

VILLAGE OF CANASTOTA  
MINUTES  
May 7, 2018

Mayor DeShaw called the meeting to order at 7:10 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Haddad; Trustees Rosanne Warner, Jeff Carpenter and Bill McDade; Village Administrator Larry Carpenter; Village Attorney John Corcoran; Jacob Smith; and Bruce Burke of PAC 99.

ABSENT: None.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to enter Executive Session with Village Attorney John Corcoran at 7:11 p.m. regarding PBA negotiations. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to exit Executive Session at 8:11 p.m. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee McDade, to approve the attached minutes from the April 11, 2018, meeting. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee McDade, to approve the following budget transfers: \$178,37 from 14204.02 (Attorney) to 90608.02 (Health Insurance); \$2,639.56 from 81304.02 (WWTP Contractual) to 81302.02 (WWTP Capital); \$41,563.00 to 31201.01 (Police Personal Services) as follows: \$29,000.00 from 97856.01 (Installment Purchase Debt), \$4,100.00 from 97857.01 (Installment Purchase Interest), \$5,335.00 from 90108.01 (NYS Retirement), \$3,128.00 from 90158.01 (Fire & Police Retirement). Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the General Fund Abstract in the amount of \$76,549.27. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee McDade, to approve the Sewer Fund Abstract in the amount of \$59,989.48. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to approve the Capital Fund Abstract in the amount of \$3,848.24. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee McDade, approving the attached Uncompleted Agreement with CCI Companies, Inc. for Madison County Federal Aid Project Number PIN 2650.46 and 2650.49 D # 034750 and authorizing the Mayor to execute same. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, approving the attached Final Agreement with CCI Companies, Inc. for Madison County Federal Aid Project Number PIN 2650.46 and 2650.49 D # 034750 and authorizing the Mayor to execute same. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee McDade, authorizing payment in the amount of \$67,697.16 to CCI Companies, Inc. from the Capital Fund (51102.05.000.42) for final construction

payment under the contract pursuant to the attached Application and Certificate for Payment. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to adopt the attached Resolution Authorizing Grant Administration and Program Delivery Services for the 2018 Community Development Block Grant. A roll call vote was taken: Mayor DeShaw - aye; Trustee Haddad - aye; Trustee Warner - aye; Trustee McDade - aye; Trustee Carpenter - aye. Passed 5 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, to authorize payment in the amount of \$500.00 to Bliss Environmental Services, Inc. from the Trust Fund for a refund of the bid deposit held by the Village. **Discussion:** Trustee Warner asked what this was for. The Mayor advised that it is the return of their deposit from when they bid. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, authorizing an ACH transaction to USDA on May 15, 2018, from the Sewer Fund for interest in the amount of \$5,940.00 (97107.02 Interest on Debt Fund) and principal in the amount of \$10,000.00 (97106.02 Debt Service) owed on the 1999 Phase II Bonds. Passed 5 to 0.

Motion by Trustee McDade, seconded by Trustee Warner, to authorize the following unpaid water/sewer charges to be relieved against the 18-19 Village Taxes: \$346.11 against property located at 460 New Boston Street, bearing tax map no. 35.8-1-2; \$610.06 against property located at 8 Barlow Street, bearing tax map no. 35.16-1-48; \$253.04 against property located at 517 N. Main Street, bearing tax map no. 36.5-1-8.2; \$191.89 against property located at 336 N. Peterboro Street, bearing tax map no. 36.38-1-38; \$971.86 against property located at 114 N. Peterboro Street, bearing tax map no. 36.54-2-17; \$1,121.44 against property located at 104 Diamond Street, bearing tax map no. 36.54-2-25; \$429.09 against property located at 102 Diamond Street, bearing tax map no. 36.54-2-26; \$226.14 against property located at 122 E. Chapel Street, bearing tax map no. 36.55-1-22; \$2,531.49 against property located at 513 State Street, bearing tax map no. 36.61-1-2; \$632.87 against property located at 413 State Street, bearing tax map no. 36.61-1-6; \$880.84 against property located at 109 S. Main Street, bearing tax map no. 36.61-1-49; \$316.69 against property located at 111 Third Street, bearing tax map no. 36.79-1-23, for a total of \$8,511.52 relieved. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to authorize the following unpaid code violation charges to be relieved against the 18-19 Village Taxes: \$155.00 against property located at N. Peterboro Street, bearing tax map no. 36.5-1-17; \$310.00 against property located at N. Main Street, bearing tax map no. 36.5-1-9; \$770.00 against property located at 111 Will New Boulevard, bearing tax map no. 36.72-1-17.1; \$605.00 against property located at 324 S. Peterboro Street, bearing tax map no. 36.78-1-19; \$570.00 against property located at 319 Tuttle Avenue, bearing tax map no. 36.79-1-83; \$283.05 against property located at 114 N. Peterboro Street, bearing tax map no. 36.54-2-17, for a total of \$2,693.05 relieved. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the Grant Agreement with the NYS Environmental Facilities Corporation for EPG Project No.: 74865 dated May 7, 2018, and authorizing the Mayor to execute the same. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to schedule a public hearing to be held on Monday, May 21, 2018, at 7:30 p.m. to consider a proposed local law entitled “A local law imposing a moratorium on the establishment of ground solar energy facilities within the Village of Canastota”, and directing Clerk/Treasurer Williams to refer this matter to the Madison County Planning Department as required by GML §239. **Discussion:** Trustee McDade asked for information about this local law. Clerk/Treasurer Williams advised that this was in the packet of laws that were given to Trustee McDade by Code Enforcement Officer Adsit. Mayor DeShaw explained that this law will give the Village time to research codes and rules that the Village may need or want to put in place. Passed 5 to 0.

### **Delegations.**

Jacob Smith passed out a packet to the Village Board about a project that he did at school and would like to do for the Village. He is a cinema student at Oswego. This project would promote tourism in the Village and attract business to the Village. Jacob compared this to the work that was done for the City of Buffalo. He can do the work for Canastota for free as part of his school work because of the labs and studios on campus. To have the same service professionally done would cost a lot of money. Jacob talked about the historical features in the Village that could be featured and his ideas for what he would like to do for the Village. He is also working on this same project with the City of Syracuse. The Mayor has spoken with Joe DiGiorgio about this and he is interested in having this help for the museum. The Mayor thinks that this is a very good idea for the Village. She would like to update the website and make it more attractive and easier to use. Mayor DeShaw would like this project to tie to the website. She has a company coming in to talk with us about our website. The Mayor would like to see some highlights about our school district to be featured as part of the video. Trustee Carpenter asked about the 4 films and 4 phases. Jacob stated that each phase would be a different film. He suggested that they look for the Buffalo films on You Tube - Visit Buffalo. Trustee Carpenter would also like the past to be carried over into the future with an emphasis on the new companies coming into the Village. The Mayor talked about a business in the Village that has a national contract that is searching the country for qualified employees for very high paying jobs and thought that this video would help attract people to our community. She asked what Jacob would need from us. Jacob advised that this would take a couple of years with all of the planning that he would have to do. The Mayor asked if this would cost the Village anything. Jacob advised stated that there would be no cost to the Village as it would be part of his work at the college. He would need legal rights to film the Village. Jacob gave his contact information to the Board. The Mayor thanked him and stated that the Village needs some help with publicity. Mayor DeShaw talked with Jacob about his publicity experience. Trustee Haddad suggested that Jacob speak with

the school district also. Jacob informed the Board that he will be working with another former CHS student, Josie Sgarlata.

**Correspondence.**

- Letter from FBLA regarding mock interviews.

**Administrator.**

Administrator Carpenter advised that we continue to have a lot of interest in the Industrial/Business Park. There is a company interested in 3 lots. Administrator Carpenter met with him and Code Enforcement Officer Adsit - there is a possibility of 30 new jobs and involvement with a major international company. There will be more details as time progresses. Administrator Carpenter advised that we are opening the pool early because of the repairs that we made last year and the changes that we need to make to satisfy OCWA. The DPW will do some of the work. Mr. Carpenter also advised that the DPW has spent weeks cleaning up brush and debris. They are working on repairing catch basins and will be working on the 34 catch basins and many manholes on Main Street - there will be others as they come along. The BOCES kids are coming in July - it will be a very busy summer.

**Mayor.**

The Mayor gave a beautification update at the joint meeting. The next meeting for the Beautification Committee will be May 15, 2018. Mayor DeShaw stated that this is a great group, but they could use some more people. The Mayor has asked the Committee to meet with Administrator Carpenter to schedule help with the DPW. The Mayor and Administrator Carpenter had a meeting regarding the facade project. The architect has recommended some design specifications and what the grant requires. The County has the contracts back and they are getting information ready to send to eligible businesses. The Mayor and Administrator Carpenter will be contacting the businesses to come in and pick up the packet so that they can make sure that everyone is informed. The Mayor stated that she and Administrator Carpenter are focused on the downtown revitalization area and we only have \$300,000.00 in the grant which won't go very far. They are looking at the properties directly across from here - painting, siding, windows, taking off the front of buildings, awnings, etc. The Mayor talked about some specific plans that some of the businesses have. The Board talked about how the application process will work. There will be a design committee that will pick the applications and decide what will be done. The Mayor talked about certain things that can and cannot be done to a Main Street Grant. Administrator Carpenter stated that this architect has a lot of experience and has saved the Village some money because he knows so much about these grants and what is allowed. He made some great recommendations and is sending us some documents. The Mayor will keep the Board posted. Trustee Haddad asked about what the property owners need to do, estimates and quotes. Trustee Haddad asked if any one is not eligible because of the size of

the project - too big or too small? The Mayor stated that there are no such restrictions that she is aware of. Mayor DeShaw stated that there is a maximum amount that can be applied for - there will be one amount for residential and one for commercial. Mayor DeShaw wants to make sure that we are successful with the grant so that we can go after another grant in the future. The Mayor would like to give the Board a copy of the application. Mayor DeShaw noted that there is another round of CFA coming out and they want to look to see if there are any other projects for which we can apply for grant money.

Mayor DeShaw advised that she has been spending a lot of time on codes. She updated the Board on the Casler house. Mayor DeShaw would like help from the Board members - she would like the Board to let the Code Enforcement Officer know if they get any complaints. The Mayor talked about some of the complaints that she is receiving. Mayor DeShaw talked about the suggestions from the Beautification Committee dealing with codes and she asked the Board to either text or email Mike Adsit with complaints that they may see.

The Mayor talked about the rental registration process that Code Enforcement Officer Adsit has been working on, Trustee Haddad talked about the intent of the rental registration process. The Board discussed the property on North Peterboro Street. Trustee McDade asked what the Board members can do to take some of these phone calls away from here. The Mayor stated that it is getting better and she believes that people are getting excited and now they are getting engaged.

**Trustee Comments.**

Trustee Haddad reported that Little League Opening Day was wonderful and advised that the budget hearing for the school is tomorrow and the vote is next week.

Trustee Warner has nothing this evening.

Trustee McDade has nothing further this evening.

Trustee Carpenter is all set.

Motion by Trustee McDade, seconded by Trustee Haddad, to adjourn at 9:15 p.m. Passed 5 to 0.

Respectfully submitted,

*Catherine E. Williams*

Catherine E. Williams  
Clerk/Treasurer