

VILLAGE OF CANASTOTA
MINUTES
August 1, 2016

Deputy Mayor Rapasadi called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Deputy Mayor Scott Rapasadi; Trustees Bill Haddad, Jeffrey Carpenter and Rosanne Warner (7:20 p.m.); Village Administrator Larry Carpenter; Code Enforcement Officer Michael Adsit; Lenox Supervisor John Pinard; Lenox Councilman Anthony Palamara; and Bruce Burke of PAC 99.

ABSENT: Mayor Carla DeShaw.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the minutes of the previous meeting. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the General Fund Abstract in the amount of \$53,752.63. Passed 3 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the Sewer Fund Abstract in the amount of \$28,742.55. Passed 3 to 0.

Delegations.

Code Enforcement Officer Michael Adsit presented the Board with a revised copy of the proposed Local Law revising Section 230 of the Code of the Village of Canastota with respect to fences. Section F (2) was amended. CEO Adsit advised the Board that we need to set a public hearing for the next Board meeting. The Board and CEO Adsit discussed the local laws that are to be the subject of the public hearing and when the public hearing is to be held. It was determined that we will wait until the next meeting on August 15, 2016, to schedule the public hearing for our meeting on September 7, 2016.

CEO Adsit presented the Board with a Request for Proposal regarding the demolition of the property at 218 James Street. Proposals are due on August 19, 2016 by noon and will be opened that day at 1:00 p.m. CEO Adsit would like to publish the Request for Proposal.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to submit the Request for Proposal for the Demolition of 218 James Street. Passed 3 to 0.

Lenox Councilman Anthony Palamara asked about a joint meeting between the Town and Village. After discussion, it was determined that the Village will check with the Mayor and send some dates to the Town. The proposed joint meeting with the Village, Town and School was discussed. Trustee Haddad will check with the School and give the Town and Village two (2) proposed dates.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve payments totaling \$6,054.21 from the General Fund to MBI to health insurance debit card transactions from June 1, 2016 to June 30, 2016. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve and to authorize the Mayor to execute the attached Agreement between the Village of Canastota and MET Properties, LLC, amending the Permission to Perform Contract Work On Private Land given by MET Properties, LLC regarding the work to be performed at MET's property located at 133 South Peterboro Street as part of the Downtown Enhancement Project. (Note: This has been approved by Village Attorney Jim Stokes.) Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to accept and to authorize the Mayor to execute the attached Energy Efficient Lighting Proposal from The Green Team regarding the installation of LED lighting at the Canastota Waste Treatment Plant in the amount of \$6,591.36. (Note: This will be a lump sum payment to be made net 30 days after completion. National Grid has changed its terms and installment payments are no longer applicable.) **Discussion:** Administrator Carpenter advised that the rate of return on the Village's investment would be 11 months and within our budget year. He further advised that this particular project has a high rate of return so we probably would not have paid it over time anyway. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to authorize a wire transfer in the amount of \$1,350.00 to be sent to M&T Bank from the Sewer Fund (97107.02 Interest on Debt Service) for payment of administrative fees owed on the 2004 EFC Phase 3 and 4 bonds. Passed 3 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the attached request of the Canastota Volunteer Fire Department to reinstate the membership of Ronald Tallman, Jr. (Note: A copy of the applicant's driver's license has been received.) Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the attached request of the Canastota Volunteer Fire Department to reinstate the membership of Kevin Kodya. (Note: A copy of the applicant's driver's license has been received.) Passed 3 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the membership of Peter Palamara, III into the Canastota Volunteer Fire Department based upon the attached request of the Canastota Volunteer Fire Department. (Note: A copy of the applicant's driver's license has been received.) Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the attached Training Request from Clerk/Treasurer Catherine Williams to attend the NYCOM Fall Training School in Saratoga Springs, New York from September 12, 2016 - September 16, 2016, at a cost of \$285.00

for registration and \$1,188.00 for lodging and included meals. Mileage and meals not included will be paid/reimbursed at the approved rate. Passed 3 to 0.

Correspondence.

None.

Administrator.

Administrator Carpenter advised that he completed a CFA and sent it in on Friday for the sewer separation projects on Commerce, State and Center Streets. The anticipated cost is \$565,352 with a 25 percent match from the Village. Mr. Carpenter advised that paving is to start on August 15 - it was supposed to start today but with the weather and unavailability of materials for catch basins, they are behind.

Administrator Carpenter advised the Board that we received the Fire Grant in the amount of \$868,143.00. This is a 95/5 grant with a Village contribution of \$43,407. The Fire Department has started their hunt for a new vehicle. Mr. Carpenter believes that it may take a year or more to receive the truck by the time we spec the truck.

Trustee Comments.

Trustee Haddad asked Anthony Palamara about Community Day. Anthony stated that he is concerned - everything is booked and they are moving forward. He is not sure how much public notice there has been. He knows that the Fire Company sent flyers home with the kids at the end of school. Clerk/Treasurer Williams noted that it will be on the Clark Park sign.

Trustee Carpenter asked for an update on the Delta project. Administrator Carpenter stated that it was touch and go last week. He had to get right-of-way releases in by Friday at 4:00 p.m. and had one (1) hold-out. Administrator Carpenter spoke with the engineers about Plan "B". They want to do some extra work and the time line still exists. Trustee Carpenter asked about sewer and water mains. Administrator Carpenter advised that it is still happening. The water should be done in the first part of August.

Trustee Haddad asked about the spreadsheet from OMI. Administrator Carpenter has not checked his email. He will check on that.

Trustee Warner joined the meeting at 7:20 p.m.

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Motion by Trustee Haddad, seconded by Trustee Carpenter, to adjourn at 7:21 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer