

VILLAGE OF CANASTOTA  
MINUTES  
May 15, 2017

Deputy Mayor Rapasadi called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla M. DeShaw (Arrived at 7:01 p.m.); Deputy Mayor Scott Rapasadi and Trustees Bill Haddad (Arrived at 7:02 p.m.), Jeffrey Carpenter and Rosanne Warner; Village Administrator Larry Carpenter; Fire Chief Lyle Chafee; Recreation Director Steve White; Paige Murphy; and Bruce Burke of PAC 99.

ABSENT: None.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the following budget transfer: move \$82.23 from 19904.01 (Contingency) to 11304.01 (Court Contractual); move \$12.26 from 19904.01 (Contingency) to 13254.01 (Administrator Contractual); move \$61.52 from 19904.01 (Contingency) to 85104.01 (Beautification). Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the General Fund Abstract in the amount of \$49,927.30. Passed 4 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve the Sewer Fund Abstract in the amount of \$42,640.83. Passed 4 to 0.

**Delegations.**

None.

**Department Heads.**

Fire Chief Chafee reported that the ladder truck will be ready in the 3<sup>rd</sup> to 4<sup>th</sup> week of July and that the pictures look impressive. Chief Chafee also reported that they have some members interested in purchasing one of the fire boxes that we are removing from the alarm system. Administrator Carpenter has a list of people who are interested and noted that the Village will have to sell the boxes at some time in the future. The Mayor asked to have interested people contact Administrator Carpenter via email regarding the fire boxes. Chief Chafee is concerned about CSX coming through the property in the back of the fire house and informed the Board that it was a mess back there last week, adding that the CSX trucks are damaging the blacktop. The Board and Chief Chafee talked about the damage and the Downtown Revitalization Project. The question of who would be responsible for damage to the blacktop if it is destroyed was discussed.

Recreation Director Steve White gave an updated calendar with the ideas that the Recreation Board wants to do or have been thinking about. He stated that they are just ideas right now - nothing has been budgeted yet - he will come back to the Board with more information. Steve advised the Board

that they started the next season of the Fitness Program and they are looking for a summer spot for the program. Trustee Warner asked about the Comic Con event. Director White stated that they are planning on using this as a replacement for SnowBlast - it is still in the planning stages. He explained that this is something that the teens wanted. The Mayor asked if they were working on any programming for the seniors. Director White advised that they are working on putting that together for the fall. The Mayor asked if they were working with Stoneleigh. Steve stated that they will be starting to talk with them and looking at the surveys that they had done. Trustee Warner asked if a survey had been given to the seniors at Stoneleigh.

Motion by Trustee Warner, seconded by Trustee Carpenter, to authorize the destruction of the obsolete and unusable electronic equipment from the Police Department and Village Offices as noted on the attached list. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve payments totaling \$2,201.07 from the General Fund to MBI for health insurance debit card transactions from April 1, 2017 through April 30, 2017. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to authorize the following unpaid water/sewer charges to be relieved against the 17-18 Village Taxes: \$752.71 against property located at 211 West Avenue, bearing map no. 35.16-1-3; \$284.59 against property located at 119 West Avenue, bearing map no. 35.16-1-14; \$525.03 against property located at 105 Park Street West, bearing map no. 35.53-1-10; \$536.95 against property located at 111 Caroline Street, bearing map no. 35.53-1-36; \$3,198.59 against property located at 306 E North Canal Street, bearing map no. 35.54-2-39; \$652.60 against property located at 322 E North Canal Street, bearing map no. 36.55-1-38; \$1,674.01 against property located at 513 State Street, bearing map no. 36.61-1-2; \$274.41 against property located at 103 S Main Street, bearing map no. 36.61-1-46; \$327.74 against property located at 111 Will New Boulevard, bearing map no. 36.72-1-17.1; \$308.48 against property located at 126 Pleasant Street, bearing map no. 36.77-1-1; \$1,679.13 against property located at 324 S Peterboro Street, bearing map no. 36.78-1-19; \$662.48 against property located at 306 Delano Avenue, bearing map no. 36.79-1-9, for a total of \$10,876.72 in unpaid water/sewer charges. **Discussion:** Trustee Warner asked if any of these were properties that we had given reductions to. Clerk/Treasurer Williams advised that there was just one. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to authorize the following unpaid sidewalk charges to be relieved against the 17-18 Village Taxes: \$1,155.00 against property located at 221 N Peterboro Street, bearing tax map 36.54-1-34, for a total of \$1,155.00 in unpaid sidewalk charges. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to authorize the following unpaid code violation charges to be relieved against the 17-18 Village Taxes: \$872.50 against property located at 311 Middle Drive, bearing tax map no. 36.19-1-28; \$775.00 against property located at 414 Den Whit Terrace, bearing tax map no. 36.37-1-12; \$605.00 against property located at 410 N Main Street, bearing tax map no. 36.38-1-7; \$295.00 against property located at 118 Francis Street, bearing tax map no. 36.40-1-22; \$180.00 against property located at 100 Francis Street, bearing tax map no. 36.40-1-31; \$155.00 against property located at 116 Roberts Street, bearing tax map no. 36.46-1-84; \$260.00 against property located on N Main Street, bearing tax map no. 36.5-1-9; \$1,155.00 against property located at 221 N Peterboro Street, bearing tax map no. 36.54-1-34; \$295.00 against property located at 112 MacArthur Place, bearing tax map no. 36.54-1-6; \$345.00 against property located at 122 East Chapel Street, bearing tax map no. 36.55-1-22; \$310.00 against property located at 155 Barlow Street, bearing tax map no. 36.61-1-18; \$90.00 against property located at 519 South Main Street, bearing tax map no. 36.77-1-46; \$2,275.00 against property located at 125 Rasbach Street, bearing tax map no. 36.77-1-55; \$180.00 against property located at 107 Third Street, bearing tax map no. 36.79-1-21; \$202.50 against property located at 319 Tuttle Avenue, bearing tax map no. 36.79-1-83, for a total of \$7,995.00 in unpaid code violations. **Discussion:** Trustee Warner asked what kind of code violations these were. Clerk/Treasurer Williams advised that some are unpaid lawn cutting, some are junk removal. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, approving the attached Agreement with the Over the Hill Gang in the amount of \$500.00 and authorizing the Mayor to execute the Agreement. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, authorizing payment to Over the Hill Gang from the General Fund (73104.01 Recreation Contractual) in the amount of \$500.00. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to authorize the use of the Rec Field by the American Diabetes Association on Sunday, June 11, 2017, for a Tour de Cure rest stop from 7 a.m. until 11:30 a.m. contingent upon receipt of a certificate of insurance naming the Village of Canastota as an additional insured for this event. **Discussion:** The Mayor wants to make sure that this will not interfere in any events being held that day. The location of the rest stop was discussed. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, approving the Canastota Recreation Commission By-Laws as approved by the Commission on April 25, 2016. **Discussion:** The Mayor asked Trustee Haddad to give an overview of the By-Laws. Trustee Haddad explained that the Commission was looking to correct the number of members from 7 to 5 and addressing those members who are not attending meetings regularly as this was a problem in the past. The Board

discussed the By-Laws, specifically the use of tobacco and consumption of alcohol at the Rec Field. The Board also discussed the signage regarding dogs in the Rec Field. Mayor DeShaw had a question about the terms of office for the Rec Board members. The Village Board discussed the terms of office. Passed 5 to 0.

### **Correspondence.**

Mayor DeShaw asked the Trustees to let Clerk/Treasurer Williams know who will be marching with the Mayor in the Memorial Day parade. Trustee Warner will be out of town that day. Trustees Rapasadi, Haddad and Carpenter (work pending) will march with the Mayor.

- Letter from Pastor Randy Phillips from the New Beginnings Community Church in Wampsville which was attached to a plate of cookies delivered to the Village Offices as a token of appreciation for our service to the community.

### **Administrator.**

Administrator Carpenter reported that the Village applied for and has been awarded a grant for energy efficiency in the amount of \$100,000.00. We will be looking for ways to spend that money. Administrator Carpenter talked about the possible projects that we can do.

Administrator Carpenter brought the logo for the Farmers' Market and thanked Trustee Carpenter for designing it. He advised that we have sent out emails, letters and made phone calls looking for farmers and vendors. The Board discussed the number of vendors that the parking lot can hold and talked about the hours and duration that the market will run. It is anticipated that the Market will run on Mondays from June 12, 2017 - October 16, 2017 from 3 - 7 p.m. The Mayor talked about the packet of information that we sent out to potential vendors and thanked Deputy Clerk Karen Bombard for all of her hard work. Mayor DeShaw likes the new logo and likes that it brings back the onion logo representing our farming heritage. The Mayor invited the Board members to go visit Marlene Parlow at the Center Street Market and thanked her for all of her hard work. Trustee Haddad asked if Jen Rosetti Farwell reached out to us - she is the Madison County Agricultural Economic Development Specialist.

Administrator Carpenter received a Training Request from the Fire Department for the 2017-2018 year for firemen Mark Antl, Steve Williams, Travis Wheatley and Robbie Robertson. The cost is \$195.00 per person for Interior Fire Fighting training for the 4 firemen. Chief Chafee explained that these members work second shift and cannot attend the other training. The Mayor asked where the other classes are offered and if we pay anything for the other classes. Chief Chafee advised that we pay nothing for the Madison County training. He explained that with the training that is being

requested, these 4 firemen will receive all of the training in one day instead of 5 weeks 3 hours a week. The Mayor noted that only because these firemen work second shift is she in favor of this training.

Motion by Trustee Rapasadi, seconded by Trustee Warner, that we send the 4 firemen to Interior Fire Fighting Training at OCC on July 8, 2017, at \$195.00 per person for a total of \$780.00. Passed 5 to 0.

Administrator Carpenter asked for a motion to re-appoint Mark Ferriter to a 5-year term on the ZBA.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to appoint Mark Ferriter to the ZBA for 5 years. Passed 5 to 0.

The Mayor advised the Board that we still have 2 openings on the ZBA and asked if anyone knows of someone to fill the vacancies to please let her know.

**Mayor.**

The Mayor advised the Board and Chief Chafee that there is a firemen's grant that came out today in the amount of \$1,500.00. The Mayor asked Administrator Carpenter to take a look at this grant to determine if it makes sense for us to apply - it is due by May 31.

The Mayor advised that some vandals got into the old Diemolding building - the Police Department is on this. Mayor DeShaw has received the loading information from the proposed yogurt plant for the WWTP and advised that the owners of the building have put in a request to have the assessment lowered based on the purchase price. The Mayor will be talking with the Assessor.

Mayor DeShaw reported that she contacted New York City again a couple of days ago for an update on the documents for the amended Restore New York Barlow Street project. There are 4 - 5 groups interested in occupying the space and one company may take up all of the space. The Mayor let New York City know that we have 4 - 5 possible tenants. There is a new project engineer in New York City and he is getting up to speed on our project.

Mayor DeShaw let the Board know that we made a decision on the stampcrete that was acceptable to the businesses downtown. There is a sample next to Caldwell's and it will be there until we are done with the designcrete. They are starting on Wednesday. Administrator Carpenter added that the trees will go in on this side of the street. The Mayor advised that the lights will be in a little later than expected - after Boxing Hall of Fame. The timing of the bridge is still the middle of July. The Mayor has tried to send a note to the Patane family about design changes that may need to be made

to the park next to the Municipal Building - we may need to put some concrete in there. Mayor DeShaw would like to have a conference with John Patane before any decisions are made. She would like to see the whole park spruced up if we are doing any of it. The Mayor is still waiting for John to respond to her text messages as she would like his help in designing the park but will have to move forward if she does not receive a response soon.

The Mayor reported that the Christmas tree was trimmed and some shrubs were also trimmed. Trustee Warner asked if we will be trying to make it look like a Christmas tree. Administrator Carpenter believes that it is what they are trying to do.

The Mayor has been getting comments from people about the store fronts - keeping them clean and maintaining them. The Mayor would like to see this done and she may have a meeting with the owners of the empty storefronts on how we can make the spaces look better. Trustee Warner asked about using the vacant storefronts to put in some window displays for the Boxing Hall of Fame or maybe something from the museum or the school. The Board talked about using the storefronts. Mayor DeShaw noted that the Main Street grant is out and due July 28. This is for downstairs commercial space with residential space above. The Board talked about letting the businesses know the grant is out. The Mayor also talked about looking for money to do the sewer work on State Street. She encouraged the Board members to drive through that area and look at the trees and sidewalks down there. Residents have trouble with water in their basements. The Mayor talked about looking for money for this project. There are possible grant opportunities. Mayor DeShaw might look to have someone come in to help us with this.

Mayor DeShaw advised the Board that we had a conversation with Bill Buchan about changes coming that will require us to disinfect at the WWTP. The estimated cost to do this at our plant is \$3 million. There is no money for it yet - they are releasing engineering grants for this. This is a lot of money with no grant, but if it is mandated, we will have to do it. Administrator Carpenter passed out a copy of the local law regarding the WWTP industrial fees. The hearing tonight was canceled because the attorneys decided that changes needed to be made. He advised that we need to reschedule the hearing.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to schedule a public hearing on Monday, June 19, 2017, at 7:15 p.m. Passed 5 to 0.

The Mayor would like to have a meeting with the Board regarding WWTP sewer information. She talked about her recent meeting with Town Supervisor Pinard and former Mayor Todd Rouse regarding the treatment plant. The Mayor asked for dates that the Board members will be available and can go over the treatment plant information with former Mayor Todd Rouse - the Mayor believes that this will be good information for the Board. The Mayor would like the Board members to plan

on about 2 hours for this meeting and she thinks that we should do this within the next couple of weeks. After discussion, Tuesday, May 23 was proposed. The Mayor will check on this.

**Trustees.**

Trustee Rapasadi is all set.

Trustee Warner asked Chief Chafee about the Fire Council meeting tomorrow and let him know that the wires were pulled out for the lighting at the fire house. The Board discussed the lights. Trustee Warner spoke with another fire chief about the problem that we had with the CSX vehicles. The Board and Chief Chafee talked about this. The Mayor asked Chief Chafee to keep Administrator Carpenter advised. The Board discussed the history of the Village use of the CSX property behind the Fire House. The Board discussed the paving of the Dunn's parking lot. Trustee Warner advised that the last Codes Committee meeting was canceled. Trustee Haddad advised that it was rescheduled for 4:00 tomorrow.

Trustee Haddad thinks that the downtown looks awesome. He has been walking through there and he can see all of the extra work that they did at the entrances to the buildings. Trustee Haddad reminded everyone that the school budget vote is tomorrow from noon to 9 p.m. Mayor DeShaw asked Trustee Haddad for the top 3 reasons that the school budget is going up 3%. The Board discussed the school budget and capital project work at the schools scheduled for this year. Mayor DeShaw stated that she would like to see the school work more with BOCES and use more grants. She talked about taking advantage of collaborative shared services and going after more grant money.

Trustee Carpenter is all set tonight.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adjourn at 8:12 p.m. Passed 5 to 0.

Respectfully submitted,

*Catherine E. Williams*

Catherine E. Williams  
Clerk/Treasurer