

VILLAGE OF CANASTOTA
MINUTES
October 16, 2017

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla M. DeShaw; Deputy Mayor Scott Rapasadi; Trustees Bill Haddad, Rosanne Warner and Jeffrey Carpenter; Fire Chief Lyle Chafee; Recreation Board Members Sarah VanDusen and Allison Forth; Code Enforcement Officer Michael Adsit; Canastota Fire Company President Doug Chandler; DPW MEO Mark Maxwell; Lenox Supervisor John Pinard; Lenox Councilman Anthony Palamara; and Bruce Burke of PAC 99.

ABSENT: None.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the General Fund Abstract in the amount of \$110,507.89. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve the Sewer Fund Abstract in the amount of \$31,568.19. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the Capital Fund Abstract in the amount of \$145,022.28. Passed 5 to 0.

Delegations.

None.

Motion by Trustee Warner, seconded by Trustee Haddad, to authorize Clerk/Treasurer Williams to turn over to the Madison County Treasurer's Office unpaid taxes for fiscal year 2017-2018 in the amount of \$141,995.14, with interest thereon at the rate of 8% for a total of \$153,354.75. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, authorizing Clerk/Treasurer Williams to send a wire transfer to M&T Bank from the Sewer Fund 97106.02 (Debt Service) in the amount of \$99,300.00 for principal owed on the 2014 EFC WWTP Capital Upgrade Bond. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, authorizing an ACH transfer to USDA Rural Development from the Sewer Fund in the amount of \$6,000.00 from 97106.02 (Debt Service) and \$3,802.50 from 97107.02 (Interest on Debt Service) for principal and interest owed on the 1998 Rural Development Phase I Serial A Bond. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, authorizing an ACH transfer to USDA Rural Development from the Sewer Fund in the amount of \$2,000.00 from 97106.02 (Debt Service)

and \$1,237.50 from 97107.02 (Interest on Debt Service) for principal and interest owed on the 1998 Rural Development Phase I Serial B Bond. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, approving a wire transfer sent to the Depository Trust Company from the General Fund in the amount of \$4,947.50 from 97107.01 (Interest on Debt Service) for interest owed on the 2009 Bruno Road Infrastructure Bond. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve payments totaling \$4,790.45 from the General Fund to MBI to health insurance debit card transactions from August 1, 2017 through August 31, 2017. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve payments totaling \$5,604.80 from the General Fund to MBI to health insurance debit card transactions from September 1, 2017 through September 30, 2017. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to accept the attached Planned Equipment Maintenance Agreement with Cummins Sales and Service for annual maintenance and inspections of the generator at the WWTP, in the total amount of \$6,618.80 for a 5-year period and authorizing the Mayor to execute same. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve the attached Request for the Use of a Village Facility from the Fire Department to allow Stephen Perry the use of the firehouse on October 29, 2017, from 12:00 p.m. - 5:00 p.m. for a Halloween Party. (Note: Proof of insurance has been received.) **Discussion:** The Mayor asked about the use of alcohol. Clerk/Treasurer Williams noted that alcohol use is not permitted by people using the firehouse and is on the form that the Fire Department uses. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the attached request from the Fire Company to hold a pasta dinner fund raiser on November 4, 2017, from 5 p.m. to 8 p.m. at the firehouse. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the attached request from the Fire Company to use the firehouse on December 9, 2017 for a Christmas Party for current firemen and "old timers". Passed 5 to 0.

Correspondence.

- Notification from Ma & Pa's Grills, Inc. that they are renewing their liquor license.

- Letter from National Grid regarding electrical billing at the Waste Water Treatment Plant moving us to a large user. The Board discussed energy usage and savings measures at the Treatment Plant.

Administrator.

Administrator Carpenter reviewed the Peterboro Street Project with the Board, noting that the work is mostly done. The DPW will remove the green bags from around the trees which will save us \$25.00 a tree. The Mayor wants the bags to be saved. Trustee Haddad asked about the stampcrete by Little Jaks. Administrator Carpenter advised that it is not done yet. The Board talked about the stampcrete left to be done and other work.

Mayor.

The Mayor had a meeting last week with the parties and agencies involved in the Barlow Street Project - the meeting went well and we should know something with a couple of weeks. Once the Mayor can tell us who the tenant is, she will. For now, she has been asked to keep it confidential until they make their decision. We are up against two (2) other cities - one in Oneida County and another site out of state. The Mayor stated that we are their first preference, depending on the package from NYS Development. A PILOT agreement is being negotiated. Kipp Hicks from Madison County IDA is working on this. The company coming in has asked for additional years on the 10-year period - the investment that will be made will be considered before a decision on the extra years will be made. The project will create mid to high-wage jobs paying \$16 to \$17 per hour.

Mayor DeShaw attended the press conference for the Oneida Indian Nation and the Boxing Hall of Fame with Oneida Indian Nation leaders. The Nation will host boxing events on Friday and Saturday night of Hall of Fame Weekend. They will also bring the Hall of Fame more press as the Nation will be marketing the events. Madison County and Oneida County Tourism will also be involved. Mayor DeShaw commented that the Turning Stone destination will help to bring the Boxing Hall of Fame to the next level. The Mayor thinks that this will be a good partnership.

Department Heads.

Code Enforcement Adsit asked the Board if there are any questions on his report that he submitted. CEO Adsit is working to close out summer and get into winter. He is getting properties cleaned up with unregistered motor vehicles. Mayor DeShaw asked about the sign code revision. Trustee Warner noted that the committee meets next week. The Mayor will attend the Zombie Property Session on October 25 with CEO Adsit and will report back to the Board. CEO Adsit reported that

he has issued summonses for some unresolved code violations. The Mayor noted that Ariston Dairy will be applying for demolition permits.

Chief Zophy would like to hire two (2) part-time officers to replace two (2) vacancies. Chief introduced the candidates - Sarah Knapp and Ashley Walker and asked them to each tell the Board a little about themselves.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, for Chief Zophy to hire Sarah Knapp and Ashley Walker as two (2) new part-time police officers for Canastota to start immediately. Passed 5 to 0.

Chief Chafee is all set.

Recreation Board Member Sarah Forth advised the Board that Trunk and Treat will be held this weekend. So far they have 14 trunks signed up - they will report more on numbers next time.

Recreation Board Member Allison Forth reported on the Harvest Craft Fair - it is going better than they expected as they have nearly 60 registered and many other are saying that they are interested. It will be held on November 18. They will report on Glow Bowl next time.

The Mayor asked about how many trunks we had last year compared to this year. The Board talked about plans for the event if it rains and how many cars the pole barn will hold. The pumpkins for the event were also discussed. The Mayor would like a report on Friday. The Rec Board would like to set up for the event earlier than they did last year - Chief Chafee will give them keys for the pole barn. Trustee Haddad noted that they are working on something for spring break.

Town Councilman Palamara asked if the Village had anything for the Town. The Mayor would like to have a joint meeting. The Village will schedule the meeting.

Town Supervisor Pinard asked the Mayor to let the Board know about their budget plans. The Mayor advised that she has spoken with Supervisor Pinard about putting \$10,000 in his budget to help resurface the basketball court and for some work at the OCWA building. More discussions to come on this. The Mayor thanked Supervisor Pinard for his work on this.

Trustee Comments.

Trustee Rapasadi is all set.

Trustee Warner is all set.

Trustee Haddad asked about brush pick up. Administrator Carpenter advised that the DPW did do brush pick up today but they may not have be able to get it all. DPW MEO Mark Maxwell reported that they took care of storm damage in the morning and worked on brush pick up in the afternoon.

Trustee Carpenter asked if there was any follow up information regarding the lights for the lift bridge. The Mayor talked to Raulli - we need to be careful of the powder coated paint. The Board discussed options for lighting the bridge. Trustee Rapasadi noted that he has seen kids on skateboards around the bridge. Chief Zophy took care of it. The Mayor and the Board talked about the maintenance of the paint on the bridge. Trustee Haddad is concerned about the warranty for the painting of the bridge. The Mayor advised that we are looking at spot lights to light the bridge once we get electrical to the area. Trustee Haddad suggested solar power and that we use LED lights. Mayor DeShaw asked Trustee Haddad and Administrator Carpenter to talk about this.

The Mayor updated the Board about banners for the new poles. She met last week with Ed Brophy of the Boxing Hall of Fame, Joe DiGiorgio of the Canal Town Corporation, Administrator Carpenter and graphic designer Jo Pal. We have 13 poles that will support 26 banners. The banners will be customized - the committee put together a list of many ideas that could be used. The choices will be narrowed down per season. The Mayor advised that the old banners do not fit the new poles. She is hoping that the new banners will be around for a long time. Mayor DeShaw advised that once the committee gets the designs, she will bring them to the Board. She will also have the designer come in to talk to us about the designs. Trustee Haddad asked if we could use the old banners anywhere else. The Mayor stated that we could talk about this at a later time.

Trustee Carpenter asked for an update on the work at the pool. Administrator Carpenter advised that we are getting quotes - we currently have receive two (2) and four (4) vendors have looked at it. Administrator Carpenter noted that it is difficult to find commercial vendors. The DPW is also working on it and we believe that we found the leak at the grate at the bottom of the pool. Administrator Carpenter talked about what they found and what may need to be done. It will be taken care of within a couple of weeks - we are hoping for good weather.

The Mayor would like to go into executive session tonight for personnel-related matters.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to enter executive session at 7:41 p.m.
Passed 5 to 0.

The Mayor asked Chief Zophy to stay and the Mayor let people know that we may or may not be taking action after executive session.

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Motion by Trustee Haddad, seconded by Trustee Warner, to exit executive session at 10:07 p.m.
Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, that this Board of Trustees hereby continues the appointment of John A.R. Twomey as Deputy DPW Foreman effective and retroactive to April 17, 2017. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Rapasadi, to adjourn at 10:12 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer