

VILLAGE OF CANASTOTA
MINUTES
June 18, 2018

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Trustees Jeff Carpenter and Bill McDade; Village Administrator Larry Carpenter; Recreation Specialist Sarah Forth; and Bruce Burke of PAC 99.

ABSENT: Deputy Mayor Bill Haddad and Trustee Rosanne Warner

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve the minutes from the April 16, 2018, regular meeting. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, to approve the minutes from the April 25, 2018, special meeting. Passed 3 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve the minutes from the May 7, 2018, regular meeting. Passed 3 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve the following budget transfers in the 2017-2018 budget: \$11,535.17 from 34104.01 (Fire Department Contractual) to 34102.01 (Fire Department Capital); \$648.32 from 19904.01 (Contingency) to 12104.01 (Mayor Contractual); \$294.78 from 19904.01 (Contingency) to 11301.01 (Court Personal Services); \$490.60 from 19904.01 (Contingency) to 13251.01 (Administrator Personal Services); \$767.61 from 19904.01 (Contingency) to 14101.01 (Clerk Personal Services); \$2,841.99 from 19904.01 (Contingency) to 31201.01 (Police Personal Services); \$1,710.21 from 19904.01 (Contingency) to 31204.01 (Police Contractual); \$325.80 from 19904.01 (Contingency) to 39891.04 (Codes Personal Services); \$1,839.50 from 19904.01 (Contingency) to 51824.01 (Street Lighting); \$1,049.76 from 19904.01 (Contingency) to 73104.01 (Youth Programs Contractual); \$2,092.59 from 81204.02 (Sanitary Sewers Contractual) to 81304.02 (WWTP Contractual). Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, to approve the May 31, 2018, General Fund Abstract in the amount of \$34,826.33. Passed 3 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve the June 18, 2018, General Fund Abstract in the amount of \$7,450.59. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, to approve the May 31, 2018, Sewer Fund Abstract in the amount of \$29,048.62. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, to approve the June 18, 2018, Economic Development Fund Abstract in the amount of \$8,700.00. Passed 3 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve the June 18, 2018, Sewer Fund Abstract in the amount of \$282.44. Passed 3 to 0.

Delegations.

None.

Department Heads.

Recreation Specialist Sarah Forth reported that the Fitness Pass Program is going great. They are looking for alternate locations because they have too many people and the Zumba class doesn't fit at the South Side School. The location is okay for Pound. They have been working with Chrissy Palamara to find one location for all 6 classes and they are also looking outside of the school. Trunk or Treat - they are working on a logo and will share it when they have more logos to be considered. They are trying to start advertising for the Harvest Craft Fair. Greystone Castle is also holding a craft fair the weekend before ours. We are looking for an alternate location. Sarah reported that they are working on a few new programs, such as an Active Shooter Program. They are working with the troopers and put an email out to Chief Zophy. Community Day is coming up - they are meeting next week. Mommy and Me and Daddy and Me classes are being developed. The Rec Board has received inquiries about having a Community Garage Sale - they are looking at some time possibly in August. They may need to do some more research on this. Sarah reported that the Zumba class participated in the parade. Mayor DeShaw asked how the adult leagues were going. Sarah reported that they are going well. The Mayor asked about library programs. The Mayor spoke with the Board about Children's Council, its history and our relationship with them.

Motion by Trustee Carpenter, seconded by Trustee McDade, to approve the Children's Council 18-19 Contract of \$7,500 annually to the Children's Council for support of the Enrichment Program. Passed 3 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, approving the attached request from Verizon to place two 1 1/4" PVC conduits approximately 500' in length each along Dominic Bruno Boulevard near the intersection of NYS Route 5. (Note: This is being installed to provide Fiber Optic Cable as requested by Bimbo Bakeries, 137 Dominic Bruno Boulevard.) Passed 3 to 0.

Motion by Trustee McDade, Seconded by Trustee Carpenter, approving the attached request from OCWA dated June 4, 2018, for permission to cut Barlow Street to install an 8" tapping valve and sleeve for 8" fire service to 120 Barlow Street and authorizing the Mayor to execute same.

Discussion: The Mayor advised that this work is for Dutchland. Passed 3 to 0.

Public Hearing - 7:15 p.m. - to consider a proposed local law entitled "A local law to amend and re-enact Chapter 155 of the Code of the Village of Canastota" with respect to Article I Care and Maintenance of Property and Article II Maintenance of Vegetative Growth. The Mayor opened the public hearing and read the Notice of Public Hearing out loud. Mayor DeShaw asked 3 times if

anyone would like to comment on the local law. She received no responses. The public hearing was closed at 7:18 p.m.

Motion by Trustee Carpenter, seconded by Trustee McDade, authorizing an ACH by USDA from the Sewer Fund in the amount of \$19,662.50 for payment of principal in the amount of \$11,000.00 (97106.02 Debt Service) and interest in the amount of \$8,662.50 (97107.02 Interest on Debt Service) owed on the 2003 Interceptor Pipe Bond. Passed 3 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, approving the request of Samuel and Alice Hatch to use the fire house on June 23, 2018 from 11:00 a.m. - 5:00 p.m. for a baby shower. Passed 3 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, approving the attached Contract between the Village and the International Boxing Hall of Fame for the 2018 Summer Concert Series and authorizing the Mayor to execute the same. Passed 3 to 0.

Motion by trustee Carpenter, seconded by Trustee McDade, approving the following Artist Performance Contracts as attached hereto, and authorizing the Mayor to execute same: The Joe Whiting Band in the amount of \$500.00; Matt Chase and Thunder Canyon Band in the amount of \$500.00; Fritz's Polka Band in the amount of \$450.00; The Tony Regulbuto Show in the amount of \$1,200.00; Dan Elliott and the Monterays in the amount of \$550.00; The Coachmen in the amount of \$500.00; and Fab Cats in the amount of \$500.00. Payment to each artist pursuant to the terms of the contract is also hereby authorized. Passed 3 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, approving the attached Resolution Adopting Local Law 2018-3 Amending and Re-enacting Chapter 155 of the Code of the Village of Canastota. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, approving the attached Settlement Agreement with Verizon in the amount of \$2,500.00 and authorizing the Mayor to execute the same. Passed 3 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, adopting the attached Bedding and Upholstered Furniture Collection Policy to be effective immediately. **Discussion:** The Mayor thanked Administrator Carpenter and Code Enforcement Officer Adsit for their work on this policy. Trustee McDade commented that this was a very well thought-out policy and makes a lot of sense. Passed 3 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, accepting the attached Annual Software Support Contract with Williamson Law Book Company in the amount of \$541.00 for Tax Collection

with Tax Glance Software for fiscal year 6/1/18 - 5/31/19 and authorizing the Mayor to execute same. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, authorizing payment to Williamson Law Book Company in the amount of \$541.00 from the General Fund (16204.01.63 Computer Programming/Training). Passed 3 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, accepting the attached Annual Software Support Contract with Williamson Law Book Company in the amount of \$822.00 for Building & Codes Enforcement Software for fiscal year 6/1/18 - 5/31/19 and authorizing the Mayor to execute same. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, authorizing payment to Williamson Law Book Company in the amount of \$822.00 from the General Fund (39894.01.64 Dues and Publications). Passed 3 to 0.

Correspondence.

- Letter from Excellus regarding their proposed rate increase.

Administrator.

Administrator Carpenter advised that the DPW is starting repair of catch basins tomorrow morning. They are primarily working on South Main Street, but also others that are in need of repair. Administrator Carpenter advised the Board that there is interest from some employees in looking into a Deferred Compensation Plan. Trustee McDade asked if the information would be coming to the Board. Administrator Carpenter will be sending it this week.

Mayor.

The Mayor commented about what a great weekend we had for the Boxing Hall of Fame and how many people were in town. Mayor DeShaw received a lot of comments on the banners and the entrance signs were appreciated. She also stated that Hall of Fame Director Ed Brophy was very happy and that we are looking to make some changes that would help our businesses next year. The Mayor spoke with Ed Brophy about the use of food trucks. Some local people would like to participate instead of the food trucks. Ed is doing an assessment of food service at the grounds. The Mayor talked about the comments that she had this year about the fact that salt potatoes, sausage and hotdogs were not here this year. The Mayor received a compliment about how quickly our DPW cleaned up the Village. The Mayor thanked the staff for their hard work and thanked the DPW to worked hard to get everything in order this year, adding that the weather was beautiful.

Mayor DeShaw advised that the Beautification Committee would like to thank the people that have been helping - they have some nice projects. The Mayor mentioned that the 911 Memorial looks even more special this year. Natalie Gustafson donated the plants at the point on Diamond Street on Tim Relyea's property. Mayor DeShaw stated that it has been nice to see the community coming together. She thanked the committee for their work and everyone for all of the donations. The next project includes the pool area and the tree memorial program. They will start looking at holiday donations and we have received a donation for holiday lighting - more to come.

The Mayor reported that Dutchland is on schedule and going well. She invited the Trustees to go over there and take a look.

The Mayor and Administrator Carpenter are working on a CFA due July 27. This application will determine what funding we are eligible for. The Mayor talked about the grants that are being looked at - they are for sidewalks for transportation routes to the schools on the south side. The Mayor would like to continue our sidewalk repair and go after some grant money.

The Mayor and Administrator Carpenter will be working with the Erie Canal Brewing Company on its CFA to find a suitable location to expand to a restaurant location. They want to stay here, but it will take some work with them to do this. Mayor DeShaw will be meeting with the brewing company owners next week - they have some locations in mind and would like to be on the Canal.

The Mayor stated that people are getting excited about the Village and are calling asking if we can do some work in their area.

Trustee Comments.

Trustee McDade noted that at the Boxing Hall of Fame grounds he spoke with a couple from Ireland who wanted to know if it was safe to go to downtown Canastota to have breakfast at The Toast.

Trustee Carpenter mirrored comments about all the hard work during the Boxing Hall of Fame weekend.

The Mayor thanked everyone for their work on the information booth. The Mayor stated that Administrator Carpenter has some comments about the booth for the weekend next year incorporating the businesses.

The Mayor noted that we need a short executive session this evening to discuss a personnel matter.

Motion by Trustee Carpenter, seconded by Trustee McDade, to go into executive session for personnel matters at 7:41 p.m. Passed 3 to 0.

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Motion by Trustee McDade, seconded by Trustee Carpenter, to exit executive session at 8:02 p.m.
Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, to adjourn at 8:02 p.m. Passed 3 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer