

VILLAGE OF CANASTOTA  
MINUTES  
September 26, 2016

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Scott Rapasadi; Trustees Bill Haddad, Jeffrey Carpenter and Rosanne Warner; Village Administrator Larry Carpenter; Police Chief James Zophy; Lenox Supervisor John Pinard; Chris Maby of Delta Engineers; Canastota Little League President Chris Nihoff; and Bruce Burke of PAC 99.

ABSENT: None.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the minutes of the last meeting. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to approve the General Fund Abstract in the amount of \$95,433.15. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the Sewer Fund Abstract in the amount of \$56,050.40. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the Capital Fund Abstract in the amount of \$15,704.20. **Discussion:** Trustee Warner asked if this brings us up to date or will there be more payments. Administrator Carpenter advised that he will pass out a sheet later bringing the Trustees up to date.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve payments totaling \$3,238.50 from the General Fund to MBI to health insurance debit card transactions from August 1, 2016 to August 31, 2016. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Rapasadi, approving the attached NYS DOT Equitable Business Opportunities (EBO) System User Agreement and authorizing the Mayor to execute the attached Request for EBO System Log-in/Password. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to authorize the Mayor to execute the attached Agreement with Crisafulli Trucking, Inc., dated September 22, 2016, in the amount of \$16,900.00 for the demolition of 218 James Street. **Discussion:** Trustee Warner asked if the building has already been taken down. Administrator Carpenter confirmed that it has.

Motion by Trustee Carpenter, seconded by Trustee Rapasadi, approving the attached Construction Contract Agreement with CCI for the South Peterboro Street Enhancement Project identified as NYSDOT P.I.N. 2650.46 and P.I.N. 2650.49, in the amount of \$1,259,179.50, and authorizing the Mayor to execute same. Passed 5 to 0.

Mayor DeShaw introduced Chris Maby, of Delta Engineers. Chris gave a presentation to the downtown business owners at 5:30 tonight and will give the Board a presentation on the South Peterboro Street Enhancement Project. The project will replace some existing infrastructure and put in some new. Construction drawings and pictures showing what the improvements will look like were displayed. Chris advised the Board that he has been involved with many projects and he believes that our project could be an award-winning project due to the fact that we are doing everything from the curb to the buildings, including trees, lighting, etc. and we are incorporating the Village's history with the Erie Canal. The project is scheduled to be done by May 28, 2017, then DOT will pave and the crosswalks will be finished. Administrator Carpenter and Lenox Supervisor Pinard discussed the two (2) Verizon poles on the corner of Canal Street and Peterboro Street. Mayor DeShaw asked Chris about the necessity for extra crossing guards in the project area. Chief Zophy asked when it is anticipated that the sidewalks will be closed and not able to be used. Chris stated that could be as early as one week from now. The traffic pattern during this project was discussed. Chief Zophy asked if the flag person would cross pedestrian traffic. Chris advised that this would have to be discussed with OCWA and the contractor. Chief Zophy believes that we will need a crossing guard at Peterboro and Hickory Streets and all pedestrian traffic should be sent to the west side of Peterboro Street. The Board discussed where the crossing guards and SRO McCormick will be to help students in the morning and afternoon. Tractor trailer traffic was discussed. Access to the businesses and minimizing the inconvenience to the business owners was discussed. Trustee Haddad asked how much of the project will get done this year. The Mayor believes that we will get one side done this year, depending on the weather and when the concrete companies stop making concrete. The balance of the work will be completed in the spring. Administrator Carpenter advised that once ordered, it will take 4 months to receive the light poles. Temporary lighting was discussed. Chris suggested that we talk with Doug Fusillo of CCI next week once he has the schedule set. The Mayor would like all communication on this project to go through Administrator Carpenter so that it is all coming from one source. The project manager will have an office in our building and Administrator Carpenter will be communicating with him. Trustee Haddad would like us to put a press release out as soon as possible. The Mayor will put that out as soon as we have all of the information that we need. The Mayor asked Chief Zophy to follow up with Superintendent Clark tomorrow. The Board discussed the gateway design at Canal and Peterboro Streets. Trustee Haddad would like to put this on FaceBook. Chris will email the pictures to Administrator Carpenter tomorrow. He will also leave the picture boards at the Village. The Mayor thanked Chris for coming this evening. Administrator Carpenter gave a payment schedule to the Trustees for payments to Delta.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, approving the attached Equipment Rental Agreement with J&J Equipment, LLC, for the rental of a 2-Ton Falcon Trailer Mounted Asphalt Recycler and Hot Box to be used by the DPW at the weekly rate of \$800.00 and authorizing the Mayor to execute same. **Discussion:** Trustee Rapasadi asked what this will be used for. Administrator Carpenter explained that we will be using it to keep the asphalt hot when we go to different locations throughout the Village instead of having to keep running up to the quarry. Passed

5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, approving the attached Business Online Service Application with Community Bank, N.A. and authorizing the Mayor to execute same. (Note: This application is necessary for online ACH access for direct deposit and wire transfer access. Portions of this Agreement have been redacted to protect the Village's account numbers.) Passed 5 to 0.

### **Delegations.**

Chris Nihoff, President of Canastota Little League, spoke with the Board and complimented the DPW for their care of the fields at the Recreation Park this season. He added that Tom Whaley was wonderful, it was a great summer and the fields have looked great. Little League has about another month left in the fall season and they noted that Tom is no longer working. They are using the fields all day on Saturdays and on Sunday mornings. Chris noted that garbage has not been taken away in about three (3) weeks. The bathrooms have problems and need attention - Chris does not know how and when this happened, but he suggested that the codes on the locks be changed. He is not complaining - he just wants to make sure that we are aware. Administrator Carpenter asked Chris to call him tomorrow to talk about this in depth. Mayor DeShaw thanked Chris for volunteering his time for Little League. Administrator Carpenter would like to see us bring in someone sooner next year so that we can get the fields ready for the new season.

### **Department Heads.**

Chief Zophy is waiting for confirmation on Homecoming from the school and then will bring information for street closures. The Mayor noted that we made need a detoured route. Chief Zophy sent an email to Superintendent Clarke and is waiting to hear back from her. There is some conversation as to whether the parade will be on Thursday or Friday.

### **Correspondence.**

- Thank you card from Pop Warner Football.
- Legal notice from the Town of Lenox.
- Thank you letter from the Community Band.

### **Administrator.**

Administrator Carpenter advised that we are looking at a used vehicle in Canada for the Fire Chief. It is a red Ford SUV. It is being sent to a Ford dealer in Canada tomorrow to be looked over.

Administrator Carpenter will report back to the Board.

Mr. Carpenter is very satisfied with the work that the DPW is doing and hopes that the Board is, too. They have repaired over 50 catch basins this year and they have a lot going on. The Mayor asked the Board to stop down and thank the DPW if they get a chance.

**Mayor.**

The Mayor has met with the owners of the yogurt company again since our last meeting. They have a new partner now from the island of Crete. Mayor DeShaw stated that they are very nice people and very interested in getting the project going. They toured the old Diemolding building with John Pinard and he explained a lot about the building. Mayor DeShaw advised that this may happen within a month and they may potentially be leasing some of the office space. They may also be tearing down the middle section. The Mayor is waiting for information regarding their loadings. Mayor DeShaw advised the Board that the new partner is a very good company and has been doing business for a long time. The Mayor has a little bit of hope that this will pan out - she will keep us posted.

Mayor DeShaw advised the Board that next week we will be talking about the sewer district from Route 5. She would like Attorney Stokes involved.

**Trustee Comments.**

Trustee Rapasadi is all set.

Trustee Warner advised that there was a codes meeting today. They talked about noxious growth and about how much the weeds can grow. The Mayor suggested that the committee get in touch with the Town because they are lowering their criteria for overgrowth. Trustee Warner stated that Attorney Stokes obtained a sample law regarding accumulation of trash and garbage. During the codes meeting, Attorney Stokes corrected a typo in the proposed Local Law No. 5 that was adopted by the Board at our last meeting. He would like us to approve the law, as amended.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to accept the amendment to Local Law No. 5 of the year 2016, amending Chapter 230 (Zoning) of the Code of the Village of Canastota with respect to Fences. Passed 5 to 0.

The Mayor asked if the loitering with regard to the new benches to be installed as part of the downtown project could be addressed by the Codes Committee. During the business owners' meeting a question came up about loitering on the benches that are being installed. The Mayor asked Chief Zophy what we can do to possibly manage this. Chief Zophy stated that when we had the benches in front of the Municipal Building previously there were problems. The Chief stated that

something should be done in the codes meeting. The area could be identified as a park and given a closing time. The Chief would like the Codes Committee to work on this. Mayor DeShaw asked the Codes Committee to look at this. Trustee Warner believes that Attorney Stokes has something from the City of Oneida.

Trustee Rapasadi noted that he has seen an abundance of signs in the Village. The Mayor has asked Code Enforcement Officer Adsit to take down any illegal signs. Mayor DeShaw would like clarity on where the signs can go.

Trustee Warner asked about our municipal parking lot on Diamond Street - the area needs attention. Administrator Carpenter will have it taken care of tomorrow.

Trustee Warner asked about the RFP for the OCWA Building - she would like to look at it before it goes out to the newspaper. Administrator Carpenter noted that it will come to the Board after the proposals are received and before it would be awarded. The Board discussed the OCWA Building and the repair of the roof. The Mayor asked Administrator Carpenter to follow up with Attorney Stokes to determine the proper procedure and to send an email to the Trustees containing the RFP.

Trustee Haddad asked the Mayor if we spoke with School Board President Martha Berry about the meeting next week and asked where we are meeting. The Mayor reported that she had a very nice conversation with Martha. After discussion by the Board, the joint meeting on Monday, October 3, 2016, at 5:30 p.m. was moved to the Media Center at the school.

Trustee Haddad advised the Board that the Canastota Optimist Club has folded. There is concern about our basketball program. Trustee Haddad reported that the Varsity and JV teams will be taking over the Optimist Club's roll. Mayor DeShaw will reach out to Yvonne Nirelli.

Trustee Carpenter reminded the Board that he will not be here for the meeting on October 3, 2016.

Motion by Trustee Warner, seconded by Trustee Haddad, to adjourn at 8:53 p.m. Passed 5 to 0.

Respectfully submitted,

*Catherine E. Williams*

Catherine E. Williams  
Clerk/Treasurer