

VILLAGE OF CANASTOTA
MINUTES
September 18, 2017

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla M. DeShaw; Deputy Mayor Scott Rapasadi; Trustees Bill Haddad, Rosanne Warner and Jeffrey Carpenter; Fire Chief Lyle Chafee; Police Chief James Zophy; Recreation Board Members Sarah VanDusen and Allison Forth; Jeff Tianello and Bruce Burke of PAC 99.

ABSENT: None.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the minutes from the August 21, 2017, meeting. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to approve the minutes from the September 6, 2017, meeting. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the General Fund Abstract in the amount of \$86,082.81. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the Sewer Fund Abstract in the amount of \$39,511.38. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to approve the Capital Fund Abstract in the amount of \$998,807.64. Passed 5 to 0.

Delegations.

Jeff Tianello addressed the Board asking what the Village was going to do about the fire boxes. He is interested in Box 34. Mr. Tianello gave the Board some background of his interest in the box. The Mayor advised Mr. Tianello that because the boxes are Village property, we cannot just give them away. She gave Mr. Tianello the history of what we have been discussing with regard to getting rid of the boxes.

Department Heads.

Chief Chafee advised the Board that the ladder truck is now in service and there are 12 - 15 firefighters who are trained and are training other firefighters. Chief Chafee advised the Board that they had a member pass away on Saturday after a long battle with cancer. The calling hours are on Wednesday and the funeral will be held on Thursday. Chief asked for permission to use the fire house on Thursday after the funeral for the family to get together.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to give approval to use the fire house on Thursday morning, September 21, 2017, for the family of Dave Hamilton. Passed 5 to 0.

Chief Chafee asked Administrator Carpenter about the water level in the Canal. Administrator Carpenter was advised that there was a leak in Durhamville and the water level had to be lowered to fix it. The Mayor asked for a list of trained drivers for the new fire truck. Trustee Rapasadi asked how the pasta dinner went. Chief Chafee advised that it went very well.

Chief Zophy thanked the Village for the 9/11 ceremony and stated that the Fire Department did a great job. Chief Zophy advised that they had a car damaged during an arrest a week ago. He further advised that the individual will be charged and we are looking for restitution, but that could take a while. Chief Zophy needs a crossing guard for Chapel Street. Chief has been posting for someone. He may have someone interested. The Police Department will be conducting fire arms training in October. Trustee Haddad asked who is covering the crossing guard post now. Chief Zophy advised that the SRO is covering in the morning and patrol in the afternoon. Mayor DeShaw asked Chief if he received the message regarding skateboarders. Chief Zophy stated that he is working with Administrator Carpenter on restricting use of the park. Chief gave some options for how we can control this. He talked about skateboarders in the Village and what is being done.

Code Enforcement Officer Adsit advised the Board that his report was in their packets. He discussed the status of 114 Peterboro Street with the Board and advised that the property is vacant and the utilities have been turned off. CEO Adsit advised the property owner that the building needs to be secured and that CEO Adsit will placard the building. The Mayor asked about closing the windows on the top floor. CEO Adsit stated that the building will be secured. Chief Zophy stated that he will have his department check the building and will get the contact information from the owner. Trustee Warner is concerned about water being left in the pipes and damage if the lines freeze over the winter. The Board discussed what can be done to let the owner know about this request. CEO Adsit talked to the Board about the status of the property and the possibility for a sale of the property.

Sarah VanDusen advised the Board that they have had one (1) week of kick ball with very low attendance. There is more interest so they think that there will be more people this week. Trunk n Treat will be on October 21 and right now they have 10 - 13 cars - more to come. The Craft Fair is in the beginning of November - they have 20-30 vendors signed up. Administrator Carpenter asked how many crafters they had last year. Sarah advised that they had 68 vendors last year. The Board and Sarah VanDusen discussed last year's event compared to this year's event. Sarah advised that these changes are in response to the crafters answers to the surveys that were filled out last year. She believes that they will get more crafters and advised that October 27 is the cut off date for vendors to register and November 18 is the date of the Craft Fair. Sarah advised that their Back to School

Fitness Program started last week. The Mayor thanked Allison and Sarah for their work on these events.

Discussion regarding the attached proposed Agreement between the American Society of Composers, Authors and Publishers and the Village. Trustee Haddad asked about how this came to the Village. Administrator Carpenter told the Board that he believes that we were just solicited because we are a municipality. The Board discussed why we would have to do this. The Mayor thinks that there needs to be some background on this. She has had similar situations at the college regarding printed information. Trustee Haddad believes that if we contract people to do an event for us, they should be making sure that they are taking care of this as we do not charge for performances. Trustee Haddad believes that there could be more contracts coming from other societies if we sign this. The Board would like Administrator Carpenter to send this to the Village attorney. Trustee Haddad asked how the artists get paid when we play a song after paying ASCAP their fee.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the attached Training Request from DPW Foreman Tornatore to attend the NYCOM Public Works Training School to be held at the Fort William Henry Hotel in Lake George, New York on October 16 and 17, 2017, at a cost of \$270 for registration and \$240.00 for one night's hotel accommodations which includes meals. Use of the admin vehicle is also requested and approved. **Discussion:** The Mayor is not sure about use of the administrator vehicle. Trustee Haddad amended the motion to use of a village vehicle. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, approving payment in the amount of \$20.00 to Lynne Shephard from the General Fund (2088.01 Recreation - Craft Fair) refunding her duplicate payment/registration for the Harvest Craft Fair. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, approving the attached Master Group Agreement between Excellus Health Plan, Inc. and the Village of Canastota, for medical and dental benefits for eligible and covered employees for fiscal year June 1, 2017 - May 31, 2018, and authorizing the Mayor to execute same. **Discussion:** Trustee Warner asked if this means that there will be no more MBI payments. Clerk/Treasurer Williams noted that they are unrelated and that there are the agreements between the Village and Excellus to offer the health and dental insurance. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to accept the attached proposal from Riccelli Northern dated July 26, 2017 and last updated September 15, 2017, for Paving Project #1 only as listed thereon in the amount of \$83,726.46. (Note: Project #1 is for North Main Street beginning at the Rec Field and continuing south to South Canal Street.) **Discussion:** Trustee Warner

asked if this is the only bid that came back. Administrator Carpenter stated that we are using the County's bid and it is hot paving because of the amount of wear.

Correspondence.

- Thank you note from the family of Louis Adamo.
- Thank you note from Tony Regulbuto.
- The Mayor advised that Delores Albanese sent her a thank you note regarding the downtown project.

Administrator.

Administrator Carpenter advised that the Tour the Towpath bike ride is this weekend. They will be arriving Saturday morning and staying overnight. As of 10 days ago, 80 riders were registered to stay overnight and there were 150 riders registered. Administrator Carpenter advised that there are lots of events and they are working on notifying business in the community. He talked about the plans for the event.

Administrator Carpenter advised the Board that the Governor decided that all local landfills should be investigated. The DEC was here to look at the Village landfill. Administrator Carpenter advised that this area was remediated in the 90s and barrels were removed from the property. We do not have a report yet from the DEC.

The Town will have a public hearing on a new sewer district on Route 5 on September 28 at 6:00 p.m. - the Board is welcome to attend. The Town has not made application to the Village yet.

Administrator Carpenter advised that the old ladder truck is still being advertised and we have received no serious offers. The truck is being stored at the OCWA building inside. Administrator Carpenter complimented everyone on the 9/11 ceremony.

Verizon has finished up at Canal and Peterboro Streets - the poles can come out - we are waiting on National Grid.

Clerk to the Justice Debra DiGeorge has training next week and needs to bring the check for the hotel in the amount of \$737.00 with her. The training was previously approved.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve payment in the amount of \$737.00 to Holiday Valley Resort & Center from 11304.01 (Court Contractual), for hotel accommodations for Debra DiGeorge training. Passed 5 to 0.

Mayor.

The Mayor echoed Administrator Carpenter's comments regarding the 9/11 ceremony and thanked all involved for a beautiful ceremony.

Mayor DeShaw has received many compliments about the completion ceremony. People have really enjoyed and the Mayor stated that it was a very proud day in Canastota. She estimates that about 150 people attended. The Mayor stated that the family of Louis Adamo was pleased with the way that the plaque was dedicated and impressed with the police department and with the ceremony. Administrator Carpenter thanked Joe DiGiorgio and the Canal Corporation for their work on the Bruce Opera House sign.

The Mayor has no updates on the two (2) projects - they are still at the same place. The Mayor did not that they are preparing for demolition on the old Diemolding site and on Barlow Street, they sent the GDA to Brian Bowers - they are hoping to begin by winter.

The Mayor had a request from the Oneida Nation to remove the signs by the Thruway in front of the old Mobile Mart. The signs may need to be removed. The Mayor will send an email and follow up with her contact. The Mayor had a call with the owner of the brewery - they are hoping to open in the end of September and things are moving forward with their renovations. They are excited and will have a couple of different openings: a private event and one open to the general public. Mayor DeShaw is working with them on this.

The Mayor reported that rounds 4-5 of Restore New York is out and the Mayor is working with Administrator Carpenter to look at properties in the Village to see if there are any properties that may meet the criteria. The Mayor has had conversations with the bank regarding the Farr Building to see if the bank has an interest in working with us and if the property/project is eligible for grant money. Mayor DeShaw advised that we are tying up the end of the project and we will possibly have some bonding information on the agenda for approval soon.

Trustee Comments.

Trustee Rapasadi is all set.

Trustee Warner asked about repaving Den Witt. Administrator Carpenter advised that we are on the schedule and that there is a question about whether they will get to it because of the rain earlier in the season - it has backed everything up. Administrator Carpenter and DPW Foreman Tornatore will be talking with someone who lives in that area and has a problem.

Trustee Warner asked Chief Zophy about parking on Canal Street - there is a problem with parking in the no parking zone between the bar and the museum. Trustee Warner advised that there are 1-2 cars always in front of the bar. Chief Zophy asked where the cars are parking. Trustee Warner advised that it is where the rail comes out and ahead of the no parking here to corner sign. Chief Zophy will look into this and will try taking care of it. Trustee Warner asked about the status of the roof at the OCWA building and if they took out the rotted stuff. Administrator Carpenter advised that it is all done. Trustee Warner asked about National Grid redoing the DPW. Administrator Carpenter advised that it won't be fore 3 - 4 years. Trustee Warner asked if it is still on the radar to do something with the OCWA building with regard to recreation. The Mayor stated that it is on the radar, but we have a long way to go and we need to budget for this. The Mayor wants to finish up some things first and pay for everything that we need to do for the downtown project. There are a lot of things that need to be done and we have to develop a budget for the OCWA building. The Mayor talked about what we need to do and that we need to talk about the programming that we will want to offer there. The Mayor is looking for some foundation support for the work on the OCWA building. She believes that we could be successful in applying for grant money for the work on the building and programming.

Trustee Haddad talked about the emergency preparedness training to be conducted by the Madison County OEM on October 3 from 7 - 8:30 at Hamilton Central School. He advised that you have to register if you want to go. He will put the information on the Village's FB page. The Mayor noted that the Village has a pool table and a fooseball table.

Trustee Carpenter asked for an update on the leak at the pool. Administrator Carpenter advised that we are going to investigate it. The Mayor asked if we know where the leak is. Administrator Carpenter advised that we do not, but we believe that it is in the drain at the bottom of the pool. Administrator Carpenter talked to the Board about how we are going to investigate the leak.

Mayor DeShaw advised that the auditors are here and the Mayor has had some great conversations with them. She spent time with them last week and they talked about how the trustees are handling abstracts. The Mayor is talking with the Board about having to take time to review the abstracts prior to the meetings.

Sarah VanDusen asked if there is an answer about the donations. The Mayor is working with the auditors on that.

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Motion by Trustee Haddad, seconded by Trustee Warner, to adjourn at 8:01 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer