in three (3) weeks. The documents have not been done up - we are waiting for DOT. We are moving as fast as we can and have done everything we can do - it's up to DOT.

Mayor DeShaw and Administrator Carpenter met with a prospective entrepreneur that has a business that is expanding and wants to locate in the Business Park. He is also looking at a few other places but it looks like his first choice is a lot in the Business Park. The business has 30-50 employees with high salaries. They are already in operation and are growing and they need their own building. They want to be in Canastota because we are close to Rome and between Syracuse and Utica. They are

looking at the lot next to Utica School of Commerce. The Mayor thanked all who came out for Hall of Fame Weekend and thanked all who volunteered. Mayor DeShaw heard a lot of great comments about the Village - people keep coming back every year. The Mayor attended most of the events that weekend and was happy that the rain held off for the parade.

Trustee Comments.

Trustee Rapasadi is all set.

Trustee Haddad reminded the Board that there is a Rec Board meeting next Monday. Little League Family Fun Night is this Friday at the Little League Field - there will be games and music.

Trustee Carpenter heard from a couple of residents in different areas of the Village about problems with recyclables - the trash haulers are throwing the recyclables away and the recyclables are placed on the other side of the driveway from the trash. Administrator Carpenter has spoken with this resident and has offered to take a look at the recyclables before they are picked up. He would like to think that it is not happening, but he cannot guaranty that it isn't. We do talk with the vendor about things like this. The Board discussed this issue. The Mayor would like Chief to be made aware of the problem. Trustee Carpenter stated that there are several people in his neighborhood and others that are having problems. The Board talked about how to handle this. Mayor DeShaw would like to keep the monitoring going and let the hauler know that there is a problem.

Trustee Haddad noted that the ice cream truck is back and asked if they have a permit. Clerk/Treasurer Williams advised that they do have a permit.

Clerk/Treasurer Williams received an email from the County this afternoon regarding a Non-Combat Veteran's exemption that was left off of the Village Tax bill for Ken and Linda Stars of 117 Will New Boulevard. The current tax is \$1,605.60. The corrected tax would be \$1,458.46. The credit is \$147.14.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the corrected tax bill for Ken and Linda Stars. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adjourn at 7:47 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer