

VILLAGE OF CANASTOTA  
MINUTES  
July 17, 2017

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla M. DeShaw; Deputy Mayor Scott Rapasadi and Trustees Bill Haddad Jeffrey Carpenter and Rosanne Warner; Police Chief James Zophy; Recreation Director Steve White; Recreation Board Members Allison Forth and Sarah VanDusen; Resident Michael Muench.

ABSENT: Village Administrator Larry Carpenter.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the minutes from the May 15, 2017, meeting. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the minutes from the March 20, 2017, joint meeting. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to approve the following budget modification to the 17-18 General Fund Budget for the 16-17 Encumbrance Carry-overs: Increase 13204.01 (Audit) by \$17,200.00; increase 31202.01 (Police Department Capital) by \$8,310.50; Increase 31204.01 (Police Department Contractual) by \$796.85; Increase 33204.01 (Street Signs) by \$180.00; Increase 34102.01 (Fire Department Capital) by \$414.77; Increase 34104.01 (Fire Department Contractual) by \$6,374.15; Increase 35104.01 (Animal Control) by \$3,200.00; Increase 51104.01 (DPW Contractual) by \$1,197.36; Increase 51422.01 (Snow Capital) by \$15,265.00; Increase 54104.01 (Sidewalks) by \$1,500.00; Increase 73104.01 (Recreation Contractual) by \$114.11; Increase 85104.01 (Beautification) by \$121.74 for a total of \$54,674.78 (See the attached Encumbrance Report for details.) Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the following budget modification to the 17-18 Sewer Fund Budget for the 16-17 Encumbrance Carry-overs: Increase 81304.02 (WWTP Contractual) by \$2,847.54 (See the attached Encumbrance Report for details.) Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the Encumbrance Carry-overs to be paid on the list from Clerk/Treasurer Williams. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the General Fund Abstract in the amount of \$148,869.62. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the Sewer Fund Abstract in the amount of \$56,583.36. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve the Capital Fund Abstract in the amount of \$343,366.84. Passed 5 to 0.

**Delegations.**

Michael Muench approached the Board regarding flooding concerns with the water running down Main Street into his driveway from the recent storm. He resides at 537 South Main Street. Mr. Muench stated that water came into the lot next to him through the street because there was no curb there. He would like to know what is going to be done about this. Mayor DeShaw acknowledged that we have had a lot of rain and have not had that type of rain in a long time. The Mayor doesn't know what the issue was, but we are working with the Town regarding the creek. Mayor DeShaw is looking at the creek and they are now planning some work at Mill and Lewis Streets where the creek was very high and narrow. The Mayor asked Lenox Councilman Palamara what he and Supervisor Pinard discussed and if he could share that. Mr. Muench asked if we had a policy for cleaning the catch basins or cleaning out the creek. The Mayor explained that we do what we can to keep the creeks cleaned out and work with the Town to keep them clean. The Mayor will make sure that Administrator Carpenter and Supervisor Pinard are aware of Mr. Muench's concerns. Mr. Muench talked about the work that he has done to keep the creek cleared out by his house. The Mayor would like this to be addressed before our next joint meeting. She will talk with Supervisor Pinard. The Mayor spoke with Mr. Muench about what the Village can do about the maintenance of the creek. She thanked Mr. Muench for coming to the meeting and for bringing this matter up. Chief Zophy commented that in his 24 years with the Village, that this is the first time that he has witnessed this kind of water in the area.

**Public Hearing 7:15 p.m. regarding the proposed local law to amend the Zoning Map of the Village of Canastota to change the zoning district classification of the premises located at 1 Leland G. Wright Avenue off Canal Street Northeast and 424 Canal Street Northeast from an R1 Residential District to an IN Industrial District.**

The Mayor opened the public hearing at 7:20 p.m. and read the Notice of Public Hearing out loud. Mayor DeShaw asked three (3) times if anyone would like to speak for or against the proposed local law. She received no response.

The public hearing was closed at 7:23 p.m.

Motion by Trustee Haddad, seconded by Trustee Warner, approving the attached Resolution adopting a Local Law to amend the Village of Canastota Zoning Map. (Roll call vote.) Mayor DeShaw - Aye; Trustee Rapasadi - Aye; Trustee Haddad - Aye; Trustee Warner - Aye; Trustee Carpenter - Aye. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, to approve payments totaling \$3,876.49 from the General Fund to MBI to health insurance debit card transactions from June 1, 2017 through June 30, 2017. Passed 5 to 0.

**Department Heads.**

Chief Zophy presented a memo asking the Board for permission to hire two (2) part-timers to cover the part-timers that have left. The Mayor asked the Chief to thank the former officers for their service.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the new part time officers Gerald Longden and Robert Boris. Passed 5 to 0.

Chief advised that we received the vests and that we will be getting ½ of the money back from a Federal grant. The other ½ will be given back in the form of a State grant. The Mayor asked the Chief to bring the new officers in to meet the Board.

Chief Chafee asked why the ladder truck is not being advertised for sale. The Board talked about why the truck would need to be advertised for sale after the new truck is delivered. Chief Chafee asked about the bathrooms at the fire house. The Mayor asked Chief Chafee to follow up with the contractor. The Mayor asked Chief Chafee to follow up with Administrator Carpenter on Monday when he returns. Chief Chafee advised that we are still in the running for the air pack grant. The Mayor asked about Community Day planning. Chief Chafee advised that it is all set. The Mayor asked if the Fire Company needed anything else. Trustee Warner asked if Truck 122 is back and fixed. Chief Chafee stated that it is and they will be here Wednesday morning to pump test it at no cost as it was part of the repair of the vehicle.

Recreation Director Steve White reported that the Rec Board has some things that they wanted to bring to the Board, but they need to work out some budgeting issues and will be back before our Board at our next meeting. He advised that the fitness instructors are scheduled to come out and do some demos at the running program and the Farmers' Market. Rec Board member Allison Forth is working on getting a third instructor for the fall - this will be part of the next discussion. Director White reported that Sarah VanDusen and Allison Forth are doing most of the work for the Rec Board regarding Community Day. Allison Forth stated that what they needed the most was man power and will work on more things for next week. They met with Sgt. Barton on helmet safety. They are also doing a drop off where community members can drop off school supplies for the back pack event for the Opportunity Shop. Mayor DeShaw asked if they are working on fall programming. Director White stated that there was a meeting scheduled at Stoneleigh, but it was canceled. The Mayor asked if they are thinking about programming for the general public for the fall. Director White stated that

they are trying to put together a CPR class and trying to roll with ideas and thinking that some ideas may come from what the seniors would like then work with the general public. Rec Board Member Allison Forth spoke with Clerk/Treasurer Williams about a new officer who is willing to work with Rec about self defense programs - she is working on that. Mayor DeShaw knows of an alumni that wants to donate her time to the community. The Mayor spoke about the alumni. Rec Board Member Sarah VanDusen asked about the insurance for the cooking class. The Mayor will work with Clerk/Treasurer Williams and Trustee Haddad on this cooking class. Rec Board Member Allison Forth is hoping to have a budget for the new events at the next meeting. The Board talked with Rec Board Members about possible events.

Trustee Haddad advised that Pop Warner starts August 1, 2017.

Motion by Trustee Rapasadi, seconded by Trustee Carpenter, approving the membership of the following people into the Canastota Volunteer Fire Department pursuant to the attached request and recommendation from Anthony Palamara, Acting Secretary of the Canastota Volunteer Fire Department dated June 28, 2017: Courtney Coates, Benjamin Roseman and Charles Bielby. (Note: Copies of their driver's licenses have been received by the Clerk's Office.) Passed 5 to 0.

The Mayor asked Chief Chafee to thank them for joining the Fire Department.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to approve the attached Training Request from Edward Pokorny for Debra DiGeorge, Clerk to the Justice, to attend the NYS Court Clerks' Fall Conference from September 24, 2017 - September 27, 2017, at a cost of \$737.00 for meals and accommodations and \$40.00 for registration fees, for a total of \$777.00, plus mileage at the approved rate. Passed 5 to 0.

### **Correspondence.**

- Letter from the Girl Scout Council asking us to recognize the girl scouts for their accomplishments.
- Tree letter from Michael Rinaldo regarding a tree in the creek near the pool.
- Tree letter from Eric Mathisen of 213 Third Street.
- Letter from Madison County regarding the Shared Services Initiative.
- Letter from NYCOM regarding some mandates and what NYCOM is working on.

- Letter from the Department of Public Service regarding NiMo and proposed rate increases.
- Letter from Reed CNY Business Law regarding the transfer of a liquor license at Rusty's.

**Administrator.**

Administrator Carpenter provided a report to be read in his absence tonight.

**Mayor.**

The Mayor reported that she has been busy the last couple of weeks with the Downtown Project. The signs went up this past week and part of the flags. We are at a standstill with Verizon on Peterboro and Canal Streets. The recent storm has caused delays. The Mayor has been calling National Grid to ask about the street lights. She will call them again tomorrow - she gets the same answer every time she calls - she will move up the chain of command at National Grid. The Mayor advised that without knowing when these things will be completed, she doesn't want to put a date out there so we can plan the completion events. The Mayor talked about the facade meetings that she has had with the downtown owners regarding the Main Street Grant. There is a \$500,000 maximum grant due on July 26, 2017. Madison County Planning Department is working with us to get that done and we are getting a lot of participation from the owners downtown. The Mayor gave a list of owners that have indicated interest. The Mayor is hoping that we will be very competitive. The County will be helping us with the grant and has spoken with the Planning Department and confirmed that the County will not be taking the administrative fee for helping us with the grant. Mayor DeShaw advised that it will be December before we will know if we received the grant.

Mayor DeShaw advised that the Erie Canal Brewery executed a lease in the former Financial Quest spot with a tasting room. They are just looking to see if there is a market in our downtown. The Mayor met with them in Manlius - the Mayor explained that they have about 50 different craft brews on tap. The Mayor met with them today - they are thinking of a September opening and the Mayor will be working with them on advertising. The Mayor talked about craft brewers in New York. Mayor DeShaw has asked everyone to spread the word.

Mayor DeShaw gave an update on the Barlow Street project - she received the contract from New York City - the contract needs some revision as not the entire document was changed from the Food Hub information. When the Mayor called them, they said it was okay to move forward with these errors. The Mayor will ask them to put that in writing - to confirm that we can move forward with the new project. Mayor DeShaw advised that this project is moving forward and that they have done

a nice job with the design. The Mayor noted that there have been 8 companies interested in this space and that this works well for Canastota.

Mayor DeShaw reported that she is not sure that if the Diemolding Project will be moving forward. The Mayor will follow up.

Mayor DeShaw advised the Board that Deputy Clerk Karen Bombard has been working very hard on the Farmers' Market and so has Marlene Parlow. The Mayor believes that the people who are participating will like it and they are seeing that they are in a great site and doing well. They think it will get better. The Mayor talked about her experience with the vendors. Trustee Haddad would like the big sign moved from Key Bank to the other side of the street in front of the site. The Board talked about the signs for the Market.

#### **Trustee Comments.**

Trustee Rapasadi is all set.

Trustee Warner asked if we still have a curfew. Chief Zophy said we do and it is 10:00 p.m. The Board discussed the curfew. Trustee Warner asked about lawn mowing on Main Street and around the Village. The Mayor stated that letters have gone out. The Mayor asked the Board members to check with Code Enforcement Officer Adsit if they see anything and to not wait for the meeting. Trustee Warner asked about the Welytok building. The Mayor stated that this is going to court. The Board discussed the status of this building. The Mayor will obtain an update from the Code Officer. Trustee Warner asked for an update on the Oneida Indian Nation property near the Thruway. The Mayor reported that she met with Peter Carmen on July 11 for about an hour and a half. The Nation was impressed with what we did with our downtown. They talked about the Nation's plan for Exit 34. The Mayor stated that she and Mr. Carmen talked about the Hall of Fame and possibly expanding it. The Nation owns 90 acres at SavOn and the Express Mart - they will be tearing it down and cleaning it up. They may be looking to put up a Maple Leaf convenience store, which was modeled after the Wawa chain from the south. The Mayor stated that she had a nice conversation about collaboration and making Exit 34 a destination instead of just an exit. The Mayor stated that she felt that the meeting was very productive. The Nation is interested in retail and tourism on the exit. The Mayor stated that the Nation indicated that there would not be a casino at the exit and they did not mention a truck stop. The Mayor and the Board talked about what we will gain and what we may lose as a result. Mayor DeShaw will reconnect with Mr. Karmen this week. They are butting their plans together and the Mayor is hoping that we can have some input on their plans. Trustee Warner thanked the Mayor for setting this up as there are a lot of people who are wondering what was going on. Mayor DeShaw was pleased that she was invited to meet with Mr. Carmen. The Mayor will keep the Board posted. Trustee Haddad asked about sewer allocation for the

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development. The Mayor stated that nothing was discussed yet as we do not know what is exactly going in there - this is a developing relationship. Trustee Warner asked if Ed Brophy told the Mayor about his fall on Peterboro Street. The Mayor stated that he did when it first happened.

Trustee Carpenter is all set.

Trustee Haddad asked about a center line down Peterboro Street. The Mayor stated that there would be one.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to enter executive session at 8:32 p.m. regarding personnel. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to exit executive session at 8:52 p.m. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to adjourn at 8:52 p.m. Passed 5 to 0.

Respectfully submitted,

*Catherine E. Williams*

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Clerk/Treasurer