

VILLAGE OF CANASTOTA
MINUTES
December 19, 2016

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla M. DeShaw; Deputy Mayor Scott Rapasadi, Trustees Rosanne Warner and Bill Haddad; 1st Assistant Fire Chief Frank McFall; 2nd Assistant Fire Chief Greg Hanley; Fireman Chris Hannan; Recreation Director Steve White; Mark Sawyer of Mobilite; Pastor Gene Dayton; and Bruce Burke of PAC 99.

ABSENT: Trustee Jeffrey Carpenter

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the minutes of the previous meeting. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the following budget transfers: move \$6.09 from 19904.01 (Contingency) to 11304.01 (Court Contractual); move \$27.56 from 19904.01 (Contingency) to 85104.01 (Beautification). Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve the General Fund Abstract in the amount of \$37,186.95. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the Sewer Fund Abstract in the amount of \$31,773.63. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, authorizing an ACH transfer to USDA Rural Development from the Sewer Fund in the amount of \$8,887.50 from 97107.02 (Interest on Debt Service) for interest owed on the 2003 Rural Development Interceptor Pipe Bond. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve payments totaling \$3,019.19 from the General Fund to MBI to health insurance debit card transactions from November 1, 2016 through November 30, 2016. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the attached Preferred Maintenance Agreement with Urtz Service Company, Inc., dated November 22, 2016, for calendar year 2017, in the annual amount of \$3,446.00, covering the quarterly maintenance of the heating and cooling equipment at the Canastota-Lenox Municipal building and Police Department evidence room, and authorizing the Mayor to execute same. (Note: The cost will be shared with the Town of Lenox. This is the same amount as last year's contract.) **Discussion:** Trustee Rapasadi asked if we bid this every year. Administrator Carpenter advised that this is not bid - we get quotes every three (3) years. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the attached Small Business Program Customer Directed Option Agreement with National Grid dated December 7, 2016, regarding the fire house located at 127 E Center Street according to the terms contained therein, and authorizing the Mayor to execute same. **Discussion:** Trustee Haddad asked for an explanation of this Agreement. Administrator Carpenter explained that this is the same that we have been doing at other buildings. Trustee Haddad asked if there were anything left to do in the Village. Administrator Carpenter advised that there is not. Passed 4 to 0.

Mark Sawyer of Mobilite gave a presentation to the Board about what his company would like to do in the Village to improve communications in the area. Mr. Sawyer provided the Board with a handout that gives examples of what their equipment looks like and provided a diagram showing how the system will work and the components of the system. (The handouts were labeled “proprietary” so they were returned to Mr. Sawyer after his presentation.) Their service would improve cellular communications in our area and make our service comparable to the services available in urban areas. Mobilite works with the five (5) major carriers as well as some others. Mr. Sawyer explained that his system will give us access to the 5G network anticipated in 2020, high-speed access and emergency capabilities to text to 911. Mayor DeShaw asked where the devices would go. Mr. Sawyer explained that they go in the right-of-way on existing poles. Mobilite has agreements with utility companies to use their poles. They try to put them in commercial or industrial areas. Mr. Sawyer stated that they would like to go on the Barlow Street side of West Center Street. They cannot be under power lines. Their goal is to place them at 120 feet but they can place them lower if they need to which would cause them to possibly need to place more. The Mayor asked Mr. Sawyer to confirm what Mobilite is asking for and what the cost to the Village would be. Mr. Sawyer stated that they are looking to put devices on two (2) poles - there would be no generators needed or used as with cell towers. There would be no cost to the Village. There would be a Franchise Agreement with the Village that would allow them to enter the right of way. Mayor DeShaw asked about other Villages that they are operating in. Mr. Sawyer advised that they are not in any other Villages yet. They are in New York City, Albany and Utica and are working with the Village of Greene now. Mayor DeShaw would like Trustee Haddad to be a part of the planning and discussions before this gets back to the Board. Trustee Haddad asked about the requirement for fiber communications. Mr. Sawyer advised that it depends on what is currently in the area.

Delegations.

Pastor Dayton asked the Mayor about what was going on with the sewer for the church. Administrator Carpenter advised that he received an email from our attorney today. He will touch base with Pastor Dayton tomorrow.

Department Heads.

Recreation Director Stephen White advised that not much has changed - they are moving forward with SnowBlast. It will be held on January 21, 2017 from 10 a.m. - 2 p.m. The location may need to be moved because of a make-up basketball game - he is waiting to hear from the school about which gym they can use. They have a lot of crafters, bouncy houses, couch race, meatball and chili cook-offs, basket raffles and a DJ planned. They are working with Ralstons and Peter Finocchiaro of CNY Children's Foundation to have a Casino Night at Rusty's during the after party as a fund raiser for the all-inclusive park. Mayor DeShaw will be out of town that day. She asked Steve to let her know if they need her volleyball system. Steve asked about a common email address for the Rec Board. Clerk/Treasurer Williams advised that we already have this and Deputy Clerk Karen Bombard has the address and password. Mayor DeShaw instructed Steve to send Deputy Clerk Bombard an email requesting the login information. Trustee Warner asked how the basket raffles worked. Steve explained that the baskets are donated and raffle tickets are sold. Trustee Warner advised that the Charities Bureau may need to be contacted on that. The Mayor asked Trustee Warner to send the information to Steve and to copy Clerk/Treasurer Williams. Mayor DeShaw thanked the Rec Board for their work on all of the recent events.

2nd Assistant Fire Chief Greg Hanley advised that all LED lights are in and motion switches are in. The lights now automatically go off after 10 minutes. He also advised that the truck committee went on a pre-inspection trip to Sutphen. The committee's actions lead to a design change to all of the future trucks manufactured by Sutphen. Chief Hanley talked about their trip and the meeting to go over the contract. They expect delivery in early September or late August and that may get pumped up depending on how the work goes on the trucks in front of ours. They will let us know. Chief Hanley advised that the fish fries will begin in February. Mayor DeShaw asked for a written request. Chief Hanley asked for an update on the chief's vehicle. Administrator Carpenter advised that he updated Chief Chafee as of about 1:00 today. Administrator Carpenter began the search again last week. Chief Chafee stated last week that he might want a truck instead of a car. Administrator Carpenter asked for quotes and other municipal bids to work from. He has received 3 quotes and no bid documents so he has nothing to work from. Administrator Carpenter will continue to work with the Fire Chief and will advise at the next meeting. Mayor DeShaw spoke with Lenox Supervisor Pinard who advised that the Madison County Sheriff is looking at a Tahoe he believes would be a good vehicle for the Fire Department. The Mayor asked for the price and information on the vehicle - she has not yet heard back from him. The Mayor will follow up with Supervisor Pinard. Mayor DeShaw asked the Fire Department to continue to be patient as we continue to try to find the best vehicle for the Fire Department. The Mayor has heard some negative comments and is disappointed with what he has heard. Mayor DeShaw explained that we are just doing our due diligence so that we can say that we did what was best with everything else that we are looking at. The Mayor is very supportive of everything that the Fire Department does and appreciates everything

that they do. Mayor DeShaw asked Administrator Carpenter for his time line on this. Administrator Carpenter is hoping to have an answer at the next meeting.

Chief Zophy has been sending updates to the Board. He asked if the Board had received November - they have not. Chief will check on that. Chief gave an overview of the recent incident at the school. He stressed that this was not an active shooter incident. Chief discussed with the Board the insight gained as a result of this incident

Chris Hannan thanked Chief Zophy for the CPD's response and handling of this matter and commented on the response. He suggested that, as the Fire Department does, the Police Department could go to the school to show the students what the police will look like and what weapons they will have with them when they respond to the school. Chief Zophy explained why they do not do that sort of training with the students as it has been linked to PTSD in students.

Correspondence.

- Letter from Richard Smith regarding a tree at 324 South Peterboro Street. Administrator Carpenter advised that the tree is actually at 326 South Peterboro Street and is not on Village property. This is not a DPW issue but is a codes issue. Code Enforcement Officer Mike Adsit has been asked to take care of this. He is notifying the owner of record. Chief Zophy has contact information for the owner if it is needed. The Mayor asked to have Administrator Carpenter contact Mr. Smith tomorrow.

Administrator.

Administrator Carpenter advised that the Christmas Decorating Contest was held and the judging took place Sunday night. The winners were notified today. Third place went to 308 Tuttle Avenue, second place went to 218 Lewis Street and first place went to 503 North Main Street.

Mayor DeShaw asked Administrator Carpenter if he checked on the REDC sewer grant. Administrator Carpenter stated that it was not on the list. The Mayor would like Administrator Carpenter to send the information to her tomorrow so she can call on it.

Mayor.

Mayor DeShaw advised the Board that Central New York was not a large award winner under REDC this year. She also advised that the URI process for the \$62 million is being updated at this point. Trustee Warner noted that the County did pretty well. The Mayor noted that the owners of Ariston Dairy were in town and had dinner with the Mayor. They brought their plant manager from Cypress

with them. The Mayor stated that things seem to be moving forward. The plant manager spoke very positively about everything. They were in town for about 5 days and met with a bunch of architects asking for RFPs. The Mayor advised that the architects got the information and it will probably be an RFQ. The owners are looking to hire an engineer of the list that the Mayor and Kipp Hicks provided. Supervisor Pinard was also at the meeting. He discussed their demolition plans with them and the Mayor believes that they will just be tearing down the middle section. They are looking to rent the corporate side of the building and may be working with a realtor. Mayor DeShaw stated that they are making progress and now fully own the property. Administrator Carpenter asked if they were rebuilding in the area that they tear down. The Mayor does not know. They will need 12,000 sq. ft. of refrigerator space and will have to figure that out. They will be talking with the REDC - Mayor DeShaw is not sure if the grant is still there. Kipp Hicks is working with them on that. Mayor DeShaw reminded everyone of the luncheon on Thursday at noon. A sign-up sheet is in the lunch room for what people are bringing.

Trustee Comments.

Trustee Rapasadi wished the Board and everyone a Merry Christmas and Happy Holidays.

Trustee Warner is all set this evening.

Trustee Haddad is all set tonight.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to adjourn at 8:14 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer