

VILLAGE OF CANASTOTA
MINUTES
February 5, 2018

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Trustees Bill Haddad, Rosanne Warner and Jeffrey Carpenter; Recreation Specialist Sarah Forth; Village Historian David Sadler and Bruce Burke of PAC 99.

ABSENT: Trustee Scott Rapasadi.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the minutes of the previous meeting. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to approve the following budget transfer: move \$11,100 from 90408.01 (Worker's Comp.) to 51424.01.40 (DPW Snow). Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the General Fund Abstract in the amount of \$149,617.93. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the Sewer Fund Abstract in the amount of \$52,384.61. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve the Capital Fund Abstract in the amount of \$2,697.82. Passed 4 to 0.

Delegations.

None

Motion by Trustee Warner, seconded by Trustee Haddad, to establish the following as it relates to the Village election to be held on March 20, 2018: the courtroom located in the basement of the Municipal Building at 205 South Peterboro Street, Canastota, will be the only polling place; voting will take place on Tuesday, March 20, 2018, beginning at 12 noon and ending at 9 p.m.; and we are requesting that the County Board of Elections choose and appoint the election inspectors. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Haddad, authorizing the Madison County Health Department to hold a Rabies Clinic at the Firemen's Pole Barn on Wednesday, August 1, 2018, from 5 p.m. to 7 p.m., subject to approval from the Canastota Volunteer Fire Company and receipt of the required proof of insurance from the Madison County Health Department. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, reconfirming prior motion of January 16, 2018, accepting Irene Nelson's resignation and correcting her prior title to part-time Deputy Clerk/Treasurer. **Discussion:** Trustee Warner asked about the change. Administrator Carpenter advised that the word "Treasurer" had been omitted from her title. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, to approve payments totaling \$2,176.84 from the General Fund to MBI for health insurance debit card transactions from December 1, 2017 through December 31, 2017. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, approving the attached Agreement between the Village of Canastota and Five Star Urgent Care and authorizing the Mayor to execute the same. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, approving the attached Resolution Approving and Endorsing an Application to NYS Homes and Community Renewal. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, accepting the attached Standardized Notice Form for Providing 30-day Advanced Notice to a Local Municipality or Community Board from Marcia Mutz received in the Clerk's Office on January 30, 2018, regarding property located at 3177 Seneca Turnpike and known as Micielli's Road House and waiving the 30-day notice requirement. Passed 4 to 0.

Mayor DeShaw asked Village Historian David Sadler if he had anything to report to the Board. Dave advised the Board that he is researching the Spencer Microscope Factory. It was located on Center Street where the old White Elephant was. He also noted that the 1852 Presidential Election for New York State happened here in Canastota where the Grange Building was on Center Street. It was moved here from Buffalo. Mayor DeShaw suggested that we could have two (2) more historical markers in the Village for both of these matters. The Mayor thanked Dave for his work and suggested that the microscope could be one of the historical banners that are being developed for the light poles downtown.

Discussion regarding the following proposed local law, copies of which are attached hereto:

- a. A Local Law Imposing a Moratorium on the Establishment of Ground Solar Energy Facilities Within the Village of Canastota;
- b. A Local Law to Amend Section 101-4 of the Code of the Village of Canastota with respect to open fines;
- c. A Local Law to Amend Chapter 144 of the Code of the Village of Canastota with respect to parks;
- d. A Local Law to Amend and Re-enact Chapter 155 of the Code of the Village of Canastota with respect to Property Maintenance;
- e. A Local Law to Amend Chapter 200 of the Code of the Village of Canastota with respect to Unmanned Aircraft Systems;
- f. A Local Law to Amend Section 56-15 of the Code of the Village of Canastota with respect to penalties for offenses; and

- g. A Local Law to Amend Chapter 230 (Zoning) of the Code of the Village of Canastota with respect to accessory sheds.

The Mayor wanted to get these local laws to the Trustees for them to review. The committee has done a lot of work and the Mayor wants the Trustees to review each of these proposed local law well so that we can review them at our next meeting when the rest of the Codes Committee will be here to answer questions. It is the Mayor's intention to have the first discussions at the next meeting and, if there are no changes, we can move on to scheduling the public hearings. Trustee Warner noted that the amendment at 15. (b). of the agenda should be "fires" and not fines. Trustee Haddad advised that he may not be here for the next meeting. The Mayor would like him to call in for that meeting.

Correspondence.

- Copy of a letter to the DEC from the WWTP.
- Tree letter from Carol Pestel of 237 West Hickory street.

Administrator.

Administrator Carpenter let the Board know that there is a lot of interest in the Business Park. He received two (2) calls on Thursday regarding lots up there. Administrator Carpenter should have a purchase offer to consider at the next meeting - it is currently with Village Attorney Jim Stokes for his review. The Mayor advised that the lot in question is the lot to the right of Bimbo. They would like to use it to expand their trucking ability around the building. There is also interest from a company from Utica that is looking to move closer to Syracuse. When the Mayor spoke with the company, they commented to her that we had one of the best business parks around. They are looking for 150,000 - 200,000 square feet of building space - in comparison, Barlow Street is 50,000 square feet. It is estimated that there will be 150 - 200 employees for this food processing facility - there will be no slaughtering. This company also advised the Mayor that we have the only shovel-ready parcels that have the amount of space that they are looking for near the Thruway. Mayor DeShaw commented that our marketing is working - the press releases are working and can draw a lot of interest in our Village. The Mayor stated that we need to make sure that the businesses that come in are a good fit for Canastota and bring in good jobs. The Board talked about having lots that are big enough for this project and what we might need to do to by ready for them. Administrator Carpenter advised that our sales tax revenue is up again this quarter. He also advised that the grant has been submitted for new masks and tanks - announcements will be made in December.

Mayor.

Mayor DeShaw advised that our new Deputy Clerk/Treasurer, Karen Galavotti, started today and she invited the Board to stop by this week and introduce themselves. The Mayor spent last Wednesday

and Thursday with Dutchland - the Director of Human Resources came in from Wisconsin and the Plant Manager was here from Sherrill. They met with Madison County Employment and Training. A recruiting fair will be held in the Village on March 22. The Mayor is working with her contacts from work for a grant to cover some of the employees. The Mayor explained that the new employees will be trained from April 15 - June 1. Dutchland will be open and operating on June 1. There will also be a recruiting event in Madison County. The Mayor is holding the recruiting event in the evening for people who may be working during the day. Right now she is looking for a place to hold the event - she will keep the Board informed. Mayor DeShaw advised the Board that the next day after her meeting, the CEO of Dutchland came in and the Mayor and Administrator Carpenter spent an hour and a half with him. Dutchland is happy to come to Canastota - they are very impressed. Administrator Carpenter stated that this will be Dutchland's premier plant and their CEO was excited.

Mayor DeShaw updated the Board on the status of the banners. She has been talking with Joe DiGiorgio, Ed Brophy and Jo Pal and asked Ed and Joe to get to Jo Pal the top 4 - 5 things that they wanted to see on the banners. The Mayor is concerned about having the banners in time for the spring. She hopes that we will have a list in a couple of weeks.

Mayor DeShaw updated the Board on the Barlow Street project. She and Administrator Carpenter have been working with Bill Buchan of OMI and the owner regarding the water that collects in the ground - they are having trouble with the water. There are 5 tanks to hold the water to make sure that it is clean water when it is released. They are trying to stay on schedule for the June 1 opening.

The Mayor had a call this week regarding a stop work order that had to be issued on the former Rusty Rail. CEO Adsit is working with them to get a building permit to do the work in the building.

Mayor DeShaw spoke with Marlene Parlow on the Farmer's Market this year. Marlene would like to make some changes - they discussed holding the market during the day some days and during the evening on others. The Mayor talked about some opportunities for some different things at night. Mayor DeShaw asked the Board if they want to continue the Farmer's Market and asked how we manage the market - do we continue to pay for a manager? Administrator Carpenter and the Mayor will have a conversation about having Deputy Clerk/Treasurer Galavotti support them and also collaborating with the Town. Trustee Carpenter noted that we were late on registrations last year. Mayor DeShaw advised that Marlene wants to get the letters out this month. We need a budget for entertainment and other events, and decide what nights and days the market will be held. Marlene told the Mayor that we need more community support to make this work. The Mayor asked the Board to think about this and let her know.

Mayor DeShaw advised that budget planning will begin soon. The Mayor will start scheduling meetings with Department Heads.

Mayor DeShaw and the Board talked about the auction for the fire boxes and why we cannot just give the boxes away. The Mayor reviewed what has been discussed on Face Book about the boxes and confirmed that the boxes must be sold. How to accommodate out of town bidders was also discussed. Mayor DeShaw wants the list of fire boxes to be placed on the website and asked the Board to make a decision about absentee bidders. Trustee Haddad believes that there should be no absentee bidders and that we should not be shipping the boxes. Trustees Carpenter and Warner are also find with no absentee bidders and no shipping - someone must be present to bid, needs to take the box with them and we can accept cash or checks. The Mayor has the list of summer concerts from Ed Brophy.

Trustee Comments.

Trustee Warner saw a post on Face Book about State Street from a long time ago. The Mayor talked with the Board about the State Street comments and the status of projects on State Street.

Trustee Haddad is all set tonight.

Trustee Carpenter is all set.

Mayor DeShaw told Trustee Haddad that she would like to put together a community meeting to help with some planning for some events. She thinks that it is good for the Village and School to be connected so that the School knows what is going on in the Village. The Mayor explained why she believes that this is important. She thinks that this would be an opportunity for the School and Village to know about what challenges are out there and what we can be doing for kids and what the school can do for us. Trustee Haddad suggested that we bring our new business to be at the Village table at the Health and Wellness Fair. The Mayor would like key community people to be a part of these meetings.

Motion by Trustee Warner, seconded by Trustee Carpenter, to adjourn at 8:14 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer