

VILLAGE OF CANASTOTA  
MINUTES  
December 4, 2017

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla M. DeShaw; Deputy Mayor Scott Rapasadi; Trustees Bill Haddad, Rosanne Warner and Jeffrey Carpenter; Recreation Supervisor Sarah Forth; Gary Lauretti, Steve Lauretti; and Bruce Burke of PAC 99.

ABSENT: None.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the minutes of the October 16, 2017, meeting. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to approve the General Fund Abstract in the amount of \$96,670.29. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the Sewer Fund Abstract in the amount of \$6,150.56. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Rapasadi, to approve the Capital Fund Abstract in the amount of \$5,357.85. Passed 5 to 0.

**Delegations.**

Gary Lauretti commented that the Board did a wonderful job with the Village. He spoke to the Board about problems that his mother is having with a neighbor on the corner of Wilson Avenue and Main Street. The neighbor has had a campfire on their property from 11:00 a.m. until the following morning. Gary spoke with the Board about some of the problems that his mother encountered. He spoke to the Board about his concerns with the activity of the neighbor and the risk that the fire caused - there was a tent over the fire and it was left unattended. He showed pictures of some of his concerns and stated that the fires are not currently ongoing. The Mayor noted that she is experiencing a similar problem in her neighborhood. Mayor DeShaw told Gary that we are reviewing the local laws and this is one of the laws that we are looking at. The Mayor asked Trustees Haddad and Warner to speak to Gary about what the Codes Committee is thinking on the open burning law. Trustee Haddad indicated that they are continuing to look at the law. He advised Gary to have his mom to continue to report any activity with regard to burning. Gary also address the Board about the large boat that is being stored on the lot. The pictures provided showed a refrigerator, snowmobile and boat that are stored on the property. Administrator Carpenter advised Gary that we will take a look at it tomorrow. Gary thanked Administrator Carpenter for responding so quickly to his email and offered to help in any way. The Mayor noted that we will look at the corner lot tomorrow and advised Gary to continue to watch for the public hearing on the open burning law. The Mayor stated that we will let Gary know when the hearing will be held. Mayor

DeShaw asked Administrator Carpenter to share the email with the Board - Administrator Carpenter stated that he did not receive any photos with his email.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve payment in the amount of \$45.00 from the General Fund (73104.01 Recreation Contractual) to Kyle Hasty for reimbursement of referee fees for Boys' "A" Basketball. **Discussion:** Mayor DeShaw asked where the money for the referees is coming from. Clerk/Treasurer Williams advised that it is coming from the basketball budget. The Board talked about basketball programs under the recreation program. Passed 5 to 0.

Motion by trustee Rapasadi, seconded by Trustee Carpenter, approving the attached DOT Substance Use Testing Services Agreement between NY Urgent Care Practice, P.C. for calendar year January 1, 2018 - December 31, 2018, at the cost of \$60.00 per enrolled employee/per year, for a total of \$420.00 and authorizing the Mayor to execute the same. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, approving the attached Preferred Maintenance Agreement with Urtz Service Company, Inc. in the amount of \$3,618.00, for calendar year January 1, 2018 - December 31, 2018, and authorizing the Mayor to execute same. (Note: This expense is shared with the Town of Lenox.) Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, authorizing Clerk/Treasurer Williams to send a wire transfer to the New York State & Local Retirement System from the General Fund in the following amounts: \$76,154.52 from 90108.01 (State Retirement) and \$92,235.00 from 90158.01 (Police and Fire Retirement), for a total of \$168,389.52 for payment of the attached 2018 Annual Invoices. **Discussion:** Trustee Warner asked about whether this should be 2018 or 2017. Clerk/Treasurer Williams explained that this is the State year 2018 and that we receive a discount if we pay the bill by December 15 instead of waiting until February. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, authorizing Clerk/Treasurer Williams to send a wire transfer to the New York State & Local Retirement System from the Sewer Fund in the amount of \$21,479.48 from 90108.02 (State Retirement) for payment of the attached 2018 Annual Invoice. Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Warner, approving a credit in the amount of \$491.99 to Rose Crimi, residing at 200 North Peterboro Street, representing 65% of the sewer charges on her September 30, 2017, bill from OCWA. (Note: OCWA gave a 65% credit against the water portion of the bill and has reported the reason for the excess water consumption was a leaking toilet that has been corrected.) Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, approving a credit in the amount of \$69.43 to Marcus Klaister, residing at 546 South Main Street, representing 38% of the sewer charges on his September 30, 2017, bill from OCWA. (Note: OCWA gave a 38% credit against the water portion of the bill and has reported the reason for the excess water consumption was a leaking toilet that has been corrected.) Passed 5 to 0.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, approving a credit in the amount of \$892.62 to EG Real Estate Holdings, LLC, regarding property located at 202 Wilson Avenue, representing 57% of the sewer charges on the September 30, 2017, bill from OCWA. (Note: OCWA gave a 57% credit against the water portion of the bill and has reported the reason for the excess water consumption was a leaking water line and a toilet leak that have been corrected.) **Discussion:** Trustee Rapasadi asked where this property is located. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Rapasadi, authorizing payment in the amount of \$509.59 to Top Stitch from the Tour the Towpath account (43.99.000.43 Tour the Towpath) for the balance owed for T-shirts from the Tour the Towpath event. (Note: The source of funds for this payment is event registration fees and is being made from these funds as we have exhausted the amount budgeted in the General Fund for this event.) **Discussion:** Trustee Warner thought that we already paid for the t-shirts. Administrator Carpenter advised that we paid part of the cost from the budget. This is for the excess over the budget and it is from the registration fees.) Trustee Rapasadi asked what happened with the t-shirts. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, authorizing payment in the amount of \$2,803.44 to Madison County Treasurer from the Tour the Towpath account (43.99.000.43 Tour the Towpath) representing the balance of the registration fees received by the Village on behalf of the Tour the Towpath event. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, approving the attached License Agreement between the Village and American Society of Composers, Authors and Publishers (ASCAP) for a period of one year commencing July 1, 2017, in the amount of \$341.00, authorizing the Mayor to execute same and authorizing payment to ASCAP from the General Fund in said amount. **Discussion:** Trustee Warner asked about the term of the contract. The Board discussed the timing and when the term should begin. Trustee Haddad does not like it. Passed 5 to 0.

**Correspondence.**

None.

**Administrator.**

Administrator Carpenter talked about the grant for the Tour the Towpath. This event will be taken care of by In Stride Sports next year and they expect participation will be double. Administrator Carpenter talked about some other events that they handle.

Administrator Carpenter advised that the prizes for the decorating contest are \$100, \$75 and \$50 and have been donated by Zems, Community Bank and One Group. The deadline to register is December 15 and the awards will be made on the 18<sup>th</sup>.

The Mayor asked for an update on the readiness of the plows. Administrator Carpenter advised that we are ready to go and we have spread brine on at least two (2) occasions already.

**Mayor.**

The Mayor reported that projects are moving along. The Mayor is meeting with the team from Cypress on December 18. It is the Mayor's intent to introduce the team at the Board meeting. The Mayor has asked them to give a short overview of the project and the time line. Demolition has begun and the Mayor reported that it is going very well. The Mayor has a meeting with Bill Buchan and Dean Merritt about the sewer capacity for the Ariston project. There are options for them to purchase allocation from other treatment plants rather than looking at pre-treatment. The Mayor noted that Empire State Development Corp. gave them \$1 million on an earlier application. The Mayor will work with them to try to obtain funding for the new investors. Mayor DeShaw advised that the Barlow Street project is moving along. The Mayor has had conference calls on this project. They will be building over the winter and the project will be complete in June.

Mayor DeShaw asked if invitations to the Firemen's Christmas Party were received. Clerk/Treasurer Williams has not seen any invitation.

The Mayor talked about the tree lighting - she talked about needing a sound system for next year.

Mayor DeShaw will keep the Board informed as they go - she is working with Administrator Carpenter to arrange a holiday gathering at the DPW. The Mayor will send an email and asked for a reply if the Board members would like to participate. The Mayor will send the information to the Board. The Mayor noted that this year's Village and Town Christmas party will be catered and is being held on December 15.

The Mayor reported that we should year on the facade grant in mid-December.

The office will be closed Monday and Tuesday, December 25 and 26 for the Christmas holiday.

**Trustee Comments.**

Trustee Rapasadi is all set.

Trustee Warner is all set.

Trustee Haddad advised that the next code meeting is on January 16, 2018. The Mayor asked when the laws will be coming back to the Board. Trustee Haddad stated that it will be after the holiday. Mayor DeShaw asked that they try to get the sign law done. The Board talked about the sign laws. Trustee Warner talked about sending the law to the Chamber for the business owners to look at before the committee continued with the law. The Board talked about the signs in the right-of-way near the Thruway entrance and how we can put signs out for restaurants in the Village. The Mayor has received comments from people that they appreciate that the signs are not littering the Village. Mayor DeShaw talked about needing some place in the Village for signs. The Board talked about signage on the Canal for our restaurants. Trustee Haddad stated that the Village attorney is working on the sign law.

Trustee Carpenter stated that he is still hearing a lot of good feedback on the craft fair. The Mayor thanked Sarah for everything that she and Allison are doing with Recreation.

The Mayor talked about the openings in the Clerk/Treasurer's office.

Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adjourn at 7:56 p.m. Passed 5 to 0.

Respectfully submitted,

*Catherine E. Williams*

Catherine E. Williams  
Clerk/Treasurer