

VILLAGE OF CANASTOTA
MINUTES
April 3, 2017

Deputy Mayor Rapasadi called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Deputy Mayor Scott Rapasadi and Trustees Bill Haddad, and Rosanne Warner; Village Administrator Larry Carpenter; 2nd Assistant Fire Chief Greg Hanley; Recreation Board Members Allison Forth and Sara Forth; Lenox Councilman Anthony Palamara; John Patane; and Bruce Burke of PAC 99.

ABSENT: Mayor Carla DeShaw

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the minutes of the March 20, 2017 regular meeting. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the minutes of the March 27, 2017 regular meeting. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to appoint Gustafson & Wargo, CPAs LLP as the Village Auditors. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to appoint James Stokes, Esq. as the Village Attorney. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to appoint the following:

Catherine E. Williams	1 Year Records Officer
Catherine E. Williams	1 Year Receiver of Taxes
Lawrence R. Carpenter	2 Years Village Administrator
Steven White	1 Year Recreation Director
Herbert T. Kissell	1 Year Associate Village Justice
David Sadler	1 Year Village Historian
Robert Napoli	1 Year Fair Housing Officer
Donald Forth	5 Years Planning Board
Sena Clarke	3 Years Housing Authority
Joyce Gustin	3 Years Housing Authority
Mark Ferriter	5 Years Zoning Board of Appeals
Donald Campanaro	5 Years Recreation Board

Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to appoint the Oneida Daily Dispatch as the official newspaper. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to hold regular meetings on the 1st and 3rd Mondays of each month at 7:00 p.m., except as follows: Monday, July 3, 2017 to Wednesday, July 5, 2017; Monday, September 4, 2017 to Wednesday, September 6, 2017; Monday, January 1, 2018 to Wednesday, January 3, 2018; Monday, January 15, 2018 to Tuesday, January 16, 2018; Monday, February 19, 2018 to Tuesday, February 20, 2018. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to set Village office hours as 8:00 a.m. to 4:00 p.m., Monday thru Friday, except holidays; window hours are 8:30 a.m. to 4:00 p.m. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to set next Organizational Meeting for April 2, 2018. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to authorize the Mayor as the appointing officer for all budgeted and authorized positions. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to adopt the attached Depository Resolution naming Community Bank as the official depository of the Village. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to adopt the attached Audit Resolution. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to adopt the attached Mileage Resolution. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to adopt the attached Training Resolution. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to set the daily per diem rate at \$30.00 for meal reimbursement for all Village employees and volunteers who are traveling for Board-approved purposes. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to authorize Clerk/Treasurer Catherine E. Williams, Administrator Larry Carpenter and Mayor Carla M. DeShaw as signatories on all Village accounts. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the following budget transfers: move \$87.14 from 19904.01 (Contingency) to 11304.01 (Court Contractual); \$5.04 from 19904.01

(Contingency) to 13524.01 (Administrator Contractual); \$70.52 from 19904.01 (Contingency) to 51424.01 (Snow Removal Contractual). Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the General Fund Abstract in the amount of \$31,742.82. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the Sewer Fund Abstract in the amount of \$9,954.43. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the Capital Projects Fund Abstract in the amount of \$10,859.95. **Discussion:** Trustee Warner asked for a total paid to the engineers to date. Passed 4 to 0.

Discussion regarding any requested or suggested budget amendments. Trustee Rapasadi asked about the process for making amendments to the budget. Clerk/Treasurer Williams explained the process.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to schedule a public hearing on the tentative budget to be held on Monday, April 17, 2017, at 7:15 p.m. **Discussion:** Trustee Haddad will not be here. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to adopt the attached Fire Chief's Vehicle Policy. **Discussion:** Trustee Rapasadi asked if there were any changes. Administrator Carpenter noted that there was one minor change which was not a change in policy. The Board discussed the change. Passed 4 to 0.

Delegations.

John Patane read from a prepared statement regarding changing his recommendation from red maple trees as one of the trees suitable for planting in downtown. A copy of his written statement is attached to these minutes. Trustee Rapasadi thanked Mr. Patane for his time and stated that his comments will be discussed with the Mayor and Delta.

Lenox Councilman Anthony Palamara asked about the Audit of Claims Resolution. The Board discussed the resolution with Councilman Palamara.

Correspondence.

- Letter from Community Chest notifying the Village that the allocation for the Recreation Commission for 2017 is \$1,650.00

- Letter from the Village to Jeff Bristol terminating the trash contract
- Letter from ISO regarding our Public Protection Classification effective July 1, 2017
- Notice of Public Hearing from the Town of Lenox regarding the Clarks Service Station property. Trustee Warner asked about the nature of the hearing for the site plan. Lenox Councilman Palamara stated that the new owners are changing the ingress and egress for the property.

Administrator Comments.

Administrator Carpenter advised that the Canal Clean Up will take place on Saturday, April 22, 2017. He also advised that the Thruway Authority will be replacing the bridge over the Thruway on Main Street next summer. The bridge will be coming down completely and their plan is to have traffic redirected to Maple Street. Administrator Carpenter will be sending letter asking for that plan to be revised as he does not believe that Maple Street can handle the increased traffic.

Trustees Comments.

Trustee Rapasadi is all set.

Trustee Warner is all set.

Trustee Haddad is all set.

Trustee Carpenter has heard some nice comments about the project downtown and noted that people are pleased about the progress.

Trustee Rapasadi did receive a couple of complaints from his neighbors regarding the placement of their garbage cans and recycling bins today.

Administrator Carpenter asked the Board to go into executive session for the purpose of discussing the possible sale of real property and possible litigation.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to enter executive session at 7:21 p.m.
Passed 4 to 0.

Administrator Carpenter advised those present before the room cleared for executive session that we may be taking action after executive session.

Village of Canastota
Minutes
April 3, 2017
Page 5 of 5

Motion by Trustee Rapasadi, seconded by Trustee Warner, to exit executive session at 7:42 p.m.
Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to adopt the Resolution of the Board of Trustees terminating the contract with Bristol Enterprises, entering into a temporary service agreement with Bliss Environmental Services, Inc. and authorizing the Village to solicit bids for a new contract for garbage and recycling services. Passed 4 to 0.

Trustee Warner noted that she has been approached by the contract cleaner for the municipal building, Joe Stagnitti, regarding painting the doors to the building. The Board discussed painting of the doors.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to adjourn at 7:48 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer