

VILLAGE OF CANASTOTA
MINUTES
September 7, 2016

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Trustees Bill Haddad, Jeffrey Carpenter and Rosanne Warner; Village Administrator Larry Carpenter; Code Enforcement Officer Michael Adsit; Fire Chief Lyle Chafee; ZBA Chairman Bill McDade; Lenox Supervisor John Pinard; Lenox Councilman Anthony Palamara; and Bruce Burke of PAC 99.

ABSENT: Deputy Mayor Scott Rapasadi.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the minutes of the previous meeting. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the General Fund Abstract in the amount of \$41,863.95. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the Sewer Fund Abstract in the amount of \$26,638.59. Passed 4 to 0.

Delegations.

Town Supervisor John Pinard presented a plan to the Village on behalf of The Apostolic Lighthouse Church which would like to come into the Village sewer system. Administrator Carpenter asked where the property was located. Supervisor Pinard advised that the property is part of the old Hermitage Gardens property on Route 5 near Nelson Road. The Hermitage Gardens property was divided into two (2) lots. The church is purchasing the inside lot not adjacent to Nelson Road. The survey map of the property was reviewed and the process for obtaining site plan review in the Town was discussed. The Mayor asked for copies of the documents that Supervisor Pinard presented and for an application to be submitted to the Village through Administrator Carpenter. Supervisor Pinard believes that this was already done and will follow up with his office. The Mayor asked the Trustees to review the resolution that the Board passed a couple of years ago. Copies of the resolution were distributed to the Board members.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve payments totaling \$7,727.98 from the General Fund to MBI to health insurance debit card transactions from July 1, 2016 to July 31, 2016. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner for the purpose of discussion, authorizing the Mayor to execute the attached Agreement between the Village of Canastota and Canastota Pop Warner in the amount of \$2,000.00 for fiscal year 2016-2017 and authorizing Clerk/Treasurer Williams to issue payment to Canastota Pop Warner in said amount. **Discussion:** Trustee Haddad wants this to go to the Recreation Board. He would like to have their systems reviewed. Mayor

DeShaw asked to have questions like this to come up before the meeting so that the questions can be reviewed before the meeting. Trustee Haddad advised that he had a problem receiving his Agenda packet for this meeting. Mayor DeShaw and Trustee Haddad discussed Trustee Haddad's concerns. Passed 3 to 0 to 1. Trustee Haddad abstained because of this involvement with the Pop Warner program.

Public hearing on the proposed Local Law to Amend Chapter 230 (Zoning) of the Code of the Village of Canastota with Respect to Parking Spaces - 7:15 p.m. The Mayor opened the Public Hearing at 7:19 p.m. and read aloud the Notice of Public Hearing. Mayor DeShaw asked three (3) times if anyone would like to make a comment on the proposed Local Law. She received no response. The Public Hearing was closed at 7:21 p.m.

Public hearing on the proposed Local Law to enact a new Chapter 160 of the Code of the Village of Canastota with respect to temporary sales of goods - 7:20 p.m. The Mayor opened the Public Hearing at 7:22 p.m. and read aloud the Notice of Public Hearing. Mayor DeShaw asked three (3) times if anyone would like to make a comment on the proposed Local Law. She received no response. The Public Hearing was closed at 7:24 p.m.

Public hearing on the proposed Local Law to amend Chapter 230 (Zoning) of the Code of the Village of Canastota with respect to fences - 7:25 p.m. The Mayor opened the Public Hearing at 7:25 p.m. and read aloud the Notice of Public Hearing. Mayor DeShaw asked if anyone would like to make a comment on the proposed Local Law. Bill McDade, the Chairman of the ZBA, addressed the Board about matters that were before the ZBA last year having to do with fences on corner lot properties. Chairman McDade believes that this proposed local law will prevent any future problems with regard to fences being constructed on corner lots and commended the committee for their work on this law. Mayor DeShaw thanked Bill for chairing the ZBA. Mayor DeShaw then asked two (2) more times if anyone wanted to comment on this proposed Local Law. She received no response. The Public Hearing was closed at 7:27 p.m.

The Mayor thanked the committee for their hard work on all of these laws, especially on the fence law, under Code Enforcement Officer Adsit's leadership and direction. ZBA Chairman McDade stated that he believes that the law is well thought out and that no one can raise questions about this law.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to close Canal Street between Souter and Main Streets on Sunday, September 11, 2016, from 9:30 a.m. until 11:00 a.m. for the Nirelli Ride For Cancer Care based on the attached request from Chief Zophy. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the use of the Fire Station by Madison County Emergency Rescue Association on Mondays and Thursdays beginning September 9, 2016, until January 19, 2017, from 7 p.m. to 10 p.m., for the purpose of conducting an EMT Class.

(Note: Each student is required to provide proof of insurance from their sponsoring agency naming the Village of Canastota as an additional insured. Proof of this insurance will be provided to the Village after the start of the class.) **Discussion:** Mayor DeShaw asked Chief Chafee who is teaching the class. Chief Chafee advised that Bob Sturdevant, III is teaching the class. Clerk/Treasurer Williams added that Madison County Rescue Association is providing the instructor and they are not a part of Madison County. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to adopt the attached Resolution Adopting Local Law 2016-3 Amending Chapter 230 (Zoning) of the Code of the Village of Canastota with Respect to Parking Spaces. (Note: The Mayor read the Resolution aloud.) Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to adopt the attached Resolution Adopting Local Law 2016-4 Enacting a New Chapter 160 of the Code of the Village of Canastota with Respect to Temporary Sales of Goods. (Note: The Mayor read the Resolution aloud.) Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to adopt the attached Resolution Adopting Local Law 2016-5 Enacting a Local Law to Amend Chapter 230 (Zoning) of the Code of the Village of Canastota with Respect to Fences. (Note: The Mayor read the Resolution aloud.) Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to award the contract for the demolition of the unsafe structure located at 218 James Street to the low bidder, Crisafulli Trucking, Inc., with a low bid of \$16,900.00, based upon the attached recommendation from Code Enforcement Officer Adsit, and to authorize the Mayor to executed any and all documents necessary as part of this award/contract. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve a credit in the amount of \$225.80 against the sewer charges assessed to Redeemer Evangelical Church on the June 30, 2016, OCWA bill for property located at 3517 Seneca Turnpike, representing 51% of the total sewer charges of \$442.74. (Note: OCWA gave a credit representing approximately 51% of the water charges. The reason for the high consumption was reported as possibly construction that was done and subsequent cleaning.) **Discussion:** The Board discussed the location and owners of this property. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve a credit in the amount of \$202.09 against the sewer charges assessed to Donna Rogers on the June 30, 2016, OCWA bill for property located at 125 West Chapel Street, representing 57% of the total sewer charges of \$372.09. (Note: OCWA gave a credit representing approximately 57% of the water charges. The reason for the high consumption was reported as a toilet leak, which has been fixed.) Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to approve a credit in the amount of \$62.83 against the sewer charges assessed to Kimberly A. O'Boyle on the March 31, 2016, OCWA bill for property located at 218 North Main Street, representing 23% of the total sewer charges of \$273.18. (Note: OCWA gave a credit representing approximately 23% of the water charges. The reason for the high consumption was reported as a leaking pipe in the crawl space that has been corrected.) Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to approve a credit in the amount of \$30.66 against the sewer charges assessed to Beverly Tornatore on the June 30, 2016, OCWA bill for property located at 221 West Hickory Street, representing 31% of the total sewer charges of \$98.91. (Note: OCWA gave a credit representing approximately 31% of the water charges. The reason for the high consumption was reported as possibly being a toilet leak that has been corrected.) Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve a credit in the amount of \$313.87 against the sewer charges assessed to Jennie Sgambellone on the June 30, 2016, OCWA bill for property located at 120 South Park Street, representing 56% of the total sewer charges of \$560.49. (Note: OCWA gave a credit representing approximately 56% of the water charges. The reason for the high consumption was reported as a toilet/sink leak that has been corrected.) **Discussion:** Trustee Warner asked which property this was. Clerk/Treasurer Williams does not know. Passed 4 to 0.

Motion Trustee Warner, seconded by Trustee Carpenter, to approve a credit in the amount of \$101.75 against the sewer charges assessed to Marie DeStefano on the July 31, 2016, OCWA bill for property located at 122 Chapel Street, representing 47% of the total sewer charges of \$216.48. (Note: OCWA gave a credit representing approximately 47% of the water charges. The high consumption was reported occurring during a time that the property was unoccupied and the owner is unsure what caused it.) Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve a credit in the amount of \$185.24 against the sewer charges assessed to Charlotte C. Soper on the June 30, 2016, OCWA bill for property located at 313 New Boston Street, representing 57% of the total sewer charges of \$324.99. (Note: OCWA gave a credit representing approximately 57% of the water charges. The reason for the high consumption was reported as a leaking pipe in the crawl space that has been corrected.) **Discussion:** Trustee Haddad is not sure why credits are given by OCWA. He stated that the sewer went through our system and was processed. Administrator Carpenter noted that in some cases the water went into a crawl space and did not go through our sewer system. Mayor DeShaw suggested that the Board give their questions to Administrator Carpenter. Trustee Haddad stated that if the people use our system they should pay for the use. The Mayor noted that she understands that if it is a one-time occurrence and a sewer bill increases due to a leaking toilet or something that the property owner did not expect, she would appreciate a one-time credit. The Board discussed the

processing of receiving credits from OCWA. Passed 4 to 0.

Correspondence.

- Training Request from Canastota Fire Department previously approved by Administrator Carpenter.

Administrator.

Administrator Carpenter advised that paving is complete except for sealing on some streets. Paving on East Center Street will be done once hot mix is delivered. Suit Kote will be crack sealing the parking lot for our building. That will be completed shortly.

Administrator Carpenter passed our a request from Chief Zophy for street closures for this year's 9/11 ceremony.

Motion by Trustee Warner, seconded by Trustee Haddad, to close South Peterboro Street from Railroad Street north to Canal Street in preparation of this year's 9/11 Ceremony on September 11, 2016 from 6:45 p.m. until 7:45 p.m. or at the conclusion of the event. (Note: All traffic will be detoured to South Main Street.) Passed 4 to 0.

Administrator Carpenter thanked everyone for their concern and comments regarding his recent surgery.

Mayor.

The Mayor advised the Board that there was one bidder for the Downtown Enhancement Project - CCI. Mayor DeShaw has had a lot of discussion regarding scheduling. She spoke with National Grid about how they are going to replace the lights. National Grid will be doing the infrastructure and they are trying to figure out how they are going to do that. Administrator Carpenter advised that OCWA is marking the road now. Mayor DeShaw stated that OCWA has been on top of things so far. She has a meeting tomorrow morning with DOT and the engineers to talk about the project and how it is going to flow. The Mayor wants a meeting with the downtown owners and residents so that they will know how the project is going to happen and how it will affect them. She would also like to talk with CCI about the pricing. The Mayor would like to look at ways we can get the price down a bit. She spoke about some of the ways that they have been discussed such as possibly changing the material in the area between the sidewalk and the road and waiting to do the crosswalks until the spring. Trustee Warner asked how the decisions were made about what material would be used. The Mayor advised that she was involved and there were a lot of discussions but not a lot of choices. There are concerns about how this is going to work in the winter after snow plowing. Mayor DeShaw wants to make sure that we have the right lights, luminaries, etc. for this project. Trustee

Warner asked what the contractor proposed be used for that area. The Mayor has not received anything from the contractor yet. The Board discussed the material that was proposed to be used by the engineers. Trustee Haddad asked how the project was bid without a spec. The Mayor advised that we had a spec. Administrator Carpenter noted that we reviewed other applications and things were discussed. Mayor DeShaw noted that she had gone to a lot of villages to see how many of these things looked. She stated that she and Administrator Carpenter will have a lot more information after tomorrow's meeting that they will be able to share. A meeting with the owners will be scheduled after that. A letter will go to the owners that do not attend the meeting.

Mayor DeShaw advised that the remains of a WWII veteran were found on the island of Tarawa in the Pacific Ocean. The veteran is from the Village of Canastota and his last name is Penna. He was a marine. His remains are being flown to Syracuse on September 15, 2016. We have been asked to provide a police escort with other agencies. The Mayor asked Administrator Carpenter to put things together. There will be a ceremony at St. Agatha's church. The Mayor will give details as she gets them. The VFW is handling the press and would like people to be on the street when he passes through the Village. Jim Brooks at the VFW is coordinating this. Mayor DeShaw would like the Trustees to attend if they are available. Mayor DeShaw will be there.

Mayor DeShaw reminded the Board of the 9/11 Ceremony to be held on Sunday, September 11, 2016, and asked the Trustees who will be attending.

Mayor DeShaw has had discussions regarding the fish company with Brian at AECC, the firm that is purchasing Barlow Street. They are working with the company that will run the business. The Mayor received the final approval from Restore New York to transfer the award to the fish company.

Mayor DeShaw has received concerns about speeding motorists on Stroud Street from Route 5 to James Street. Chief Zophy has data collectors on the road to monitor how many cars and how fast they are traveling. The Mayor noted that traffic on all of Main Street seems to be busy and traveling faster. Chief is doing the same data collection on Main Street. Mayor DeShaw asked the Board to let her know of any other areas where this seems to be happening. The Mayor noted that Peterboro Street was also a concern and that Chief Zophy and his officers will be watching this.

Trustee Haddad asked if we were submitting a new TAP application. The Mayor advised that the third phase of our Peterboro Street project is from Chapel Street to Canal Street. Administrator Carpenter noted that there should not be a lot to do in that area.

Mayor DeShaw read aloud the Notice of Award for the South Peterboro Street Enhancement Project Phases I and II.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve and award the contract for PINs 2650.46 and 2650.49 for the South Peterboro Street Enhancement Project Phases I and II, to CCI Companies, Inc., in the amount of \$1,259,179.50, pursuant to the attached Notice of Award.
Discussion: Clerk/Treasurer Williams explained that Delta found a mathematical error when

reviewing the bid and adjusted the bid price accordingly. The number of plan holders was discussed. The Mayor was told that the fact that the plan did not include paving and that a home town company was bidding were factors in only receiving one bid. The Mayor and the Board talked about the cost of the project. The Mayor advised that the work will be starting tomorrow should the contract be awarded tonight. Mayor DeShaw explained that part of the cost was attributed to the work having to be done in phases due to the need to start and stop work to wait for OCWA and National Grid to do their work. The Board reviewed the proposal that was submitted by CCI. The Mayor noted that biggest challenge will be to coordinate between the three (3) entities. Trustee Warner asked for an updated drawing. The Mayor has asked for that already. Mayor DeShaw advised that Matt Driscoll wants to be here for a shovel ceremony when this project starts and when it completes. The Mayor asked if for any other discussion on this matter. Passed 4 to 0.

Mayor DeShaw asked Administrator Carpenter to have Delta get some visuals together and come back to talk with us and update the Board on progress and for a public presentation. Administrator Carpenter suggested that the Board attend the presentation with the business owners. The Board discussed the challenges that we have faced with putting this together.

Trustee Comments.

Trustee Haddad advised that Recreation Director Steve White would like to place an ad for two (2) fitness instructors. Our instructors have moved on to other things. The Mayor advised that Recreation Director White needs to get that information to Clerk/Treasurer Williams. Trustee Haddad also advised that Recreation is working on SnowBlast and they would like to do it in January this year. They are also planning something for Halloween such as a house decorating contest and a Trunk or Treat event. Chief Chafee stated that we can use the pole barn for the pumpkin decorating contest and Trunk or Treat. Clerk/Treasurer Williams advised that a representative from PTO came in today and spoke with Deputy Clerk Bombard about combining some of these events. More information will follow. Chief Chafee advised that there will not be a haunted house this year but they will be back next year.

Trustee Haddad will let the School Board know about the Joint Meeting on October 3. Councilman Palamara will let the Town Board know. The meeting will be at 5:30 p.m. Trustee Haddad and Councilman Palamara will confirm with us.

Trustee Haddad asked if Administrator Carpenter received the calculations that were requested regarding the new formula for Queensboro. Administrator Carpenter will follow up on this.

Trustee Haddad advised that there will be a home varsity football game Saturday night.

Trustee Warner asked about an update on the ladder truck bid. Clerk/Treasurer Williams advised

that 5 sets of bid documents were sent out. Trustee Warner asked about the Fire Chief's car. Administrator Carpenter is waiting on information from Carbone on used cars. Chief Chafee has information from Carbone on new cars. He is waiting for information regarding a light bar from Nye Ford. Trustee Warner asked if Main Street is a County road. Administrator Carpenter advised that County roads can be easily identified by the center yellow stripping on the road. Trustee Warner is concerned about kids crossing Main Street near Canal Street. The cars do not stop. Administrator Carpenter has contacted the County Highway Department as they are in charge of cross walks and Chief Zophy has stated that the County Highway Department has not been responsive. Trustee Haddad informed the Board that the mural on that corner is a Pokemon stop. The Board discussed having Supervisor Pinard ask the County Highway Department about this.

Trustee Warner asked about the traffic light study at the corner of Peterboro and Center Streets. Administrator Carpenter noted that Chief Chafee has written a letter as has Administrator Carpenter. he also spoke with DOT and it appears that it is just time for a review of this light. He spoke with a woman in charge at DOT - she told us to write a letter. The Mayor would like Administrator Carpenter to check with DOT tomorrow about having a button for the Fire Department to use to control the light when there is a fire.

Trustee Carpenter is seeing a lot of brown paper bags around the Village. He will not be at the meeting on October 3 as he will be out of town for work. Administrator Carpenter advised that DPW Foreman Tornatore has stated that 90% of bags that we are picking up are paper bags. Mayor DeShaw noted that one of her neighbors has a plastic bag at the curb that did not get picked up. Administrator Carpenter will deliver a paper bag to the neighbor.

Trustee Warner asked if anyone would be attending the Public Works Training School this year. Clerk/Treasurer Williams noted that she gave this information to Administrator Carpenter. Mayor DeShaw asked if we have scheduled the closing of the pool. Administrator Carpenter will take care of that.

Mayor DeShaw asked if anyone wanted to speak at the 9/11 service.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to adjourn at 8:53 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer