

VILLAGE OF CANASTOTA
MINUTES
August 15, 2016

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi; Trustees Bill Haddad, Jeffrey Carpenter and Rosanne Warner; Village Administrator Larry Carpenter; Code Enforcement Officer Michael Adsit; Police Chief Jim Zophy; Fire Chief Lyle Chafee; 2nd Assistant Fire Chief Greg Hanley; Fireman Doug Chandler; Lenox Councilman Anthony Palamara; and Bruce Burke of PAC 99.

ABSENT: None.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to approve the minutes of the previous meeting. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the General Fund Abstract in the amount of \$76,850.62. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the Sewer Fund Abstract in the amount of \$35,799.79. Passed 5 to 0.

Delegations.

Councilman Anthony Palamara asked about scheduling a joint meeting between the Town, Village and School Boards. The Mayor suggested the October 3, 2016, meeting. Administrator Carpenter will reach out to Superintendent June Clarke. The Board discussed the structure of the meeting. October 3, 2016, at 5:30 p.m. was proposed.

Department Heads.

Chief Zophy advised that the new car was up and running and all of the bugs have been worked out. The old vehicle is being used by the SRO for now. Chief noted that we lost Officer Gayring and he has not started looking for a replacement. The shift is being filled by a part timer. Chief Zophy advised the Board that a one-pot meth lab was found today near the Thruway bridge on Main Street. Chief and the State Police are working on it. They believe that it looks like it was dropped there. The local stores have been notified to watch for unusual purchases. Mayor DeShaw noted for the Board that with regard to the position vacated by Officer Gayring, she is putting data together regarding performance data and out-of-service data to make sure that we need someone to fill the position. The Mayor needs to see what the activity level is so we will know what to do about filling the vacancy.

Chief Chafee asked about the 9/11 ceremony. The Fire Department would like to get together to work on it. Chief Chafee also had a question about basketball hoops mounted on the side of the

street. He was made aware of an accident recently involving a fire truck and a basketball hoop that was placed/mounted so close to the road that the hoop came through the windshield of a fire truck. Chief Zophy stated that it is a V&T violation and he is working on this in our Village. The Board discussed whether the hoops should be in the street or near the curbs.

Chief Chafee asked about the status of the fire alarm system. Code Enforcement Officer Adsit reported that 95% of them are done and he is waiting for St. Agatha's to disconnect theirs. Chief Chafee asked if we will start seeing the boxes come down. The Mayor wanted to know how positive CEO Adsit was that everyone is off the system before we start removing the boxes. CEO Adsit advised that he had everyone on the list sign a certificate that they are no longer on the system. The Mayor asked if they still had an alarm system. CEO Adsit stated that they have private systems/monitoring companies. Chief Zophy suggested that his department work with CEO Adsit to make sure that the PD's lists are the same as the list that the CEO has. The Mayor would like copy of the list in the Clerk's Office. Mayor DeShaw wants to know how many boxes we have and are we keeping track of them. Chief Chafee advised that we know how many there are and where they are. The Mayor would like to make sure that we save some for the Fire Department.

Chief Chafee asked about where we are with the Chief's car. The Mayor is waiting for some data. Administrator Carpenter and Chief Chafee are waiting for information from Carbone and will followup with them. Mayor DeShaw is in favor of purchasing a Chief's car - she would like a decent vehicle - it can be used - she does not want to spend a lot of money. Administrator Carpenter has information from the Chief about what he would like - he is waiting for more information. The Mayor would like to take a look at this once all of the information is received and would like to have the information before the next Board meeting.

Chief Chafee would like to put the ladder truck out to bid - the spec was delivered to Administrator Carpenter today. Mayor DeShaw stated that we need to have a discussion about how we are paying for the vehicle and she needs to have a conversation with the Town of Lenox. 2nd Assistant Chief Hanley advised the Board that there will be a price increase on September 3 and we need to be out to bid this week to avoid this price increase. The Mayor needs to see all of the documentation in order to make a decision. She wants to know how much the Village will have to pay. Chief Hanley advised that the vehicle will not cost more than \$911,000.00. Mayor DeShaw asked for clarification of the cost of the truck. The Board and the Fire Chief's discussed the grant and the cost of the truck. Chief Chafee advised that the Fire Department feels that the truck that they have built in the spec is suitable for this community. The Board and the Chiefs discussed other options that were not put in the spec. Chief Chafee advised the Board that they tried to build a truck that is cost effective and will last for 30 years. The Chiefs again stressed that the bids need to be out as soon as possible so that they can get the bids put together before the price increase goes into effect. Trustee Rapasadi asked what was needed to go out to bid. The Board asked about what we are getting for the existing truck. Administrator Carpenter advised that we don't expect to get much for the existing truck. Chief Chafee thinks that people will be interested in the truck for parts and noted that there are

agencies that are looking for trucks like ours for the parts. The Mayor thanked Chief Chafee and the committee for all of their work on this. Mayor DeShaw would like to make sure that the elected officials are around when the truck is delivered.

Mayor DeShaw asked for an update on Community Day. Chief Chafee advised that, considering the weather, it went well - there were about 200-250 people in attendance. The Mayor noted how hot it was that day and what a great job everyone did, adding that it was a good start to bringing something back.

Code Enforcement Officer Adsit advised that he will be meeting with a representative from DEC on the 30th. She will be doing a study on the flood zones. CEO Adsit noted that the creeks in the Village are the responsibility of the Town of Lenox. Town CEO Josh Stagnitti and Lois Brown, secretary to Town Supervisor Pinard, will also be at the meeting. Flood insurance will be discussed. The Mayor asked for clarification on what the study is for. Administrator Carpenter advised that this is a follow up on the meeting that he attended in Wampsville. He further advised that the Cowaselon Creek is a large part of the problem in that there are many trees that have fallen in the creek and are affecting the water flow going out of the creek. The run off from areas north of the Village coming into the Village will also be looked at. CEO Adsit gave some history of a brief study done in 1999. Administrator Carpenter advised the Board that Supervisor DiVeronica believed that the maps were wrong. We went to FEMA about this and it would have cost the Village and Town \$6,000. It did not go further because of the cost. Mayor DeShaw thanked CEO Adsit for his work on this.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to authorize the Mayor to execute the attached Agreement between the Village of Canastota and The Canastota Community Band, in the amount of \$1,425.00 for fiscal year 2016-2017. Authorization is also given to Clerk/Treasurer Williams to issue payment to The Canastota Community Band in the amount of \$1,425.00 upon receipt of a properly executed Agreement. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to authorize the Mayor to execute the attached Medical Expense Reimbursement Plan for Non-Union Employees. (Note: This Plan was updated as a result of the recent contract negotiation with the CSEA.) Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to authorize the Mayor to execute the attached Medical Expense Reimbursement Plan for Union Employees. (Note: This Plan was updated as a result of the recent contract negotiation with the CSEA.) Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to schedule a public hearing on the proposed Local Law to Amend Chapter 230 (Zoning) of the Code of the Village of Canastota with Respect to Parking Spaces to be held on Wednesday, September 7, 2016, at 7:15 p.m. **Discussion:** The Mayor asked if anyone had provided feedback and there been discussion. Trustees Warner and Haddad are on the committee. Trustees Carpenter and Rapasadi have looked it over and have no

problem with it. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to schedule a public hearing on the proposed Local Law to enact a new Chapter 160 of the Code of the Village of Canastota with respect to temporary sales of goods to be held on Wednesday, September 7, 2016, at 7:20 p.m. **Discussion:** Mayor DeShaw asked how we let residents know about this new law. Administrator Carpenter advised that we will let the people who have them often know. The Mayor thinks that a press release is warranted. Clerk/Treasurer Williams noted that we also publish a public notice. The Mayor would like something more. Administrator Carpenter stated that we can publish it on our website and on social media. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to schedule a public hearing on the proposed Local Law to amend Chapter 230 (Zoning) of the Code of the Village of Canastota with respect to fences to be held on Wednesday, September 7, 2016, at 7:25 p.m. Passed 5 to 0.

Correspondence.

- Letter from Canal Town regarding the \$10,000.00 from the Village.
- Letter from attorneys representing Westin Bakeries regarding the proceeding against the Town regarding their assessment.

Administrator.

Administrator Carpenter advised the Board that there were about 20 riders from the Tour The Towpath event that stayed the night at ZEMS. We received good responses from the participants. They are looking at maybe expanding the ride next year. It is a lot of work, but hopefully it will take off in the next year or two.

Administrator Carpenter reminded the Board that we have a 6:00 p.m. start at our next Board meeting regarding a grievance and then our regular meeting is at 7:00 p.m. Clerk/Treasurer Williams asked if it were an open or closed meeting at 6:00. Administrator Carpenter advised that it is closed.

Administrator Carpenter advised the Board that Rick Meyers would like to make a presentation at the next meeting. The purchaser of the old Hermitage Gardens would like to come into the Village sewer system. Trustee Warner asked if they will still pay the \$95.00 fee. Administrator Carpenter stated that they will, as well as the tapping fee. Administrator Carpenter further advised that there is a contract that was done with another property where the same thing was done in the past. Administrator Carpenter talked about options for the contract. Mayor DeShaw would like information on this to be sent to the Trustees.

Administrator Carpenter noted that bid documents are available to contractors for the Downtown Enhancement Project. The bids are due back on August 25. We are looking for ways to reduce the cost. We believe that the bids will exceed the grant. Trustee Warner asked for the grant amount. Administrator Carpenter advised that the grant is \$649,000.00. He is working with the engineers and will provide more information when it is available.

Administrator Carpenter informed the Board that the paving is now scheduled for next week, adding that the weather and other obligations have delayed the contractor.

The DPW is reporting that 90% of the leaves and brush that they are now picking up is in paper bags. Trustee Haddad noted that his neighborhood is not happy about this. Many people think that we should have a device that will suck up the leaves at the curbs. Administrator Carpenter does not believe that other communities do that because of the problems with catch basins and leaves blowing around. Trustee Haddad also stated that his neighborhood is not happy because they did not get the bags and the letter that were distributed. Administrator Carpenter does not know how that neighborhood was missed and advised that a follow-up letter was sent to those residents. Mayor DeShaw would like to move forward on this stating that everybody has to give it a try through September and October and we will have to monitor it. Trustee Haddad talked about how the paper bag program was supposed to have rolled out - we did not put it in the newsletter. He asked if we had bags left over. Administrator Carpenter confirmed that we have bags left over. Trustee Haddad is concerned about who else did not get a bag. The Mayor noted that Trustee Haddad's point is well taken.

Mayor.

The Mayor reported that the contract for the fish company has been moved forward and approved. The Mayor is working with the developer. She updated the Board on the progress of the fish company funding. Mayor DeShaw also reported that Bimbo Bakeries wants to purchase another lot in the Business Park. Administrator Carpenter is working on this with them. The Mayor noted that we are getting a lot of interest in the lots in the Business Park. Mayor DeShaw stated that she does not have time for the newsletter right now and offered to have the Board members work on the newsletter. She will help and have Jo Pal and Kelly work with them.

Trustee Comments.

Trustee Rapasadi is all set.

Trustee Warner asked about the plans/status of the house on New Boston Street that was found to be a meth house. Chief Zophy advised that the insurance company has required them to mitigate. Chief believes that the landlord is just not doing anything with it at this time. He will check with CEO Adsit in the morning for an update. Trustee Warner asked about the public parking lot across

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from Pinard's building on Peterboro Street. She noted that the trees and weeds in the other parking lots were cleaned up by the kids when they were here and noted that this parking lot needs attention. The location of the parking lot was clarified - it is on Peterboro Street and is accessed from Diamond Street. Trustee Warner spoke with John Pinard and he did not realize that his building is the oldest building in the downtown. He is going to begin working on the windows, siding and roofing and will be working to rehab the building a bit. Trustee Warner asked if the Village was taking care of the mowing at the old Diemolding property. Administrator Carpenter advised that we will be taking care of that this week. Trustee Rapasadi believes that it has been mowed.

Trustee Haddad is all set.

Trustee Carpenter is all set.

The Mayor asked Trustee Carpenter if Nice-n-easy held their run yet. Administrator Carpenter advised that it was held this past weekend. The Mayor asked if any decision had been made on the grants. Administrator Carpenter does not know.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adjourn at 8:01 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer