

VILLAGE OF CANASTOTA
MINUTES
April 11, 2018

Deputy Mayor Haddad called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Deputy Mayor Haddad; Trustees Rosanne Warner, Jeff Carpenter and Bill McDade; Village Administrator Larry Carpenter; Deputy Clerk/Treasurer Karen Galavotti; Chief James Zophy; DPW Foreman Antonio Tornatore; Village Justice Grace Rapasadi; Clerk to the Justice Debra DiGeorge; Scott Rapasadi; Ed Brophy; Canastota Fire Company President Doug Chandler; Fire Chief Frank McFall; Assistant Fire Chief Joe Sullivan; Fireman Jim Sullivan; Fireman Andrew Hornbeek; Jim and Elvira Sullivan; and Bruce Burke of PAC 99.

ABSENT: Mayor Carla DeShaw

Swearing in of newly elected officials. Clerk/Treasurer Williams administered the Oath of Office to newly elected officials Justice Grace Rapasadi and Trustee Bill McDade and returning Trustee Jeff Carpenter.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the minutes of the March 5, 2018 regular meeting. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to approve the minutes of the March 19, 2018 regular meeting. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to approve the minutes of the March 26, 2018, Budget Workshop. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, to appoint Gustafson & Wargo, CPAs LLP as the Village Auditors. Passed 4 to 0.

Motion by Trustee McDade, seconded by Trustee Warner, to appoint James Stokes, Esq. as the Village Attorney. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to appoint the following:

Catherine E. Williams	1 Year Records Officer
Catherine E. Williams	1 Year Receiver of Taxes
Catherine E. Williams	2 Years Clerk/Treasurer
Catherina H. Galavotti	2 Years Deputy Clerk/Treasurer
Herbert T. Kissell	1 Year Associate Village Justice
David Sadler	1 Year Village Historian
Robert Napoli	1 Year Fair Housing Officer
Marilyn Higgins	5 Years Planning Board
Linda Pease	1 Year Chairperson Planning Board

Doug Linstruth	3 Years Housing Authority
John Ryan	5 Years Zoning Board of Appeals
Wendy Dunn	5 Years Recreation Board
Emily Sorbello	3 Years Recreation Board

Motion passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to appoint the Oneida Daily Dispatch as the official newspaper. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to hold regular meetings on the 1st and 3rd Mondays of each month at 7:00 p.m., except as follows: Monday, September 3, 2018 to Wednesday, September 5, 2018; Monday, January 21, 2019 to Tuesday, January 22, 2019; Monday, February 18, 2019 to Tuesday, February 19, 2019. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, to set Village office hours as 8:00 a.m. to 4:00 p.m., Monday thru Friday, except holidays; window hours are 8:30 a.m. to 4:00 p.m. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to set next Organizational Meeting for April 1, 2019. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, to authorize the Mayor as the appointing officer for all budgeted and authorized positions. Passed 4 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, to adopt the attached Depository Resolution naming Community Bank as the official depository of the Village. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to adopt the attached Audit Resolution. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, to adopt the attached Mileage Resolution. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to adopt the attached Training Resolution. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to set the daily per diem rate at \$30.00 for meal reimbursement for all Village employees and volunteers who are traveling for Board-approved purposes. Passed 4 to 0.

Motion by Trustee McDade, seconded by Trustee Warner, to authorize Clerk/Treasurer Catherine E. Williams, Administrator Larry Carpenter and Mayor Carla M. DeShaw as signatories on all Village accounts. Passed 4 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, authorizing Village Justice Grace E. Rapasadi, to open and maintain such bank accounts with NBT Bank, NA, as are necessary for the purpose of fulfilling the requirements imposed upon her by the State of New York concerning her position as Village Justice for the Village of Canastota. Passed 4 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve the following budget transfers: \$6,564.96 from 19904.01 (Contingency) to 51424.01 (Snow Contractual). Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to approve the General Fund Abstract in the amount of \$58,561.92. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to approve the Sewer Fund Abstract in the amount of \$8,155.90. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to approve payments totaling \$2,073.56 from the General Fund to MBI for health insurance debit card transactions from March 1, 2018 to March 31, 2018. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to confirm the election of Frank McFall as Chief of the Canastota Volunteer Fire Department, pursuant to the attached correspondence dated April 4, 2018, from the Canastota Volunteer Fire Company, Inc. Passed 4 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, to confirm the election of Greg Hanley and James Sullivan as Assistant Chiefs of the Canastota Volunteer Fire Department, pursuant to the attached correspondence dated April 4, 2018, from the Canastota Volunteer Fire Company, Inc. Passed 4 to 0.

Clerk/Treasurer Williams administered the Oath of Office for Chief Frank McFall and Assistant Chief James Sullivan.

Motion by Trustee McDade, seconded by Trustee Warner, to approve the membership of Matthew Williams of 3061 Whitelaw Road West, Apt. 1, Canastota, into the Canastota Volunteer Fire Department, pursuant to the attached request dated April 4, 2018. Passed 4 to 0.

Motion by Trustee McDade, seconded by Trustee Warner, to appoint John A.R. Twomey as Deputy Foreman for a 1-year term beginning immediately based upon the attached recommendation from DPW Foreman Tornatore and pursuant to the terms and conditions contained in Article 5 (2) of the

Collective Bargaining Agreement effective June 1, 2015 - May 31, 2020, between the Village of Canastota and CSEA Village of Canastota Local Unit #7352. Passed 4 to 0.

Delegations.

Chief Zophy received a letter from Little League asking for permission to close the streets for the opening day parade on May 5, 2018.

Motion by Trustee Warner, seconded by Trustee McDade, to close Hickory Street on May 5, 2018, for Little League Parade at 8:30 a.m. for lineup, at 9:00 Main Street from Hickory Street one lane to the Main Street bridge from 9 - 9:30. Passed 4 to 0.

Scott Rapasadi asked about the bridge closing on Main Street over the Thruway this summer. Administrator Carpenter advised that the closing could be any time between this year and 4 years from now.

Trustee Warner stated that the State is ripping up Route 5 and putting in water lines from the Fast Track to Wampsville.

Scott Rapasadi asked if we had any plans for fixing James Street. Administrator Carpenter advised that they have not had discussions yet regarding road work. We had previously talked about finishing Main Street this year and then looking at other streets. Mr. Rapasadi believes that it needs to be done. Administrator Carpenter will look at it.

Correspondence.

- Letter of resignation from Bill McDade as a member of the ZBA. Trustee Haddad thanked Bill McDade for his service on the ZBA and welcomed him to the Board of Trustees.
- Invitation to the Greater Lenox Ambulance Banquet on Saturday, May 19, 2018. The Board will RSVP themselves.
- Letter from the Village of Wampsville regarding a public hearing on April 12 at 6 p.m. for a special use permit for Diemolding Corporation.

Administrator Comments.

Administrator Carpenter reminded the Board about the Annual Canal Clean Up on Saturday, April 21, 2018 at 10:00 a.m. This is being coordinated by Joe DiGiorgio of the Canal Town Museum. He is looking for some more people to help. The DPW will be participating that day also. Chief Zophy

asked where they are meeting. Administrator Carpenter advised that they are meeting down by the museum.

Administrator Carpenter advised that the DPW is getting caught up on brush. They have been picking up brush all day every day for the last few weeks. Trustee Warner thanked DPW Foreman Tornatore because everyone has commented that other DPWs have not been out yet and our department has done a great job.

Mayor's Comments.

Absent.

Trustees Comments.

Trustee McDade stated that it is a pleasure and an honor to be here and he looks forward to the next 4 years.

Trustee Carpenter stated that it is a pleasure joining the Board for the next 4 years again and he congratulated all of the other elected officials.

Trustee Warner asked about the paving schedule for the year. Administrator Carpenter advised that they have not formally met on it yet and they will be getting to it soon. He also advised that the DPW has started catch basins on Main Street and will be getting to the rest of them soon.

Trustee Haddad read the letter from Little League about opening day on May 5 and he invited everyone to attend. Trustee Haddad spoke about former Trustee Scott Rapasadi and thanked him for his service. Clerk/Treasurer Williams spoke and gave some information about the projects and accomplishments during former Trustee Scott Rapasadi's tenure on the Board and Deputy Mayor Haddad presented him with a plaque from the Village.

Motion by Trustee Warner, seconded by Trustee McDade, to adjourn at 7:40 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer