

VILLAGE OF CANASTOTA
Minutes
January 16, 2018

Present: Trustees Carpenter, Haddad and Deputy Mayor Rapasadi. Trustee Warner arrived at 7:03pm and Mayor DeShaw arrived at 7:04 pm. Administrator Carpenter was present. Also in attendance were Allison Forth and Sarah Forth.

Absent: Clerk/Treasurer Williams.

1. The meeting was called to order at 7 pm by Deputy Mayor Rapasadi.
2. The Pledge of Allegiance was recited.
3. Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the minutes of the previous meeting. Passed 3 to 0.
4. Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the following budget transfer: move \$6,000.00 from 51104.01.102 (Roads) to 51424.01.40 (Snow Supplies). Passed 3 to 0.
5. Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the General Fund Abstract in the amount of \$56,818.52. Passed 3 to 0.
6. Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve the Sewer Fund Abstract in the amount of \$26,267.22. Passed 3 to 0.
7. Delegations. None.
8. Department Heads. Recreation reported that they had 20 people in attendance at Pound and Zumba with the new pound instructor. Discussion was had regarding the cancellation of Rec programs if school activities are canceled because of weather. The Mayor stated that if school activities are cancelled then rec activities at the school are cancelled. Trustee Warner asked about the auction of the fire boxes. Administrator Carpenter stated that the auction is scheduled for the first Saturday in March. Time to be determined.
9. Motion by Trustee Rapasadi, seconded by Trustee Haddad, to adopt the attached Resolution regarding the SEQR determination for the proposed investigation of disinfection of the Water Pollution Control Plant effluent. Passed 5 to 0.
10. Motion by Trustee Haddad, seconded by Trustee Carpenter, to adopt the attached Resolution authorizing and appropriating a 20% local match as required by the Engineering Planning Grant Program for the preparation of an Engineering Report related to the disinfection of the Water Pollution Control Plant effluent. Passed 5 to 0.
11. Motion by Trustee Carpenter, second by Trustee Warner, to adopt the attached Resolution authorizing the Mayor to execute a Grant Agreement with the NYS Environmental Facilities Corporation relating to the Engineering Planning Grant Program. Passed 5 to 0.
12. Motion by Trustee Haddad, second by Trustee Rapasadi, to acknowledge receipt on January 10, 2018, of the attached Standardized Notice Form for Providing 30-day Advanced Notice to a Local Municipality or Community Board, from David L. Reed, Esq. of Reed CNY Business Law, P.C. on behalf of TP

Restaurant, Inc., concerning the transfer of a liquor license for premises located at 3231 Seneca Turnpike and waiving the 30-day notice requirement as requested by attorney David L. Reed, Esq. Passed 5 to 0.

13. Motion by Trustee Haddad, seconded by Trustee Rapasadi, to approve the attached request of the Canastota Volunteer Fire Co., Inc. to hold its Annual Lenten Fish Fry Fund Raiser beginning February 14, 2018 and continuing for seven (7) weeks through the Lenten season. Passed 5 to 0.
14. Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the attached request of the Canastota Volunteer Fire Co., Inc. to hold its annual mailer fundraiser. Passed 5 to 0.
15. Motion by Trustee Warner, seconded by Trustee Haddad, to authorize a wire transfer to be sent to M&T Bank from the Sewer Fund in the total amount of \$33,899.60 consisting of \$30,000.00 for principal (97106.02 Debt Service) and \$3,899.60 for interest (97106.02 Interest on Debt Service) due on the 2004 EFC Phase 3 and 4 bonds. Passed 5 to 0.
16. Correspondence. None.
17. Administrator.

Administrator Carpenter discussed with the Board that the Sylvan Beach Fire Dept wants to purchase a set of turn out gear that was worn by a former Canastota member that has transferred to the Sylvan Beach dept. Discussion was held regarding the value and age of the gear. Administrator Carpenter recommended a value of \$500 which is recommended by Chief Chafee. The price is based on the turn out gears age and that Canastota previously purchase a set from the Durhamville FD for \$500.

Motion by Trustee Rapasadi, seconded by Trustee Warner, to sell the set of gear to the Sylvan Beach Fire Dept for \$500. Passed 5 to 0.

Administrator Carpenter informed the Board that there had been a CSO, due to the excessive flooding caused by the warm weather, at the Waste Treatment Plant over the weekend and that the DEC has been notified.

The fire boxes are scheduled to be sold at auction on the first Saturday in March. No time has been set yet.

18. Mayor.

Mayor DeShaw updated the Board on the grant that was submitted by the Erie Canal Brewery. The grant is a two phase grant that required a team of individuals and organization to support the project. She feels that it is a strong application.

There will be an announcement from the Governor's office soon on the Barlow St project. The announcement will identify the company that will occupy the site and the number of jobs that will be created.

19. Trustee Comments.

Deputy Mayor asked what happened to the garbage cans on Peterboro St. Mayor DeShaw explained that they were taken off and stored for the winter to prevent damage to them. They will be put back up in the fall.

Trustee Haddad- all set.

Trustee Carpenter asked about purchasing discounted decorations now that Christmas is over. The Mayor explained that we have formed a new beautification committee and have ordered Christmas catalogs. The Committee will be meeting to discuss a plan and order decorations as available.

Trustee Warner asked about communication with the Mayor regarding the “sister city” designation/request. The Mayor received a letter from Italy with little information. Trustee Warner will work with the Mayor to move the project forward.

20. Motion by Trustee Haddad, seconded by Trustee Rapasadi, to enter into executive session to discuss a personnel issue. Passed 5 to 0. The Mayor stated that there will likely be additional action taken following executive session.
21. Motion by Trustee Rapasadi, seconded by Trustee Haddad to come out of executive session. Passed 5 to 0.
22. Motion by Trustee Rapasadi, seconded by Trustee Warner, accepting the resignation of Deputy Clerk Nelson effective February 5, 2018.
23. Motion by Trustee Warner, seconded by Trustee Haddad, Abolishing Deputy Village Clerk Position and Establishing Deputy Village Clerk/Treasurer and Account-Clerk Typist Positions effective February 5, 2018. Passed 5 to 0.
24. Motion by Trustee Warner, seconded by Trustee Haddad, to appoint Karen Galavotti as the full time Deputy Clerk/Treasurer effective February 5, 2018 at a salary of \$38,000. Passed 5 to 0.
25. Motion by Trustee Warner, seconded by Trustee Haddad, to appoint Irene Nelson as a part-time account clerk-typist at her current salary, effective February 5, 2018.
26. Motion by Trustee Rapasadi, seconded by Trustee Warner to adjourn at 8:12 pm. Passed 5 to 0.

Respectfully submitted,

Larry Carpenter
Administrator