

VILLAGE OF CANASTOTA
MINUTES
August 7, 2017

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla M. DeShaw; Deputy Mayor Scott Rapasadi and Trustees Bill Haddad; Village Administrator Larry Carpenter; Fire Chief Lyle Chafee; Lenox Councilman Anthony Palamara; Recreation Board Members Allison Forth and Sarah VanDusen; Dave Malbouf, Jake Malbouf and representatives of Class of 2019; resident Michael Muench.

ABSENT: Trustees Jeffrey Carpenter and Rosanne Warner

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the minutes from the June 5, 2017, meeting. Passed 3-0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the minutes from the June 19, 2017, meeting. Passed 3-0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the General Fund Abstract in the amount of \$88,169.44. Passed 3-0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the Sewer Fund Abstract in the amount of \$12,615.11. Passed 3-0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the Capital Fund Abstract in the amount of \$176,213.71. Passed 3-0.

Delegations.

Dave Malbouf stated that the Class of 2019 is requesting use of the Recreation Softball fields for a fundraising Softball Tournament on Homecoming Weekend October 7, 2017 from 9am to 4pm. to benefit the Class of 2019. Dave stated that he has asked the Village Recreation Committee and Little League and he has received permission from both to run the event. Mayor asked if a fee was going to be charged. Dave said that fee would be \$10.00 per person or \$100.00 per team. Jake Malbouf stated that teams would be 4th-6th, 7th to 8th, 9th to 10th and 11th to 12th. Trustee Haddad asked if their school advisor Mrs. Vilsalli has given approval. Jake stated that she has been advised. Mayor DeShaw asked what kind of support they have for clean-up and Mayor asked that the fields be left the way they were found. The Class of 2019 members that are in attendance said they will make sure fields are clean. Trustee Haddad stated that he wasn't sure how good the attendance would be because of all the sports that start up at that time.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to approve the request of the Class of 2019 to use the softball field on October 7, 2017 for a Kickball Tournament to fundraise for the Class of 2019 pending final discussions with Little League and the Village of Canastota Recreation Committee. Passed 3-0.

Mayor DeShaw informed Resident Michael Muench that she has looked into the issue regarding the responsibility of the creeks within the Village. Mayor DeShaw stated that the homeowners are

responsible for maintaining the creeks that run through their property. Administrator Carpenter stated that information can be obtained through Madison County Soil and Conservation regarding this issue.

Administrator Carpenter stated that the Village will try to help with cleanup of the creeks in this area however this issue is bigger than in just the Village of Canastota. These creeks run from way up at Nelson Swamp to Oneida Lake. Some of the ditches and creeks have been filled in or have never been cleaned so that there is a lot of over growth and muck in the ditches and creeks which in turn means that more water backs up this way. Mayor DeShaw will discuss this issue with Town of Lenox Supervisor Pinard at the next Joint meeting which should be held in September or October 2017 and Mayor DeShaw will let Mr. Muench know when that meeting is set for. Mayor DeShaw stated that sections of the creek running behind Kimes is a trout protected area and that the Village needs to educate homeowners how to care for the creekside with the best ways to maintain them. Some plants are necessary to keep the sides stable. Mayor DeShaw suggested a letter informing the homeowners about their responsibilities and the Do's and Don'ts of cleaning up the creeks. Mr. Muench stated that the problem maybe also because some bridges are jammed with branches especially at Pleasant and Rashach St. Mayor DeShaw will make sure that this is also part of the discussion during the joint meeting.

Trustee Haddad asked Recreation Committee member Allison Forth if Little League has approved use of the fields for the events listed on the Rec. Board Proposed Events. Allison said that Little League has been informed about the Kickball Tournament and that dates and times are ok. Allison did state that she is in need of a calendar for all leagues that use the Little League fields and Trustee Haddad said she can contact Little League, Chris Nihoff for that. Trustee Haddad is concerned that the fields are being used at the time requested by Pop Warner and other leagues. Mayor DeShaw asked if the field at South Side could be used but Trustee Haddad said it is used by football and that there are no lights. Trustee Haddad asked Allison what ages this Kickball was for. Allison explained that there will be separate age groups: 5th grade and up and then an adult mixed league for 16yrs and up. Trustee Haddad asked if there will be enough interest due to all the other school sports that start up during this time. Mayor DeShaw recommended a motion to approve but also suggested that a pilot team be started to see if there is an interest in this and to confirm which fields are available. Allison Forth commented on all events listed in her Rec Board Proposed Events summary. Discussion was had regarding the increase of fees to the instructors for the Fitness Program class and is suggested to be \$30.00. Allison also discussed that the Trunk n Treat is set for October 21, 2017 from 6:30-8:60pm and will be held outside of the Fire Pole Barn since the Fire Company will be holding its haunted house inside the pole barn this year so we will need to rent a tent for vehicles.

Motion by Trustee Haddad, seconded by Trustee Rapasadi to approve the proposed events as they are submitted and that to approve the Fitness Program with the dates and amounts listed.

Passed 3 – 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to approve the attached Agreement with the International Boxing Hall of Fame, Inc., in the amount of \$8,000.00, for publicity during fiscal year 6/1/17 - 5/31/18, and authorizing payment from the General Fund to the International Boxing Hall of Fame, Inc., in said amount. Passed 3-0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the attached Agreement with the International Boxing Hall of Fame, Inc., for use of the amphitheater for the 2017 Summer Concert Series. Passed 3 – 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to approve the attached Agreement with Canastota Canal Town Corporation, in the amount of \$10,000.00, for support of the historical property owned and operated by the Canastota Canal Town Corporation during fiscal year June 1, 2017 - May 31, 2018, and authorizing payment to Canastota Canal Town Corporation from the General Fund in said amount. (Note: A letter from CCTC President Joseph DiGiorgio summarizing the expenditures for fiscal year 6/1/16 - 5/31/17 is attached.) Passed 3 – 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to approve the attached Agreement with Canastota Canal Town Corporation, in the amount of \$2,000.00, for publicity during fiscal year 6/1/17 - 5/31/18, and authorizing payment from the General Fund to the Canastota Canal Town Corporation in said amount. Passed 3 – 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to approve the attached Agreement with Canastota Pop Warner Association, in the amount of \$2,000.00, for program services during fiscal year June 1, 2017 - May 31, 2018, and authorizing payment to Canastota Pop Warner Association from the General Fund in said amount upon receipt of a fully-executed Agreement. (Note: Copies of an Income Statement for 2016 and an estimated Income Statement for 2017 were provided and are attached.) Passed 3 – 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to approve the attached Application for Refund and Credit of Real Property Taxes from Ray D. Reed for property bearing tax map no. 36.77-1-34 and located at 321 Rasbach Street for the following tax years and amounts: 2017 - \$153.16; 2016 - \$147.13; 2015 - \$143.10 for a total refund of \$443.39, and authorizing payment to Ray D. Reed from the General Fund in said amount. Passed 3 – 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to approve the reinstatement of Joe Mather as a member of the Canastota Volunteer Fire Department pursuant to the attached request and recommendation from Anthony Palamara, Acting Secretary of the Canastota Volunteer Fire Department dated August 1, 2017. Passed 3 -0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to approve the attached Training Request from Catherine E. Williams, Clerk/Treasurer, to attend the NYCOM Fall Training School in Saratoga Springs, New York, from September 10, 2017 - September 15, 2017, at a cost of \$895.00 for accommodations and \$695.00 for registration fees and provided meals, for a total of \$1,590.00. Mileage and the cost of meals not provided to be reimbursed according to Village policy. Passed 3 -0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi to approve the wire transfer sent to M&T Bank on August 1, 2017, in the amount of \$5,626.54, from the Sewer Fund (97107.02 Interest on Debt Service) for payment of interest owed on the EFC Phase 3 & 4 bonds. Passed 3-0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to authorize a wire transfer to M&T Bank in the amount of \$1,274.00, from the Sewer Fund (97107.02 Interest on Debt Service) for payment of the Administrative Fee owed on the EFC Phase 3 & 4 bonds. Passed 3 – 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad declaring the 1989 American LaFrance 75' Aerial fire truck of no further use to the Village as of September 15, 2017, and authorizing it to be sold as surplus on or after said date. Discussion: Fire Chief Chafee stated that the new truck delivery date is possibly first week in September 2017 with the final inspection by the Fire Company set for August 18, 2017. Passed 3 – 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad to approve 6 members of the Fire Company to use #125 van to go to inspect the new Fire Truck on August 18, 2017. Passed 3 -0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi to approve the attached Listing and Marketing Commission Agreement with Brindlee Mountain Fire Apparatus for the sale of the 1989 American LaFrance 75' Aerial fire truck. Discussion: Mayor DeShaw asked if we are being charged fees by Brindlee and if we can set amount to accept and if we don't like bid amount can we reject the bid. Village Administrator Carpenter stated that we can set a minimum acceptable bid. Mayor DeShaw asked how they came up with the value of truck and Mayor asked if we have contacted other area Fire Departments to see if they are interested and Chief Chafee said they have. Trustee Haddad asked why we don't use Auctions International like we have in the past. Fire Chief Chafee stated that Brindlee is nationwide which should get us best price possible. Mayor DeShaw asked Village Administrator to get clarification of our options when accepting bid or not accepting bid. Passed 3 – 0.

Village Administrator Larry Carpenter would like to discuss the disposal of our Fire Boxes from the dismantled Village fire alarm system. Larry contacted NYCOM about this and it was suggested we go through Ebay to find value of boxes and to sell them on Ebay. Mr Carpenter was able to find one exactly like ours which was listed for \$268.00. We have approximately 64 boxes. There are 8 Fire Department members who would like to purchase a box and there are several residences that have also inquired about purchase of boxes. Village Administrator Carpenter stated that we need to come up with a reasonable way to let these 8 people purchase the boxes. Trustee Haddad asked about Auctions International doing this for us and Village Administrator Carpenter stated that Auctions Internationals would put boxes in lots and Ebay offers them 1 at a time but we would have to box them and ship them on Ebay. It was decided that Trustee Haddad will set up a Ebay account and put all the boxes out on Ebay to sell. He will then package and ship them out.

Motion by Trustee Haddad, seconded by Trustee Rapasadi to approve the attached Lease Agreement between the Village and the County of Madison authorizing the Board of Elections to use the Municipal Building on March 20, 2018, for the Canastota village election, and authorizing the Mayor to execute said Lease Agreement on behalf of the Village upon the approval of the Village attorney. Passed 3 -0.

Correspondence:

Mayor DeShaw stated that she received a request to prepare a letter of congratulations for several Girl Scouts who have completed projects that entitle them to the Girl Scout Silver Award. Mayor DeShaw congratulated the Scouts and did issue certificates to each Girl Scout.

Mayor DeShaw stated that she received notice from the Office of the State Comptroller that they will be conducting an audit of internal controls of the Village. The last time one was done was when she first came into Office.

Mayor DeShaw stated that the Village has received notification from Valerie and Tony Graziano that they will be renewing their liquor license.

Administrator:

Administrator Carpenter stated that Madison County has been awarded an \$83,000.00 grant. The grant will study ways to enhance 36 miles of the Erie Canal which will help to develop communities along the canal. Administrator Carpenter is on a committee that has been formed to oversee the project. He suggested that the Village Board members go to meetings.

Administrator Carpenter stated he did attend the meeting regarding the Main St. Bridge repair. A RFP will go out this fall in the hopes of having a contract by next year and that work may not begin until 2020 and will take approximately 4 months to finish. This is a State Thruway Project.

Administrator Carpenter is working with DPW Forman Tornatore to get N Main from Recreation field to Canal paved. Den - Wit Terrace need to be redone also this year.

Administrator Carpenter stated that there has been many issues lately regarding the Brush Pick up Program. This program runs from April through October. This season there has been larger than normal piles for pick up. Residences seem to be cutting up entire trees and hedgerows making it difficult for the DPW. Our policy is for fallen tree branches up to 6' round and now much larger limbs are being put out and larger piles of brush. Mayor DeShaw suggested a bulk mailing be sent out regarding this issue and also the new Codes should be included in this notice. Mayor DeShaw stated that TJ will be at next meeting so there can be further discussion on this issue.

Mayor:

Mayor DeShaw stated that she is currently working with Downtown building owners and Madison County Planning to apply for a \$500,000.00 grant to help improve the Downtown building facades.

Mayor DeShaw stated that the Barlow Street project is moving along and that a tenant will be taking over sometime in September. The old Diemolding building project is developing slowly due to the owner wanting to demolish the center section of the building and has been given a price of \$12 million dollars to demolish so the owners are looking for another company.

Mayor DeShaw stated that the replica of the original lift bridge should be here within 2 to 3 weeks. Mayor DeShaw is currently putting together a dedication ceremony and will be inviting our

Governor Como and Matt Driscoll (to name a few) for the completion of the Downtown Project and for the dedication of the historical marker for the Bruce Opera House and the historical marker for Louis Adamo. This will also be in conjunction with the arrival of the new Fire Truck and hopefully on a day the Farmers' Market is taking place.

Trustees:

Trustee Rapasadi stated that the new lights Downtown are very nice. Trustee Rapasadi asked if the wrought iron hand rails were made by the same company you are building the replica of the lift bridge. Mayor DeShaw responded yes.

Trustee Haddad stated that while walking yesterday he noticed that someone is dumping garbage on Peterboro Street. Village Administrator stated we are aware of this issue and it is being handled.

Motion by Trustee Haddad, seconded by Trustee Rapasadi to adjourn meeting at 8:45p.m.
Passed 3 – 0.

Respectfully submitted,

Karen Bombard
Deputy Village Clerk

Future Meetings: August 21, 2017; September 6, 2017 (Wednesday); September 18, 2017;
October 4, 2017; October 2, 2017; October 16, 2017